

Shutesbury Selectboard Meeting Minutes
February 13, 2024 Hybrid Meeting Format

Selectboard members present: Melissa Makepeace-O’Neil/Co-Chair and Eric Stocker
Staff present: Rebecca Torres/Town Administrator and Geneva Bickford/Administrative Secretary
Volunteers & Other Staff present: Nathan Murphy, Gail Fleischaker, Sean Genereux, Madison Schoonover, Mike Tyrrell, Joe Carroll
Guests: Khalima Bubuza, Binoy, Town Hall, Meryl Mandell, Penelope Kim, Susie Mosher, Leslie Bracebridge

Makepeace-O’Neil calls the meeting to order at 5:36 pm.

Agenda Review: As posted.

Public Comment: NONE

Review of Minutes: Minutes of January 30, 2024 were approved.

VOTE: Makepeace-O’Neil makes a Motion to approve the January 30, 2024 minutes; Stocker moves, Makepeace-O’Neil seconds. Roll call vote: Stocker: aye, and Makepeace-O’Neil: aye; the motion carries.

Discussion Topics:

1. Review and Appointment of Recycling Coordinator: Sean Genereux was appointed as Shutesbury’s Recycling Coordinator.

VOTE: Stocker makes a Motion to appoint Sean Genereux to be the Recycling Coordinator; Makepeace-O’Neil seconds. Roll call vote: Stocker: aye, and Makepeace-O’Neil: aye; the motion carries.

2. Selectboard Presentation by National Grid’s Outreach Team for the Central Western Mass Energy Improvement Project. The Proposed project on the E5/F6 Transmission line, runs through and includes structures located within Shutesbury, Massachusetts: Joe Carroll, Mike Tyrrell and Madison Schoonover from National Grid presented the Central to Western MA Energy Improvement Project to the SB (see slides attached).

3. EV Charger Update: Stocker met with the Energy & Climate Action Committee (“ECAC”) to discuss the installation of chargers and came up with a long list of questions. National Grid has a spreadsheet on their website of vendors that the town will reach out to, to see what offers other may have. Stocker will meet with ECAC again to discuss further and people are encouraged to send any questions they may have regarding this to ECAC.

4. Unanticipated Item: The TA received 3 contracts to be signed on 2/13/24 the FY24 Emergency Management Performance Grant (“EMPG”) for \$2,700, the FY24 Fire Safety Equipment Grant for \$7,792.47 and the Tax Map Maintenance Proposal from Cartographic Associates, Inc. (“CAI”) who provides the maintenance and updating of Shutesbury’s maps.

VOTE: Makepeace-O’Neil makes a Motion to approve and sign the EMPG Grant for 2024; Stocker moves. Roll call vote: Stocker: aye, and Makepeace-O’Neil: aye; the motion carries.

VOTE: Makepeace-O’Neil makes a Motion to approve and sign the Fire Equipment Grant for 2024; Stocker moves. Roll call vote: Stocker: aye, and Makepeace-O’Neil: aye; the motion carries.

VOTE: Makepeace-O’Neil makes a Motion to renew the contract for 2024 for CIA Technologies; Stocker moves. Roll call vote: Stocker: aye, and Makepeace-O’Neil: aye; the motion carries.

5. Town Administrator Updates – PFAS, Gasoline Cleanup: Two new POETS were installed after the SB last meeting. Test results have come in regarding the gasoline and are being evaluated by our LSP and TA hopes to have an update for the next SB meeting. Morris Root delivered Shutesbury’s Phase I Dam Inspection Report for 2023 to the Office of Dam Safety. The TA and the Highway Department met with highway specialists from Franklin Regional Council of Governments (“FRCOG”), Jack Carolan and Ryan Clary to discuss two culverts. One culvert discussed is where the brook enters into the Lake, the head wall collapsed a year ago and was rebuilt but the rebuild is not maintaining. Steve Sullivan is getting more information to see if there are resources he was not aware of. Carolan and Clary shared information about other practices and gave pointers and tips about what other communities are doing. Carolan and Clary also talked with Sullivan about the culvert installed on Wendell Rd by Ames Brook and are using it as an example of an ideal culvert installation. The TA followed up on MVP and Shutesbury is going to pursue two topics. One topic is an initial study and work at the culvert at the mouth of the Dudleyville Dam and the second is solar for the library.

Makepeace-O’Neil Motions to Adjourn (6:33 pm); Stocker moves and Makepeace-O’Neil seconds. Roll call vote: Stocker: aye, and Makepeace-O’Neil: aye; the motion carries.

Administrative Actions:

1. Sean Genreux Appointment Letter;

Documents and Other Items Used at the Meeting:

1. 1/31/24 SB Meeting Minutes;
2. Sean Genreux Resume;
3. National Grid Presentation;
4. EMPG Grant;
5. Equipment Grant; and
6. CAI Agreement.

Respectfully submitted,
Geneva Bickford,
Administrative Secretary

** A full version of the 2.13.24 SB meeting is available to view on the Town of Shutesbury’s YouTube page at: <https://www.youtube.com/channel/UC4ajoOcJsNzf5DBgMTZgcJA>