



SHUTESBURY PUBLIC MEETING NOTICE

Posted in accordance with the provisions of MGL 30A §§18-25

Shutesbury Broadband Committee/MLP Board

Wednesday, September 12th

5:45 PM – 8:00 PM

Shutesbury Town Hall

AGENDA

1. Take Attendance

Becky Torres (town admin)
Frank Citino
Ayers Hall
Gayle Huntress (facilitator and minutes)
Craig Martin
Steve Schmidt
Kent Whitney
Jim Hemminway (visitor)
Tim Haas (Holyoke Gas & Electric, [Sr. network engineer](#))
Steve Bouvier (Holyoke Gas & Electric, Sales Executive)
Jim Crowley (Holyoke Gas & Electric,

2. Approve minutes from 8/20 (postponed)

3. Review HGE Questions

4. Interview with Holyoke Gas & Electric reps (6-7PM)

Discussion of Project Manager role, costs and details.
HGE will come back with new payment structure –monthly and hourly.
Will break project into mainline distribution and drops
Think that having homeowners interact with contractor directly for underground installs is great idea – lots of issues with MLP arranging for Leverett when they did theirs. Easier to have homeowner do the interface.
Jim has 20+ years experience at Verizon and Comcast. Keith has 10 years experience as quality technician. Will send resumes for both.
Work will be about 15 hours a week on average. Team would be in the field 10 hours a week – would give weekly updates. Would need someone in town to be “on call” to make decisions if anything comes up. Graeme maybe?

5. Debrief and Discussion

Additional questions about pay structure – how will they report their time? What happens if there is an overall project delay? Gayle will follow up over email.

6. Review of Crown Castle Meeting

Jim presented review of Aug 25th Crown Castle meeting. Big benefit to all participating towns for better network redundancy. \$10K to connect to Crown Castle location at Pratt Corner. Electronics \$25K though. Really good idea but not sure we can afford it at this time. Definitely want to build out connection at Crown Castle but not sure about ring protection right now. May have to wait.

Gayle will give suggestions for how to convey information more concisely. Need to follow up with HGE about next steps regarding the Pratt Corner substation connection.

Should follow up with other towns to have a meeting and agree on signing IRU now to prep for future interconnectivity. Make sure New Salem and Wendell are bought in.

7. **Hut Update** – Jim presented generator info. Can save about \$20K on it but need to make sure it is adequate. Becky to follow up with Walter and our electrician with whom we have a service contract.
8. **Make Ready Update (Postponed –nothing to report)**
9. **TV Update (Postponed – not urgent)**
10. **Adjourn 8:29 PM**