This box for use by
Town Clerk

DATE POSTED:: 11/14/16 sm

TIME:: 1:30 AM PM
Circle one

Town of Shutesbury

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONSOF MGL 30A §§18-25

Personnel Board
Name of Committee

Place of Meeting: Town Hall Room Preference: _____

Thurs	Nov	17	2016	7:15	AM PM
Day	Month	Date	Year	Time	Circle One

Meeting of: _____ Cancelled / Postponed to: _____

AGENDA ATTACHED OR SUBJECTS TO BE DISCUSSED LISTED BELOW:

1. Approve Minutes of previous meeting(s): Oct 20 / Sept 27
   Meeting Date(s). Attach minutes if available.

2. Old Business Topics:

3. New Business Topics:
   Personnel Actions if any
   Employee Reviews

4. Other:

5. Topics that the Chair did not reasonably expect would be discussed.

Posted by: R. Armstrong / sm
Signature

Date: 11/14/16

Fragrance Free Event