

## Shutesbury Capital Planning Committee Meeting

January 4, 2023, 7:00 PM

Members present: Ellen McKay (EM), Ajay Khashu (AK), Bob Groves (RG), Steve Sullivan (SS), Michael Broad (MB)

Guests: Becky Torres (RT), Michael Vinskey

### Election of Officers:

Michael Broad chosen as Secretary by unanimous vote. Ellen McKay chosen as Chair by unanimous vote.

### Review of Capital Planning Agenda for future meetings:

AK suggested review of Long Term Capital Plan. The plan should include the regional school. RT will get copies of the current document to members before the next meeting.

### Review of Capital Planning Requests:

Tax Collector's software: current software will no longer be available. Other departments use VADAR. Good product at reasonable price. EM wants to use VADAR going forward. Cost will be a bit over \$18,000 plus an annual fee. Committee approved request unanimously with EM abstaining.

Among other expected requests, SES needs new phone system, kitchen floor, exterior paint and parking lot paving; Highway Dept. needs Backhoe and tractor.

Next Meeting Jan 18,2023 at 6:30 PM.

Meeting adjourned: 6:50 PM

Respectfully submitted:

Michael Broad