

## NSLCFC Minutes, 5/23/11, 7pm, Town Hall

**Members Present:** Jane Urban, Susie Mosher, Weezie Houle, Karen Traub, Jen Davies and George Arvanitis

**Visitors present:** Mary Anne Antonellis and Becky Torres

1. Approve the Minutes from May 12, 2011 as amended.
2. Review Agenda
3. Look over pages 22, 23 and 24 from FDA report to discuss immediate tasks
  - a. 22. 1 – Thank you letters – All agree that will happen. Jen will edit, Weezie will merge mail
  - b. 22. 2 – Discussion of the development of a Steering Committee
    - i. See Susie’s suggestions. See attached.
    - ii. **Karen** would like a hybrid of involving a broader group and Susie’s ideas
    - iii. Discussion of “neighborhood groups” versus themed groups like a “running group” or the AC group.
    - iv. House parties like Westhampton’s and Pelham’s
    - v. Neighborhood leadership group to initiate parties
    - vi. **George:** Go to the “friends” of the library first (library fold). Celebration party, focus on the immediate group to get the pledges by Special Town Meeting (STM), makeup of Steering Committee, we want leaders and talent in the sub-committees.
    - vii. **Jane:** large committee that met quarterly that is like an advisory committee. Bring issues to that committee to use as helpers, brainstormers, etc. Only need a few spokespersons.
    - viii. **Susie’s summary:** We will try to focus on connecting to those who are very connected to the library, Friends, Trustees, family members, work to get them inspired and involved, talking about the library, get pledges, use the grant kickoff party to line people up to join work groups, expand with others who have specialties or focus on specific tasks. We can use our brainstormed names to participate in the kickoff party, spreading the work, educate and inspire others. “Once in a lifetime.”
    - ix. **Jen:** Start with giving back to the community.
    - x. **The Next 250 Years; Grant Celebration Party at the Lake– 250<sup>th</sup> & The Friends, July 20<sup>th</sup>, 6 – 8:30pm.** Party ties loosely with the library’s Summer Reading Program: Investigate if Shutesbury is Always Cooler.
    - xi. **Susie:** have a party with the close group of friends before the July 20<sup>th</sup>.
    - xii. Weezie will call Katie Zobel to ask her for training.
4. Set a Cultivation Working Group meeting date – May 29<sup>th</sup>, 1:30pm
5. The committee set the Fundraising Goal to be \$400,000.
6. Friends would like a written request from the committee. Weezie will give Susie language for Friends letter.
7. Donor stuff by next meeting for approval.
8. June 7<sup>th</sup> Agenda, get books back, get people in to help us, invite community members to training.
9. Meeting adjourned at 9:45pm