

Council on Aging Minutes for Meeting of June 12, 2019

Present: Linda Avis Scott, JoAnn Bernhard, Janis Gray, David Wheeler, and Susan Millinger. Guests, Sally Fairfield and Susan Gomberg.

The meeting was called to order at 5:30 p.m. by the co-chairs JoAnn Bernhard and Linda Avis Scott.

Business:

Reviewing the newsletter, *The Geezette* with its editor, Sally Fairfield. Some suggestions for revision were made by committee members. A reminder of the folding party on June 19 at 5:30 p.m.

Minutes: It was clarified that the minutes are posted on the town website by the Town Clerk; there should be a link to them on the COA website. A hard copy should also be deposited by the secretary in the COA filing cabinet in the Senior Lounge, in the public (unlocked) drawer together with a hard copy of each relevant document (such as current financial condition) passed out at the meeting. These Minutes are considered permanent records by the State, and are to be kept permanently.

-The Minutes of the Meeting of May 8, 2019: a motion was made, seconded, and passed to approve the minutes as corrected. There was one abstention, of a person not yet a member on May 8th.

-The Minutes of the Special Meeting of May 29, 2019: a motion was made, seconded and passed to approve the minutes as amended.

Membership: After Susan Gomberg was asked if she would like to be a member, and she assented, a motion was made to recommend to the Select Board that Susan Gomberg be appointed a member of the COA Board. The motion was seconded and approved.

-The three-year terms of Melissa Makepeace-O'Neil and Susan Millinger end at the end of the month; each has indicated a desire to have her term renewed. Linda will send this information to the Select Board.

Current Financial Condition: Linda reported that the COA has spent, or committed to spend, \$5,688.33 of its grant of \$6,000. Hence \$311.67 is left for anticipated June expenses (Foot Clinic, Newsletter, Med-Ride.) COA may come close to a deficit before the end of the financial year. There is a Gift Expense Line Balance of \$993.73, but that is not available for COA expenses. If needed, however, we can use the \$130 balance of our Town Expense line.

Updates:

-Med-Ride: Linda described what records were kept. David Dann kept a tally based on the logs which drivers fill out. Drivers keep their mileage in the log, which is used for mileage reimbursement. Drivers also record the passenger's name, the date, and the city to which the driver goes. This information is useful for the collection of statistics.

-Community Lunch: Janis helped with clean-up at the June lunch. There was a good turnout, including three people attending for the second time who originally came because they were at a program in the next room right before lunch.

-Foot Clinic: The May foot Clinic was co-ordinated for the first time by Susan Gomberg.

-Suggestion of name change of the Lounge: Melissa brought the suggestion to the Select Board.

-COA Website: David Wheeler talked about his goal of bringing the website up-to-date, with information about the Foot Clinic and Med-Ride and links to *The Geezette* and COA's Minutes. It was also suggested that it would be useful to have links to Village Neighbors and to Lifepath.

If David is able to make the changes before the next meeting, he will contact us so that we can take a look.

-New Business:

-Village Neighbors has asked the COA for a letter of support to be used for a possible application to FRCOG (Franklin Regional Council of Governments) for a grant. Linda had drafted a letter of support, which was read and approved by the Council.

Reminder that the Village Neighbors Annual Meeting is coming up, June 23 at the Athletic Club, 3-5.

Meeting adjourned, 7:11 p.m.

Next Meeting: Regular July Meeting, the second Wednesday, July 10, 2019 at 5:30.

Respectfully submitted, Susan Millinger, secretary