

Shutesbury Broadband Committee		
5.16.2016	5:30-7:30 PM	Shutesbury Town Hall
Facilitator	Gayle Huntress	
Minute Keeper	Asha Strazzero-Wild	
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input type="checkbox"/> Frank Citino <input checked="" type="checkbox"/> Steve Schmidt <input checked="" type="checkbox"/> Ayers Hall <input checked="" type="checkbox"/> Graeme Sephton <input checked="" type="checkbox"/> Eric Stocker	
Guest Attendees	Becky Torres/Town Admin, Chris Lynch from Matrix	
Approve Minutes	<input type="checkbox"/> Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> Not Applicable	
Unanimous Approval		
Notes		
Discussion Notes		
<p>WW Update</p> <ul style="list-style-type: none"> • Craig attended Plan A2 Operating Agreement meeting on 5/7 <ul style="list-style-type: none"> ○ Model proposes town owns huts, electronics, etc (only thing you would not own is pass through to another town) ○ Satisfies requirements of MBI but raises questions about reserve costs/ replacing equipment – costs would stay with the towns but WW might contribute ○ X% of revenue back into the “pot” but need to determine how it then gets redistributed- build, premise, or revenue. Earnings above break-evens back to the town and proposed to allocate based on revenue from each town. ○ IRU (indefeasible right of use) would be in place—lease fiber from towns between towns ○ Would create terms to support start up costs and build in language re: pulling out (built on premise count—depends on which towns sign up) ○ Still determining answers to some questions such as compensation if towns pull out, what happens to those assets associated with that town, etc. ○ Still needs to go to the WW Board for additional discussion <p>MBI Update</p> <ul style="list-style-type: none"> • Graeme- working on an RFP for a design- don’t necessarily need full clarity on operations. <ul style="list-style-type: none"> ○ Not clear if MBI would repay us for the cost etc. Leverett paid about \$40K. ○ Not clear if this will speed up the process. <p>3 Key Things (regardless of plan): Design (~\$40K), Pole Survey (~\$40K), Submit Application for Make Ready Work—9-12 months of work</p> <ul style="list-style-type: none"> • Talk to MBI and see where they are in the process • Next step: Invite Bill Ennen to a meeting with us <p>Crocker has offered to pay for electronics – would cover similar cost of design work from MBI (~\$530K)- NOT OFFICIAL (3-7 years, similar rate to Leverett). We would still have to cover the build amount- could leverage MBI for this.</p> <p>Need to show MBI we are a cohesive group that is in line with Select Board.</p>		
Action Items	Person	Deadline
<p>Next step: Graeme move forward with the RFP with the intention that we will recommend to the Select Board that they put it out contingent on future events.</p> <p>Next step: Invite Bill Ennen to a meeting in June to prepare a presentation. (Ayers unavailable on June 14)</p> <p>Next step: Asha to send group compiled information for Bill Ennen</p>	Graeme, Asha	This week
MEETING WRAP UP		
Set Next Meeting		
5.16.2016	6:00-8:30	Shutesbury Town Hall
Agenda Items	Next meeting is Tuesday, May 24 th at 6:00 PM	