Commonwealth of Massachusetts

Town of Shutesbury

Annual Town Meeting Minutes

May 2, 2015

At a legal meeting of the Inhabitants of the Town of Shutesbury qualified to vote in elections and town affairs held at the Shutesbury Elementary School at 23 West Pelham Road on the second day of May 2015 in the presence of a quorum, the following business was conducted. Moderator Penelope Kim opened the meeting at 9:13 AM, and announced that to accommodate the overflow crowd there is an alternate meeting site with Assistant Moderator Joan Hanson in the school library and there will be a third location outside with Assistant Moderator Bruce Parkin if more space is needed. Moderator Kim introduced public officials, identified emergency exits, read a Civic Invocation, and identified Town Meeting Time as the procedural guide for this meeting.

Select Board member April Stein thanked Select Board Chairman Elaine Puleo for her time, leadership and heart into the Town of Shutesbury as she finished her term of office, and Elaine gave thanks to Leslie Bracebridge, retiring as Town Clerk. Moderator Kim recognized and thanked Assessor Amanda Alix, Finance Committee Chairman Rus Wilson and Zoning Board member and former Planning Board member and Chairman Jon Thompson, all stepping down after many years of volunteer community service.

Voters were invited to enjoy food and drink provided by the Friends of the Library Café. Finance Committee member Susie Mosher described the hand display which she had created to thank the many community employees and volunteers.

Moderator Kim invited the Finance Committee to present a summary of the financial standings of the town. Committee member George Arvanitis presented the Fiscal Year 16 budget as compared to the Fiscal Year 2015 budget, reviewed revenue sources, and stated that the Finance Committee believes the projected revenues will cover the budget proposed today. Chairman Rus Wilson stated that the Town of Shutesbury is in good financial shape and urged voters to approve Article 1.

Article 1. A motion was made and seconded that the Town vote to appropriate a sum of money *not to exceed $1,693,200.00* for the Town's share of the costs of the construction, installation and start-up of a regional broadband network, including the payment of all costs incidental or related thereto, such project to be carried out by the Town's Municipal Light Plant acting as a member of a cooperative of such Plants formed under Chapter 164, Section 47C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow *$1,693,200.00* under Chapter 44, Section 8(8) of the General Laws or any other enabling authority; that the Board of Selectmen and any other Town official is authorized to take any other action necessary or convenient to carry out this project*[provided, however, that this vote shall not take effect unless and until the voters of the Town agree*

by vote to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote].

Following a Power point presentation by Shutesbury Broadband Committee Co-Chair Gayle Huntress and invitations to speak and ask questions put out to all voters in all 3 locations, Moderator Kim declared that a paper ballot would be used to count the votes.

The motion passed by a majority: YES: 417 NO: 12.

Article 2. A motion was made and seconded that the Town approve the existing Amherst-Pelham Regional School District Agreement for allocating the total amount to be contributed by each member town of the District for Fiscal Year 2016 as required by Section VI of the Regional Agreement.

Passed in the majority.

Article 3. A motion was made and seconded that the Town vote to transfer from free cash the amount of $10,000 for the purpose of hiring a consultant to advise and assist the town in conducting a visioning/goals/objectives/policies process as a first step in updating the town's existing master plan.

Passed in the majority.

Article 4. A motion was made and seconded that the Town vote to set the salary compensation for all elected officials of the town (Select Board, Town Clerk, Moderator and Constable) as provided by MGL Chapter 41, Section 108, to be made effective from July 1, 2015, as contained in the budget.

Passed unanimously.

Article 5. A motion was made and seconded that the Town vote to raise and appropriate, and transfer from available funds, a sum of money to meet town expenses including operations, capital, salaries and school expenses of $5,979,441.00 by raising the sum of $5,959,027.00 and transferring $20,414.00 from the Septic Betterment Fund, for the fiscal year beginning July 1, 2015.

SHUTESBURY FY16 TOWN BUDGET

Expenditures / Expense Category	No.	Budget FY14	Actual FY14	Budget FY15	Budget FY16	$ Change	% Change
Town Meeting Moderator	1	112	112	114	116	2	2%
Selectboard:							
Salaries	2	0	6,558	6,689	6,823	134	2%
Expenses	3	2,288	946	2,288	2,288	0	0%
reasonable accommodations	4	497	0	497	497	0	0%
Salary - Secretary	5	19,161	19,161	19,544	19,453	-91	0%
Longevity Bonus						0	
Subtotal Selectboard		*21,946*	*26,665*	*29,018*	*29,061*	43	0%
						0	
Town Administrator:							
Salary	6	52,695	52,695	53,749	54,824	1,075	2%
Expenses	7	870	870	870	870	0	0%
Longevity bonus	8	0	0	300	0	-300	-100%
Town Hall Administrative Support		4,000	1,069	4,000	4,080	80	2%
Finance Committee	9	298	129	298	298	0	0%
Reserve Fund (budgeted)	10	72,000	36,354	72,000	72,000	0	0%
						0	
Town Accountant:							
Salary	11	15,749	15,749	16,064	16,385	321	2%
Accountant Certification	12	1,000	1,000	1,000	1,000	0	0%
longevity bonus	13	0	0	0	0	0	
Expenses	14	2,900	2,788	3,035	3,115	80	3%
Independent audit	15	12,500	0	12,500	12,500	0	0%
						0	
Assessors:							
Admin. Assessor	16	19,213	19,213	19,598	19,990	392	2%
Admin. Assessor Cert	17	1,000	1,000	1,000	1,000	0	0%
longevity bonus	18	0	0	0	750	750	
Salary - Boaard of Assessor	19	0	5,372	5,480	5,590	110	2%
Salary - Assessors Clerk	20	10,745	5,115	10,745	10,960	215	2%
longevity bonus	21	1,975	0	0	375	375	
Expenses	22	3,638	2,154	3,638	3,638	0	0%
GIS Web Hosting	23	1,900	1,900	1,900	2,000	100	5%
GIS Dimensional Data Input						0	
Assessors Computer Maintenance	24	3,400	3,400	3,400	3,400	0	0%
Revaluation	25	4,000	5,878	4,000	4,000	0	0%
Subtotal		*207,883*	*154,686*	*213,576*	*216,775*	3,199	1%
						0	
Treasurer:							
Salary	26	25,057	25,057	25,558	26,069	511	2%
longevity bonus	27	500	0	0	0	0	
Treasurer Certification	28	1,000	1,000	1,000	1,000	0	0%
Expenses	29	8,257	8,257	8,257	9,557	1,300	16%
OPEB Actuarial Study- Every 3 years	30			1,700	3,300	1,600	94%
Tax Title Expense	31	14,000	1,050	14,000	10,000	-4,000	-29%
Subtotal Treasurer		*48,814*	*35,364*	*50,515*	*49,926*	-589	-1%
						0	
Town Collector:							
Salary	32	16,705	16,705	17,039	17,380	341	2%
longevity bonus	33	0		0	0	0	
Town Collector Certification	34	1,000	1,000	1,000	1,000	0	0%
Expenses	35	15,008	16,918	15,461	19,710	4,249	27%
Subtotal Town Collector		*32,713*	*34,623*	*33,500*	*38,090*	4,590	14%
Legal Expense	36	9,000	6,048	9,000	9,000	0	0%

SHUTESBURY FY16 TOWN BUDGET

Expenditures		Budget	Actual	Budget	Budget	$	%
Expense Category	No.	FY14	FY14	FY15	FY16	Change	Change
Personnel Expenses	37	263	263	263	263	0	0%
Town Clerk:						0	
Salary	38	**21,625**	**21,625**	**22,058**	**22,499**	**441**	**2%**
longevity bonus	39	0	0	0	0	0	
Asst Town Clerk	40	**0**	**0**	**0**	**0**	0	
longevity bonus	41	0	0	0	0	0	
Town Clerk Certification	42	1,000	1,000	1,000	1,000	0	0%
Expenses	43	1,363	682	1,363	1,363	0	0%
Board of Registrars:						0	
Registrar Salaries	44	**782**	**782**	**798**	**814**	**16**	**2%**
Registrars expenses	45	5,471	2,569	7,560	7,560	0	0%
The Dam:						0	
Keeper	46	**0**	**2,452**	**2,501**	**2,551**	**50**	**2%**
Assistant Keeper	47	**115**	**115**	**116**	**118**	**2**	**2%**
Dam Management Consult	48	1,000	0	1,000	1,000	0	0%
Conservation Com. Exp.	49	1,164	631	1,164	1,164	0	0%
Conservation Com.Clerk	50	**4,812**	**4,812**	**4,908**	**5,006**	**98**	**2%**
Planning Board	51	1,492	284	1,492	1,492	0	0%
Water Resources Com. Expenses	52	200	112	600	600	0	0%
Zoning Board of Appeals	53	1,000	932	1,000	1,000	0	0%
Zoning Board of Appeals Clerk		**1,187**	**942**	**1,211**	**1,235**	**24**	**2%**
Town Buildings:						0	
Custodial Wages	**54**	**6,714**	**3,804**	**7,791**	**7,911**	**120**	**2%**
Equipment Maintenance	55	4,601	14,780	6,000	6,997	997	17%
Electricity	56	10,000	8,503	10,000	10,000	0	0%
Heating	58	14,000	16,089	16,000	17,000	1,000	6%
Telephone/Internet	59	7,320	7,183	7,320	7,320	0	0%
Telephone-srec LINE	60	744	619	0	0	0	
Supplies	61	1,791	1,165	1,791	1,791	0	0%
Repairs	62	9,451	7,824	9,451	9,451	0	0%
TownVehicle Energy:						0	
Fuel	63	33,000	44,679	35,051	36,131	1,080	3%
Subtotal		*138,094*	*147,895*	*149,438*	*153,267*	3,829	3%
Other General Government:						0	
Copier Expense	64	4,500	2,093	4,500	4,500	0	0%
Postage	65	1,800	1,104	1,800	1,800	0	0%
Printing & Advertising	66	4,000	1,481	4,000	4,000	0	0%
IT support	67	1,500	1,417	1,500	1,500	0	0%
Town Newsletter	68	3,780	3,031	3,780	3,780	0	0%
Annual Town Report	69	1,130	459	1,130	1,130	0	0%
Office Supplies	70	1,219	747	1,219	1,219	0	0%
Office Equipment	71	2,200	2,650	4,000	4,000	0	0%
Town Center Committee	72	298	0	298	298	0	0%
Energy Committee	73	995	0	995	995	0	0%
ADA Committee	74	438	0	438	438	0	0%
250th Anniversary Committee	75	0	0	0	0	0	
Farm & Forestry Committee	**76**	175	0	175	175	0	0%
Subtotal		*22,035*	*12,982*	*23,835*	*23,835*	0	0%
Total General Government		**471,597**	**412,327**	**499,995**	**511,070**	**11,074**	**2%**

SHUTESBURY FY16 TOWN BUDGET

Expenditures Expense Category	No.	Budget FY14	Actual FY14	Budget FY15	Budget FY16	$ Change	% Change
						0	
Protection of Persons and Property						0	
Police Department:						0	
Chief's Salary	**74**	**65,686**	**65,686**	**67,657**	**69,010**	**1,353**	**2%**
longevity bonus				**500**	**0**	**-500**	**-100%**
Police Wages	**75**	**93,736**	**102,395**	**96,548**	**98,479**	**1,931**	**2%**
Quinn Bill wages/FY14 to Police Wages	76	0		0	0	0	
longevity bonus	77	0		0	0	0	
Expenses	78	18,000	16,871	18,000	18,000	0	0%
Cruiser Maintenance	79	5,471	7,520	5,471	5,471	0	0%
Cruiser Fuel	80	0	0	0	0	0	
Subtotal Police		***182,894***	***192,472***	***188,176***	***190,960***	**2,784**	**1%**
Fire Department:						0	
Chief's Salary	**81**	**49,934**	**49,934**	**50,933**	**53,000**	**2,067**	**4%**
longevity bonus	82	750	750	0	0	0	
Stipend Others	**83**	**10,609**	**8,316**	**11,898**	**12,136**	**238**	**2%**
Call Wages	**84**	**11,670**	**9,416**	**12,023**	**12,263**	**241**	**2%**
longevity bonus	85	**0**		**0**	**0**	**0**	
Expenses	86	6,400	6,392	6,400	6,400	0	0%
Maintenance	87	11,000	9,034	11,000	11,000	0	0%
Fuel	88	0	0	0	0	0	
Equipment-SCBA Air Tanks 2-3 per year	89	1,900	0	2,000	2,000	0	0%
Fire Hose Replacement	90				2,000		
Equipment	91	7,500	7,235	7,500	7,500	0	0%
Subtotal Fire		***99,763***	***91,077***	***101,754***	***106,299***	**4,546**	**4%**
Emergency Mangement	92	1,990	1,990	1,990	1,990	0	0%
Emergency Phone notification	93	2,000	2,000	2,000	2,000	0	0%
Ambulance Service	94	26,700	26,700	27,477	28,300	823	3%
Building Inspector	95	4,000	4,000	4,000	4,000	0	0%
Dog Officer	96	0	2,651	2,704	2,758	54	2%
Dog Officer Expenses	97	432	0	432	432	0	0%
Tree Warden	98	588	400	606	618	12	2%
Tree Warden Expenses	99	4,477	3,625	4,477	4,477	0	0%
Constable	100	0	149	149	152	3	2%
subtotal		*40,187*	*41,515*	*43,835*	*44,727*	**892**	**2%**
Total Protection of P&P		**322,844**	**325,064**	**333,765**	**341,986**	**8,222**	**2%**
						0	
Education						0	
Elementary School	101	1,792,333	1,792,180	1,935,325	1,875,216	**-60,109**	**-3%**
Amherst/Pelham Regional	102	1,489,602	1,483,380	1,568,902	1,655,098	**86,196**	**5%**
School Choice	103	0	37,104	0	0	0	
Charter Sending Tuition	104					0	
Elementary Transportation	105	**67,500**	**65,997**	**69,021**	**73,050**	**4,029**	**6%**
Regional Debt Assessments:	106					0	
High School Bonds - Long Term	107	32,515	32,515	27,843	35,868	**8,025**	**29%**
Total Education		**3,381,950**	**3,411,176**	**3,601,091**	**3,639,232**	**38,141**	**1%**
						0	
Public Works and Facilities						0	
Highway Department:						0	

SHUTESBURY FY16 TOWN BUDGET

Expenditures		Budget	Actual	Budget	Budget	$	%
Expense Category	No.	FY14	FY14	FY15	FY16	Change	Change
Highway Superintendent	108	**55,935**	**54,822**	**55,892**	**57,510**	**1,618**	**3%**
longevity bonus	109	750		0	0	**0**	
Wages	110	**81,528**	**81,545**	**82,343**	**83,990**	**1,647**	**2%**
longevity bonus	111	0	750	0	0	**0**	
Fuel	112	0	0	0	0	**0**	
Expenses	113	2,686	2,676	2,686	2,686	**0**	**0%**
Materials	114	24,870	24,820	24,870	24,870	**0**	**0%**
Machinery Maintenance	115	32,855	32,850	32,855	32,855	**0**	**0%**
Tools and Equipment	116	2,984	2,982	2,984	2,984	**0**	**0%**
Uniform Service	117	**4,100**	**3,210**	4,100	4,100	**0**	**0%**
Gravel Road Maint.	118	30,000	29,979	30,000	30,000	**0**	**0%**
Striping	119	7,500	4,540	7,500	7,500	**0**	**0%**
Catch Basing clean-up	120	4,000	5,535	4,000	5,000	**1,000**	**25%**
Subtotal Highway Dept		*247,208*	*243,709*	*247,230*	*251,495*	**4,264**	**2%**
Snow Removal:						**0**	
Wages overtime	121	**20,658**	**22,772**	**21,278**	**21,704**	**426**	**2%**
Materials	122	50,000	64,425	50,000	50,000	**0**	**0%**
Subtotal Snow Removal		*70,658*	*87,197*	*71,278*	*71,704*	**426**	**1%**
Solid Waste:						**0**	
Recycling Coordinator	123	**0**	**0**	**0**	**0**	**0**	
Rubbish & Recycle Hauling	124	55,157	55,157	56,811	**58,516**	**1,705**	**3%**
Hazardous Waste Pickup	125	1,350	0	1,350	1,350	**0**	**0%**
Sanitary Landfill	126	30,000	27,883	21,500	21,500	**0**	**0%**
Subtotal Solid Waste		86,507	83,040	79,661	81,366	**1,705**	**2%**
Water Quality	127	1,393	0	1,393	1,393	**0**	**0%**
Cemetery:						**0**	
Cemetery Wages	128	**3,600**	**1,738**	**3,672**	**3,745**	**74**	**2%**
longevity bonus	129					**0**	
Cemetery Expenses	130	1,631	1,465	1,631	1,631	**0**	**0%**
subtotal		*5,231*	*3,202*	*5,303*	*5,376*	**74**	**1%**
Total Public Works/Facilities		**410,996**	**417,149**	**404,865**	**411,334**	**6,469**	**2%**
Human Services						**0**	
County Health Finance Salary	131	1,338	1,338	1,643	1,697	**54**	**3%**
Longevity Bonus	132					**0**	
County Health District	133	26,650	26,205	27,500	27,801	**301**	**1%**
Board of Health Expenses	134	1,900	1,900	1,900	1,900	**0**	**0%**
Board of Health Expenses-Flu Expenses	135	450	450	450	450	**0**	**0%**
Inspector of Animals	136	**0**	**497**	**497**	**497**	**0**	**0%**
Council on Aging	137	200	0	200	200	**0**	**0%**
Veteran's Benefits	138	12,000	0	12,000	20,000	**8,000**	**67%**
Veterans' Programs	139	**4,941**	**3,194**	**3,202**	**3,202**	**0**	**0%**
Total Human Services		**47,479**	**33,584**	**47,392**	**55,748**	**8,355**	**18%**
Culture and Recreation						**0**	
Librarian Salary	140	**38,427**	**38,427**	**39,195**	**39,979**	**784**	**2%**
longevity bonus	141	0	0	0	0	**0**	
Library Ass't/Aides	142	**14,066**	**12,015**	**14,347**	**14,634**	**287**	**2%**
longevity bonus	143	300	0	300	300	**0**	**0%**
Library Expenses	144	6,548	6,548	12,000	13,666	**1,666**	**14%**

SHUTESBURY FY16 TOWN BUDGET

Expenditures		Budget	Actual	Budget	Budget	$	%
Expense Category	No.	FY14	FY14	FY15	FY16	Change	Change
Recreation Committee	145	497	0	497	497	0	0%
Open Space Committee	146	497	0	497	497	0	0%
Historical Commission	147	348	348	348	348	0	0%
Memorial Day	148	298	205	298	298	0	0%
Memorial Sign Board for Common	149	0	0	0	0	0	
Total Culture and Rec.		**60,980**	**57,542**	**67,482**	**70,219**	**2,737**	**4%**
Debt Service						0	
Principal - Long-Term Debt:						0	
Fire Truck	150				91,900	**91,900**	
Elementary School	151	115,646	115,646	17,627	0	**-17,627**	**-100%**
WPAT septic repair	152	16,640	16,640	20,414	20,414	0	0%
Land Acquistion	153	9,900	10,000	0	0	0	
Library/Dum truck .(LP2012)	154	0	0	0	0	0	
Back Hoe/DPW Rehab	155	0	0	0	0	0	
Interest - Long-Term Debt:						0	
Fire Truck	156	0	0	0	6,480	**6,480**	
Back Hoe/DPW Rehab	157	0	0	0	0	0	
Elementary School	158	6,294	6,294	881	0	**-881**	**-100%**
Land Acquistion	159	950	850	0	0	0	
Short-Term Notes	160	2,000	374	3,000	2,000	**-1,000**	**-33%**
Total Debt Service		***151,430***	***149,804***	***41,922***	***120,794***	**78,872**	**188%**
Intergovernmental Expenses						0	
St Assment Air Polution Control	160	0	0	0	0	0	
RMV Non-Renewal Surcharge	161	0	0	0	0	0	
Regional Transit Charge	162	0	0	0	0	0	
Total Intergovernmental Expenses		**0**	**0**	**0**	**0**	0	
Miscellaneous						0	
Retirement County	163	154,339	154,781	159,297	170,783	11,486	7%
Unemployment Compensation	164	15,000	272	15,000	15,000	0	0%
Health Insurance	165	432,756	399,128	432,756	432,756	0	0%
OPEB Trust Fund-established 5/12	166	20,000	20,000	30,000	40,000	10,000	33%
Sick Bank Benefit	167	500	1,690	500	500	0	0%
Medicare Tax	168	33,000	33,906	34,000	36,720	2,720	8%
Insurance and Bonds	169	56,000	55,991	62,000	65,000	3,000	5%
Council 0f Gov't Assessments	170	15,829	15,829	15,829	13,682	-2,147	-14%
Gasoline Leak/fire station	171	25,000	25,000	15,000	15,000	0	0%
Transfer to Capital Projects: below	172			0	0	0	
Fire Dept Equipment	173	4,500	4,500	0	0	0	
Library Building Fund	174	25,000	25,000	25,000	25,000	0	0%
Town Building Fund	175	0	0	0	0	0	
Town Hall Fiber Technology	176			6,590	0	-6,590	-100%
GASB 45 Actuarial study	177			0	0	0	
Energy Efficiency projects	178	14,618	16,389	14,618	14,618	0	0%
Wired West Annual Fee	179			1,000	0	-1,000	-100%
Transfer to Capital Stabilization	180					0	
Total Miscellaneous		**796,542**	**752,488**	**811,590**	**829,059**	**17,469**	**2%**
						0	
Total Operating		**$5,643,818**	**$5,559,134**	**$5,808,102**	**$5,979,441**	**171,339**	**3%**

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Article 5 Passed unanimously.

SHUTESBURY FY16 TOWN BUDGET

Expenditures		Budget	Actual	Budget	Budget	$	%
Expense Category	No.	FY14	FY14	FY15	FY16	Change	Change
Revenue Projection		$5,778,104	$5,771,940	$5,834,739	$6,006,777	172,039	3%
						0	
TRANSFER TO CAPITAL STABILIZATION ARTICLE						0	
Transfer to Capital Stabilization (Capital)	181	110,100	110,100	120,000	27,336	-92,664	-77%
Transfer to Capital Stabilization-(DebtInterest)	182	6,206	6,206	7,156	0	-7,156	-100%
Total Transfer to Capital Stabilization	183	116,306	116,306	127,156	27,336	-99,820	-79%
						0	
Total Operating Expenses	184	$5,760,124	$5,675,440	$5,935,258	$6,006,777	71,519	1%
Revenue projection	185	$5,778,104	$5,771,940	$5,834,739	$6,006,777	172,039	3%
GAP	186	17,980	96,500	-100,520	0	100,520	-100%

Note: The $100,000.00 GAP in the FY15 Budget was to fund a short term expense at the Shutesbury Elementary School.

Article 6. A motion was made and seconded that the Town vote to transfer the sum of $10,000 from Free Cash, to fund OPEB (Other Post Employment Benefits).

Passed unanimously.

Article 7. A motion was made and seconded that the Town vote to transfer $300,000 from Free Cash to the Capital Stabilization Fund.

Passed unanimously meeting the 2/3's requirement for passage.

Article 8. A motion was made and seconded that the Town vote to raise and appropriate $27,336 to transfer to the Capital Stabilization Fund.

Passed unanimously meeting the 2/3's requirement for passage.

Article 9. A motion was made and seconded that the Town vote to transfer from free cash the sum of $25,000 to fund installation of rubber tile flooring in 2 halls in the elementary school.

Passed unanimously.

Article 10. A motion was made and seconded that the Town vote to transfer from free cash the sum of $17,500 to fund a mower for the highway department.

Passed unanimously.

Article 11. A motion was made and seconded that the Town vote to transfer from free cash the sum of $36,000 to fund a new police SUV cruiser for the police department.

Passed by a majority.

Article 12. A motion was made and seconded that the Town vote to accept and expend funds available from the State for Highway reimbursement programs, such as the Chapter 90 program, without further appropriation.

Passed unanimously

Article 13. A motion was made and seconded to see if the Town will vote to authorize the Treasurer, with the approval of the Select Board, to borrow money from time to time in anticipation of revenues for the fiscal year beginning July 1, 2015 in accordance with the MGL Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of the MGL Chapter 44, Section 17.

Passed unanimously.

Article 14. A motion was made and seconded that the Town vote to allow the Select Board to apply for, accept and expend state, federal and other grants, which do not require a town appropriation.

Passed unanimously

Article 15. A motion was made and seconded that the Town approve the appointment pursuant to MGL Chapter 268A, Section 21A of Catherine Hilton as a Board of Health Administrative Consultant while also serving as an elected official on the Board of Health.

Passed unanimously

Article 16. A motion was made and seconded that the town hear, and act, on reports of town officers, committees, and boards.

April Stein: Lake Wyola Advisory Committee members attended COLAP (Coalition of Lake and Ponds) to network with other communities that have private Lake Associations. The Committee has a permit to addle goose eggs to control the goose population. Water testing is supported in conjunction with the Water Resources Committee.

April Stein: Personnel Board members are reviewing the hiring process, the 2% increase in wages for FY 2016, are watching if pay rates are in line with what others are paying.

Al Werner: Water Resources Committee members meet monthly to plan work relative to surface and ground water issues. The wells approved at last year's town meeting are drilled and being monitored. A progress sheet was provided. The good news is there is a lot of water supply and it hasn't changed much from year to year. The wells will be monitored over the coming decades to see how the water levels hold up in drought. Results of monitoring levels and water quality are available on the town's website.

Veronica Richter Open Space Committee: The Open Space Plan has been sent in and is pending approval. Members put in hours and hours into the plan. It is an excellent and extensive detailed read.

Jeff Lacy reported that the Zoning Board of Appeals meets as needed for Site Plan Reviews, Special Permits and Variance. Thanks town meeting for providing a Clerk to the Board, and thanked Linda Avis Scott for doing the work..

Jeff Lacy reported that the Planning Board is currently reviewing 2 open space designs, and a very substantial solar farm between West Pelham and Pratt Corner Roads. The Planning Board will be working with the Zoning Board of Appeals on a slate of amendments to bring to town meeting in 2016.

Town Administrator Torres announced: There will be a public meeting Tuesday night at 7 PM at the Shutesbury Town Hall regarding the proposed solar farm.

Before calling the vote, Moderator Kim surmised: "This town runs on volunteers."

The main motion passed unanimously.

Article 17. A motion was made and seconded that the Town of Shutesbury vote to act on the recommendation of the Community Preservation Committee on the fiscal year 2016 budget to transfer the following sums of money from the Community Preservation Fund estimated annual revenues: $5,000 to Open Space (excluding recreational purposes); $5,000 to Historic Resources; $5,000 to Community Housing; and $29,600 to the FY16 Community Preservation Fund budgeted reserve.

Passed unanimously

Article 18. A motion was made and seconded that the Town vote to appropriate $2,200 from fiscal year 2016 Community Preservation Fund estimated annual revenues for necessary and proper administrative and operation expenses of the Shutesbury Community Preservation Committee.

Passed unanimously.

Article 19. A motion was made and seconded that the Town vote to appropriate the sum of $25,000 from the Community Preservation Fund; and to meet this appropriation, transfer $5,000 from the Historic Resources account and transfer the sum of $20,000 appropriated from the Community Preservation Fund Balance, to preserve, rehabilitate and restore the historic grave stones of Shutesbury's West Cemetery, as detailed in the Shutesbury Cemetery Commission's Project proposal, with all the work to comply with the Standards for Rehabilitation stated in the United States Secretary of the Interior's Standards for Treatment of Historic Properties, said funds to be expended under the direction of the Shutesbury Cemetery Commission.

Passed unanimously

Article 20. A motion was made and seconded that the Town vote to appropriate the sum of $5,000 from the Community Preservation Fund; and to meet this appropriation, transfer the sum of $5,000 from the Community Preservation Fund Balance, to create a waterfront park at the former Town Beach, as detailed in the Old Town Beach Improvement Project proposal, said funds to be expended under the direction of the Old Town Beach Improvement Committee.

Yes: 50 No: 10

Article 21. A motion was made and seconded that the Town vote to appropriate the sum of $4,100 from the Community Preservation Fund; and to meet this appropriation, transfer $4,100 from the Community Preservation Fund Balance, **to create a recreation area with a canoe/kayak launch on Town owned land with Lake Wyola frontage,** as detailed in the Conservation Commission's project proposal, said funds to be expended under the direction of the Conservation Commission.

Yes: 40 No: 18

Article 22. A motion was made and seconded that the Town vote to name a portion of the former Town Beach the ***William G. Elliott Waterfront Park.***

Passed with one abstention.

Article 23. A motion was made and seconded that the Town vote to authorize the following revolving funds for certain town departments under MGL Chapter 44, Section 53 E1/2 for the fiscal year beginning July 1, 2015, and to further authorize that any surplus in said accounts exceeding the amounts reflected below in the surplus column will be directed to the general fund at the end of the fiscal year.

Revolving fund	Authorized to spen	Revenue source	Use of fund	FY2015 spending limit	Surplus column cap
Dog license and cont	Town Clerk and Dog Officer	Licenses, fines and donations	Supplies and animal care	$1,000	$1,000
Recycling	Recycling Coordinator and Town Administrator	MIRF, grants, bulky waste garbage bags, recycling containers	Expenses, stipend an equipment	$25,000	$5,000
Fire Inspections	Selectboard	Fire inspection fees	Pay Fire Inspector or assistant	$3,000	$1,000
Electrical Inspection	Selectboard	Electrical Inspection fees	Pay Electrical Inspect assistant	$4,000	$1,000
Plumbing Inspection	Selectboard	Plumbing Inspection fees	Pay Plumbing Inspect	$5,000	$1,000
Swimming Exercise	Selectboard	Swimming Exercise fees	Pay instructor	$3,000	$1,000
Library & Dog	Library Board of Trustees	Grants, fines, sales, dog licenses, bequests		$10,000	$7,500
Conservation	Commissioners	Local Wetland Protection Permit Fees	Education, outreach, maintenance of property	$1,000	$1,000
Flu Vaccine	Board of Health	Reimbursements for Flu shots & grants	Flu Clinic Expenses	$1,500	$1,500
SRECS Solar Renewable Energy Certificates	Selectboard	Contract payments for Solar PV Production	Renewable & Conservation Energy Projects	$30,000	$40,000
Total Spending				$83,500	

Passed unanimously

A motion was made, seconded and unanimously voted to dissolve the meeting at 1:44 PM.

Respectfully submitted,

Leslie Bracebridge

Leslie Bracebridge
Shutesbury Town Clerk
A true copy. Attest: _____