

## Shutesbury Broadband Committee

<b>6.2.2016</b>	<b>6:00-8:00</b>	<b>Shutesbury Town Hall</b>
<b>Facilitator</b>	Gayle Huntress	
<b>Minute Keeper</b>	Asha Strazzero-Wild	
<b>Committee Attendees</b>	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Frank Citino <input checked="" type="checkbox"/> Steve Schmidt <input checked="" type="checkbox"/> Ayers Hall <input type="checkbox"/> Graeme Sephton <input checked="" type="checkbox"/> Eric Stocker	
<b>Guest Attendees</b>	Mike Vinskey (Select Board), Becky Torres (Town Administrator)	

**Approve Minutes from 6/2/2016**     **Yes**     **NO**     **Not Applicable**

### Unanimous Approval

### Notes

Discussion Notes	<p><b>Review and edit draft job descriptions for the Select Board</b></p> <ul style="list-style-type: none"> <li>Broadband Management Structure</li> <li>MLP Manager</li> <li>WiredWest Delegate/ WiredWest Alternate Delegate</li> </ul> <p>WiredWest Delegate: Craig Martin            Alternate WiredWest Delegate: Ayres Hall            MLP Manager: Asha Strazzero-Wild (UNTIL the decision is made to finalize the JD)</p> <p>Will review in no more than 90 days- TBD based on next steps with MBI</p> <p><b>Review of MBI Meeting</b></p> <ul style="list-style-type: none"> <li>Asha and Gayle met with 4 reps from MBI- Bill Ennen, Dave Charbonneau, Christine Hatch and John Furey</li> <li>They were enthusiastic for collaboration and eager to work with us</li> <li>Review of the MBI packet that Asha/Gayle are working on- review of info, convo, next steps</li> </ul>
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Action Items	Person Responsible	Deadline
Asha to request \$500 from The Advisory Board Company again	Asha	TBD
Gayle will reach out to committee to send Graeme comments on draft RFP	Gayle	6/2

## MEETING WRAP UP

### Set Next Meeting

<b>6.2.2016</b>	<b>6:00-8:30</b>	<b>Shutesbury Town Hall</b>
	Next meeting Thursday 6/9 from 6:00-8:00	