

**Shutesbury Finance Committee Meeting Minutes**  
**Tuesday, November 10, 2015, Town Hall, 7pm**

**Members Present:** Weezie Houle, Gary Hirshfield, Eric Stocker, George Arvanitis and Al Hanson **Members Absent:** Jim Walton **Visitors:**

1. Meeting called to order at 7:00pm.
2. Approved the Minutes of October 13, 2015 as amended.
3. Discussed Budget Meetings with Department Heads: We would like to move the Tax Collector appointment to February 23<sup>rd</sup> with the Capital Planning and move Tim Hunting to Dec. 8. Gary will ask Becky to contact Ellen.
4. Reviewed the meeting with the Select Board regarding the SRASSC Regional Assessment Review
  - a. Gary presented his summary which we all appreciated.
  - b. George is going to change the line graph to a bar chart of the Regional Assessment as a Percentage of the Tax Levy.
5. Reviewed Wired West financing options
6. Reviewed Expense Report – none
7. Reviewed Income Report – none
8. Budget Review – none
9. Committee Reports: -
  - a. Capital Planning - Gary Hirshfield & Jim Walton - none
  - b. CPC - Al Hanson – none
  - c. School Committee - Weezie Houle - none
  - d. Personnel Board - George Arvanitis – The current process for Performance Evaluation for Department Heads, Managers and Professionals will be reviewed and updated.
  - e. Broadband Report - Eric Stocker –
    - 1.) Eric shared and we reviewed the Co-operative versus the Private Model comparison sheet.
    - 2.) We discussed general financing and who owns the wires.
  - f. Visioning Committee – Al Hanson – none
10. New Business: The accountant's computer was compromised with a Ransom virus.
5. Set agenda for next meeting.
6. Next Meetings:
  - a. November 24, 2015, 7pm – Walter Tibbetts, Fire Dept, 7:15pm; Tom Harding, Police, 8pm
  - b. December 5, 2015, 9am, Regional Assessment Four Town Meeting, Middle School
  - c. December 8, 2015, 7pm – Tim Hunting, Highway, 7:15pm; Library, Mary Ann, 7:45
  - d. December 22, 2015, 7pm – proposed to cancel
  - e. January 5, 2016, 7pm – School Committee & Selectboard, 7:15pm
  - f. January 19, 2016, 7pm – Financial Dept Heads, Assessors, 7:15pm
  - g. February 9, 2016, 7pm – Amherst Regional Budget Planning, 7:15pm
  - h. February 23, 2016, 7pm – Capital Planning, 7:15pm; Tax Collector, 7:45pm
  - i. March 8, 2016, 7pm – Personnel Board, 7:15pm
  - j. March 22, 2016, 7pm – No Dept scheduled
  - k. April 5, 2016, 7pm – Final Budget, Warrant voting
  - l. April 19, 2016, 7pm – Town Meeting prep
  - m. May 7, 2016, 9am (Annual Town Meeting)
7. Meeting adjourned 9:05pm