

COA MINUTES FOR July 12, 2017

Present: David Dann, Melissa Makepeace-O'Neil (had to leave early), David Wheeler, Linda Avis-Scott, Susan Millinger and Sally Fairfield guest

Meeting Called to order at 5:35 by David Dann

- June 14 minutes approved 5-0
- Preliminary discussion took place about the September 15 dinner and program event at the SAC. A simple dinner of salad, pasta and bread would be served and ready at 6pm. There would be no cost, but we might put out a donation jar. Hospice and palliative care program would begin at 7. Susan said she could do the salad and David Dann said he could do the garlic bread. We thought to plan for about 30 folks and we will continue the discussion at our next meeting.
- David reported that expenses for the Village Neighbors grant of smaller items (under \$100 each) could be stacked up and paid by COA directly and batched up at the end of each month and sent to LifePath for reimbursement. Bills of greater than \$100 will be paid directly by LifePath with approved invoice. The COA wanted David Dann to discuss this process with Town Accountant before final approval by the COA.
- Linda wanted to know if any council member has interest to serve on the ADA committee. David Wheeler said he would participate if they need someone.
- The COA approved 4-0 expanding the Med-ride service area to Athol/Orange area. This came about due to a recent request for a ride to the Athol/Orange area.
- The next town newsletter will go out sometime in early September. The COA will develop a flyer announcing the dinner and program event. Sally and David will do a mock flyer/insert to present at our next meeting.
- Foot Clinic will increase their rate per client starting this fiscal year. David will discuss the cost with their administrator and bring back the info to the council. The COA could absorb the increase for those who might not be able to pay the new amount.
- Everyone liked the current newsletter especially the name Shutesbury Geezette. The upcoming cycle will be Nov/Dec; Feb/March; June/July. Sally is already gathering items for the fall/winter newsletter.
- A request came in to deliver garbage bags to Locks Pond Road. The council discussed this need and thought it would be a good item for Village Neighbors. David Dann said he would deliver them on his way to swimming at Lake Wyola.

Meeting adjourn 6.50pm.

Respectfully submitted, David C. Dann

AGENDA ON OTHER SIDE