

Shutesbury Broadband Committee Meeting			
2.13.2017		6:30-8:30	Town Hall
Facilitator	Gaye Huntress		
Minute Keeper	Asha Strazzero-Wild		
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input type="checkbox"/> Frank Citino <input checked="" type="checkbox"/> Graeme Sephton	<input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Steve Schmidt <input checked="" type="checkbox"/> Eric Stocker	<input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Ayers Hall (dialed in)
Guest Attendees	Becky Torres (Town Admin), Chris Lynch (Matrix)		
Approve Minutes from 2/2/2017 <input checked="" type="checkbox"/> Yes (unanimous) <input type="checkbox"/> NO <input type="checkbox"/> Not Applicable (unanimous approval)			
Update on MBI			
Discussion Notes			
<p>Charter Meeting on Wednesday, 2/15</p> <ul style="list-style-type: none"> <li>Mary Ellen and Kathy will join; asking Chris Mizrah to join the meeting as well</li> <li>Gayle will meet with them to ask about covering 100% premises, drop distance, and non-severability plan</li> </ul> <p>MBI Meeting on Thursday, 2/16</p> <p>Basic overview from Peter Larkin's team:</p> <p>MBI will host on February 16th regarding the responses received to the recently published Private Provider RFP. The purpose of this meeting is to solicit feedback from Selectboard members and MBI Town Designees about these proposals. We would like to hear your responses, impressions, questions or issues associated with any proposals that were submitted to provide broadband service to your town. Please note that this meeting is not the occasion for a town to express a final decision about which provider, if any, it chooses to pursue a partnership with to secure broadband services. We request that any person that has RSVP'ed to present also submit testimony in writing. While the opportunity to present at the meeting is limited to Selectboard members or their MBI Town Designees, we encourage members of the public to submit written testimony as well. Any questions received in writing will be responded to by March 2, 2017. Please submit all testimony and RSVPs (in the event that you have not yet submitted your RSVP) to Ed Donnelly, Deputy Director at <a href="mailto:Donnelly@masstech.org">Donnelly@masstech.org</a>. As a reminder, each presenter will have 3 minutes to speak</p> <ul style="list-style-type: none"> <li>Meeting on Thursday 2-6 pm in Worthington</li> <li>Asha and Gayle to work on going / make a statement             <ul style="list-style-type: none"> <li>Townpeople are angry about the delay</li> <li>Want our pole survey data; stop dragging feet!</li> <li>Is this truly risk – free? Can they really get it done faster?</li> <li>Lack of TV is going to be an issue; crucial that we have testimony from people in Leverett about solutions (most people got rid of internet satellite but a few are keeping the Direct TV satellite)</li> <li>Note: No new cable franchise in the state of MA in 20 years</li> </ul> </li> </ul> <p>Discuss building on our own</p> <ul style="list-style-type: none"> <li>Need to make our MLP board an elected position; ensure they can act effectively as an MLP- this will enable us to not go through Select Board for everything</li> <li>No downside – just need to get the special town meeting so that we can then vote on the MLP at the town meeting</li> <li>Gayle to help put together the ask for the special town meeting</li> </ul> <p>David Kulp and Peter Larkin had conflicting information</p> <ul style="list-style-type: none"> <li>Admin costs all covered- including poles, construction oversight etc.</li> <li>Other gaps incurred by town</li> <li>Willing to talk about additional MBI funding</li> <li>Ed Donnelly said he's reach out and have Dave C reach out to discuss; may be focused on meeting Thursday- they don't want this to be an open meeting topic</li> </ul> <p>USDA Community Connect Grant- federal grant program (3 pages)</p> <ul style="list-style-type: none"> <li>Made for our town- finances shouldn't be a problem</li> <li>Gayle will work on application- Gayle called three of the winners and asked to look at their applications (AK, OK, MN)- got two live people and will see what we can look at</li> <li>Application due March 13- Graeme to help with design, Steve to talk with Janet about grant writing help</li> <li>Could add a piece in about buying some computers for the library/ town hall etc.</li> </ul> <p>Group Edit on statement</p> <p>Own/ Build Discussion</p> <ul style="list-style-type: none"> <li>How much to build ourselves?</li> <li>Bid docs?</li> <li>Data collection/ Pole attachments- GIS data (should be in what MBI is giving us)</li> <li>~\$39,00 for final strand and splice design and make ready applications (based on 1600 poles and 30ish road miles)</li> </ul>			

- Special Town Meeting
  - MLP Board
  - Ask for extra town money to cover the professional services- ask for \$250K--- thinking first we should ask for \$60K out of free cash + pole application fees (\$75/pole) (service poles shouldn't have a make ready cost but if owned by National Grid or Verizon they will want their "rent")
  - \$60K first ask and then at Town meeting an informed ask at Town Meeting—vote on an accurate number
- Town Meeting
  - Ask for the rest of the funds at the regular town meeting- \$200K ish
  - Stabilization requires 2/3 vote
  - Warrant requires 45 days ahead for annual town meeting—min 10 days ahead to post

Ask the Select Board to review our statement and officially refuse the current proposals on the table  
 Select Board meets on Feb 21<sup>st</sup> or after the 3<sup>rd</sup> of March

WiredWest (Craig)

- Ask for show of support to have town sign a letter of support
- That request will be coming to us to go to Select Boards

Action Items	Person Responsible	Deadline
Asha to call Paul Sieloff from Lanesboro to get the run down on situation	Asha	
Gayle to put together language for a special town meeting to elect 3 MLP Board	Gayle	
Becky to follow up with Natasha from IG office and Jim Drawe	Becky	
Becky to add agenda item to Select Board: RFP response letter	Becky	

Set Next Meeting		
2.13.2017	TBA	TBA
Agenda Items	Next meeting Tuesday, Feb 28 <sup>th</sup>	
Adjourn		