

Shutesbury Finance Committee Minutes
Tuesday, December 11, 2012, 7pm, Town Hall

Members Present: Weezie Houle, Rus Wilson, Eric Stocker, Al Hanson, Lori Tuominen, Gary Hirshfield and George Arvanitis; **Visitors Present:** Becky Torres, Mike Vinskey

- 1) Approve the minutes of 10/2/12 as amended.
- 2) **Vote passed to approve up to \$1,500 additional funds for the OPEP Actuarial Study, to add to the current budget line item 305800.023 of \$4,151.04, allowing her to go out to bid.**
- 3) Misc. Finance discussions regarding next year's budget:
 - a) Health Insurance is level funded.
 - b) Medicare is a little bit increased.
 - c) Reducing the tax title account.
- 4) Police Chief
 - a) He is asking for an additional \$1,000 in IT upgrades.
 - b) Wages: Officer Soto will be going to the Academy for 20 weeks. The chief has asked the Select Board for another full-time officer. One who has been interviewed is willing to self-fund his academy expenses.
 - c) With 2 full-time officers and the chief, there will still be a need for part-time but not as many hours will be needed. Overtime is not able to be budgeted. They have a fair amount of court stuff. They also have to do in-service training. They have to attend trainings. All these require part-timers to fill in when the officers are doing these responsibilities.
 - d) Follow-up from meeting. Next year as of July 1, there would be 2 full-time plus the chief. If Mike Geleanas' hours decrease his benefits.
 - e) The vehicles are doing well with the exception of some electrical issues.
- 5) Expense Report – All expenses are within the expected range.
- 6) Revenue Reports – All revenues are within the expected range.
- 7) MBI will be “lighting” the Town Hall by July 1. Fiber will improve both the phone and internet.
- 8) Becky will bring us a copy of the Recap at the next meeting.
- 9) Adjusted Meeting Schedule:
 - a) December 11: 7pm, Police Chief, Highway Dept. Chief
 - b) January 8, School
 - c) January 22, Assessor, Collector, Acct., Treasurer, Library Director
 - d) February 5, Highway Dept. @ 7:15pm; Fire Chief @ 8pm, and Capital Planning @8:30pm
 - e) February 19, Select Board
 - f) March 5, School
 - g) March 19
 - h) April 9
 - i) April 23
 - j) May 4, Town Meeting
 - k) April 9
 - l) April 23
 - m) May 4, Town Meeting
- 10) Meeting adjourned 9:20pm.