

Minutes of 10/18/2023 Cemetery Commission
6:00 PM
Hybrid Meeting with Zoom
(Under Emergency Order for Pandemic)
Minutes Approved at the Meeting of November 15, 2023

Members present: Walter Tibbetts (WT), Dina Stander (DS), Susan Millinger (SM). The Meeting was called to order at 6:05.

- 1) Minutes of the September 20, 2023 meeting. Motion to approve these minutes was made, seconded and the motion was unanimously passed by a roll call vote. In connection with these minutes, it was decided that in the interest of the historical record, the names of those buried will be included, though the names of those interested in or buying a lot will not be.
- 2) New burials and lot sales
 - a. A cremation burial of Irene Soucy in West Cemetery. WT commented that no one was present; DS and SM asked to be notified of burials which might lack mourners so that they could attend
 - b. New lot sale to long-time residents of lot number 189. This is a misshapen and narrow lot at the end of a row, so WT sold it as a two-plot lot. The other Commissioners agreed with WT's reasoning.
- 3) Hiring of new Groundskeepers: No additional progress has been made.
 - a. The Personnel Committee still needs to be approached to put the revised job description on its agenda and approve it.
 - b. The Advertisement needs to be written up.
 - c. WT has been asked to talk with the Town Administrator and the Finance Committee about the possibility of raising the salary of the position.
- 4) Allowing a Member of the Commission work as a paid groundskeeper: No progress has been made yet.
- 5.) Update on ground-penetrating radar:
 - a.) The Commission will pick up the conversation with Bob Perry of Topographix after he returns from Italy.
 - b.) Meanwhile, WT did important research into the numbers of lots which are labeled "Unknown," which would be the areas that would have high priority for scanning with Ground-Penetrating Radar. There are nineteen

(19) numbered lots marked as "Unknown," which represent 116 individual plots. At a sales value of \$350.00 per plot, the total potential value of these plots is \$40,600. Their potential value more than justifies having these areas checked to determine whether they are in fact vacant and available.

1. The document that shows the lot #, size and number of individual plots is attached to these minutes.

6. Purchase of equipment:

a. WT purchased for \$500 the backpack leaf-blower (model 560) he was asked to buy at the September meeting.

b. WT also ordered a new carburetor for the old backpack blower, and with that fix and another problem he discovered also fixed, the groundskeepers now have two working backpack leaf-blowers.

7. Revisions to Cemetery regulations on website:

a. SM reported that she sent the revisions agreed on to Gail Fleischaker, the chair of the Web Communication Committee, and they are now on the website.

b. DS volunteered to write a short piece about the current regulations for the next *Our Town* to publicize the existence of the regulations online and to encourage people with questions to bring them to a Commission meeting.

8. Items not anticipated 48 hours prior to the meeting:

a.) A Pratt Corner Road family wants to place a gravestone on a family plot in the Pratt Corner Road Cemetery; they will need to be told to check with the Cemetery Commission to ensure correct placement of the stone.

9. Date and time for the Next Meeting: November 15 at 6 p.m.

10. Adjournment: A motion to adjourn was made, seconded, and unanimously approved in a roll call vote. The meeting was adjourned at 6:30 p.m.

Submitted by
Susan Millinger,
Cemetery Commission secretary

West Cemetery Lots Labeled Unknown

Lot Number	Size	Number of plots	Value
15	19' x 18'	8	\$2,800
34 **	14' x 18'	6	\$2,100
80	9' x 18'	4	\$1,400
101	8' x 18'	4	\$1,400
112	8' x 18'	4	\$1,400
113	5' x 18'	2	\$700
122	16.5' x 18'	8	\$2,800
124	14.5' x 18'	6	\$2,100
125	14' x 18'	6	\$2,100
126	19' x 18'	8	\$2,800
132	14' x 18'	6	\$2,100
137	20' x 18'	10	\$3,500
144	9' x 18'	4	\$1,400
158	19' x 18'	8	\$2,800
162	14' x 18'	6	\$2,100
177	12' x 18'	6	\$2,100
196	14' x 18'	6	\$2,100
201	18' x 18'	8	\$2,800
216 **	18' x 20'?	8	\$2,800
	Total	116	\$40,600

** Lots are marked as Unknown but have a “V” indicating Veteran located in that lot on the map.