

Broadband		
5.1.2017	6:30	Town Hall
Facilitator	Gayle Huntress	
Minute Keeper	Gayle Huntress	
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Frank Cintino <input checked="" type="checkbox"/> Steve Schmidt <input type="checkbox"/> Ayers Hall <input checked="" type="checkbox"/> Graeme Sephton <input type="checkbox"/> Erick Stocker	
Guest Attendees	Melissa Makepeace-O'Neill, Becky Torres	

Approve Minutes from 4/24/2017       Yes       NO       Not Applicable

### Decide on Pole Agent

Discussion Notes	<p>-Received three responses for pole survey agents  -Rick Durant's quote came in the lowest, beating WG&amp;E and Paul Burlison's quotes. Rick will do for \$9.50 per pole.  -Discussed qualifications  ---lowest bid  ---can start immediately  ---qualified  Payment – will get letter from state approving grant within 2 weeks. Can use that to ask Gabe/FinComm to use cash on hand for Rick's first payment (likely June) until \$360K comes in. Note Rick total payment not to exceed 16K so relative small amount.</p>	
Decisions/Outcomes	<p>-Unanimous vote to recommend to the newly formed MLP Board and/or Select Board (if MLP board not appointed yet this week) that Rick Durant be hired as our pole agent (Graeme Sephton recused himself from voting since he knows Rick)</p>	

Action Items	Person Responsible	Deadline
Gayle will call Rick to discuss contract details and arrange signing	Gayle	Thursday
Gayle will remind Becky we need Contract from Donna ASAP	Gayle/Becky	Wednesday
Follow up with Rick re: tv options, costs	TBA	July
Contact other bidders to tell them we hired	Gayle	Friday

### Pole Survey Review

Discussion Notes	<p>-Still ~250 poles not accounted for  -Will meet in small group (non-quorum) with Osmose/MBI reps tomorrow at town hall to review and make a plan  -Craig wrote computer program to compare GPS data relative to other poles to help find dupes  -Frank posted quicklinks online for all media files for easy access  -Asked MBI for GPS premise data to help  -Louise Dunphy – reminder about Leverett pole (yes, include with other handful of Leverett poles)</p>	
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### Other Updates

Discussion Notes	<p>-Bill Ennen checked in, approvals for grants taking a bit longer – should know in 2 weeks. Application looks good.  -Meeting with Jim Hemminway re: operations financing - Put off till June – getting contracts signed with pole agent and D&amp;E more urgent  -Town Meeting on Saturday – Wrote 5 minute update. Reviewed.  -Expect MLP Board appointments to come in tomorrow from Select Board  --Need to start thinking about D&amp;E bid, Graeme will draft</p>	
Action Items	Person Responsible	Deadline
Gayle send Graeme v.4 of overlash, run by Bill Ennen, send to Carolyn Kirk	Graeme.Gayle	asap
Draft D&E bid	Graeme	May 16