

## COA MINUTES FOR September 14, 2016

**Present:** David Dann, Melissa Makepeace-O'Neil, Linda Avis Scott, Jean Footit,

Meeting Called to order at 5:35 by David Dann

- July 20 minutes approved; 4-0.
- Melissa discussed the Open House preparations for October 1, (Saturday 10-12). LifePath will give a brief presentation on their services, how to access them, and eligibility. Linda will take care of the Next Door Shutesbury announcement as well as outdoor sandwich board. We discussed refreshment responsibilities, signage, recognition of med ride drivers, and that Kate Clayton-Jones, Foot Care By Nurses, will also be available to discuss foot care and Shutesbury's foot care clinic.
- Annual report for July 1, 2015 to June 30, 2016 was reviewed, amended and approved, 4-0. David will send the edited copy to Linda.
- COA approved 4-0, \$150 for the annual membership to the Massachusetts Association of Councils on Aging. Linda will take care of invoice/payment and the distribution of their materials.
- Marilyn broke her arm and was not able to set up for September's pot luck. We decided to also continue the pot luck for October and when Marilyn is back to discuss the future of our pot lucks.
- The COA approved 4-0 to sponsor Ben Grosscup's grant application to the cultural council for a spring event. Ben is a singer/songwriter and the COA is interested in sponsoring an evening event in the spring.
- Linda reviewed COA FY16 expenses:

Med-ride	1950	
Newsletter	680	
Foot Clinic	350	(Total cost \$1680-donations totaled \$1330)
Yoga	250	
Open House	39	
Kitchen exp.	<u>20</u>	
	<b>3,386</b>	
- Meeting adjourn 6:57pm

**Respectfully submitted, David C. Dann**