

Shutesbury Broadband Committee Meeting			
11.7.2016		6:00 PM	Town Hall
Facilitator	Gayle Huntress		
Minute Keeper	Asha Strazzero-Wild		
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Frank Citino <input checked="" type="checkbox"/> Graeme Sephton	<input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Steve Schmidt <input checked="" type="checkbox"/> Eric Stocker	<input checked="" type="checkbox"/> Craig Martin <input type="checkbox"/> Ayers Hall
Guest Attendees	Becky Torres (Town Admin)		
Approve Minutes from 10/20/2016 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> Not Applicable (unanimous approval)			
Current Town Updates			
Discussion Notes			
<p>All Board Meeting</p> <ul style="list-style-type: none"> • Lots of time dedicated to a discussion of committee email and website • More interest in digital communication; broadband more and more important • One take away – not deliberating over the internet—use email carefully <p>Town Visioning Session</p> <ul style="list-style-type: none"> • Discussions of what people like, want they don't like, what they want to see change • People walked around to "place a dot" on top issue- Broadband was a top issue (second was lower taxes) <p>MLP Manager Appointment</p> <ul style="list-style-type: none"> • Expired last month; what do we want to do? Select Board is meeting the 14th and would like to discuss • Suggest: 3 mo extension until we know more—motion to extend Asha's MLP appointment for 3 more months <ul style="list-style-type: none"> ◦ Motion approved unanimously <p>Gayle and Craig met with Light Tower- intro from Dave Devore/Rowe</p> <ul style="list-style-type: none"> • Graeme helped come up with questions • They are interested in being our back haul provider; seemed pretty easy; we will have fiber going right by their plant and goes up to Rowe • They can lease or rent us space for electronics in their huts – dark fiber, OR they could also provide internet for us • Good way to link various part of the state • Would mean we don't need to use Axia—some competition! Only a 5% saving but still some competition • If we had the light come down from Light Town and fuse directly and we could also have stuff run to our hut; would get rid of the complication of dark fiber etc. • Should ask for extra fiber to be built in no matter what so that we have flexibility 			
MBI Updates			
<p>Summary of MBI – David Culp/Ashfield</p> <ul style="list-style-type: none"> • Gayle and David both had quick calls with Bill Ennen to get an update on state • Ennen continues to have support of independent municipal network; town owned- MBI should keep supporting towns despite plans for private vendor RFP • MBI on track to issue design RFP in November- select in time for Board Approval in December • Taking pole survey info to use for design and cost estimates; start on those pole applications • Money from town needed in early spring to help with design and engineering- pole survey should start in December (Ashfield already behind schedule; Osmos decided to stop and do more training for team so they could train more people) • Structuring the project so that towns have off ramps; design and engineering will do design and cost estimates and make ready estimates and towns can make decisions each steps of the way • State working on getting RFPs out asap; managed by the attorneys in gov office with 3 other agencies (this sounds like a lot of cooks in the kitchen!) • Town should look for vendors without municipal of the broadband assets—critical criteria. Idea from <ul style="list-style-type: none"> ◦ Cannot use assets that are transferred to any private entity. ◦ By-laws go through town meeting and AG...what would a town policy look like? • Participation agreement for municipal towns to link up will be released soon; two phases: 1) design and make ready agreement and followed by construction agreement. Phase 1 is through pole apps, most paid for by MBI. <p>All Town Meeting on Thursday, November 10th at 6:30 PM Town Hall</p> <ul style="list-style-type: none"> • 1 from Ashfield, 2 from New Salem, 3 from Wendell, 1 from Rowe- 5 towns, Jim Drawe will also come as a silent observer • Asha, Gayle, Steve, Graeme, Eric, Becky, Frank ,Craig • Asha to provide snacks and hot beverages • Agenda <ul style="list-style-type: none"> ◦ Whiteboard interactive session: where are you? ◦ Current steps ◦ How we can support each other- step documents ◦ Action steps 			

WiredWest Updates

WiredWest Meeting

- Axia pulled their presentation because MBI issued an RFP at 5 pm that day and if Axia didn't want that to interfere with response
- Going back to ask for numbers
- Went through bylaw changes and quorum- new amendment to vote at the next meeting that they can restore a member by vote
- Lanesboro was going to go with Charter; some thoughts on new name for Plan A2
- Thoughts on per customer versus per town
- New Salem starting pole survey on Nov 13
- Don't get locked in to MBI 123
- Montague not putting in any money- state is giving them more money
- Some people think that MBI may put in more money???
- Encouraged to talk to MBI about disparity of cable town funding and other towns
- Want universal service....

Website Updates

Review of notes from Gayle

Action Items	Person Responsible	Deadline
Let Select Board know about MLP manager position approved for another 3 mo	Asha/Becky	ASAP

MEETING WRAP UP

Set Next Meeting

11.7.2016	TBA	TBA
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Agenda Items	Next meeting is with all towns on Thursday, Nov 10 th !
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Adjourn at 8:30 PM