

TOWN OF SHUTESBURY

ANNUAL REPORT

FOR THE YEAR ENDED

JUNE 30, 2022



*Walter R. Tibbetts,
third-generation firefighter and 40-year veteran of the Shutesbury Fire Department,
retired in 2022 after 28 years as Chief.*

ANNUAL REPORT
Of The
OFFICERS & COMMITTEES
Of The
TOWN OF SHUTESBURY
MASSACHUSETTS
For The Year Ended
June 30, 2022



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Cover photo courtesy of The Daily Hampshire Gazette

TOWN OF SHUTESBURY, MASSACHUSETTS
 APPOINTED OFFICIALS: JULY 1, 2021 – JUNE 30, 2022

Terms commence on the date determined by the Select Board, but no sooner than July 1st, and end on the date determined by the Select Board, but no later than June 30 of the year indicated, unless otherwise noted. **Bold lettering of title** indicates the position receives a salary or stipend.

<u>Office/Board/Committee</u>	<u>All Terms End</u> <u>By June 30</u>	<u>Term Length</u> <u>Up to:</u>
Accountant		
Gail Weiss	2022	(3yr)
ADA Committee		
Rebecca Torres Town Administrator/ADA Coordinator (non-voting)		
Vacancy	2022	(3yr)
Vacancy	2023	(3yr)
Vacancy COA Rep.	2024	(3yr)
Administrative Assessor		
Kevin Rudden	2022	(1yr)
Assessors' Clerk		
Leslie Bracebridge	2022	(1yr)
Board of Assessors		
Susan Reyes	2023	(3yr)
Jeff Quackenbush/Chair	2022	(3yr)
Howard Shpetner	2024	(3yr)
Administrative Secretary		
Linda Avis Scott	2022	(1yr)
Animal Inspector (By statute, term is May 1-April 30)		
Nancy Long	4.30.2023	(1yr) Reappointed 4.5.22
Animal Control Officer (Per MDAR, appointment is for the calendar year)		
Nancy Long	12.31.2022	(1yr) Reappointed 4.5.22
Board of Health Administrative Consultant (Appointed by Town Meeting as per MGL Chp. 268A §21A)		
Catherine Hilton	2022	(1yr)
Building Inspector (Paid and administered by FRCOG/Franklin County Cooperative Inspection Program , of which Shutesbury is a member town)		
James D. Hawkins, Program Manager and Building Commissioner		
Dave Roberts, Local Inspector	2022	(1yr)

Capital Improvement Planning Committee (Membership bylaw: "1 member from the Finance Committee, 1 school representative, the Town Treasurer and 2 members at large. In the event that the Town Treasurer is not a resident of Shutesbury, the Finance Committee shall have two representatives and the Treasurer will be an ex-officio staff member without the right to vote. The Town Administrator shall be an ex-officio staff member without the right to vote. The committee shall choose its officers.")

Rebecca Torres Town Administrator, ex-officio non-voting		
Ryan Mailloux Treasurer, ex-officio non-voting		
Ellen McKay Chair; Community at-Large	2022	(1yr)
Ajay Khashu Finance Committee Rep.	2022	(1yr)
Robert Groves Finance Committee Rep.	2022	(1yr)
Michael Broad Community at-Large	2022	(1yr)
Steve Sullivan School Committee Rep.	2022	(1yr)

Cemetery Grounds Keepers: Intermittent

Suzan Young	2022	(1yr)
Michael Browsky	2022	(1yr)
Linus Mearian	2022	(1yr)

Community Preservation Committee (Per the 7.27.20 Bylaw Update: The CPC shall consist of 7 voting members pursuant to MGL Chapter 44B, §5. Members, appointed by the Select Board, will serve a one-year term that may be renewed with no limitation. One member as designated by the Conservation Commission, one member as designated by the Historical Commission, one member as designated by the Planning Board, one member to act in the capacity of, or perform like duties of, a member of a housing authority, one member of the Select Board, or its designee, to act in the capacity of the Board of Park Commissioners, one member of the Open Space or Recreation Committee and one at-large member.)

Linda Avis Scott Conservation Comm. Rep.	2022	(1yr)
Michael DeChiara Planning Board Rep.	2022	(1yr)
Allen Hanson Co-Chair		
Select Board/Board of Park Commissioners	2022	(1yr)
Rita Farrell Co-Chair Member of a housing authority	2022	(1yr)
Elaine Puleo Open Space/Recreation Committee Rep.	2022	(1yr)
Ezell Floranina Historical Commission Rep.	2022	(1yr) Resigned 11.9.21
Henry Geddes Historical Commission Rep.	2022	(1yr) Appointed 11.9.21
Matteo Pangallo Community-at-large Rep.	2022	(1yr) Appointed 11.9.21

Constables

Marilyn Tibbetts (Elected)	2022	(3yr)
Christine Robinson, Deputy Constable	2022	(3yr) Elected 5.21.22

Conservation Commission (5 member Commission)

Robin Harrington	2024	(3yr)
Miriam DeFant/Chair	2022	(3yr)
Mary David	2022	(3yr)
Beth Willson	2023	(3yr) Appointed 7.6.21
Scott Kahan	2024	(3yr) Appointed 8.3.21

Temporary part-time Conservation Commission Clerk: Alice P. Jaques 6.29.21 to 1.4.22

Council on Aging (5.7.16 goes from 5 to 7 member Council)

Linda Avis Scott/Co-Chair	2023	(3yr)
Susan Gomberg	2024	(3yr)
Melissa Makepeace-O'Neil	2022	(3yr) Resigned 6.21.22
Susan Millinger	2022	(3yr)
JoAnn Bernhard/Co-Chair	2022	(3yr)
Janis Gray	2022	(3yr)
Vacancy	2024	(3yr)
Muriel Gross Honorary Member, deceased		
Marilyn Tibbetts Honorary Member		

Cultural Council (7 member Council – terms are per the Mass Arts Lottery Council; members are required to take a year off after serving 2 full three year terms; five are required for quorum)

Becca Wheeler	10.02.24 (1 st term) Reappointed 12.6.21
Rory Valentine/Chair	8.07.24 (2 nd term) Appointed 11.9.21
Val Gilman	10.16.24 (1 st term) Reappointed 12.6.21
Nathan Longcope	2.20.25 (1 st term) Reappointed 6.21.22
Cara Brostrom	10.29.22 (1 st term) Appointed 10.29.19
Elizabeth Pangburn	11.24.23 (1 st term) Appointed 11.24.20
David Leach	11.24.23 (1 st term) Appointed 11.24.20

Custodian

Christopher O'Neil	2022	(1yr)
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Eastern Franklin County Regional Health District Representative (Appointed by the Board of Health)

Norene Pease	2022	(1yr)
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Electrical Inspector (compensated thru fees)

Maurice Gregoire	2022	(1yr)
James Slowinski, Alternate	2022	(1yr)

E-911 Coordinator

Walter Tibbetts Fire Chief, Emerg. Mgt. Dir.	2022	(1yr)
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Emergency Management Team (Also appointed as the Hazard Mitigation Planning Committee on 3.12.15)

Walter Tibbetts Fire Chief, Emerg. Mgt. Dir. & E911	2024	(3yr)
Noreen Pease Elected Board of Health Rep.	2022	(3yr)
Kristin Burgess Acting Police Chief	2024	(3yr)
Melissa Makepeace-O'Neil Select Board	2022	(3yr)
Eric Stocker Select Board	2024	(3yr)
Rita Farrell Select Board	2023	(3yr)
Timothy Hunting Highway Superintendent	2023	(3yr)
Rebecca Torres Town Administrator	2024	(3yr)
Jacqueline Mendonsa Elementary School Principal	2022	(3yr)
Grace Bannasch Town Clerk	2023	(3yr)
David Perlmutter Public Information Officer	2024	(3yr)
Leslie Bracebridge Volunteer Clerk	2024	(3yr)
Aaron Addison Volunteer Ham Operator	2022	(3yr)

Elliott Park Committee (7.24.18 changed from Old Town Beach Improvement Committee created 12.20.15)

Catherine Hilton	2022	(1yr)
Gail Fleischaker	2022	(1yr)
Mary Anne Antonnellis	2022	(1yr)

Energy Committee (Dispaned per vote of the Select Board 11.23.21)

Graeme Sephton	2022	(1yr)
Ben Brau	2022	(1yr)
Allen Hanson	2022	(1yr)

Energy and Climate Action Committee (New Committee Charge approved 11.23.21)

Leslie Cerier	2022	(1yr) Appointed 3.15.22
Michael DeChiara/Chair	2022	(1yr) Appointed 3.15.22
Mirima DeFant	2022	(1yr) Appointed 3.15.22
Nathan Heard	2022	(1yr) Appointed 3.15.22
Graeme Sephton	2022	(1yr) Appointed 3.15.22
Zoe Weizenbaum	2022	(1yr) Appointed 3.15.22
Gail Fleischaer	2022	(1yr) Appointed 4.5.22

Ethics Commission Liaison

Grace Bannasch Town Clerk	2022	(1yr)
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Farm and Forest Commission (Established at the 5.2.09 ATM: 5 members appointed by Selectmen, all town residents and at least 3 engaged in the pursuit of agriculture or forestry.)

Rebecca Torres	2024	(3yr)
Robert Novick	2023	(3yr)
William Wells	2022	(3yr)
Kathy Carey	2022	(3yr)
Deacon Bonnar	2023	(3yr)

Finance Committee (Moderator appointed, 7 member committee no more than 3 consecutive full terms)

Jim Hemingway	2022	(3yr) Start 7.01.16
Robert Groves	2022	(3yr) Start 7.01.16
James Walton/Chair	2024	(3yr) Start 7.01.15
Ajay Khashu	2022	(3yr) Start 7.1.19
Susan Mosher	2023	(3yr) Start 7.1.20
Melody Chartier (7.1.20 appt. filled a 1 yr. vacancy)	2024	(3yr) Start 7.1.20
George Arvanitis	2023	(3yr) Start 7.1.20

Fire Department

Walter Tibbetts, Fire Chief & Emerg.Mgt.Dir.	2024	(3yr)
Vacant - Deputy Chief	2022	(1yr)
Mark Foster, Engineer	2022	(1yr)
Leonard Czerwonka, Lieutenant	2022	(1yr)
Stuart Richter, Lieutenant	2022	(1yr)
Paul DeMarco, Firefighter	2022	(1yr)

Lee Elder, Firefighter	2022	(1yr)
Richard Trimble, Firefighter	2022	(1yr)
Noah Johansson, Firefighter	2022	(1yr)
Justin Vezina, Firefighter	2022	(1yr)
Xavier Suter, Firefighter	2022	(1yr)
Forest Warden - Appointed by Fire Chief		
Currently performed by Fire Chief	2022	(1yr)
Future Fire Department Study Committee (Formed and appointed 11.9.21; disbanded 2.23.22)		
Elaine Puleo Select Board Rep.	2022	
April Stein Personnel Board Rep.	2022	
James Walton Finance Committee Rep.	2022	
Walter Tibbetts Fire Chief	2022	
Kristin Burgess Acting Police Chief	2022	
Becky Torres Town Administrator/Ex-officio	2022	
Franklin County Cooperative Inspection Program Representative		
Nancy Matthews	2022	(1yr)
Franklin Regional Council of Governments Representative		
F. Ellen McKay	2022	(1yr)
Rita Farrell, Alternate	2022	(1yr)
Franklin Regional Emergency Planning Committee Representative		
Walter Tibbetts/Emergency Management Director	2022	(1yr) Appointed 9.14.21
Franklin Regional Planning Board Representative		
Rebecca Torres/Town Administrator	2022	(1yr) Select Board Rep.
Jeff Lacy	2022	(1yr) Planning Board Rep.
Franklin Regional Transit Authority Advisory Board Representative (Select Board Representative)		
Rebecca Torres/Town Administrator	2022	(1yr)
Gate and Dam Keeper		
Howard Kinder	2022	(1yr)
John R. Kinder, Assistant	2022	(1yr)
Hampshire County Group Insurance Trust Shutesbury Representative		
Ryan Mailloux, Treasurer	2022	(1yr)
Rebecca Torres, Alternate	2022	(1yr)
Historical Commission (7 member Commission)		
Karen Czerwonka	2024	(3yr)
Henry Geddes	2024	(3yr)
Janice Stone	2022	(3yr)
Mary Lou Conca	2022	(3yr)
Miriam DeFant	2023	(3yr)

Greg Caulton	2022	(3yr)
Ezzell Floranina	2022	(3yr)
Leslie Bracebridge/Associate member	2022	(1yr) Appointed 3.1.22

Highway Department

Timothy Hunting Superintendent	2024	(3yr)
Steve Sullivan Equipment Operator	2022	(1yr)
Charles Moore Temporary Equip. Operator	2022	(1yr)
David Grenier Equipment Operator	2022	(1yr)

Lake Wyola Advisory Committee (Ad Hoc)

Catherine Hilton Board of Health Rep.	2022	(1yr)
Eric Stocker Select Board Rep.	2022	(1yr)
John Gorey	2022	(1yr)
Terry Smith	2022	(1yr)
Mark Rivers/Chair	2022	(1yr)
Tracy McNaughton	2022	(1yr) Resigned 9.28.21
David Green	2022	(1yr) Appointed 7.6.21
Vacant Planning Board Rep.	2022	(1yr)
Mary David Conservation Commission Rep.	2022	(1yr)
Art Keene Lake Wyola Assoc. Rep.	2022	(1yr) Appointed 3.1.22
Howard Kinder Gate & Dam Keeper	2022	(1yr)
Walter Tibbetts Emerg. Mgmt. Dir.	2022	(1yr)

Lake Wyola Dam Management Committee (First appointed 10.7. 2003; disbanded 5.16.17; may be reinstated as needed)

Land Use Clerk (Created 11.2017; serves Conservation Commission, Planning Board and Zoning Board of Appeals)

Lisa Stafford	2022	Appointed 9.13.21; Resigned 10.12.21
Carey Marshall	2022	(1yr) Appointed 1.4.22

Library

Mary Anne Antonellis Library Director	2022	(1yr)
Cynthia Coffin Assistant Librarian	2022	(1yr)
Vacant Weekend Circ. Clerk	2022	(1yr)
Susan Millinger Substitute	2022	(1yr)
Julie Stepanek Substitute	2022	(1yr)
JoAnn Bernhard Substitute	2022	(1yr)
Ella DeSilva Beal Substitute	2022	(1yr) Appointed 6.21.22

Memorial Day Committee

Laurey Kenerson	2022	(1yr)
Al Springer/Chair	2022	(1yr)
Melissa Makepeace-O'Neil	2022	(1yr)

Municipal Lighting Plant Manager (Appointed by the MLP Board)
 Gayle Huntress 2022 (1yr) Reappointed 9.15.21
 Effective 7.1.21

Native American Preservation Working Group (Created 8.8.17)
 Appointments Pending

Newsletter Committee
 Janis Gray Editor 2022 (1yr)
 Linda Avis Scott Town Hall Liaison 2022 (1yr)

Open Space Committee
 Alice P. Jaques 2022 (1yr)
 Gail Fleischaker 2022 (1yr)
 Barbara Bigelow 2022 (1yr) Appointed 2.1.22

Personnel Board (5 members: Finance Committee selects a Rep., Select Board selects a Rep., Moderator appoints 3 community at-large members; no member shall be an employee of the Town or under direction of the School Committee; Town Administrator is a non-voting member.)

Margaret Ross 2022 (3yr)
 April Stein 2024 (3yr)
 Melody Chartier FinCom Rep. 2023 (3yr)
 Melissa Makepeace-O'Neil Select Board Rep. 2022 (3yr)
 George Arvanitis 2023 (3yr)
 Becky Torres Town Administrator/Ex-officio 2024 (3yr)

Planning Board Associate Members
 Asleigh Pyecroft 2022 (1yr) Appointed 12.6.21
 Jake Messier 2022 (1yr) Appointed 12.6.21

Plumbing and Gas Inspector (Compensated thru fees)
 John Letourneau 2022 (1yr)

Police Department
 Police Chief Chief Kristin Burgess 2025 (3yr) Appointed 5.4.22
 Sgt. Kristin Burgess Full Time Acting Chief 2022 (1yr) Assigned 9.28.21
 Ofc. Linda Newcomb Part Time 2022 (1yr)
 Ofc. Marcus Johansson Full Time 2022 (1yr) Resigned 9.28.21
 Ofc. Taylor Beaudry Permanent Part Time (10.26.21) 2022 (1yr)
 Ofc. Meghan Gallo Part Time 2022 (1yr) Resigned
 Ofc. Zachary Warner Part Time 2022 (1yr) Appointed 10.26.21
 Ofc. Nathaniel Masse Part Time 2022 (1yr) Appointed 11.9.21
 Ofc. Ernest Fitzell Part Time 2022 (1yr) Appointed 1.4.22
 Ofc. Tarrah Dempsey Part Time 2022 (1yr) Appointed 3.15.22

Policing in Shutesbury Study Group (Created 2.23.21 and Disbanded 4.26.22)

Michael Vinskey	Community at Large	2022	(1yr)
Cheryl Hayden	Community at Large	2022	(1yr)
Mary Jo Johnson	Community at Large	2022	(1yr)
Melissa Makepeace-O'Neil	Select Board	2022	(1yr)
Rita Farrell	Select Board	2022	(1yr)
Officer in Charge Kristin Burgess	Police Department	2022	(1yr)
Susie Mosher	Finance Committee	2022	(1yr)
Melody Chartier	Personnel Board	2022	(1yr)
Rebecca Torres	Town Administrator/Ex-officio member	2022	(1yr)

Public Engagement and Public Space Committee (Created 5.15.18; first appointments TBD)

Recreation Committee (Re-activated 11.14.17; 11.23.21 Membership increased to six)

Christine Robinson		2022	(1yr)
BZ (Barbara) Reily		2022	(1yr)
Christine Marglin		2022	(1yr)
Elaine Puleo		2022	(1yr)
Barbara Bigelow/Chair		2022	(1yr)
Ann Brigham		2022	(1yr) Appointed 11.23.21

Recycling/Solid Waste Committee

Meryl Mandell	Chair	2022	(1yr)
J. Gary Bernhard	Recycling Coordinator	2022	(1yr)
Ronald Essig		2022	(1yr) Resigned 6.30.22
Stephen Rice		2022	(1yr)
Gail Fleischaker		2022	(1yr)
Margaret Ross		2022	(1yr)
Susan Quigley		2022	(1yr) Resigned 6.30.22
Marla Killough		2022	(1yr)
Timothy Logan		2022	(1yr)

Regional School District Planning Committee (established at 10.25.11 Special Town Meeting, MGL 71 §14 Moderator appointed.) Ad Hoc.

Registrars of Voters (Appts. made in Feb/Mar and run 4/1-3/31; governed by M.G.L. Ch. 51 §15; to include Town Clerk and three others; not more than two with the same party affiliation from up to three nominees from a list based on a quorum party meeting; if no list is provided, within 45 days of notification, Select Board may appoint)

Grace Bannasch	(U)	3.31.2023	(3yr) (Not appointed)
Mark Olszewski	(R)	3.31.2024	(3yr)
Linda Seidman	(D)	3.31.2022	(3yr) Reappointed 6.21.22
Gail Fleischaker	(D)	3.31.2023	(3yr)

Shutesbury Broadband Committee

Gayle Huntress/Chair	2022	(1yr)
Ayres Hall	2022	(1yr) Resigned 9.28.21
Eric Stocker	2022	(1yr) Resigned 8.3.21
Graeme Sephton	2022	(1yr)
Craig Martin	2022	(1yr)
Stephen Schmidt	2022	(1yr)
Kent Whitney	2022	(1yr) Resigned 7.6.21
Jim Hemingway	2022	(1yr)

Shutesbury Elementary School Principal (Appointed by Union 28 Superintendent)

Jacqueline Mendonsa

Superintendent of Union 28 Schools (Appointed by Union 28 School Committee)

Jennifer Culkeen

Tax Collector/Parking Clerk

F. Ellen McKay 2024 (3yr)

Assistant Tax Collector

Ryan Mailloux 2022 (1yr) Appointed 11.9.21

Town Administrator

Rebecca Torres 2024 (3yr)

Town Buildings Committee (At least 3 members appointed jointly by the Moderator and Selectboard; disbanded 6.21.22; new Shutesbury Building Committee to be formed per 5.21.22 bylaw)

Robert Groves/Chair	2024	(3yr)
William Wells	2022	(3yr)
Jim Aaron	2023	(3yr)
Nancy Matthews	2024	(3yr)
Steve Sullivan	2023	(3yr)
Francis D. McGinn, III	2023	(3yr)

Town Counsel

Donna MacNicol 2022 (1yr)

Town Hall Support Person

Joan Hanson 2022 (1yr)

Town Vexillologist

Al Springer 2022 (1yr)

Treasurer

Ryan Mailloux 2024 (3yr)

Assistant Treasurer

Gabriele Voelker 2022 (1yr)

Tree Warden

Don Wakoluk	2022	(1yr)
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Deputy Tree Wardens

Timothy Hunting & Steve Sullivan	2022	(1yr)
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United States Department of the Interior Trail Stewardship Council Representative (Inactive, disbanded per Select Board vote 6.21.22)

Janice Stone	2022	(1yr)
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Kevin Weir	2022	(1yr)
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Upper Pioneer Valley Veterans District Representative

Albert Springer	2022	(1yr)
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Veteran's Agent (compensated through Upper Pioneer Valley District Department of Veterans' Services)

Mark Fitzpatrick	2022	(1yr)
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Timothy Niejadlik Director	2022	(1yr)
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Water Resources Committee (Created 8.08.09; up to 7 members: Board of Health, Planning Board, Conservation Commission or Open Space Committee and Lake Wyola Advisory Committee representatives and 3 Community-at-large members.)

Mark Rivers LWAC	2022	(1yr)
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Vacancy Planning Board	2022	(1yr)
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Eric Stocker Select Board	2022	(1yr)
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Paul Lyons Conservation Commission	2022	(1yr)
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Al Werner/Chair Board of Health	2022	(1yr)
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Michael Ross Community at Large	2022	(1yr)
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Vacancy Community at Large	2022	(1yr)
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Web/Communications Committee

Jamie Malcolm-Brown	2022	(1yr)
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Fred Steinberg	2022	(1yr)
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Grace Bannasch Town Clerk	2022	(1yr)
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Gail Fleischaker/Chair	2022	(1yr)
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Vacant	2022	(1yr)
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Zoning Board of Appeals (3 member Board with 2 alternates)

Charles DiMare/Chair	2023	(3yr)
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Jeff Lacy	2022	(3yr)
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Herb Gilmore	2024	(3yr) Appointed 7.6.21
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Alternate Vacancy	2024	(3yr)
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2 nd Alternate Vacancy		
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TOWN OF SHUTESBURY, MASSACHUSETTS Elected Officials

*Elected Officials who have resigned are marked by a * next to their name*

Bold lettering indicates position receives a salary or stipend.

		<u>Terms End 6/30</u>	<u>Term Length-</u>
<u>Board of Health</u>	Garret Simonsen	2023	(3 yr)
	Norene Pease	2023	(3 yr)
	Arleen Read	2024	(3 yr)
	Wm Levine	2024	(3 yr)
	Catherine Hilton	2025	(3 yr)
<u>Cemetery Commission</u>			
	Chair Walter Tibbetts	2023	(3 yr)
	Susan Millinger	2024	(3 yr)
	Dina Stander	2024	(3 yr)
<u>Constable</u>	Christine Robinson	2025	(3 yr)
<u>Library Trustees</u>	Melanie DeSilva	2023	(3 yr)
	P. Savanna Ouellette	2023	(3 yr)
	Katherine Cell	2024	(3 yr)
	Timothy Logan	2024	(3 yr)
	Bradley Foster	2025	(3 yr)
	Michele Regan-Ladd	2025	(3 yr)
<u>Moderator</u>	Paul Lyons	2025	(3 yr)
<u>Municipal Light Plant Board</u>			
	Graeme Sephton	2024	(3 yr)
	Stephen Schmidt	2024	(3 yr)
	James Hemingway	2025	(3 yr)
<u>Planning Board</u>			
	Chair Deacon Bonnar	2023	(3 yr)
	Steven Bressler	2023	(3 yr)
	Michael DeChiara	2023	(3 yr)
	Nathan Murphy	2024	(3yr)
	Jeff Weston	2024	(2 yr)
	Robert Raymond	2025	(3 yr)
	Jeff Lacy	2025	(3 yr)

School Committee (Terms begin and end 9 days after the Annual Town Election, as voted 5/7/2011, or May 11, 2016.)

Chair	Daniel Hayes	2023	(3 yr)
	Stephen Sullivan	2023	(3 yr)
	Bethany Rose	2024	(3 yr)
	Julie Martel	2025	(3 yr)
	Jennifer Taylor	2025	(3 yr)

Board of Selectmen

Chair	Rita Farrell	2023	(3 yr)
	Eric Stocker	2024	(3 yr)
	Melissa Makepeace-O'Neil	2025	(3 yr)

Town Clerk

	Grace Bannasch	2023	(3 yr)
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REPORT OF THE TOWN CLERK

VITAL STATISTICS

July 1, 2021 thru June 30, 2022

BIRTHS:.....10

MARRIAGES:..... 3

DEATHS:.....11

DOG LICENSES ISSUED

July 1, 2021 – June 30, 2022

SPAYED/NEUTERED.....167

NOT SPAYED OR NEUTERED.....31

KENNELS 1-4 Dogs.....1

POPULATION

JULY 1, 2022.....1,788 (includes children)

ELECTIONS

ANNUAL TOWN ELECTION		MAY 21 2022
1,426 Registered Voters	458 ballots cast	32.11% participation
SPECIAL LOCAL ELECTIONS		JUNE 28 2022
1,438 Registered Voters	829 ballots cast	57.6% participation

TOWN MEETINGS

ANNUAL TOWN MEETING	MAY 21 2022
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Complete results of the Fiscal Year 2021 Elections and Town Meetings are printed in this report.

**Commonwealth of Massachusetts
Town of Shutesbury**

**Annual Town Meeting Minutes
May 21, 2022**

With COVID safety concerns still a priority, Shutesbury's Annual Town Meeting was held under a tent behind Town Hall at 1 Cooleyville Rd. on Saturday, May 21, 2022. As in the past two years, there was a little rain, a little sun and a lot of enthusiastic citizens attending.

Our Town Moderator, Paul Lyons, opened the meeting at 9:10 am. He welcomed newcomers and familiar faces. He introduced the town officials at the front table, explained the new warrant article amendment form, and asked for people to hold their applause during article discussions.

Rita Farrell, Select Board member, thanked Chuck DiMare for his 27 years of volunteer service on the Zoning Board of Appeals. Melissa Makepeace O'Neill introduced our newly appointed Police Chief, Kristen Burgess and thanked her for her service to our town. Chief Burgess informed the meeting about the location of the bathrooms, cooling center, and the importance of observing heat safety measures for the day.

Moderator Lyons requested permission to call for a vote by show of hands or cards on articles requiring 2/3 majority. If the vote appears close, he will ask for a vote by counting the raised cards. Hearing no objection, the procedure was adopted.

Article 1. A motion was made and seconded that the Town of Shutesbury vote to hear, and receive reports of town officers, committees, and boards.

Article 1 passed unanimously.

Board of Health: Masks were required in two areas at the Town Meeting, including the indoor voting area and cooling center and the tent for those who want to mask. The safety protocol for wiping off the microphone after each use was explained. An information sheet on Eastern Equine Encephalitis was made available on the community information table.

Recycling and Solid Waste Committee: The committee brought trash bags to distribute 20 rolls for each household at the meeting. The new hauler contract will be doing trash pick-up on Tuesdays and Wednesday on different routes in town. A letter will be sent out giving the important details.

Personnel Board: This committee worked very hard to find a fair way to reimburse the municipal employees. They spent months doing a market alignment survey. They found eight positions that were underpaid compared to the rest of the county.

Library: The Library Director, Mary Anne Antonellis, explained the current library protocols in light of the on-going pandemic. She described the library programs including loaning kayaks, a telescope, chemistry kits and museum passes. There are free, on-line fitness and yoga classes. The library is working with the Amherst Survival Center, facilitating once a month distribution of free groceries for seniors.

Energy & Climate Action Committee: This newly appointed committee is charged to make recommendations to the Select Board on ways for the Town to meet its climate mitigation and resilience goals as detailed in the Town's 2020 Municipal Vulnerability Plan (MVP) and the 2021 Hazard Mitigation Plan (HMP).

Michael DeChiara, chair of the committee, asks residents to participate in a household energy survey. The data will be used to help Shutesbury find resources to meet its current and future energy needs.

Rita Farrell introduced our current state representative, Natalie Blais to the meeting. We thanked her for her excellent efforts representing Shutesbury as a part of her 1st Franklin District. Following 2021 redistricting in Massachusetts, Shutesbury will now be in the 7th Hampden District. Rep. Blais introduced Aaron Saunders, the democratic candidate who is running for that seat.

The Select Board also acknowledged Susan Quigley, Ron and Sue Essig for their volunteer work on town committees.

Article 2. A motion was made and seconded that the Town of Shutesbury vote to amend Section VI of the Amherst Pelham Regional School District Agreement by adding subsection j) as follows: To see if the Town will vote to amend Section VI of the Amherst Pelham Regional School District Agreement by adding subsection (j) as follows: "For Fiscal Year 2023 only, the alternative operating budget assessment shall be calculated as a five-year average of minimum contributions with the remainder of the assessment allocated to the member towns in accordance with the per-pupil method found in Section VI e) of the Amherst Pelham Regional School District Agreement. Additionally, if any member town's assessment based on this method increases or decreases more than 4% from their Fiscal Year 2022 assessment, the Fiscal Year 2023 assessment shall be limited to a 4% change provided that the requirements of Minimum Local Contribution are still met. The five-year average of minimum contributions will include the five most recent years.

Doug Slaughter, Director of Finance for our regional schools, explained the article. The four towns at the regional schools have reached an agreement to use a modified, 100% statutory assessment method.

Article 2 passed by majority.

Article 3. A motion was made and seconded that the Town of Shutesbury vote to appropriate the FY 2021 MLP certified retained earnings of \$201,285.00 as follows:

1. \$127,826.00 to make final payment on the construction BAN (Bond Anticipation Note) due 8/20/2022.
2. \$73,459.00 to the MLP FY 2023 Emergency Reserve fund.

Article 3 passes unanimously.

Article 4. A motion was made and seconded that the Town of Shutesbury vote to appropriate the sum of **\$346,560.00** for the MLP Enterprise Fund beginning July 1, 2022 in accordance with the provisions of M.G.L. c.44, sec 53 F ½, amount to be funded from the following sources:

MLP ENTERPRISE FUND OPERATING BUDGET FY2023

Expenses

NOTES

Routine network maintenance	\$ 60,000	Annual Maintenance
Truck retainer fee		
Insurance	\$ 11,000	Insurance via MIIA with 10K deductible
Backhaul	\$ 48,756	10GB CrownCastle connection \$2,938/ month; 1GB MBI/backup \$1,125/mo TOTAL = \$4,063/month
Middle Mile Link Maint.	\$ 2,400	\$100/month x 2
MLP Manager Salary	\$ 24,000	
Employment Overhead	\$ 636	Medicare: \$396; Workers Comp \$240
Lifeline CAFII Administration	\$ 7,000	\$2K per year flat admin cost plus \$80 for each new recipient application, then \$50 annual renewal for each recipient (estimating < 100 applications annually)
Bond fee for poles	\$ 6,750	3K for Ngrid and Verizon; 750 for Eversource
Pole rental	\$ 20,670	\$13.78 x 1500 poles
Calix Essentials Support	\$ 7,975	Annual Maintenance contract with Calix. Provides direct support and emergency electronic equipment replacement.
Supplies	\$ 500	Office supplies, postage, data backup
Legal	\$ 1,000	
Electronics Hut Operations	\$ 1,300	HVAC maintenance \$500, Security Monitoring \$336, Building Maintenance \$464
Electronics Depreciation (Broadband Capital Stabilization)	\$ 45,000	To replace electronics in 7-10 years. Hut servers and switches, home routers and ONTs.
Debt Service	\$ 100,100	\$100,100 Payment due 4/3/2023 on \$883,333 10-year note.
Electronics Hut Utilities	\$ 5,200	Electricity to power hut (\$3,600), shared propane (\$600, full tank fill), shared generator maintenance (\$1,000). Indirect Costs reimbursed to town.
Accounting	\$ 1,200	Indirect Costs reimbursed to town.
Treasurer	\$ 1,800	Indirect Costs reimbursed to town.
Auditor	\$ 850	Indirect Costs reimbursed to town.
OPERATIONS SUBTOTAL	\$ 346,137	
Extraordinary & Unforeseen	\$ 423	Emergency Reserve Fund NOTE: \$73,459 from Retained Earnings will be added to this account on 7/1/2022
OPERATIONS TOTAL	\$ 346,560	

Income

Notes

MLP FEES	\$ 346,560	<u>Subscriber# x Monthly fee x 12</u>
Subscriber #	760	
MLP monthly fee	\$38.00	

Gayle Huntress and Steve Schmidt explained the progress the Broadband Committee/MLP has made. The project has been successful enough to pay off the bond note and move money into its Emergency Reserve Funds. They have negotiated with a new service provider and they estimate this will lower the monthly bill by about \$15/mo., an annual savings of \$180 to every subscriber.

Article 4 passed unanimously.

Rep. Blais presented a commendation to retiring Walter Tibbetts for his 40 years of service on the Shutesbury Fire department, 27 years as fire chief. Lieutenant Lenny Czerwonka accepted the plaque for Chief Tibbetts who could not attend due to his broken leg.

Article 5. A motion was made and seconded that the Town of Shutesbury vote to appropriate the sum of 25% of actual eligible costs and 100% of actual ineligible costs currently estimated at \$2,444,953, for all costs associated with designing, originally equipping and furnishing, planning and construction of a new library, said amount to be reached by a transfer of free cash of \$250,000, transfer from Capital Stabilization of \$238,000, transfer from Stabilization of \$150,000, a transfer of \$252,700 from the Town's Library Capital Building Fund and a transfer from the Library Gift Fund (to be given to the Town) of \$323,854, credit for the town land for the assessed value of \$57,528, (for a total transfer amount of \$1,272,082), and further to meet the balance of the appropriation by authorizing the Treasurer, with approval of the Selectboard, to borrow up to the balance of the appropriation, **\$1,172,871** under G.L. Chapter 44, section 7(3) or any other enabling authority, provided however, that no amounts shall be borrowed or expended hereunder unless and until the Town votes at an election to exempt from the provisions of M.G.L. Chapter 59 Section 21C(k), of the Proposition 21/2, so-called, the amounts required to pay for the bonds or notes.

Leslie Luchonok proposed an amendment to Article 5 - to delete, "transfer of free cash of \$250,000, transfer from Capital Stabilization of \$238,000, transfer from Stabilization of \$150,000," and substitute with language, "to borrow up to the balance of the appropriation, \$1,810,871."

Amendment requires a majority vote. Amendment fails by clear majority.

After a little further discussion, the question was called. 507 Voters cast a secret ballot.

Article 5 passes by more than 2/3 majority: 422 Yes, 85 No.

Article 6. A motion was made and seconded that the Town of Shutesbury vote to set the salary compensation for all elected officials of the town (Select Board, Town Clerk, Moderator and Constable) as provided by MGL Chapter 41, Section 108, to be made effective from July 1, 2022, as contained in the budget.

Article 6 passes unanimously.

Article 7. A motion was made and seconded that the Town of Shutesbury vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide a sum of money to meet town expenses including operations, capital, salaries and school expenses of **\$6,699,774** by raising the sum of **\$6,679,349** and transferring \$20,425 from the Septic Betterment Fund, for the fiscal year beginning July 1, 2022.

Jim Walton, Chair of the Finance Committee went through the Finance Committee's Report on the FY 24 budget, (included in this annual report, Finance Committee section.)

Article 7 passed by a clear majority.

Article 8. A motion was made and seconded that the Town of Shutesbury vote to transfer from free cash \$12,000 for three solar powered speed board signs for the Police Dept.

Article 8 passed by a clear majority.

Article 9. A motion was made and seconded that the Town of Shutesbury vote to transfer from free cash \$20,000 for the VADAR Financial Software for the Accountant and Treasurer.

Article 9 passed unanimously.

Article 10. A motion was made and seconded that the Town of Shutesbury vote to borrow up to \$225,000 for a new dump truck for the highway dept.

Article 10 passed by a clear 2/3 majority.

Article 11. A motion was made and seconded that the Town of Shutesbury vote to transfer up to \$60,000 from free cash, for design and engineering of the replacement of Shutesbury Elementary School Asphalt portion of the roof.

Article 11 passed unanimously.

Article 12. A motion was made and seconded that the Town of Shutesbury vote to transfer up to \$54,000 from free cash for a new Interceptor SUV for the Police Dept.

Article 12 passed by a clear majority.

Article 13. A motion was made and seconded that the Town of Shutesbury vote to transfer \$45,000 from free cash for a new Interceptor SUV for the Fire Dept.

Article 13 passed by a clear majority.

Article 46 was moved up for consideration.

Citizen Petition

Article 46. Replacement of Shutesbury Elementary School Roof, Phase 2

Brief Summary/explanation of the petitioned article (to appear in the printed warrant) Electronic Version

To see if the Town will vote to transfer \$700,000 from free cash to a fund for the design/engineering study and replacement of the asphalt section of the Shutesbury elementary school roof or take any other action there to.

Explanation: Replacement of the Shutesbury Elementary School roof has been postponed repeatedly as the Town has pursued grants five separate times from the Massachusetts School Board Authority for the project. No grants have been awarded for this project since the Town first voted to apply in 2014. The roof has continued to leak as isolated repairs are conducted while Town Officials refuse to allocate the funds necessary to replace the *entire* school roof.

2021 Annual Town Meeting voted to allocate funds to replace the school gym roof (phase1). That momentum needs to carry forward to replace the larger, asphalt section of the elementary school roof (Phase 2). The school roof replacement will be 100% complete with Phase 2; there is no phase 3. The Town has \$1.2 million in Free Cash; it is time to stop procrastinating and set aside enough money to

complete the job and stabilize the Town's most valuable piece of real estate: Shutesbury Elementary School.

Article 46 failed.

Article 14. A motion was made and seconded that the Town of Shutesbury vote to delete the Town Buildings Committee Bylaw adopted in 1988, and vote to adopt the new Shutesbury Building Committee Bylaw, as written in the warrant.

Proposed Amendment to the Shutesbury Building Committee Bylaw April 2022

Section 1 Role: The role of the Shutesbury Building Committee is to advise and assist the Town on financial estimates, design and supervision of construction (including repair, reconstruction, alteration or enlargement) of municipal building projects. The committee will work with the Town Administrator, Town Committees and Town Departments on proposed building and renovation projects and the ongoing maintenance of Town Buildings.

Section 2 Membership: The Shutesbury Building Committee shall consist of five regular voting members. The composition of the Committee shall include, to the extent possible, one registered, or retired architect, one licensed, or retired engineer, one licensed builder experienced in commercial construction, two others familiar with the building trades and facilities maintenance. All members shall be residents of the Town of Shutesbury. All members shall be appointed by the Select Board with a selection process that includes public solicitation of interested persons. Any interviews of applicants shall be conducted in open sessions during a meeting of the Select Board. The Town Administrator will be an ex-officio member of the committee, and will oversee procurement and ensure state procurement laws are followed at all times.

Section 3 Term: Members shall be appointed for alternating three-year terms and will serve until a successor has been appointed and qualified. The initial appointments shall be staggered for one, two and three years. If there is a vacancy it shall be filled for the remainder of the unexpired term. A member absent from one third of the meetings in any fiscal year of her/his term may be removed by a majority vote of the Committee after due notice to that member of the impending removal action.

Section 4 Capital Projects: Capital projects whose projected budget is in excess of \$500,000 will be assigned their own separate building committee with appointments jointly made by the Selectboard and the town department responsible for the capital project. One or two members of the building committee shall be designated by the Selectboard to serve on a project specific building committee.

Section 5 Building Committee Responsibilities: The building committee is responsible for overseeing the design and construction, in cooperation with the *Proposing Body* (town departments and town committees and boards, of all projects within its jurisdiction including:

A. For Projects that include design and/or engineering:

- The designer selection process for the solicitation, evaluation and recommendation of a project designer, in compliance with the MA General Laws
- schematic design, design development production of construction documents, public construction bidding, in compliance with the General Laws
- contract award recommendation in compliance with the MA General Laws
- construction administration in compliance with the MA General Laws.

- All projects shall be developed in a manner consistent with the project goals and physical requirements established by the *Proposing Body* (town departments, town committees) and the applicable provisions of the MA General Laws.
- The Town Administrator shall coordinate award and execution of all designer services contracts and construction contracts with the Selectboard.

B. For Projects that do not include design and/or engineering:

- Write up scope of work for repairs in cooperation with the *Proposing Body* (town departments and town committees and board) to meet the Proposing Body's project goals and physical requirements
- Use best procurement practices to solicit bids from contractors and suppliers for repairs
- The Town Administrator shall coordinate award and execution of all designer services contracts and construction contracts with the Selectboard

C. Assess all Town Buildings and develop a capital needs assessment including a timetable and budget that will serve as the guide for future rehabilitation/renovations and will assess the following for all Town Buildings as follows:

- Overall Condition & Condition of its Infrastructure
- Disaster Resistance & Preparedness
- Use of Green Technologies
- Communications & Information Systems Technologies
- Performance & Sustainability
- Capital Improvements Options & Investments (Repair, Replace, Renovate, etc.)

D. Engage construction, engineering and other consultants through the Town Administrator's Office, as needed and subject to appropriation. Manage the Town's Building Maintenance and Repair fund that is established by town meeting vote for repairs that are under \$10,000 and cannot wait for a town meeting vote.

Article 14 passed by a clear majority.

A motion was made and seconded for the town to vote on Articles 15 and 16 as a consent agenda.

Motion passed unanimously.

Article 15. To see if the Town of Shutesbury will vote to act on the recommendation of the Community Preservation Committee on the fiscal year 2023 budget to transfer the following sums of money from the Community Preservation Fund estimated annual revenues: **\$5,100** to Open Space (excluding recreational purposes); **\$5,100** to Historic Resources; **\$5,100** to Community Housing; and **\$32,000** to the FY23 Community Preservation Fund budgeted reserve

Article 16. To see if the Town of Shutesbury will vote to appropriate **\$2,500** from fiscal year 2023 Community Preservation Fund estimated annual revenues for necessary and proper administrative and operation expenses of the Shutesbury Community Preservation Committee.

Articles 15 and 16 passed unanimously.

Article 17. A motion was made and seconded that the Town of Shutesbury vote to appropriate **\$10,000** from the Historic Preservation Fund balance to repair and restore the historic mile guideboard on the Town Common.

Article 17 passed by a clear majority.

Article 18. A motion was made and seconded that the Town of Shutesbury vote to appropriate **\$22,000** from Open Space/Recreation fund balance in support of the Kestrel Trust’s Phase 1 project at Ames Pond. This project will protect wetland and soil resources by improving the parking area, removing invasive plants, installing a crushed stone walkway at the trailhead, addressing degraded trail conditions, and improving accessible access.

Article 18 passed unanimously.

Article 19. A motion was made and seconded that the Town of Shutesbury vote to appropriate **\$22,000** from the Open Space/Recreation fund balance and **\$28,000** from the CPA Budgeted Reserve fund balances to the Kestrel Trust for the purchase of Lot R-15 with 2000 feet of frontage along Pelham Hill Road. The lot is situated between two parcels of already protected land, includes the headwaters of Amethyst Brook, and features a historic dam/mill site. The property will be preserved as open space and developed for passive recreation.

Article 19 passed by a clear majority.

Article 20. A motion was made and seconded that the Town of Shutesbury vote to approve that the \$20,000 for the community garden appropriated in 2021 for the community garden at town hall be used for a community garden located on Lot 0-32.

Article 20 passed by a clear majority.

Article 21. A motion was made and seconded that the Town of Shutesbury vote to amend the Town of Shutesbury Zoning Bylaws by adding the Energy Battery Bylaw, as written in the warrant.

INCORPORATING ENERGY STORAGE USE INTO SHUTESBURY ZONING

AMEND USE TABLE

Add new categories under “ENERGY AND UTILITIES”:

Use	RR	FC	TC	LW	Reference
Principal Use of Energy Storage System” (ESS)	N	N	N	N	3.3-7
Small-Scale Ground Mounted Solar Electric Installation with Accessory Use Energy Storage System	SP-P	SP-P	SP-P	N	3.3-7
Large-Scale Ground Mounted Solar Electric Installation with Accessory Use Energy Storage System	N	SP-P	N	N	3.3-7
Small Wind Energy System with Accessory Use Energy Storage System	SP-P	SP-P	SP-P	SP-P	3.3-7

ADD footnotes:

For Small and Large Scale Ground Mounted Solar Electric Installations, add footnote:

For Small and Large Scale Ground Mounted Solar Electric Installations that include an accessory use Energy Storage System (ESS), the requirements of the ESS bylaw, 3.3-7, must be met concurrently within the same special permit in order for a Ground Mounted Solar Electric Installation permit to be granted. If an accessory ESS is later proposed, the previously approved special permit must be modified to include the accessory use ESS and must meet the requirements of Section 3.3-7.

For Small Wind Energy Systems, add footnote:

For Small Wind Energy Systems that include an accessory use Energy Storage System (ESS), the requirements of the ESS bylaw, 3.3-7, must be met concurrently within the same special permit in order for the Wind Energy System permit to be granted. If an accessory ESS is later proposed, the previously approved special permit must be modified to include the accessory use ESS and must meet the requirements of Section 3.3-7.

AMEND DEFINITIONS

Energy Storage System (ESS) shall mean any mechanical, thermal, electrical, chemical, electrochemical or other device that is operated to store energy for use in homes, businesses or government; or for use by the utility grid as a source of energy or a backup system.

Commercial Energy Storage System shall mean energy storage system that is operated primarily for distribution of energy to the utility grid or where more than 75% of the stored energy is distributed monthly for off-site use.

On-site Energy Storage System shall mean an energy storage system that is operated as an accessory use, and which provides energy in support of the principal use, and does not sell or distribute more than 25% of the energy stored in a given month for off-site use.

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ADD UNDER SECTION 3.3 "ACCESSORY USES AND STRUCTURES" NEW SECTION 3.3-7 Energy Storage Systems

3.3-7.1 Purpose

The purpose of this bylaw is to facilitate and appropriately regulate energy storage systems: (a) by providing standards for the approval, placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, protection and preservation of Town infrastructure (including roads), public nuisance, existing residential property and property value, impacts upon environmental, scenic, and historic resources; (b) by providing adequate financial assurance for the eventual decommissioning of such installations; and (c) by protecting large contiguous blocks of forest back-land, wetlands, and drinking water supplies.

3.3-7.2 Applicability

This bylaw applies to Energy Storage Systems (ESS) designated in the Energy and Utilities section of the Use Table. For energy generation installations that include an ESS, the special permit requirements or prohibitions of the energy generation use associated with the ESS shall

apply to the ESS and all requirements of this section must also be met for a special permit to be granted.

A. On-site Energy Storage System. An ESS that is: 1) accessory to an existing Residential use, Business or Community use as listed in the Use Table; and provides energy in support of the principal use; and does not sell or distribute more than 25% of the energy stored in a given month, shall be permitted as of right and does not need to comply with the special permitting requirements of this Section 3.3-7.2. An ESS for on-site usage shall require a building permit and/or electrical/wiring permit as appropriate and a site plan review from the Zoning Board of Appeals. An on-site ESS shall be located within fifty feet of the generation source and shall require a buffer of 25 feet from forested land.

B. Energy Storage System as Principal Use.

An ESS which is a principal use is prohibited under this section and any other section of this zoning bylaw.

C. Commercial Energy Storage System as Accessory Use To Energy Generation

1. An ESS that is operated primarily for distribution of energy to the utility grid or where more than 75% of the stored energy is distributed monthly for off-site use shall be considered to be a Commercial ESS and all requirements of this section must be met for a special permit to be granted and being an accessory use to an energy generation facility.
2. A Commercial ESS shall be sized to accommodate only the energy generated on the same parcel. Design and operation shall not accommodate off-site generated energy.
3. A Commercial ESS that is accessory use to Small or Large Scale Ground Mounted Solar Electric Installations shall be located within the energy generation installation OR within 100 feet of energy generation installation. A Commercial ESS that is accessory to Small Wind Energy Systems shall be located within 100 feet of energy generation installation. To mitigate damage resulting from a fire, a Commercial ESS shall maintain a buffer of 50 feet from forested land.

3.3-7.3 General Requirements:

An ESS shall comply with the requirements of the permitted primary energy generation use listed under the Energy and Utilities heading in the Use Table and found elsewhere in this zoning bylaw and with the requirements of this section.

3.37-.4 Required Documents

1. An ESS shall comply with the Financial Surety provisions as outlined in Section 8.10-4.
2. Proof of additional liability insurance adequate to address costs associated with possible fires, explosions or water contamination, as identified in the Hazard Mitigation Analysis.

3.3-7.5 Safety and Environmental Standards

A. Required Documents shall include:

1. A site specific Hazard Mitigation Analysis conducted, at the applicant's expense by a consultant chosen by the Planning Board.

2. The owner or operator of the ESS shall develop a written emergency response plan to be provided to Planning Board that is consistent with the findings and recommendations of the Hazard Mitigation Analysis and is approved by the Fire Chief and the Emergency Management Director. The emergency response plan shall include the sequence of operations relative to the ESS shutdown and emergency response intervention.
3. Material Safety Data Sheets for batteries and electrical components, and for fire suppression chemicals that would be used in the case of a fire at an ESS
4. The owner or operator of the ESS shall submit operation and maintenance plans for regular inspection, servicing, repair and renovation of the ESS
5. A copy of the project summary, electrical schematic, and site plan to the Planning Board, Shutesbury Fire Chief and the Emergency Management Director.
6. Fire and explosion prevention and mitigation information including venting system operation; location of detectors and types of detectors/sensors including manufacturer and model, accuracy, and sensitivity; suppression system design, including type of agent, system layout, application rate, source.
7. Design specifications for:
 - a. Energy storage units including cells, modules, and rack systems including manufacturer and model and unit levels of storage cells; pertinent UL test data.
 - b. Energy storage containers including but not limited to the general physical layout relative to doors, access panels, vents; interior layout of cabinets, racks, ductwork, compartmentation; ventilation system; construction materials;
 - c. Exterior of containers including spacing between containers and the specifications of structural supports/foundations for the containers.

B. Emergency Services

1. To ensure that local first responders are prepared for emergencies related to the ESS, the owner or operator shall arrange for and pay all the expenses for annual training of Shutesbury fire, police, and emergency management personnel, as designated by the town to respond to an ESS- related emergency. An annual payment, in an amount approved by the Fire Chief and Emergency Management Director, to cover all expenses of annual training above shall be due to the town by July 1 of each year; unspent funds will be credited to the following year.
2. In the case of an emergency related to the ESS, the operator shall provide the Town of Shutesbury with an emergency response team, at the operator's expense, that has the necessary capacity, equipment and training to undertake the requirements of the emergency response plan.
3. All means of shutting down an ESS shall be clearly marked.
4. Spacing of energy storage units and other fire prevention installation measures shall be designed and documented that follow current safety-related best practices to mitigate thermal runaway among energy storage units.
5. The owner or operator of a ESS shall identify a responsible person for public and governmental inquiries throughout the life of the installation. Updated contact information shall be provided to the Town Administrator, Fire Chief, Police Chief, and the Emergency Management Director annually, no later than 30 days after the beginning of the fiscal year or within 14 days of any contact personnel or information changes. Contact information shall include the contact's name, role in relation to the ESS, email and work phone number. At least one 24 hour/7 day phone number shall be provided for emergencies.
6. Onsite water storage shall be available for firefighting adequate to the needs to mitigate thermal runaway at ESS as indicated in the hazard mitigation analysis.

C. Environmental Mitigation

1. Use of per-and polyfluoroalkyl substances (PFAS) for fire suppression at an ESS is prohibited
2. The direct venting of noxious gases into the environment from containers or storage units, without filtration or containment, is prohibited.
3. Contaminated water runoff from firefighting and heat containment efforts shall require onsite water containment utilizing impervious structures to prevent or significantly minimize water infiltration into the soil to protect underlying or adjacent water systems.
4. To mitigate the risk of water contamination in the case of emergency and in particular risks to public and private water supplies, an ESS shall comply with Section 9. 3-2 B 8A of the Shutesbury Zoning Bylaw. Unless waived by the Planning Board, an ESS shall be sited no less than 400 feet from the nearest water well.

D. Noise

The noise produced from heating or cooling systems for an ESS, either episodic or continual, shall not extend beyond the lot lines nor be a nuisance.

3.3-7.6 Reporting

In addition to all reporting requirements necessary for a special permit related to the principal use, an ESS shall have the following reporting requirements.

- A. The owner or operator of an ESS shall submit annually to the Select Board, Planning Board, Fire Chief, Emergency Management Director, Building Commissioner, Board of Health and Conservation Commission a report demonstrating and certifying compliance with the operation and maintenance plans, the emergency plan, and other requirements of this Section 3.3-7 requested by the Planning Board no later than 45 days after the end of the fiscal year. This report shall also include information on the maintenance completed during the course of the year, and any safety-related incidents and corrective measures taken due to ESS performance outside of operational norms.
- B. The owner or operator of an ESS shall annually report the amount of electricity stored and transferred by the ESS to the Select Board and the Planning Board no later than 45 days after the end of the fiscal year.
- C. Evidence of compliance with 3.3-7.2 (C2).

Three amendments were made to Article 21.

Article #21: Amendment 1

Amendment made by Michael DeChiara on behalf of the Planning Board, per Board recommendation following May 9, 2022 public hearing: For sections 3.3-7.4, 3.3-7.5 and 3.3-7.6, all references shall be changed to apply to commercial energy storage systems (CESS) with the exception of 3.3-7.5 C. Environmental Mitigation, items 1 and 2, which shall continue to apply to all energy storage systems (ESS) as currently written.

Article #21: Amendment 2

Amendment made by Michael DeChiara in response to Town Meeting member comments: For section 3.3-7.5 C. Environmental Mitigation, item 2, shall be changed to apply only to commercial energy storage systems (CESS)

Article #21: Amendment 3

To Amend the proposed Definitions as outlined in the Zoning Bylaws regarding On-Site Energy Storage System so that it shall read "On-site Energy Storage System shall mean an energy storage system that is operated as an accessory use, and which provides energy in support of the principal use, and is not for commercial use."

Three amendments passed by a clear majority.

Article 21 fails the 2/3 majority. 42 Yes, 25 No.

Article 22. To see if the Town of Shutesbury will vote to amend the Town of Shutesbury Zoning Bylaw to a five member ZBA, as written.

Article 22 passed over

A motion was made and seconded for the town to vote on Articles 23, 24, 25, 26, and 27 as a consent agenda.

Motion passed unanimously.

Article 23. To see if Town of Shutesbury will vote to accept and expend funds available from the State for Highway reimbursement programs, such as the Chapter 90 program, without further appropriation.

Article 24. To see if Town of Shutesbury will vote to o authorize the Treasurer to enter into compensating balance agreements during Fiscal 2023 as permitted by M.G.L. c. 44, section 53F

Article 25. To see if Town of Shutesbury will vote to to allow the Select Board to apply for, accept and expend state, federal and other grants, which do not require a town appropriation.

Article 26. To see if Town of Shutesbury will vote to approve the appointment pursuant to MGL Chapter 268A, Section 21A of Catherine Hilton as a Board of Health Administrative Consultant while also serving as an elected official on the Board of Health

Article 27. To see if Town of Shutesbury will vote to approve annual spending limits for FY2023 for revolving funds established in the Town Bylaws, pursuant to MGL c. 44, sec. 53E1/2, as most recently amended, to (1) authorize revolving funds for certain Town Departments for: the following accounts listed in the warrant.

Articles 23, 24, 25, 26 and 27 pass unanimously.

A motion was made and seconded for the town to vote on Articles 28 through 42 inclusively, as written in the Warrant, except for the words 'or take any other action relative thereto as a consent agenda.

Motion passed unanimously.

Article 28. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clauses 17C, 17 C'1/2, and Clause 17D.

Article 29. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 17E and adopt the full amount of the cost-of-living adjustment set annually by the Massachusetts Department of Revenue.

Article 30. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 17F and adopt the full amount of the cost-of-living adjustment set annually by the Massachusetts Department of Revenue.

Article 31. To see if Town of Shutesbury will vote to to accept MGL Chapter 59, Section 5, Clause 18 and adopt a 3.0% interest rate.

Article 32. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, provision added by St. 1993, Chapter 110, Section 110 (last paragraph of Chapter 59, Section 5, Clause 22F.

Article 33. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 22G.

Article 34. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 22H.

Article 35. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 37A.

Article 36. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 41A and adopt a 3.0% interest rate.

Article 37. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clauses 41B and 41C and adopt a \$1,000 amount, or take any action relative thereto.

Article 38. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 41C and reduce the eligibility age to 65; increase the exemption amount up to 100%; increase the gross receipts limit up to \$20,000 for single people and \$30,000 for married people; increase the whole estate limit up to \$40,000 for single people and \$55,000 for married people; and exclude the value of up to a four-family home from the whole estate.

Article 39. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Chapter 5, Clause 41C^{1/2} and reduce the eligibility age to 65; increase the exemption amount up to 20%; reduce the durational requirement to five years; and, adjust income limits to apply to combined household income.

Article 40. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 41D.

Article 41. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5, Clause 56 and increase the exemption amount up to 100%.

Article 42. To see if Town of Shutesbury will vote to accept MGL Chapter 59, Section 5.

Articles 28 – 42, inclusively, passed unanimously.

Citizen Petition

Article 43. Medicare For All Whereas: access to health care has become one of the biggest political issues of the day and the U.S. remains one of the few countries that does not provide universal publicly-funded health care; and Whereas: the cost of health care keeps increasing, the number of people without quality health care increases, and the health of our community decreases; and

Whereas: in particular, the money spent by Cities and Towns and School Districts to cover their employees is a large cost to the employer; and Whereas: in FY2021, Medicare For All would have saved the Town an estimated \$492,000 in health insurance costs; and Whereas: that unnecessarily large amount could be better spent by our Town to improve the overall quality of life and to increase wages, salaries and other benefits for employees; and Whereas: Massachusetts has been a leader in providing coverage for quality health care for its people; and Whereas: legislation has been filed to establish a single payer system that eliminates co-pays and deductibles, provides the freedom to choose doctors and other providers, and replaces the role of insurance companies with a publicly-administered insurance trust fund; now Therefore be it Resolved: That the Town of Shutesbury supports House Bill H.1267 and Senate Bill S.766, legislation establishing a single payer health care system in Massachusetts, and will communicate that support to its State Representative (yet to be elected in the new 7th Hampden District) and State Senator.

Article 43 passed with a clear majority.

Citizen Petition

Article 44. Resolution In Support of the Fair Share Amendment

WHEREAS, Massachusetts needed new investments in infrastructure, transportation and public education systems even before the COVID-19 pandemic, and those investments are needed more than ever to lift our economy into an equitable and long-lasting recovery;

WHEREAS, the best way to help working families and rebuild a strong economy for us all is to make sure that we have quality public schools for our children, affordable public higher education, and a reliable, public transportation system; and

WHEREAS, new state revenue is necessary to improve our public schools from Pre-K through college, to expand access to vocational and technical training, to make public higher education affordable, to rebuild crumbling roads and bridges, and to invest in safe and reliable public transportation; and

WHEREAS, Massachusetts' wealthiest residents should pay a proportionate share of taxes to support our communities and grow our economy:

THEREFORE, let it be resolved that Shutesbury supports the proposed Fair Share Amendment that would create an additional tax of four percentage points on annual income above one million dollars and dedicate the funds raised by this tax to high-quality public education, to affordable public colleges and universities, to the repair and maintenance of roads and bridges, and to safe public transportation.

Article 44 passed with a clear majority.

Citizen Petition

Article 45. Lighting Bylaw

To create a Bylaw that will reduce light pollution, unnecessary sky glow and other glare in order to preserve and enhance the natural, scenic, and aesthetic character and historical environment and preserve the night sky as a natural resource and enhance night time enjoyment within the town of Shutesbury.

PETITION FOR INSERTION OF THE FOLLOWING ARTICLE IN THE WARRANT FOR THE 2022 TOWN MEETING OF SHUTESBURY

We, the undersigned registered voters of the Town of Shutesbury, do hereby petition the Select Board to insert the following article in the WARRANT FOR THE 2022 ANNUAL TOWN MEETING, to wit:

To see if the Town will vote to instruct the Planning Board to develop and recommend a LIGHTING ZONING BYLAW by Town Meeting 2023 that addresses all uses and districts outlined in the Town of Shutesbury Zoning Regulations or take any other action relative thereto.

To approve the following TEMPORARY LIGHTING BYLAW to be in effect until the town approves a LIGHTING ZONING BYLAW.

1. Purpose

It is the purpose and intent of this bylaw to reduce light pollution, light trespass, unnecessary sky glow and other glare in order to preserve and enhance the natural, scenic and aesthetic character and historical environment, and to preserve the night sky as a natural resource to enhance nighttime enjoyment of property within the Town of Shutesbury

2. Design and Use

Lighting equipment shall be designed, constructed and installed to:

- A. Control glare and prevent light trespass onto adjacent properties or public ways, curtail degradation of dark skies at night, and conserve energy resources while maintaining safety, visibility and security of individuals and property;
- B. Direct light only where it is needed at the minimum intensity necessary to serve the intended purposes;
- C. Prevent measurable light at the property lines and minimize glare at any location on or off the property.

No outdoor lighting fixture shall produce a strong, direct light beyond the property boundaries of the facility which the lighting fixture is servicing. The following light sources are prohibited:

- Neon lights.
- Metal halide, mercury vapor and quartz lamps.

Customary holiday lighting is exempt if installation is temporary but should still be installed to minimize glare and light trespass onto adjacent properties or public ways.

3. Control of Glare and Light Trespass

- A. All lighting, regardless of rating, should be selected to significantly reduce light onto any abutting lot or parcel and to significantly reduce glare perceptible to pedestrians or motorists, or persons on an abutting lot or parcel. Lighting equipped with shielding should also be capable of being properly aimed to maintain the shielding characteristics. Lighting used between dusk and dawn should be motion detection type with illumination of no more than ten minutes per incident.
- B. Lighting of low luminosity and low intensity serving primarily as markers or as low-level illumination for residential or business entrances and exits, or similar use need not be shielded, and are not restricted to cut-off or motion-detector requirements.

4. Hours of Operation

- A. Outdoor lighting shall be turned off between the hours of 10:00 p.m. and sunrise every day, unless the use on the involved property operates past 10:00 p.m., and then the outdoor lighting shall be turned off within one hour after the use's operation ends for the day. If the use on the involved property requires outdoor lighting between 10:00 p.m. and sunrise every day for safety or security reasons, outdoor lighting shall be allowed during these hours, only if:
- 1) Lighting is fully-shielded and motion sensors are used to turn the outdoor lighting on after 10:00 p.m., and these sensors turn the outdoor lighting off automatically no more than 10 minutes after the involved area has been vacated; or
 - 2) Where the use is commercial, at least 50 percent of the total lumen levels for the outdoor lighting are reduced, or 50 percent of the total number of outdoor light fixtures are turned off, between 10:00 p.m. and sunrise.
- B. Outdoor lighting for steps, stairs, walkways, or points of ingress and egress to buildings shall be exempt from the hours of operation requirements, if required.

5. Enforcement

Enforcement of this bylaw shall be by the Shutesbury Police Department at the direction of the Select Board.

A motion was made to separate Article 45 into two parts.

Motion passes by a clear majority.

Article 45 part 1: A motion was made and seconded to see if the Town will vote to instruct the Planning Board to develop and recommend a LIGHTING ZONING BYLAW by Town Meeting 2023 that addresses all uses and districts outlined in the Town of Shutesbury Zoning Regulations.

This Amended part of Article 45 passed by a clear majority.

Article 45 part 2: A motion was made and seconded to approve the following TEMPORARY LIGHTING BYLAW to be in effect until the town approves a LIGHTING ZONING BYLAW.

1. Purpose

It is the purpose and intent of this bylaw to reduce light pollution, light trespass, unnecessary sky glow and other glare in order to preserve and enhance the natural, scenic and aesthetic character and historical environment, and to preserve the night sky as a natural resource to enhance nighttime enjoyment of property within the Town of Shutesbury

2. Design and Use

Lighting equipment shall be designed, constructed and installed to:

- D. Control glare and prevent light trespass onto adjacent properties or public ways, curtail degradation of dark skies at night, and conserve energy resources while maintaining safety, visibility and security of individuals and property;
- E. Direct light only where it is needed at the minimum intensity necessary to serve the intended purposes;
- F. Prevent measurable light at the property lines and minimize glare at any location on or off the property.

No outdoor lighting fixture shall produce a strong, direct light beyond the property boundaries of the facility which the lighting fixture is servicing. The following light sources are prohibited:

- Neon lights.
- Metal halide, mercury vapor and quartz lamps.

Customary holiday lighting is exempt if installation is temporary but should still be installed to minimize glare and light trespass onto adjacent properties or public ways.

3. Control of Glare and Light Trespass

- C. All lighting, regardless of rating, should be selected to significantly reduce light onto any abutting lot or parcel and to significantly reduce glare perceptible to pedestrians or motorists, or persons on an abutting lot or parcel. Lighting equipped with shielding should also be capable of being properly aimed to maintain the shielding characteristics. Lighting used between dusk and dawn should be motion detection type with illumination of no more than ten minutes per incident.
- D. Lighting of low luminosity and low intensity serving primarily as markers or as low-level illumination for residential or business entrances and exits, or similar use need not be shielded, and are not restricted to cut-off or motion-detector requirements.

4. Hours of Operation

- C. Outdoor lighting shall be turned off between the hours of 10:00 p.m. and sunrise every day, unless the use on the involved property operates past 10:00 p.m., and then the outdoor lighting shall be turned off within one hour after the use's operation ends for the day. If the use on the involved property requires outdoor lighting between 10:00 p.m. and sunrise every day for safety or security reasons, outdoor lighting shall be allowed during these hours, only if:
 - 3) Lighting is fully-shielded and motion sensors are used to turn the outdoor lighting on after 10:00 p.m., and these sensors turn the outdoor lighting off automatically no more than 10 minutes after the involved area has been vacated; or
 - 4) Where the use is commercial, at least 50 percent of the total lumen levels for the outdoor lighting are reduced, or 50 percent of the total number of outdoor light fixtures are turned off, between 10:00 p.m. and sunrise.
- D. Outdoor lighting for steps, stairs, walkways, or points of ingress and egress to buildings shall be exempt from the hours of operation requirements, if required.

5. Enforcement

Enforcement of this bylaw shall be by the Shutesbury Police Department at the direction of the Select Board.

This Amended part of Article 45 failed by a clear majority.

Citizen Petition

Article 47. Petition to increase the number of Zoning Board of Appeals Committee members from three to five.

Article 47 passed over.

A motion was made, seconded and unanimously passed to dissolve the meeting at 4:27 pm.

Respectfully submitted,

Grace Bannasch, Shutesbury Town Clerk

A True Copy Attest _____

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR TOWN OF SHUTESBURY

FRANKLIN SS.

To the Constables of the City/Town of the Town of Shutesbury

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in elections to vote at:

SHUTESBURY TOWN HALL AT 1 COOLEYVILLE RD

On **THE TWENTY FIRST DAY OF MAY**, from eight o'clock in the morning to two o'clock in the afternoon for the following purpose:

To cast their votes in the ANNUAL TOWN ELECTION for the candidates for the following offices:

CONSTABLE (one for three years)
BOARD OF HEALTH (one for three years)
LIBRARY TRUSTEES (two for three years)
MODERATOR (one for three years)
MUNICIPAL LIGHT PLANT (one for three years)
PLANNING BOARD (two for three years, one for two years)
SCHOOL COMMITTEE (two for three years)
SELECTBOARD (one for three years)

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 13TH day of MAY, 2022.

Rita Jarrell
Melissa Makepeace-Ortiz
Eric A. Stocher

Selectboard of Shutesbury



CMR 5-13-22
Constable Signature (Date)

Warrant must be posted no fewer than seven days prior to the election, and in accordance with local bylaws.

Town of Shutesbury
May 21 Local Election
UNOFFICIAL RESULTS

Total Votes: 458

Total Registered Voters: 1,528

For Constable (1 seat):

Christine Robinson...373

Write In...2

Blank...83

For Board of Health (1 seat):

Catherine Hilton...354

Write In...1

Blank...73

Library Trustee (2 seats):

Bradley Foster...349

Michele Regan-Ladd...361

Write In...4

Blank...120

Blank...82

Moderator (1 seat):

Paul Lyons...390

Write In...4

Blank...64

Municipal Light Plant Board (1 seat):

James Hemingway...365

Write In...4

Blank...89

Planning Board (3 years, 2 seats):

Jeffrey Lacy...301

Robert Raymond...319

Write In...9

Blank...191

Blank...96

Planning Board (2 years, 1 seat):

Jeff Weston...348

Write In...2

Blank...107

School Committee (2 seats):

Julie Martel...353

Jennifer Taylor...338

Write In...1

Blank...132

Blank...92

Select Board (1 seat):

Melissa Makepeace-O'Neil...275

Donald Wakoluk...170



The Commonwealth of Massachusetts

William Francis Galvin, Secretary of the Commonwealth
Central Voter Registry

Special Request Form

Town Clerk

I, GRACE BANNASCH request that the following modifications/enhancements be made by the Central Voter Registry:

Modification/enhancement to be made: ALLOW EV FOR SHUTESBURY'S LOCAL ELECTION ON JUNE 3 2023

Reason for modification/enhancement: old information:

SO THAT I CAN UPDATE VRIS AS VBM APPLICATIONS START COMING IN.

Grace Bannasch
Signature

SHUTESBURY
Community

3/16/23
Date

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR JUNE 28 SPECIAL ELECTION

SS.

To the Constables of the City/Town of SHUTESBURY

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in elections to vote at SHUTESBURY TOWN HALL at 1 COOLEYVILLE RD in said SHUTESBURY on JUNE TWENTY EIGHTH from 7:00 AM to 8:00 PM for the following purpose:

To cast their votes in the Special Election on the following question:

"Shall the Town of Shutesbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to design, construct, originally furnish and equip the new Shutesbury Library."

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 23rd day of May, 2022.

Rita Jarrell _____
Emile Stolar _____
Melissa Mulheise-Oval _____

Selectboard of: Shutesbury

I, the undersigned Constable for the Town of Shutesbury, certify that I posted attested copies of the warrant for the June 28 Special Election at Shutesbury Town Hall, Locks Pond rd bulletin board, the Library and the Shutesbury Post Office, in said Town seven (7) days at least before the time of holding said election.

CDR
Constable Signature

6-2-22
(Date)

Warrant must be posted no fewer than seven days prior to the election, and in accordance with local bylaws.



**Town of Shutesbury
June 28 Special Election
Unofficial Results**

**YES.....579
NO.....250**

54% voter turnout

Total Population of Shutesbury: 1,788
Total Registered Voters in Shutesbury: 1,524
Percentage of total population that is registered to vote: 85%

Total Number of Ballots Cast in June 28 Special Election: 829

**Annual Report
Shutesbury Selectboard**

**FY 2022
July 1, 2021 - June 30, 2022**

In Fiscal Year (FY) 2022 the members of the Selectboard (SB) were Rita Farrell (Chair), Melissa Makepeace-O'Neil, and Eric Stocker. Our first meeting of the FY was 7/6/21 and our last meeting was 6/27/22.

This report highlights the major issues that the SB dealt with over the course of the year. Specific details can be obtained by consulting the SB meeting minutes which are available from the Town Clerk.

FY22 was a very busy year in town. The SB considered a myriad of issues. There were several things that appeared on agendas on a regular basis throughout the year.

- COVID-19 continued to affect the town in several ways. All meetings in town continued to be held via Zoom. Public participation in these meetings was high. In response to guidance from Federal and State government, as well as our own Board of Health, we adjusted Town policy several times with regard to employee testing, Town Hall access, and return to work rules.
- PFAS (polyfluoroalkyl substances) cleanup was another issue that repeatedly showed up on the SB agendas. PFAS foam was used by our Fire Department (and many other departments throughout the country) for fighting fires. Discharge of PFAS during training sessions resulted in several polluted wells in town. Through the SB the Town accepted responsibility for cleanup. This a very serious, ongoing, and potentially expensive problem that was not resolved in FY22.
- Lot O-32 was chosen as the site for the new Library. Presence of wetlands and potential soil contamination there was a topic on many agendas. Most decisions about this land took place in FY23 and beyond so this year's discussions were preliminary. The SB was committed to resolving these issues and moving ahead with the voter mandated library construction.
- The Shutesbury Elementary School (SES) roof's replacement was also discussed multiple times. The Town applied to the MA School Building Authority (MSBA) for assistance to rebuild the roof. This assistance has been denied before. The SB was committed to making sure this project was completed even if MSBA funding was denied again.

There are several other things worth noting about FY22:

- We discussed the ongoing issue of the care of Lake Wyola's private roads. We agreed to work with the Lake Wyola Association (LWA) and Lake Wyola Advisory Committee (LWAC) to coordinate planning and repair of the roads. This may ultimately mean that to town has to pass a bylaw which allows town work on private roads. In addition, a concrete plan for road improvement needs to be completed. Studies have been done, but no real plans have ever been created. This discussion is complicated and will be continued.
- We met with the Shutesbury Conservation Commission (SCC) about several items.

Town Counsel Donna Mac Nichol was also present. She opined that the SCC could not legally have Associate members who have voting powers without amending SCC bylaws. Nor can these members be appointed by the SCC which does not have appointing power. Non member consultants are allowed. We also discussed the South Brook Conservation Area (SBCA) which was acquired with SCC funds and is therefore under their control. In addition, we discussed the Randall Beach area which is complicated because it was purchased jointly by the SCC and Recreation Committee. For now, a plan by the Division of Fisheries and Wildlife (DFW) to improve the boat launch is on hold pending clarification of the land's ownership. It was suggested that a future Town Meeting should clarify whether the land is for conservation or recreation.

- The Police Department Study Committee (see separate report) reported to the SB that after a thorough review, the Department's policies and approach to policing were widely endorsed by the townspeople.
- A search committee was established to look for a new Fire Chief given the pending retirement of Chief Walter Tibbits. On the recommendation of the search committee the SB eventually promoted Leonard Czerwonka, a longtime member of the Fire Department, to the position.
- Finally, a land swap with W.D. Cows came to fruition after years of discussion. This land abuts the Highway Department (HD) and will allow Cows to access its land for logging purposes and will also ensure that all Town buildings at the HD are actually on town owned land.
- We postponed the culvert construction on Wendell Road due to delays by National Grid. They need to move a pole before work can commence.
- We discussed a situation at Lake Wyola where geese were shot on town land as part of an effort to reduce the goose population at the Lake. The United State Department of Agriculture (USDA) granted permission for this action without asking permission from the town. We wrote a letter to USDA and met with them to express our objections. We were assured this would not happen again without first consulting the SB for our permission.
- In conjunction with the Finance Committee and the Personnel Board we agreed to 2.42% Cost of Living (COLA) increases for FY23. We also approved a Wage Alignment for several employees to keep the town 's wage structure competitive with area municipalities.
- A new Hauling Contract with Casella of Holyoke was signed for trash removal and recycling.
- A new contract was signed with South Hadley Electric Light Department (SHELD) to be the new Network Operator for the town-owned Shutesbury.net. (Please see separate Municipal Light Plant report.)
- We renewed the annual Shutesbury Athletic Club (SAC) license.
- We had several discussions about the Black Lives Matter banner on the Town Hall. The banner was deteriorating from age. Artist and resident Bobby Brown donated artwork he created to the town. His poster displays a similar sentiment with regard to the town's support of important civil rights issues. The library was instrumental in getting this art for the town. It is now permanently displayed in Town GHall. The banner was taken down to be archived.
- We discussed the SAC having extended hours for music in its outside pavilion. A poll sent out by the SB to SAC abutters, and the majority comments from other residents in town, did not support this idea. The hours will remain the as they are now.

- We filled appointments to the newly created Energy and Climate Action Committee (ECAC), and to the Building Committee (BC) which is now operating under an updated bylaw. We also appointed Alternate Members to the Planning Board. They will be allowed vote if they are needed when full time members recuse themselves from Special Permit applications.
- Various other routine appointments to boards, committees, and commissions were made throughout the year.
- Per the recommendation of the Shutesbury Board of ealyh Health (BOH), we agreed to apply to the Executive Office of Environmental Affairs (EOEA) to opt out of arial spraying for mosquitos.
- We discussed and applied for a Municipality Vulnerability Project (MVP) grant from the Commonwealth. This grant application was worked on by several people in town. In particular, Michael De Chiara should be thanked for working on this.
- Acting Chief Kristin Burgess was appointed Chief of Police. A new contract for her services was approved.
- The SB accepted Linda Scott's resignation from her job as Administrative Secretary. She has held that job for over seven years. Her lengthy and dedicated service was recognized by the SB.

Town of Shutesbury
Combined Balance Sheet - All Funds and Account Groups
June 30, 2022

	<u>Governmental Funds</u>		<u>Enterprise Fund</u>	<u>Fiduciary Funds</u>	<u>Account Group</u>	<u>Totals</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Trust and Agency</u>	<u>General Long-Term Debt</u>	
Assets						
Cash	\$ 1,981,454	\$ 1,725,897	\$ 604,263	\$ 1,187,379	\$ -	\$ 5,802,014
Investments	-	-	-	809,375	-	809,375
Taxes Receivable:						
Real property/CPA	13,052	91				13,143
Personal property	207					207
Tax liens	120,321	730				121,051
Tax possessions	49,209					49,209
Taxes Paid in Advance	(1,501)	(33)				(1,534)
Allowance for abatements and exemptions	181,288	788	-	-	-	183,610
	61,660	-	-	-	-	61,660
	119,628	788	-	-	-	121,950
Other Receivables:						
Motor vehicle and other excise	19,472					19,472
State, federal and other governments	92,709					92,709
Betterments:						
Apportioned		9,398				9,398
Unapportioned	112,181	9,398	-	-	-	121,579
Amounts to be Provided for Retirement of Long-Term Debt	-	-	-	-	758,330	758,330
Total Assets	\$ 2,213,263	\$ 1,736,083	\$ 604,263	\$ 1,996,754	\$ 758,330	\$ 7,611,714

**Town of Shutesbury
Combined Balance Sheet - All Funds and Account Groups
June 30, 2022**

	<u>Governmental Funds</u>			<u>Enterprise Fund</u>	<u>Fiduciary Funds</u>	<u>Account Group</u>	<u>Totals</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Broadband</u>	<u>Trust and Agency</u>	<u>General</u>	<u>Long-Term Debt</u>
<u>Liabilities and Fund Balances</u>							
Liabilities:							
Accounts payable	\$ 183,275	\$ -	\$ -	\$ 674	\$ -	\$ -	\$ 183,949
Accrued payrolls payable	258,837	14		107			258,958
Employee Withholdings Payable							-
BANS Payable	6,465		127,826				127,826
Unclaimed Checks	140,602	10,219					150,821
Deferred revenue						758,330	758,330
Long-term debt							-
Total Liabilities	589,179	10,233	127,826	781	-	758,330	1,486,349
Fund Balances:							
Reserved:							
Encumbrances	75,596	61,823					137,419
Reserved for expenditures	396,000	1,239,420		201,285	(8,435)		1,828,270
Continuing appropriations			476,437				476,437
Endowments					809,375		809,375
Reserved for Appropriation Deficit	(1,969)						(1,969)
Unreserved:							
Designated	1,154,457	44,908					44,908
Undesignated		379,699		100,955	1,195,814		2,830,925
Total Fund Balances	1,624,084	1,725,850	476,437	302,240	1,996,754	-	6,125,365
Total Liabilities and Fund Balances	\$ 2,213,263	\$ 1,736,083	\$ 604,263	\$ 303,021	\$ 1,996,754	\$ 758,330	\$ 7,611,714

Town of Shutesbury
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental and Trust Funds
For the Year Ended June 30, 2022

	<u>Governmental Funds</u>				<u>Fiduciary Funds</u>		<u>Totals</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Enterprise Broadband</u>	<u>Expendable Trusts</u>	<u>Non-Expendable Trusts</u>	
<u>Revenues</u>							
Taxes:							
Real estate	\$ 5,004,249	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,004,249
Personal property	242,090						242,090
CPA		46,917					46,917
Tax liens & Foreclosures	12,833	39					12,872
Motor vehicle and other excise	217,122						217,122
Room Tax	2,889						
Penalties and interest	18,424	35					18,459
Payments in lieu of taxes	310,964						310,964
Intergovernmental:							
State	930,877	525,944	25,500				1,482,321
Federal	-	530,826					530,826
Departmental revenues	14,818						14,818
Charges for services		151,826		478,554		2,200	632,580
Earnings on invested funds	5,845	248	12	370	70,820		77,295
Court fines	2,889						2,889
SRECs Solar	9,738						9,738
Miscellaneous	24,388	1,542	173,951				199,881
Total Revenues	6,797,126	1,257,377	199,463	478,924	70,820	2,200	8,803,021

Town of Shutesbury
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental and Trust Funds
For the Year Ended June 30, 2022

	<u>Governmental Funds</u>		<u>Fiduciary Funds</u>
<u>Expenditures</u>			
General government	474,003	24,888	105,019
Protection of persons and property	372,031	33,014	94,011
Education	3,926,314	423,190	256,910
Public works and facilities	457,354	333,858	7,447
Human services	38,088	7,654	
Culture and recreation	82,001	21,731	15
Debt service	10,142		25,500
Intergovernmental expenses	165,401		358,599
Miscellaneous	700,009		
Capital outlay			
Total Expenditures	<u>6,225,343</u>	<u>844,335</u>	<u>463,618</u>
		383,883	4,486
Excess (Deficiency) of Revenues Over Expenditures	<u>571,783</u>	<u>413,042</u>	<u>15,306</u>
		(184,420)	66,334
<u>Other Financing Sources</u>			
Operating transfers in	35,832	250,000	555,590
Operating transfers out	(968,611)	(20,425)	(37,895)
Total Other Financing Sources (Uses)	<u>(932,779)</u>	<u>229,575</u>	<u>(37,895)</u>
		652,509	88,590
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	<u>(360,996)</u>	<u>642,617</u>	<u>154,924</u>
		468,089	2,200
Fund Balance - Beginning of Year	<u>1,985,080</u>	<u>1,083,233</u>	<u>324,829</u>
		8,348	1,751,120
Fund Balance - End of Year	<u>\$ 1,624,084</u>	<u>\$ 1,725,850</u>	<u>\$ 302,240</u>
		\$ 476,437	\$ 1,906,044
		\$ 99,145	\$ 6,133,800

Town of Shutesbury
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2022

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes:			
Real estate	\$ 5,061,332	#####	\$ (57,143)
Personal property	242,077	242,030	13
Tax liens redeemed	-	12,833	12,833
Motor vehicle and other excise	193,000	217,122	18,122
Room Tax	1,611	2,889	1,278
Penalties and interest	16,000	18,424	2,424
Payments in lieu of taxes	335,500	310,364	(24,536)
Intergovernmental:			
Federal	-	-	-
State	855,681	930,877	75,196
Departmental revenues	22,000	14,818	(7,182)
Earnings on invested funds	3,000	5,845	(3,155)
Court fines	1,500	2,889	1,389
SRECs Solar	8,000	9,738	1,738
Miscellaneous	-	24,388	24,388
Total Revenues	<u>6,751,761</u>	<u>6,797,126</u>	<u>45,365</u>
<u>Expenditures</u>			
General government	531,220	474,003	117,217
Protection of persons and property	418,972	372,031	46,941
Education	3,965,487	3,926,314	39,173
Public works and facilities	481,875	457,354	24,521
Human services	45,935	38,088	7,847
Culture and recreation	86,791	82,001	4,790
Debt service	22,435	10,142	12,293
Intergovernmental expenses	152,216	165,401	(13,185)
Miscellaneous	896,823	800,009	96,814
Total Expenditures	<u>6,661,754</u>	<u>6,325,343</u>	<u>336,411</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>90,007</u>	<u>471,783</u>	<u>381,776</u>
<u>Other Financing Sources (Uses)</u>			
Operating transfers in	20,425	35,832	15,407
Operating transfers out	(868,611)	(868,611)	-
Total Other Financing Sources (Uses)	<u>(848,186)</u>	<u>(832,779)</u>	<u>15,407</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	<u>(758,179)</u>	<u>(360,996)</u>	<u>397,183</u>
Fund Balance - Beginning of Year		<u>1,985,080</u>	
Fund Balance - End of Year		<u>\$ 1,624,084</u>	

**Town of Shutesbury
Trust Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2022**

	Fund Balance Beginning	Revenues	Operating Transfers In	Total Available	Expenditures	Operating Transfers Out	Fund Balance Ending
<u>Non-Expendable</u>							
Cemetery Perpetual Care	\$ 26,280	\$ 2,200	\$ -	\$ 28,480	\$ -	\$ -	\$ 28,480
Library	70,665			70,665	-		70,665
Total Non-Expendable	96,945	2,200	-	99,145	-	-	99,145
<u>Expendable</u>							
Stabilization	321,537	2,653	350,000	674,190	-	217,000	457,190
Capital Stabilization	508,077		112,695	620,772	-	250,000	370,772
Broad Band Stabilization	75,790		37,895	113,685	-	-	113,685
Cemetery Perpetual Care	14,032	713		14,745	3,350	-	11,395
Conservation	86,424	1,245		87,669	-	-	87,669
OPEB Trust	694,224	65,152	50,000	809,376	-	-	809,376
Unemployment Trust	8,219		5,000	13,219	1,136		12,083
Library	42,816	1,058		43,874		-	43,874
Total Expendable	1,751,119	70,821	555,590	2,377,530	4,486	467,000	1,906,044
Totals - All Trust Funds	\$1,848,064	\$ 73,021	\$555,590	#####	\$ 4,486	\$467,000	\$2,005,189

Special Revenue Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2022

	Fund Balance <u>Beginning</u>	<u>Revenues</u>	<u>Transfers</u>	Total <u>Available</u>	<u>Expenditures</u>	Fund Balance <u>Ending</u>
School Programs						
Community Partnerships	(408)			(408)		\$ (408)
School Lunch	43,018	85,274	10,000	138,292	85,290	53,002
Special Education	3,716	59,632		63,348	60,384	2,964
SPED Circuit Breaker	14,936	4,266		19,202	14,936	4,266
Federal REAP Grant	2,616	21,868		24,484	15,229	9,255
Instrumental Music	7,629	960		8,589		8,589
After School Childcare	968	49,854		50,822	36,352	14,470
Title I	103	20,197		20,300	18,999	1,301
Title II Part A	952	6,880		7,832	6,797	1,035
Title IV	1,087	18,445		19,532	19,531	1
COVID/ESSER Grants	2,485	22,613		25,098	9,492	15,606
Pre-School	9,041	35,389		44,430	848	43,582
School Choice	291,472	132,564		424,036	140,983	283,053
Student Activities	7,355	1,055		8,410	3,972	4,438
School Building Use	3,046			3,046		3,046
School Library	3,234	316		3,550	2,728	822
School Gift Fund	414			414		414
STARS Cultural Grant	825	7,650		8,475	7,650	825
State Rural Aid Grant	59,301	22,847		82,148		82,148
Other	122			122		122
Total School Programs	451,912	489,810	10,000	951,722	423,191	528,531
Other Special Revenues						
Road Construction	(78,166)	304,222		226,056	225,996	60
Locks Pond Culvert	(84,100)	84,100	250,000	250,000	176,940	73,060
Community Preservation Act	506,769	66,361		573,130	2,200	570,930
Cultural Council	533	9,901		10,434	6,225	4,209
Library	13,536	6,526		20,062	13,407	6,655
Council on Aging	3,304	6,000		9,304	7,654	1,650
Wetlands Protection	8,184	2,925		11,109	994	10,115
Dog Licensing/Control	500	500		1,000		1,000
Green Community Grant	21,182			21,182		21,182
Recycling	11,871	22,955		34,826	14,962	19,864
Other Public Safety Grants	793	14,450		15,243	4,860	10,383
Septic Repair Program	148,830	8,678	(20,425)	137,083		137,083
Inspection Revolving Funds	2,172	10,117		12,289	9,932	2,357
Historical Commission	17,832	1,766		19,598	1,256	18,342
Planning&Conservation Consultar	8,203	6,362		14,565	9,600	4,965
Old Town Beach Gift	1,656	276		1,932		1,932
Recreational	782			782		782
EDEEA Lot O-32 Grant	5,000			5,000	2,235	2,765
COVID/ARPA Grants	29,356	296,187		325,543	18,222	307,321
MVP Grant	11,000			11,000	10,701	299
Other	1,890	474		2,364		2,364
Total Other Special Revenue	631,127	841,800	229,575	1,702,502	505,184	1,197,318

Town of Shutesbury

Expense Report - B&H

From 07/01/2021 to 06/30/2022

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual	Balance	% Exp
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended		
015114.110	Town Meeting Moderator		131.00		131.00	131.00		100.00%
015122.110	Selectboard Salaries		7,892.00		7,892.00	7,892.00		100.00%
015122.111	Selectboard Secretary		27,068.00		27,068.00	27,068.00		100.00%
015122.700	Select Board Expenses		2,288.00	2,509.66	4,797.66	6,297.66	-1,500.00	131.26%
015122.701	Reasonable Accommodations		497.00		497.00		497.00	0.00%
015123.110	Town Administrator Salary		67,393.00		67,393.00	67,393.00		100.00%
015123.111	Administrative Support Staff		500.00		500.00	176.22	323.78	35.24%
015123.700	Town Administrator Expen.		870.00		870.00	870.00		100.00%
015131.700	Finance Committee Expense		298.00		298.00	160.00	138.00	53.69%
015132.780	Reserve Fund		75,000.00	-66,797.68	8,202.32		8,202.32	0.00%
015135.110	Accountant's Salary		18,951.00		18,951.00	18,587.62	363.38	98.08%
015135.120	Accountant Certification		1,000.00		1,000.00	1,000.00		100.00%
015135.125	Longevity Bonus		375.00		375.00	375.00		100.00%
015135.200	Independent Audit	11,000.00	5,000.00		16,000.00	16,000.00		100.00%
015135.700	Accountant's Expenses		4,702.00		4,702.00	4,496.76	205.24	95.63%
015141.110	Administrative Assessor		23,131.00		23,131.00	23,131.00		100.00%
015141.111	Assessors' Salaries		6,465.00		6,465.00	6,465.00		100.00%
015141.113	Assessors' Clerk		12,677.00	1,103.78	13,780.78	13,780.78		100.00%
015141.120	Assessor Certification		1,000.00		1,000.00	1,000.00		100.00%
015141.700	Assessors' Expenses		3,638.00		3,638.00	3,407.71	230.29	93.66%
015141.701	Assessors Computer Maint		8,148.00		8,148.00	7,348.00	800.00	90.18%
015141.702	GIS Web Hosting		2,900.00		2,900.00	2,900.00		100.00%
015142.700	Assessors Revaluation	15,561.26	31,000.00		46,561.26	5,000.00	41,561.26	10.73%
015145.110	Treasurer's Salary		29,286.00		29,286.00	28,993.32	292.68	99.00%
015145.112	Asst Treasurer		1,210.00		1,210.00		1,210.00	0.00%
015145.700	Treasurer's Expenses		11,450.00		11,450.00	10,188.42	1,261.58	88.98%
015145.702	OPEB Actuarial Study	4,200.00	2,000.00		6,200.00	5,950.00	250.00	95.96%
015146.110	Town Collector's Salary		20,111.00		20,111.00	20,111.00		100.00%
015146.112	Asst Town Collector		2,200.00	1,800.00	4,000.00	1,345.02	2,654.98	33.62%
015146.120	Town Collector Certificat		1,000.00		1,000.00	1,000.00		100.00%
015146.700	Town Collector's Expenses		24,657.00		24,657.00	21,872.94	2,784.06	88.70%
015151.300	Legal Expense		15,000.00		15,000.00	8,978.55	6,021.45	59.85%
015152.700	Personnel Committee Exp		263.00		263.00	175.87	87.13	66.87%
015158.700	Tax Title Expense	13,278.03	8,500.00		21,778.03	633.29	21,144.74	2.90%
015161.110	Town Clerk's Salary		27,645.00		27,645.00	27,645.00		100.00%
015161.700	Town Clerk's Expenses		1,250.00		1,250.00	1,113.24	136.76	89.05%
015163.110	Registrar Salaries		206.00		206.00		206.00	0.00%
015163.700	Registrar Expenses		7,200.00		7,200.00	2,709.59	4,490.41	37.63%
015170.111	Land Use Clerk		15,126.00		15,126.00	9,676.91	5,449.09	63.97%
015170.300	Dam Management Consultant	3,114.94	1,000.00		4,114.94		4,114.94	0.00%
015171.110	Dam - Keeper		2,951.00		2,951.00	2,951.00		100.00%
015171.111	Dam - Assistant Keeper		136.00		136.00	136.00		100.00%
015171.700	Conservation Comm Exp		1,164.00	500.00	1,664.00	1,477.98	186.02	88.82%
015171.750	Conservation Consultant			5,000.00	5,000.00		5,000.00	0.00%
015172.700	Water Resources Comm Expenses		600.00		600.00		600.00	0.00%
015175.700	Planning Board Expenses		7,500.00		7,500.00	902.44	6,597.56	12.03%
015176.700	Zoning Bd of Appeals Exp		1,000.00		1,000.00	531.58	468.42	53.15%
015192.110	Buildings/Custodial		6,410.00		6,410.00	6,410.00		100.00%
015192.210	Buildings/Electricity		12,000.00	1,818.57	13,818.57	14,287.29	-468.72	103.39%
015192.211	Buildings/Heating		9,000.00	3,664.33	12,664.33	12,664.33		100.00%

Town of Shutesbury

Expense Report - B&H

From 07/01/2021 to 06/30/2022

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
015192.340	Buildings/Telephone		5,000.00		5,000.00	3,590.17	1,409.83	71.80%
015192.341	Buildings/Internet Communications		5,000.00		5,000.00	4,989.99	10.01	99.79%
015192.700	Buildings/Supplies		1,791.00		1,791.00	1,609.76	181.24	89.88%
015192.701	Equipment Maintenance		8,500.00		8,500.00	8,500.00		100.00%
015192.800	Building Repairs	242.22	9,451.00		9,693.22	9,693.22		100.00%
015199.200	Copier Expenses		1,500.00		1,500.00	1,500.00		100.00%
015199.340	Postage		1,800.00		1,800.00	1,273.62	526.38	70.75%
015199.341	Printing and Advertising		3,000.00		3,000.00	3,000.00		100.00%
015199.342	Town Newsletter		3,780.00		3,780.00	2,811.90	968.10	74.38%
015199.343	Town Report		1,130.00	820.50	1,950.50	1,950.50		100.00%
015199.344	IT Support		2,500.00		2,500.00	2,500.20	-0.20	100.00%
015199.420	Office Supplies		1,219.00		1,219.00	1,219.00		100.00%
015199.421	Office Equipment		4,000.00		4,000.00	4,000.00		100.00%
015199.423	ADA Committee		438.00		438.00		438.00	0.00%
015199.424	Energy Committee		200.00		200.00		200.00	0.00%
015199.426	Farm & Forestry Committee		175.00		175.00		175.00	0.00%
015199.703	Vehicle Fuel		34,131.00		34,131.00	34,131.00		100.00%
Total	General Government	47,396.45	593,404.00	-49,580.84	591,219.61	474,002.88	117,216.73	
015210.109	Police Chief's Salary		64,768.00		64,768.00	55,809.45	8,958.55	86.16%
015210.110	Police Wages		128,271.00		128,271.00	112,903.58	15,369.42	88.01%
015210.120	Chief Holiday Pay		1,744.00		1,744.00		1,744.00	0.00%
015210.700	Police Dept Operating		19,000.00		19,000.00	19,000.00		100.00%
015210.702	Police Cruiser Maint		5,471.00		5,471.00	5,471.00		100.00%
015220.109	Fire Chief's Salary		70,165.00		70,165.00	70,165.00		100.00%
015220.110	Fire Dept Training Salaries		17,104.00	2,182.75	19,286.75	19,286.75		100.00%
015220.111	Fire Dept Call Response Wages		14,185.00		14,185.00	11,767.75	2,417.25	82.95%
015220.700	Fire Department Operating		7,100.00		7,100.00	7,100.00		100.00%
015220.701	Fire Dept Maintenance		11,000.00	7,481.68	18,481.68	18,481.68		100.00%
015220.850	Fire Dept Equipment		7,000.00		7,000.00	6,446.02	553.98	92.08%
015220.855	SCBA Air Tanks		2,000.00		2,000.00	1,300.00	700.00	65.00%
015220.860	Fire Hose Replacement		2,000.00		2,000.00		2,000.00	0.00%
015220.865	Fire Turnout Gear		4,400.00		4,400.00	215.95	4,184.05	4.90%
015230.340	Emergency Management Phone Notifica		1,500.00		1,500.00	1,470.00	30.00	98.00%
015230.700	Emergency Management		1,990.00		1,990.00	918.24	1,071.76	46.14%
015231.690	Ambulance Service		33,300.00		33,300.00	33,300.00		100.00%
015242.690	Building Inspection		4,600.00		4,600.00	4,600.00		100.00%
015292.110	Dog Officer		3,191.00		3,191.00	3,191.00		100.00%
015292.700	Dog Officer Expenses		648.00		648.00	139.98	508.02	21.60%
015294.110	Tree Warden		735.00		735.00		735.00	0.00%
015294.700	Tree Warden Expenses	4,477.00	4,477.00		8,954.00	284.15	8,669.85	3.17%
015299.110	Constable		182.00		182.00	182.00		100.00%
Total	Protect, Persons, & Property	4,477.00	404,831.00	9,664.43	418,972.43	372,030.55	46,941.88	
015300.700	Elementary School		2,238,079.00		2,238,079.00	2,237,803.36	275.64	99.98%
015300.701	School Choice		79,113.00		79,113.00	87,946.00	-8,833.00	111.16%
015300.702	Charter School Sending Tuition		71,196.00		71,196.00	75,528.00	-4,332.00	106.08%
015300.705	Elementary School Transportation		84,330.00		84,330.00	84,330.00		100.00%
015310.690	Amherst-Pelham Regional		1,611,136.00		1,611,136.00	1,572,239.00	38,897.00	97.58%
015310.800	Amherst-Pelham Debt		31,638.00	304.00	31,942.00	31,942.00		100.00%

Town of Shutesbury

Expense Report - B&H

From 07/01/2021 to 06/30/2022

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
Total	Education		4,115,492.00	304.00	4,115,796.00	4,089,788.36	26,007.64	
015422.109	Highway Superintendent		70,561.00		70,561.00	70,561.00		100.00 %
015422.110	Highway Wages		97,155.00	3,657.94	100,812.94	100,812.94		100.00 %
015422.125	Longevity Bonus		500.00		500.00	500.00		100.00 %
015422.699	Highway Expenses		2,500.00		2,500.00	2,499.38	0.62	99.97 %
015422.700	Highway Materials		24,870.00		24,870.00	24,774.35	95.65	99.61 %
015422.701	Highway Machinery Maint		30,000.00		30,000.00	29,969.65	30.35	99.89 %
015422.702	Highway Tools and Equip		2,500.00		2,500.00	2,500.00		100.00 %
015422.703	Highway Uniform Service		4,000.00		4,000.00	3,634.24	365.76	90.85 %
015422.891	Gravel Road Upgrade		30,000.00		30,000.00	29,934.02	65.98	99.78 %
015422.893	Road Striping		7,500.00		7,500.00	7,104.56	395.44	94.72 %
015422.895	Catch Basin Clean-Up		5,000.00		5,000.00	5,000.00		100.00 %
015423.110	Snow Removal Wages		25,106.00		25,106.00	19,145.57	5,960.43	76.25 %
015423.700	Snow Removal Expenses		50,875.00	2,172.62	53,047.62	53,047.62		100.00 %
015433.290	Rubbish/Recycle Hauling		66,000.00		66,000.00	66,000.00		100.00 %
015433.691	Hazardous Waste Pickup		1,350.00		1,350.00	300.00	1,050.00	22.22 %
015433.692	Waste Disposal - Lot 032	14,830.32			14,830.32	9,105.58	5,724.74	61.39 %
015433.695	Sanitary Landfill		35,940.00		35,940.00	29,127.91	6,812.09	81.04 %
015490.700	Water Quality		1,393.00		1,393.00	264.40	1,128.60	18.98 %
015491.110	Cemetery Wages		4,333.00		4,333.00	1,933.90	2,399.10	44.63 %
015491.700	Cemetery Expenses		1,631.00		1,631.00	1,138.42	492.58	69.79 %
Total	Public Works and Facilities	14,830.32	461,214.00	5,830.56	481,874.88	457,353.54	24,521.34	
015511.111	County Health Agent Salary		1,978.00		1,978.00		1,978.00	0.00 %
015511.690	County Health District		31,692.00	77.80	31,769.80	31,769.80		100.00 %
015511.700	Board of Health Expenses		1,900.00		1,900.00	1,123.38	778.62	59.02 %
015519.110	Inspector of Animals		566.00		566.00	566.00		100.00 %
015541.700	Council on Aging		200.00		200.00		200.00	0.00 %
015543.690	Veterans' Programs		4,521.00		4,521.00	4,521.49	-0.49	100.01 %
015543.700	Veterans' Benefits		5,000.00		5,000.00	109.44	4,890.56	2.18 %
Total	Human Services		45,857.00	77.80	45,934.80	38,088.11	7,846.69	
015610.110	Librarian Salary		46,261.00		46,261.00	46,261.00		100.00 %
015610.111	Library Aides		17,516.00		17,516.00	14,248.12	3,267.88	81.34 %
015610.700	Library Expenses		19,856.00		19,856.00	19,856.00		100.00 %
015630.700	Recreation Committee		1,000.00		1,000.00	915.00	85.00	91.50 %
015690.700	Open Space Committee		1,500.00		1,500.00	216.66	1,283.34	14.44 %
015691.700	Historical Commission		360.00		360.00	360.00		100.00 %
015692.700	Memorial Day		298.00		298.00	144.32	153.68	48.42 %
Total	Culture and Recreation		86,791.00		86,791.00	82,001.10	4,789.90	
015710.920	Principal - WPAT Septic		20,435.00		20,435.00	10,142.38	10,292.62	49.63 %
015750.925	Interest - S/T Notes		2,000.00		2,000.00		2,000.00	0.00 %
Total	Debt Services		22,435.00		22,435.00	10,142.38	12,292.62	
015820.640	St Annual Air Pol Control		527.00		527.00	527.00		100.00 %
015820.641	RMV Non-Renewal Surchage		1,380.00		1,380.00	1,400.00	-20.00	101.44 %
Total	Intergovernmental Expenses		1,907.00		1,907.00	1,927.00	-20.00	

Town of Shutesbury

Expense Report - B&H

From 07/01/2021 to 06/30/2022

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
015911.170	Contributory Retirement		237,000.00	1,283.18	238,283.18	238,283.18		100.00 %
015913.170	Unemployment Benefits		5,000.00		5,000.00	5,000.00		100.00 %
015914.170	Health Insurance		520,000.00		520,000.00	434,698.64	85,301.36	83.59 %
015914.171	Medicare		42,064.00	604.87	42,668.87	42,668.87		100.00 %
015914.172	Sick Bank Benefit	4,809.88	500.00		5,309.88		5,309.88	0.00 %
015914.174	COVID Bonus		1,850.00		1,850.00	1,520.00	330.00	82.16 %
015915.170	Health Trust Co Pay Acct		2,500.00		2,500.00	400.00	2,100.00	16.00 %
015945.740	Insurance & Bonds	200.00	68,000.00		68,200.00	64,426.85	3,773.15	94.46 %
015950.710	Council of Governments		13,011.00		13,011.00	13,011.00		100.00 %
015993.963	Trans to Cap Proj Fund		324,100.00	31,816.00	355,916.00	355,916.00		100.00 %
015994.964	Trans to Trust Fund		512,695.00		512,695.00	512,695.00		100.00 %
Total	Misc Expenses	5,009.88	1,726,720.00	33,704.05	1,765,433.93	1,668,619.54	96,814.39	
Total Fund 01		71,713.65	7,458,651.00		7,530,364.65	7,193,953.46	336,411.19	

Board of Assessors Annual Report Fiscal Year 2022

Fiscal Year 2022 (FY22) began on July 1, 2021 and ended on June 30, 2022. Property inspections continued throughout the year. New construction increased the maximum levy limit by \$159,993 during FY 22.

The Select Board approved a single tax rate of \$21.83 at the tax classification hearing held on December 6, 2021, continued from November 30, 2021. This was a \$.78 per \$1000 of valuation decrease from the FY 21 tax rate.

The FY 2022 tax rate of \$21.83 per \$1,000 of valuation was calculated by dividing the total amount of money the town needed to collect in taxes, the levy (\$5,303,470.06) by the total assessed valuation of all real and personal property (\$242,944,116) and multiplying the result by 1000. Every additional \$242,945 voted at town meeting to be spent by the town added \$1.00 to the tax rate. Below is the FY 2022 levy breakdown by property class:

CLASS	LEVY %	VALUATION BY CLASS	LEVY BY CLASS
RESIDENTIAL	94.3137 %	\$229,129,508	\$5,001,897.16
OPEN SPACE	0	0	0
COMMERCIAL	0.8913%	\$2,165,438	\$47,271.51
INDUSTRIAL	0.2305%	\$559,954	\$12,223.80
PERSONAL	4.5645%	\$11,089,216	\$242,077.59
TOTALS	100%	\$242,944,116	\$5,303,470.06

Over the fiscal year the board approved a total of \$8,578.61 in motor vehicle abatements, no real estate or personal property abatements, \$16,307.42 in statutory exemptions, and \$266.24 in Community Preservation Act (CPA) surcharge exemptions and abatements.

There were no personnel changes in the Assessors Department in FY 22. The office was open on Mondays and Tuesdays from 11 AM to 3 PM, Wednesdays from 10 AM to Noon, and by appointment. The Board met on Zoom throughout the year

Respectfully,

Board of Assessors:

Jeffrey Quackenbush (Chairman)
Susan Reyes
Howard Shpetner

Staff:

Kevin Rudden, Administrative Assessor
Leslie Bracebridge, Assessors Clerk

Board of Health
Annual Report Fiscal Year 2022

This year, in full pandemic and with a major surge around the winter holidays, much of the board's focus was on COVID-19 precautions and policies, and on coordinating and evaluating our response on the regional level. Our normal work involving wells and septic systems continued.

The state legislature has authorized funding for local and regional public health through what are known as Public Health Excellence grants. These grants are awarded to regional coalitions of health boards and departments, not on the basis of pre-existing excellence but to help us develop excellence. The goal is to be able to provide the same level of public health service throughout the Commonwealth. Our board voted to join a regional coalition consisting of Shutesbury, Deerfield, Leverett, Montague, and Sunderland, with Greenfield acting as the host. We hope to secure the services of a public health nurse, social worker, epidemiologist, and possibly a consultant on contamination issues such as radon and mold.

The Department of Environmental Protection conducted an investigation of PFAS "forever chemicals" found in Shutesbury private wells in the course of a statewide sampling to determine the scope and extent of the problem of these chemicals in Massachusetts. The source for some of these chemicals was found to be the Fire Station. Filter systems were installed in the affected wells.

The board applied to opt out of any mosquito spraying ordered by the Commonwealth in the summer of 2021 but our application was categorically denied on the basis on location. The application was resubmitted for the summer of 2022.

We also dealt with the occasional conflict between beavers and human infrastructure, this year at Baker Reservoir. Boards of Health in Massachusetts are the permitting authority for trapping beavers outside the legal trapping season (November 1 – April 15).

An Open Meeting Law complaint was filed against the board as a result of an e-mail communication by a board member.

Having acquired a shed at the Shutesbury Elementary School for our supplies, we donated our trailer to the Fire Department for use in mobile emergency response.

Respectfully submitted,

Catherine Hilton

Broadband & Municipal Lighting Plant: ShutesburyNet 2022 Annual Report

July 2021 – June 2022

ShutesburyNet completed its third year of successful operation during the 2022 Fiscal Year while the Town and its residents endured another year of the Covid pandemic. Approximately 90% of the town's residents and households benefitted from the presence of the 1 gigabyte broadband service that we have been able to offer at a time when the internet has become a critical component of social, information, health, business and educational activities. Our service has proven to be extremely reliable with only a few short outages during the year that took place well outside of our local network over which we had little control. Storm damage to our fiber network on the poles throughout Shutesbury has fortunately been very modest. We have also spent much of this year preparing for some possible changes to our ISP (Internet Service Provider), which we hope will take place during the summer of 2022. We also hope to significantly reduce our debt, which we incurred during the construction phase of our fiber network. Such a reduction will allow us to reduce our subscriber rates during the upcoming 2023 fiscal year.

July

- Gayle, our broadband manager, has been working with Crocker Communications, our current ISP (Internet Service Provider), to find ways to provide us with a reliable backhaul backup service that is independent of the connection we have with Crown-Castle, which currently supplies ShutesburyNet with a 10 gigabyte connection to the World Wide Web. Such an alternate connection will automatically provide us with a temporary broadband source during an unexpected outage. We are expanding our Digital Equity reach, and ShutesburyNet received 16 applications for the EBBP (Emergency Broadband Benefit Program) which will help support those subscribers who qualify for it.

August

- Gayle and the MLP members met earlier this month with Crocker Communications to try and work out how to reduce the possible points of failure for our fiber network. Some of the solutions may involve our neighboring towns – Leverett, Wendell and New Salem – which face the same problem we do when the primary link to the World Wide Web fails unexpectedly. Currently we are very dependent on our CrownCastle link that comes from Springfield, and we are hoping to create a geographically diverse backup link that would connect us to Boston. It is a complicated issue. We also made progress fixing the way E911 calls are routed to the dispatcher in Shelburne when such calls are made on phones connected to our landline service to be sure the caller's address will come up automatically when an E911 call is made.

September

- Gayle Huntress was reappointed MLP Manager for another year. Crocker continues to try and find ways to reduce SPAM phone calls despite the fact that the "Shake and Stir" proposal that the FCC (Federal Communications Commission) has not been very effective. An audit of the addresses used to identify E911 callers has been completed, and many missing or inaccurate errors have been corrected.

October

- The MLP did an inventory and organization of all of the 14 reels of fiber left over

from our construction phase some years ago. Such an inventory will be useful to us as well as our neighboring towns should an emergency need arise for repairs. The reels will be stored in back of one of the Highway Department's sheds. The debate over how to create a reliable backup feed for our fiber network continues. Such considerations will fit prominently into our upcoming negotiations concerning the renewal of our ISP contract with Crocker Communications.

November

- The ISP debate continues. Crocker's contract can be continued for another 1 to 3 years unless the MLP decides to compose a RFP (Request for Proposals) to invite other potential ISPs to provide us with service beginning July 1, 2022. We also hope to find ways to apply for and receive some of the Federal Infrastructure Funding that Congress has earmarked for broadband construction, some of which could be used to build and connect our proposed ring protection backup network.

December

- We have been fortunate to have Sertex, the company that installed all of the drop connections to our subscriber's homes during the construction phase of our network, to take over emergency repair work, now that Tri-Wire, our former contractor, is no longer in business.

January

- Negotiations with WG&E (Westfield Gas and Electric) concerning the backup ring proposal network that they have been working on does not seem to be progressing in a reliable way. We are also exploring other options. Steve, the MLP member who has been handling the day-to-day fiscal activity of ShutesburyNet, wants to transfer this activity over to Gayle, our MLP Manager. Such a transfer of responsibility would change Gayle's job description significantly for which she would receive an increase in compensation. This change will make it easier for her to negotiate with vendors in the upcoming ISP deliberations that will be taking place this spring as well as being able to put all daily management tasks squarely in the hands of the MLP Manager.

February

- Gayle and the MLP met in executive session to discuss the matter of who will become our ISP this coming summer. Three possible candidates were discussed – Crocker, WG&E and SHELD (South Hadley Electric Light Department) – and the decision was made to go with SHELD by means of an Intergovernmental Agreement. All three vendors have been notified of our decision. In the MLP's initial draft for next year's budget, with half of our approximately \$2 million construction debt now paid off, this will allow for a significant reduction in our subscriber fee this coming summer when the transition to SHELD, our new ISP, will be taking place.

March

- Plans for coordinating the transition from Crocker to SHELD continue. Given the fact that SHELD is not a private entity simplifies the contract process between ShutesburyNET and SHELD. This new arrangement will have many benefits. Service issues will be easier to handle with SHELD's fleet of trucks that are located in nearby South Hadley, and ring protection issues will be easier to implement once the new CrownCastle connection has been made. HG&E (Holyoke Gas & Electric) will be our network operator and has a proven track record of excellent network management.

Leverett may also be joining with SHELD next fall, an additional benefit which should help make the fiber networks in both towns more reliable.

April

- Shutesbury's Tree Warden has been doing an outstanding job getting National Grid to prune and remove problematic trees that threaten our fiber network along Shutesbury's roads at their expense without cost to the town or the MLP. The IGA (Intergovernmental Agreement) between Shutesbury and SHELD has been signed by our Select Board which will allow the MLP to order the new 10 gigabyte connection from CrownCastle and allow the transition from Crocker to SHELD to be completed this summer.

May

- After much discussion, the MLP agreed to reduce its subscriber fee by \$15, given the elimination of half of our outstanding debt in the form of a short-term BAN (Bond Anticipation Note) during this fiscal year. This reduction will take place once the transition from Crocker to SHELD is completed. An eight hour network outage took place due to a technical problem with Crocker's backup equipment in Springfield, making our concern about the reliability of backup systems even more acute. Gayle has been working on a comprehensive management plan that addresses all of the many details that have to be accounted for in the transition from Crocker to SHELD.

June

- Included in the ISP transition plan is a day-long visit of Gayle and the MLP to view SHELD's facility in South Hadley and meet all of those who are and will be contributing to the transition effort, not only from SHELD but also from HG&E. Jim was re-elected to the MLP at Shutesbury's Annual Town Meeting and will serve another three year term. The transition to SHELD will begin in earnest at the end of this month. Unfortunately, CrownCastle was unable to move up the installation of our new 10 gigabit broadband connection to the World Wide Web, from mid-summer to late June or early July, which may frustrate our ability to complete our transition efforts from Crocker to SHELD in the weeks and months to come. Crocker Communications is fully supporting our transition effort and has agreed to continue some of their services until we have the new connections in place.

Shutesbury Cemetery Commission Annual Report for FY22

The Cemetery Commission is responsible for management of the three Town Cemeteries: West Cemetery with the addition of the adjacent Luther Henry Tomb Lot, the Pratt Corner Road Cemetery and the Locks Village (also known as the Locks Pond Road) Cemetery.

Cemetery Regulations: FY22 saw the continuation of projects begun in earlier years. The Cemetery Regulations for the traditional burials in the cemeteries were expanded, after a comparison with the regulations of a number of towns in the area and a consideration of the unique circumstances of Shutesbury. One local problem was brought to the Commission by the groundskeepers: when they care for the cemetery grounds, the small objects often left near gravestones make proper care difficult. If they are actually on the stones, work can be done around them. Currently, objects that are not on the stones are removed, as are flowers and plants that are no longer alive. The Commission plans to have a space where such objects which have been removed can be found, and a sign to clarify this rule and where to find them.

Some of the topics discussed in connection with green/natural burials led to reconsideration of regulations for the traditional section. Vaults are a good example of this. It was agreed that vaults were not needed for green/natural burials, but if desired, must be open at the bottom. Reviewing current State regulations for burials, and consulting with the Shutesbury Board of Health, the Commission discovered that vaults are no longer required for any kind of burial.

Work on regulations for and care of the new section for green (also called natural) burials continued throughout the year. It has been greatly aided by the expertise of one of the Commission members, Dina Stander, who has substantial experience with green/natural burials and their study.

The expanded Regulations for traditional burials and the new regulations for green/natural burials will be posted on the Cemetery Commission website. Given the relative newness of knowledge about green/natural burials, it is likely that further regulation may need to be added in the future. The Cemetery Commission believes that some compromise with the strictest interpretation of green/natural burial practices may be needed, given that such burials are only one section of a traditional cemetery (West) in Shutesbury. It is also important for those buying and caring for green/natural lots to become fully familiar with the new regulations.

When Shutesbury identified an area for green/natural burials, it was one of the first cemeteries in the State to do so, and stood out for the relative inexpensiveness of its lots. This led people from all across the State to express interest in buying plots. The Commission became concerned that Shutesbury's small green/natural section might soon fill up, leaving no space for local people to buy lots there in the future. That led to the realization that there is limited space for expansion of West Cemetery, and none for the smaller cemeteries. To ensure that there would be space available for some time to come for burials for people from Shutesbury, the Commission decided to limit the purchase of lots from this time forward to people who are residents, or people who have earlier lived in Shutesbury, have family members in town, or are descended from earlier inhabitants. The Commission would have discretion to approve purchase by those who can demonstrate other significant connections with the town.

In a discussion of the burial of cremains in the green/natural section of West Cemetery, Dina Stander brought to our attention the need for special containers for cremains buried in this sec-

tion, due to the damaging effect on the environment of the chemical content of cremains. Regulations for the green/natural section will contain instructions about the kind of containers to be used, those which permit sufficiently gradual decomposition of the ashes.

Another topic which Dina Stander brought to our attention is the increasing practice of family-directed burials. In such, the role of the funeral director is limited or even non-existent. The Committee is planning to develop guidelines for these, since it is important for people to know what State law and Shutesbury Cemetery Commission regulations require.

Relations with the Jewish Community of Amherst (JCA)'s cemetery on Leverett Road:

Local people tend to assume the JCA cemetery is supervised by the Cemetery Commission, although this is not the case. Therefore, we began to develop a relationship with the administration of the JCA so that each organization would at least know who to contact when needed.

Work on the Website: The Commission has made progress in increasing content on its website, and has further work to do. The commission was given a new email address, since we could no longer use the Chair's Fire Station address: cemetery@shutesbury.org. Our contact phone has also changed. It is now the Chair's cell phone 413-687-4158.

Events: A Volunteer Spring Clean-Up Day was held on May 14, which turned out to be a very hot day. The heat may be why only four people participated, together with two groundskeepers. We discussed possible ways to improve turnout another year, including earlier publicity and holding it either earlier or later in the year. Turnout was also a problem for our planned June 25 gravestone cleaning workshop with TaMara Conde of Historic Gravestones Services, following a virtual presentation by Conde. It did not help that Wendell had scheduled a workshop the next weekend; excessive heat was a factor in the cancellation of both towns' workshops. Shutesbury's workshop was rescheduled for the fall.

Status of the location of roads and lots: In FY 20, the Commission had contracted with a surveyor to create an accurate plan of the roads and lots in the newer portion of West Cemetery. The depiction of the roads in the plan drawn by Bill Randell does not correspond to realities on the ground. The surveyor was able to complete his work in FY22, but the work he had done on identifying roads did not end the project. The Commission will continue the project in the future. Additional markers will be installed to further delineate the road locations. These markers will also provide additional points to measure from for accurately locating burial plots. With the markers installed and the proper road locations identified, we will be able to make improvements to the roadways which will provide better and safer access.

Shutesbury Cemetery Commission:
Walter Tibbetts, Chair
Dina Stander
Susan Millinger, Secretary

Community Preservation Committee

Annual Report for FY2022

The Community Preservation Committee (CPC) reviews and recommends projects for funding through the Community Preservation Act (CPA). The CPC is comprised of seven members: one representative each from the Planning Board, Open Space or Recreation Committees, Conservation Commission, and Historical Commission, one representing the interests of affordable housing, one from the Select Board or its designee to perform the duties of a Board of Parks Commissioner, and one at-large community member.

Applying for a CPA grant is open to any group or organization with a project that aligns with one or more of the CPA's areas: historic preservation, open space, recreation, and community housing. Each December the CPC accepts Determination of Eligibility from potential projects. If the CPC determines that the proposed project would meet the CPA's eligibility requirements, the applicant is invited to submit a full proposal for review in January or February and a public hearing and vote by the CPC in March. Successful proposals are presented to Annual Town Meeting as warrant articles to authorize funding the project.

Since 2011, CPA funds have been used to support sixteen projects around Shutesbury, amounting to over \$284,000 of direct investment—and hundreds of thousands of dollars more in matching grants—in historic preservation, open space, recreation, and affordable housing needs in the community. These projects represent partnerships with other town committees and commissions, groups organized by Shutesbury residents, and nonprofit organizations.

In FY2022, the CPC was presented with three grant proposals, all of which were determined to be eligible for CPA funding and which, after several public meetings and the spring public hearing, were approved by the Committee and recommended to Town Meeting. All three passed Town Meeting. Together, the three new projects represent a total of \$82,000 in new CPA funding and will leverage an additional investment in Shutesbury of \$266,300 from other local, federal, and private funds.

The Shutesbury Historical Commission requested \$10,000 from the Historic Preservation Fund to repair and restore the historic mile guideboard on the Town Common (Warrant Article 17). Kestrel Trust, with the endorsement of the Shutesbury Recreation Committee, Open Space Committee, and Conservation Commissions, requested \$22,000 from the Open Space/Recreation Fund for Kestrel's Phase 1 Project at Ames Pond, which will protect wetland and soil resources and enhance accessible access for passive recreation by improving the parking area, removing invasive plants, installing a crushed stone walkway at the trailhead, and addressing degraded trail conditions (Warrant Article 18). Kestrel Trust, again with the endorsement of the Open Space Committee, Recreation Committee, and Conservation Commission, also sought \$22,000 from the Open Space/Recreation Fund and \$28,000 from the CPA Budgeted Reserve Fund towards the purchase of Lot R-15 on Pelham Hill Road for preservation as open space and passive recreation purposes. This lot, which has 2,000 feet of frontage and is situated between two parcels of already protected land, includes the headwaters of Amethyst Brook and features a historic dam and mill site. The CPC also recommended to Town Meeting another article, endorsed by the Recreation Committee, that would allow the \$20,000 appropriated in 2021 for a community garden at town hall to be used for a community garden at Lot O-32 instead; the article was also adopted (Warrant Article 20).

In addition, at the request of the CPC, Town Meeting approved the routine transfer of the following sums from the Community Preservation Fund estimated annual revenues to their appropriate funds: \$5,100 to Open Space (excluding recreational purposes); \$5,100 to Historic Resources; \$5,100 to Community Housing; and \$32,000 to the FY23 Community Preservation Fund budgeted reserve (Warrant Article 15). Town Meeting also appropriated \$2,500 from the FY2023 Community Preservation Fund for the necessary and proper administrative and operation expenses of the CPC (Warrant Article 16).

FY2022 saw several changes to the membership of the Committee. Matteo Pangallo joined as the community at-large member, Henry Geddes joined as the Historical Commission's representative, and, at the end of the year, the representative of the Planning Board, Michael DeChiara, stepped down and was replaced by Jake Messier. After five years as chair, Allen Hanson stepped down and Matteo Pangallo was elected to serve as chair.

Finally, in FY2022, the CPC undertook several actions to better carry out its mission. The Committee renewed its membership in the Community Preservation Coalition, the nonprofit advocacy and support organization for the 189 Massachusetts localities that participate in the CPA program. The Committee drafted and, after consulting Town Counsel, approved a formal grant termination policy for projects that fail to meet or complete their stated objectives. The CPC website underwent several updates to improve the clarity of the information it provides and help members of the public navigate the application process. Finally, the CPC adopted the use of formal grant agreements, contracts between the Select Board and grant recipients that detail the precise terms, conditions, and requirements for the execution of CPA funded grants.

Shutesbury Conservation Commission Annual Report

FY 2022

(Approved 1/12/23)

REMOTE PARTICIPATION The Shutesbury Conservation Commission (SCC) continues to hold its meetings remotely via Zoom. The SCC's webpage is updated regularly to include current applications and additional educational information. Our use of Zoom has been highly successful, resulting in high attendance numbers at meetings and the ability for non-local applicants, landowners, and contractors to participate in discussions.

REGULATORY ACTIVITIES: The SCC protects the Town's natural resources. We administer the Massachusetts Wetland Protection Act (MGL Ch. 131 § 40) and the Town General Wetlands Protection Bylaw by reviewing projects, issuing permits, and investigating resident concerns. The SCC educates residents, prospective land buyers, and contractors about regulations and best practices for protecting water resources and wildlife habitat through the Land Use Clerk, site visits, and meetings. We conduct regular site visits, typically with two or more Commissioners present, and educate residents about conservation and wetlands regulations. We also review Building Permit Applications through the Franklin Country Cooperative Inspection Program. The SCC continues to review the Town Wetlands Protection Bylaw. In 2022, it hired two wetland scientists and hydrologists, Patrick Garner and Scott Horsley, to assist in updating the Bylaw Regulations. This work is in progress.

The SCC carried out the following activities this year:

Requests for Determination (RDAs)	14	Certificates of Compliance	4
Determinations of Applicability	13	Amended Orders of Conditions	2
Notices of Intent (NOIs)	4	Building Permit Applications	2 5
Orders of Conditions (OOCs)	4	Enforcement Orders	3
Abbreviated Notices of Resource Area Delineation (ANRADs)	2	Orders of Resource Area Delineation (ORADs)	3
Projects Reviewed	77	Site Visits	8 3
Projects Reviewed in Lake Wyola District	27	Percentage of Lake Wyola Project Reviews	3 5 %

ANRADs on Cows' Properties: In FY22, the SCC concluded its review of the Protected Wetland Resource Areas within the Cows-owned parcels under consideration since 2019. In August 2021, the SCC learned, in consultation with Town Counsel and TRC (Environmental Consulting firm representing the landowner), that two of the already approved Orders of Resource Area Delineation (Baker Road and Pratt Corner West) were invalid due to a lack of a qualified quorum of voting Commissioners. This situation developed due to Commissioner turnover and lengthy delays on the Applicant's part. The Montague/Carver ANRAD faced a similar

problem, but the final ORAD had yet to be approved. To remedy this, the Applicant resubmitted the Pratt Corner West and Montague/Carver ANRADS and withdrew the Baker Road ANRAD. After a thorough review with the assistance of the SCC's Third-Party Review, Emily Stockman of Stockman & Associates, the remaining three ORADs were issued. Copies of the applications, maps, and Third-Party Review reports are available on the SCC's home page.

MANAGEMENT OF CONSERVATION RESTRICTIONS AND CONSERVATION AREAS

In addition to its regulatory work, the SCC manages Town Conservation Areas and holds several Conservation Restrictions. A Conservation Restriction (CR) is a legal agreement that ensures that a land parcel is permanently protected as open space and is used consistently with the protection of conservation values.

Baker Fields Conservation Restriction: Co-CR holder Kestrel Trust staff conducted a monitoring visit in October 2021. No issues were noted.

Old Peach Orchard Conservation Restriction: Due to the seasonal rotation of visits, no monitoring was conducted during FY22.

Sumner Mountain Conservation Restriction: Charley Eiseman, a Conservation Specialist, again conducted the monitoring visit for the SCC. He visited the site in September 2021 and noted no issues.

South Brook Conservation Area: The SCC continues to manage the two conservation areas (Town Beach Conservation Area and South Brook Conservation Area) that are commonly referred to as the South Brook Conservation Area. The 2021 Annual Town Meeting approved a \$2,500 Community Preservation Act (CPA) Grant for a trail assessment of conservation area. The trail map and preliminary assessment was completed in early 2022 by Liam Cregan, former Conservation Commissioner. By the end of FY22, the SCC was planning a final site visit to review the assessment. The SCC hopes to secure additional funding to improve the hiking trails, wetlands crossing areas, including bog bridges and footbridges, and trail signage. However, the SCC did establish new use rules for the Conservation Area that prohibit the use of unauthorized motor vehicles on trails, except emergency vehicles, mobility aids for disabled persons, and snowmobiles. All-Terrain Vehicles (ATVs) and other unauthorized motorized vehicles are not allowed. In the fall of 2021, the Town entertained the Commonwealth's Division of Fisheries and Wildlife (DFW) offer to take over management of the parking area and boat launch on Randall Road. In consultation with the Select Board, this proposal was put on hold pending further research about possible use restrictions tied to the original 1965 state grant program that enabled the parcel purchase.

Top of the Lake Conservation Area: Work has proceeded with the development of this pocket park and kayak/canoe launch on Merrill Drive at the north end of Lake Wyola. This small parcel (0.6 acres) acquired by the SCC in 2001. Funded by a CPA Grant, a canoe/kayak launch has been installed, and the Highway Department assumed responsibility for mowing the lawn. Penny Jaques, the Open Space Committee, and other volunteers continued this year to work on landscaping, adding a native perennial garden. The Highway Department installed a small gravel parking area with large rocks to prevent vehicles from driving onto the grass. In June 2022, the SCC reviewed draft signage with usage rules was reviewed by the SCC, the Select Board, and the Police Chief. Plans include the addition of a pathway, signage and picnic table. The public is now welcome to enjoy this lovely picnicking and kayak/canoe launch site.

West Quabbin Woodlands Conservation Area Acquisition: Residents and the Kestrel Land Trust approached the SCC with a unique opportunity to acquire a new conservation area off Pelham Hill Road (Lot R-15, also referred to as the Pearson Lot). This property comprises 34 acres of woodlands and includes the headwaters of Amethyst Brook. Its proximity to other already-conserved open space parcels means it offers improved habitat connectivity for wildlife. The wetlands and the presence of historic stone walls and a dam structure add to the conservation value of this site. Additionally, its location offers an excellent opportunity for passive recreation for residents, especially with the eventual addition of a parking area, trails, and signage. Kestrel Land Trust generously assisted in developing the proposal that includes access to almost \$200,000 in federal Forest Legacy Program funding and private funding from Kestrel's donors to cover many of the costs associated with the acquisition. This unique combination of funding sources allowed the Town to maximize the impact of our financial resources to conserve open space for conservation and passive recreation. To secure the parcel, the Kestrel Land Trust purchased the property in 2022, hoping the Town would agree to acquire it. An application by the SCC and the Open Space Committee was approved by the Shutesbury Community Preservation Committee (CPC) and then by the May 2022 Annual Town Meeting. The budget for the CPC grant application included \$45,000 of CPC funds for the purchase, \$20,000 from the SCC's Conservation Trust Fund, approximately \$198,750 of Forest Legacy funds (administered through the state DCR), and an additional \$1250 of private funds from Kestrel Land Trust, Inc. Kestrel agreed additionally to cover the costs of the closing and land surveys. Annual Town Meeting approved an additional \$5,000 of CPA funds for developing a parking area. As part of the requirements for CPA-funded open space projects, the SCC approved the award of a Conservation Restriction to be held by the Kestrel Land Trust, with the SCC maintaining management of the property. The final purchase of the parcel is slated for 2023.

SCC Staffing and Membership

At the beginning of FY22, the SCC was without a Land Use Clerk after the departure of Tessa Dowling. Penny Jaques graciously agreed to serve as an interim Land Use Clerk, providing her experience and wealth of knowledge as a stabilizing bridge during this transition period. The SCC thanks her for her service.

Lisa Stratford joined the Town as the new Land Use Clerk in August but left shortly thereafter upon realizing that the position conflicted with other time commitments. In December, we successfully recruited Carey Marshall, a recent Westfield State University graduate with a degree in Environmental Science. Carey has been hard-working and quick to learn the ropes. The SCC thanks her for her service.

At the end of FY21, Beth Willson, an environmental scientist with over ten years of experience working with wetland regulation and protect, joined the Commission. In July, the SCC was joined by Scott Kahan, a wildlife biologist with over 33 years of professional experience managing federal lands, wetlands habitats, and conservation easements. Other Commissioners include Miriam DeFant (Chair), Mary David, and Robin Harrington. Mary David serves as the Commission's liaison to the Lake Wyola Advisory Committee. Assisting the SCC as valued volunteer consultants are Janice Stone (wetlands scientist, former Conservation Commission Chair, former Board member of the Massachusetts Association of Conservation Commissions) and Don Wakoluk (soil scientist, Town Tree Warden, former Conservation Commissioner). Commissioners continue to take advantage of MACC training courses.

Finances

The 2021 Annual Town Meeting approved an expense line of \$1,164.00 for FY22. The SCC also oversees the Conservation Expendable Trust Fund (current total \$87,668.28), the Wetlands Protection Act Fee Fund (current balance \$6,914.53), and the Local Wetland Bylaw Fee Fund (current balance \$3,201.24). The Trust Fund was created for conservation area land acquisitions. The two fee funds can be used for regulatory activities. An additional \$5,000 special allocation for Bylaw Regulation consultation services will be carried over to FY23 for project completion. Looking forward to the next fiscal year, \$20,000 of the Conservation Trust Fund, which can only be used for land acquisitions, will be used for the West Quabbin Woodlands Conservation Area purchase. The SCC is considering using our fee funds for future consultation services.

Submitted by Miriam DeFant, Chair

COUNCIL ON AGING ANNUAL REPORT

FISCAL YEAR 2022

The Shutesbury Council on Aging (COA) is dedicated to serving residents 55 years of age and older, their families, and caregivers. We meet on the second Wednesday of every month from 5:30 to 7:00 p.m. We invite you to join us. All meetings in FY22 were on Zoom. The Council this year had six of the seven members it is allotted; a seventh was sought. In FY22, the COA's mission was funded through a \$6,000 grant from the Massachusetts Executive Office of Elder Affairs and a \$200 expense line from the Town Budget. Total expenditures in FY22 were \$7,653.70, including the use of grant funds remaining from the FY21 grant.

Given the continuance of the COVID-19 pandemic, only two of our ongoing programs remained active: Foot Care (which had been a monthly in-person clinic with a registered Foot Care Nurse in the Senior Lounge at Town Hall), and a Senior Nutrition Program, itself a product of the pandemic, co-sponsored with the M.N. Spear Memorial Library. We also began to prepare for another issue of *The Geezette*, a newsletter mailed to about 500 households in town.

The need for social distancing due to the pandemic continued to keep the COA's other offerings on hold: a monthly Community Potluck in the Senior Lounge and the Med-Ride Program, in which volunteer drivers brought Shutesbury residents over age 55 in need of transportation to medical and dental appointments.

Foot Clinic Because the pandemic had closed Town Hall, the provider of our Foot Clinic, Foot-Care by Nurses, LLC, had started in-home visits in May 2020 to existing clients who requested them. These visits came at a higher cost to the COA than we'd paid for the Town Hall clinics (\$90 vs. \$60 per client). In July 2020, the COA voted to continue to subsidize the home visits up to \$90 per visit. By the end of FY22, the specialist had made 55 visits to 12 Shutesbury seniors in their homes. The COA spent \$2,030 from our state grant funds on the program.

An on-going concern for the Council in FY22 was whether or not the circumstances were ready to return the Foot Clinic to Town Hall. Discussions continued throughout the year, and included a consultation with the Board of Health and a survey of participants to see their views of the clinic returning. It seemed as though whenever the COA was ready to initiate the return, there would be a surge of cases due to a new variant of COVID.

Senior Nutrition Program July 2020 saw the first food delivery to Shutesbury by the Amherst Survival Center's Senior Mobile Nutrition Program. The Amherst Survival Center delivered food once a month to the M.N. Spear Library. Volunteers would load it in their cars from there to take to the homes of participating seniors who might have difficulties getting down to the Survival Center to access it themselves. As noted above, Shutesbury's participation in the program was co-sponsored by the COA and the M.N. Spear Memorial Library. In FY22, 4 households in town received food through the program. There was no cost to the COA.

The Geezette In the spring, the COA began planning for the first issue of *The Geezette* since the Winter 2020 issue, discussing possible contents and date of publication. The big change would be that the newsletter would not be photocopied in Town Hall and then readied by hand for distribution by parties of volunteers. Instead, it was to be professionally printed and distributed. COA members and friends would miss the camaraderie experienced in preparing the mailing, but

we looked forward to being able to communicate with Shutesbury's older adults through the newsletter.

Classes and Passes The COA continued to partner with the Friends of the M. N. Spear Memorial Library to fund opportunities open to all, but of special value to seniors. We contributed a total of \$4,170 from our state grant towards the cost of online fitness classes:

Gentle Yoga, Therapeutic Yoga, Zumba Gold, and Strength Training. The COA also contributed another \$670 from our state grant to provide the library with museum passes.

Other Projects

State and Local Tax Exemption for Seniors became a COA concern when two senior residents approached the COA in November and asked whether the COA would support local adoption of the Senior Tax Work-Off and Senior Tax Exemption 41C ½. The co-chairs researched the topics, and provided relevant materials to the other members. In December the two residents joined the COA's meeting to explain their concerns and their hopes. The Town Administrative Assessor, Kevin Rudden, joined the January meeting and discussed various relevant tax exemptions with the COA and the two residents. At the end of the meeting, Rudden agreed to present a brief summary of the information for the next issue of *The Geezette*. The COA website now provides contact information for the Assessors Office

LifePath's Aging- and Dementia-Friendly Communities (ADFC) program became a main focus for the COA in FY22. In FY21, as noted in the Annual Report of that year, several COA members had attended informative sessions about the AARP-supported Aging- and Dementia-Friendly Communities program. LifePath, the area agency for aging in Franklin County and the North Quabbin, is sponsoring the program in our area. In August, after learning that surrounding towns were joining the program, and realizing that Shutesbury could benefit from the program, the COA voted to ask the Select Board to consider joining this regional network. After hearing a description of the program from LifePath's ADFC program manager and the COA's message of support, the Select Board agreed to join the program.

The first step for LifePath in initiating the ADFC regional network was to survey the senior residents of the member towns to determine local needs. Before the pandemic began, the COA had begun exploring the possibilities and processes that might someday culminate in the creation of senior housing in Shutesbury. In FY21, the COA had drafted a local survey to determine the needs of seniors in our town, but had not yet distributed it. Since many of the questions we sought to ask were included in the ADFC needs assessment, we accepted this survey as a replacement for our own. The COA goal of local affordable senior housing has not been abandoned, but a group of collaborating neighboring towns might be more able to realize that goal. The ADFC program is organized so that individual towns or a group of towns may work on their own projects within the regional network.

Distributing the ADFC survey was the work of local towns with LifePath's assistance. The COA's tasks were to publicize the survey in Shutesbury, develop a mailing list for those who might not respond to an emailed survey, and send out the paper survey. LifePath paid for the production of paper copies; the COA paid mailing costs of \$53.90. The surveys were distributed in January and February; all were due in by early March. We anxiously awaited the publication of the results of the needs assessment, that were slowed by staffing changes at LifePath. We know that we will get both the overall results and the results for Shutesbury itself. This data will help the town better understand—and therefore work to meet—the needs of its senior residents, and

will enable our network to create an Age-Friendly Action Plan and apply for grants to improve conditions in our region.

Relationship with Other Organizations The Councils on Aging are one of the programs by which the Massachusetts Executive Office of Elder Affairs (EOEA) works to benefit senior citizens and their families and caregivers. The grant which supports us comes from EOEA. In our annual report to EOEA, we provide information about the programs we offer.

The Massachusetts Councils on Aging (MCOA) is a non-profit association of the 350 municipal COAs. Many of its services are directed to the COAs of larger communities, but we recognize that it lobbies for services for the aging, and we have found its newsletter informative. We paid MCOA dues of \$230 in FY22.

Village Neighbors In FY22, the COA developed a closer relationship with Village Neighbors, a non-profit member/volunteer-run organization that helps adults 60 and older age in place in Shutesbury, Leverett, New Salem and Wendell. The need for better communication between the two organizations was made clear in duplication of mailings of the ADFC survey. Village Neighbors suggested sending one of its Board members to COA meetings, so that each organization can know what the other is doing; these visits began in June. The COA again donated \$500 to Village Neighbors, in agreement with its FY21 vote for annual support at that amount.

Conferences, Workshops and Trainings Over the course of the year, individuals in the COA had taken part in virtual regional and state meetings, reporting back to the rest of us what they'd learned. In FY22, most of the meetings attended were associated with the Aging- and Dementia-Friendly Communities project, including a related presentation by the Massachusetts Healthy Aging Collective. The COA was also represented at LifePath's Legislative Update meeting to communicate to legislators and interested individuals the staffing crisis in personal care work and ask for legislative solutions. Five members of the COA attended the LGBTQI diversity training required of us by the Executive Office of Elder Affairs (EOEA).

Website Development The COA website has been reorganized and enriched by the diligent and thoughtful labors of Janis Gray, in charge of its development. Take a look! https://www.shutesbury.org/council_on_aging

Respectfully submitted by: JoAnn Bernhard and Linda Avis Scott, Co-Chairs, and Susan Gomberg, Janis Gray, Melissa Makepeace-O'Neil, and Susan Millinger, Secretary

Energy and Climate Action Committee

Annual Report FY2022

The Committee was created and appointments made by the Select Board on March 15. For fiscal year 2022, its augural year, the Shutesbury Energy and Climate Action Committee (ECAC) was comprised of the following elected officials: Michael DeChiara (Chair), Leslie Cerier, Miriam Defant, Gail Fleischaker, Nate Heard, Graeme Sephton, and Zoe Weizenbaum.

The first meeting of the ECAC in FY2022 as March 29, 2021. All meetings in FY2022 were held remotely via Zoom due to the COVID19 pandemic and in compliance with the rules established by the Governor's State of Emergency.

The ECAC charge, as established by the Select Board, is:

1. Study and make recommendations for policies, approaches, and projects on energy efficiency, conservation, and generation for the benefit of the Town and residents;
2. Stay abreast of the latest research and best practices regarding climate change science;
3. Review and prioritize recommendations from Shutesbury's Municipal Vulnerability and Hazard Mitigation plans.
4. Recommend benchmarks and/or climate mitigation goals to be achieved with target dates for the Select Board to adopt;
5. Coordinate with other Town committees and boards to develop a plan to reduce Shutesbury's energy footprint, build climate resilience, and explore opportunities for regenerative design;
6. Recommend programs and policies for the Select Board to implement energy goals and climate resilience planning in such as, but not limited to: energy, built environment, transportation, land use, water, solid waste, infrastructure, and open space, agriculture and forestry.
7. Report progress to the Select Board on a quarterly basis.

For FY2022, ECAC took the following actions:

- Initiated a household energy survey with town residents (completed in FY23)
- Undertook research and heard presentations regarding Community Choice Aggregation
- Heard presentations regarding community solar

For FY2022, ECAC considered the following:

- Identified particular elements in the Municipal Vulnerability Preparedness plan and the Hazard Mitigation plan with the intent of agreeing to actions that the committee would pursue.
- Considered advancing awareness and understanding regarding local food and sustainable living options for residents
- Discussed possible funding opportunities to support the town's work on energy and climate, including Green Communities and Municipal Vulnerability Preparedness

The final meeting of ECAC for fiscal year 2020 was on June 21, 2021.

All current members were reappointed by the Select Board for another one-year term for FY2023.

Shutesbury Finance Committee Fiscal Year 23 Budget Report

5/9/2023

Shutesbury FY23 Estimated Budget Expenses and Revenue Sources (\$ in thousands)

Expenses

Total budget expenses: \$6,700K
Increase over FY22 1.1%

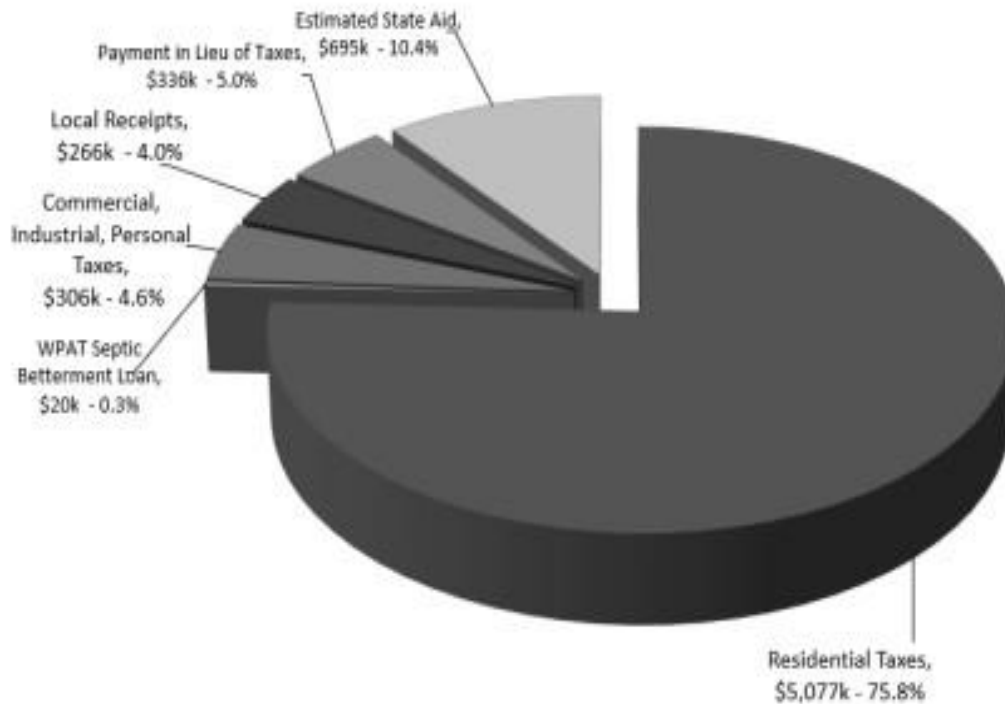
Revenue Sources

Residential taxes * \$5,117K
Comm.,+Indust.,+ Pers. Prop Taxes \$306K
Overlay (adjustment to tax revenue) (\$40K)
Local Receipts (Excise tax, court fees, etc.) \$266K
PILOT (Payment In Lieu of Taxes DCR, etc) \$336K
Estimated Net State aid ** \$695K
WPAT Septic Betterment Loan \$20K
Total Revenues \$6,700K

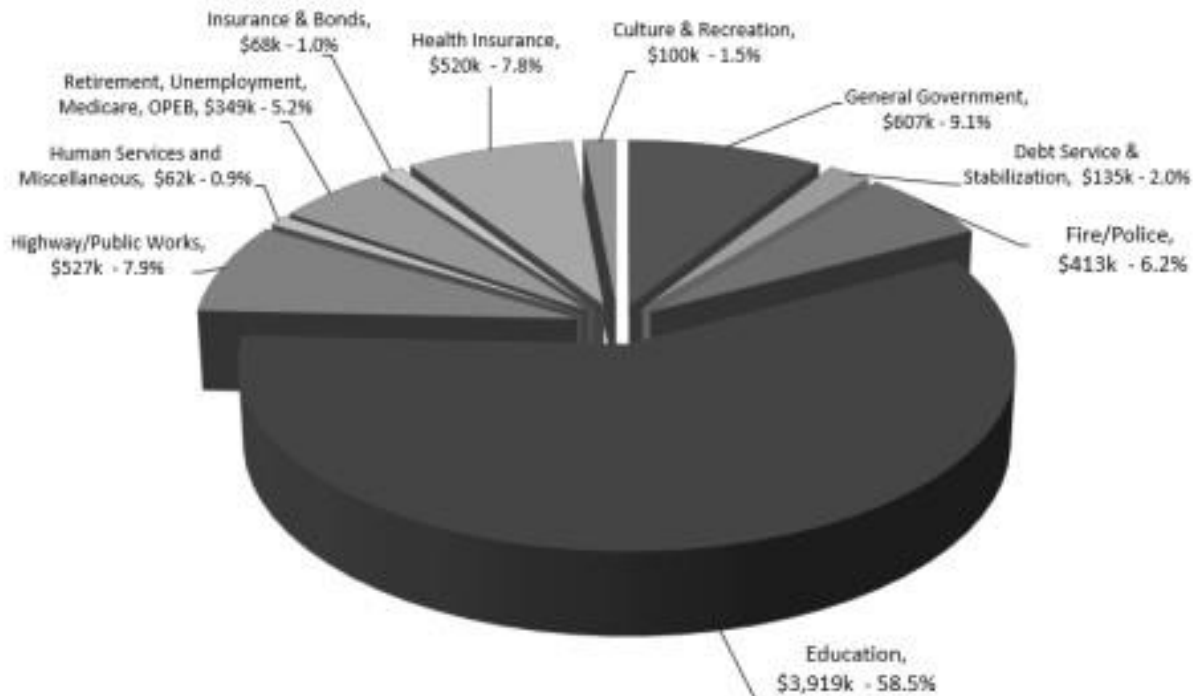
* Estimated FY23 Tax rate:
Total levy / assessed valuation * 1000
\$5,383K / \$242,944K = \$22.16
FY22 rate \$21.83

** State aid: Estimated reduction 0.54%

FY23 Revenue By Category
Total is \$6,699,774



FY23 Budget By Category
Total is \$6,699,774



We have prepared a balanced budget for FY23

I. Significant Operating Increases and Decreases Compared to the FY22 Budget:

- A. Total Budget: \$72K increase (1.1%)
- B. Rubbish and Recycling Hauling increase \$60K
- C. Town Employees Salary increase (excluding schools): \$47K
 - 1) COLA (2.4%) \$17K
 - 2) Market Alignment \$30K
- D. Elementary School: \$13K increase
- E. Retirement County: \$13K increase
- F. Assessor Expenses: \$9K increase
- G. All other expense increases: \$19K
- H. Regional School decreased regional budget from FY22. Reached regional agreement of 100% Statutory: \$64K decrease for Shutesbury
- I. Annual Library Building Fund Contribution: \$25K decrease

Shutesbury Finance Committee Fiscal Year 23 Budget Report

5/9/2023

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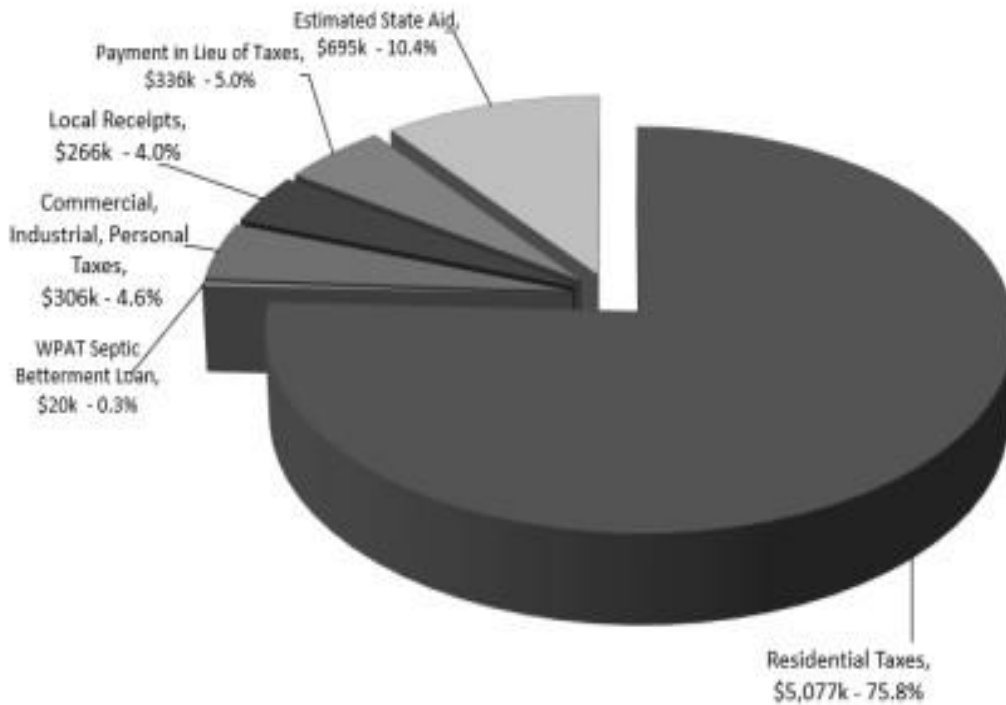
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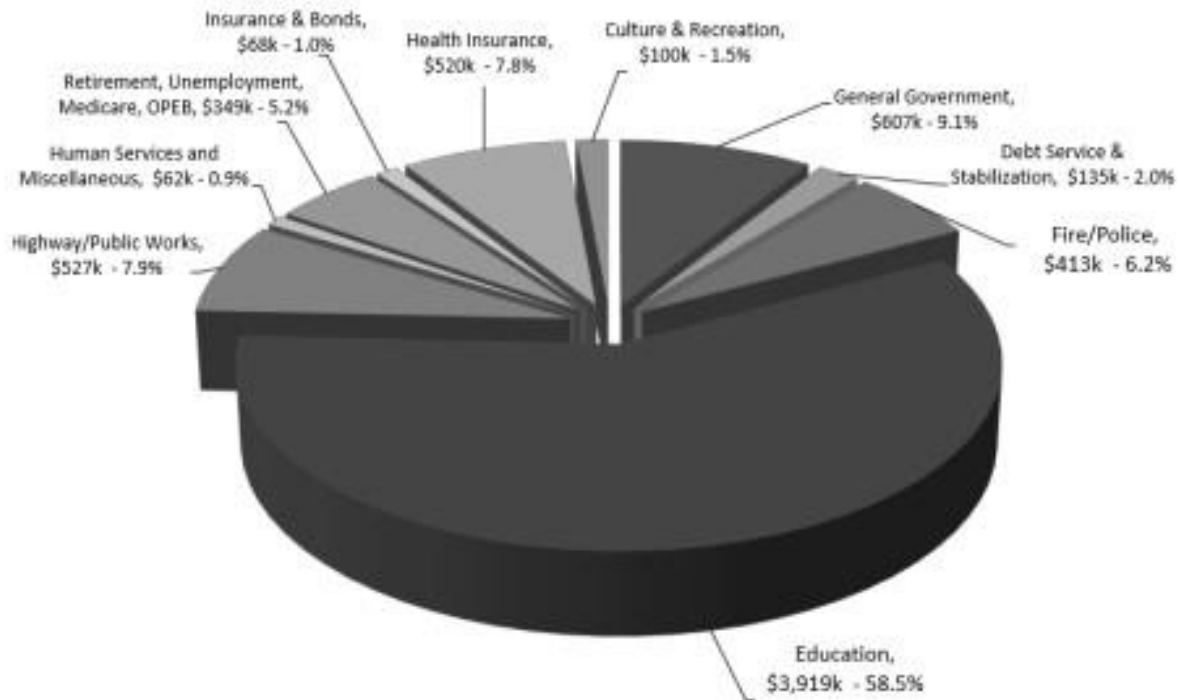
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2. Notable Projected Revenue Increases/Decreases:

- A. Net Tax Levy Used in FY23 Budget: \$104K (2.0%)
 1) Tax Levy Available: 2.5% increase is \$145K, Less the levy not needed to fund the budget which adds \$41K to the Excess Levy Capacity
 B. New Growth: \$10K

3. Cash Reserves Summary, beginning balances:

A. Free Cash (as of 7/1/2021)	\$1,174K
B. Capital Stabilization	\$371K
C. <u>Stabilization</u>	<u>\$456K</u>
Total Cash Reserves	\$2,001K

4. Finance Committee FY23 warrant article capital expenses recommended:

A. Engineering School Roof, Part II	\$60K from Free Cash Reserves
B. Highway Dump Truck	\$225K from Borrowing
C. Police Cruiser	\$54K from Free Cash Reserves
D. Fire Dept SUV	\$45K from Free Cash Reserves
E. Accounting Software	\$20K from Free Cash Reserves
F. Electronic Speedboards	\$12K from Free Cash Reserves
G. New Library Building	\$1,811K from Reserves & Borrowing (See 7 below)

5. Cash Reserves if all warrant articles pass (Section 3 and 4 above) and School Roof funding (estimated \$750k) is approved at a Special Town Meeting in FY23:

A. Free Cash *	\$458K
B. Capital Stabilization	\$245K
C. <u>Stabilization</u>	<u>\$131K</u>
Total cash reserves **	\$834K (-58%)

* This balance does not include the addition of Free Cash generated at the end of FY22

** This total assumes the school roof grant is rejected (see 8 below)

6. Upcoming Potential Capital Projects:

- A. Elementary School Roof Part II (grant funding?) ~\$750K (FY23 See 5 above)
 B. Elementary School Bldg Painting and Kitchen Floor: \$55K (FY24)
 C. Refurbish fire vehicle: \$250K (FY24)
 D. Elementary School Parking Lot Repaving: \$100K (FY25)
 E. Regional School Roof and Track (FY25/FY26)

7. Library:

- A. Total Cost \$6.4M
 B. Funding:
- State Grant \$3,947K
 - State credit for land value \$58K
 - Library Building Fund (voter approved) \$253K
 - Fund Raising (current balance) \$324K
 - Free Cash \$250K
 - Stabilization Fund \$238K
 - Capital Stabilization Fund \$150K
 - Borrowing (debt exclusion override) \$1,173K

- C. Borrowing
 - 20 year loan
 - First year tax impact for average home \$122.50
 - Tax impact will decrease each year (interest cost decreases each year)
 - Debt excluded override requires a ballot vote after annual town meeting
- D. Fund raising campaign will continue and should lower funding amount needed

8. School Roof

- A. Engineering study to determine design and cost (see: 4A above)
- B. Will required contractor bid proposals (Estimated cost range \$600K - \$750K)
- C. Grant funding potential of 50% of cost
- D. Funding plan if state grant is rejected
 - 1) Free Cash \$275K
 - 2) Stabilization \$175K
 - 3) American Rescue Plan (ARPA) \$300K
- E. Special town meeting in fall 2022 (FY23)

9. OPEB (Other Post-Employment Benefits) Trust Fund:

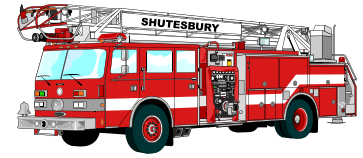
- A. Actuarial liability \$3,570K as of 6/30/21
- B. Saved so far \$712K before FY23 funding
- C. Annual funding from operating budget \$50K
- D. Continue to monitor funding need and may adjust funding in the future

10. Thoughts on the Future:

- A. Capital Plan Recommendations and Reserve Fund Summary docs available on Selectboard web page
- B. Continue to consider economic factors impacting our community
- C. Storage of Public Records/Need for Additional Space
- D. Invest in projects that reduce operating costs (i.e. municipal solar photovoltaic systems)
- E. School costs:
 - 1) Ongoing loss of grant funds for early childhood education
 - 2) The Regional School OPEB and employee health insurance costs
 - 3) School Committee policy for use of school choice funds for the budget
 - 4) Continued maintenance to 40+ year old Shutesbury school building
 - 5) Regional school buildings maintenance and capital costs
- F. Health Insurance Costs for Elementary School and Town Employees
- G. Unpaved roads/infrastructure (dirt roads, culverts, bridges, etc.)
- H. Explore new revenue sources – Residential taxes account for 94% of Shutesbury's tax revenues.
The average town in Massachusetts relies on 82% residential taxes. We have a very narrow tax base.



Fire Department
P.O. Box 295
42 Leverett Road
Shutesbury, MA 01072
(413) 259-1211



E-mail firedept@shutesbury.org

Fire Chief
Leonard T. Czerwonka

Annual Report for Fiscal Year 2022

The Shutesbury Fire Department responded to 131 calls for the fiscal year of 2022. Slightly more than the previous year of 125 calls. As usual medical calls make up the majority of the Shutesbury Fire departments incidents.

The calls are broken down into different categories.

Medical	80
Vehicle Accidents	16
Structure Fire	3
Chimney Fire	2
Brush Fire	2
Car Fire	2
Wire/Tree down	5
Alarm Sounding	9
Gas/Oil leak	3
Ice/Water Rescue	1
Smell of Smoke	1
Other	7

Total Calls 131

11 of the incidents were for mutual aid to other towns and mutual aid from other fire departments came to Shutesbury 6 times. The 131 calls took approximately 770 man hours to complete.

Amherst Fire Departments is the main provider for ambulance service to the Town of Shutesbury. Shutesbury Fire Department responds to every medical call at the first responder level and provides medical care to patients until Amherst Paramedics arrive on scene.

The Shutesbury Fire Department trains every Thursday evening and also does training through the Mass Fire Academy with a total of approximately 930 hours of training time this year.

The roster of the Shutesbury Fire Department remained at 10 individuals for the fiscal year but the Department had 2 firefighters retire at June 30, 2022. Chief Walter Tibbetts with 40 plus years of experience as well as Firefighter Paul DeMarco retired with over 10 years of experience. Both Walter and Paul were experienced individuals and were invaluable to the daily operations

of the fire department. The Select Board made Lieutenant Leonard Czerwonka officer in charge until the hiring committee makes a decision for the new chief.

The biggest purchase of equipment was a new Ford Explorer for the future Chief. The car will be used in responding to calls with limited medical and fire equipment as well as for daily activities for the department.

I thank the town of Shutesbury for their continuing support as well as the dedicated firefighters responding to calls. If you would like to join the Shutesbury Fire Department, feel free to stop by the station during regular business hours or feel free to stop by during Thursday night drill (7-10PM) and see what we are training on to get more of an idea on what we do.

Respectfully

Leonard Czerwonka



Franklin Regional Council of Governments Services to Shutesbury in 2022

The FRCOG provides planning services, programming, and advocacy to all Franklin County municipalities. Our municipal service programs – Collective Purchasing, Cooperative Public Health, Cooperative Inspection, and Town Accounting – are available to any municipality. Partnership for Youth provides substance use and chronic disease prevention; The Planning Department assists with local planning and larger regional projects; and the Emergency Preparedness and Homeland Security Programs prepare and train first responders and health officials.

This page lists services specific to Shutesbury.

Climate Resilience and Land Use

- Completed an update to the Shutesbury Open Space and Recreation Plan approved by the state in June 2022.
- Continued development of a Lake Wyola Watershed-Based Plan that will make the watershed area eligible for water quality grants.
- Assisted the Town Administrator with preparation of an application for a MA Green Communities Competitive Grant for weatherization and insulation work at municipal buildings and an LED lighting project at the elementary school.
- FRCOG was awarded a Planning Grant to complete a Shutesbury Town Pollinator Action Plan as part of a Franklin County Regional Pollinator Habitat Corridor Action Plan. Work will begin in 2023.

Shared Municipal Services

- Shutesbury contracted with the FRCOG to receive collective bid pricing for highway products and services, including rental equipment; and for heating and vehicle fuel.
- The Franklin County Cooperative Inspections program issued 118 building permits for Shutesbury in 2022 and 5 Certificates of Inspection.

Training and Education

The following list represents the FRCOG workshops, roundtables and training sessions that your municipality’s public officials, staff, and residents attended, and the number in attendance.

Emergency Prep & Homeland Security Fire Officer Training – 1

Public Health & Community Awareness: Public Health Roundtable (monthly)

Municipal Officials’ Continuing Education State Funding for Western MA – 2

Transportation

- Completed an inventory of outdoor recreation assets in town.
- Completed planning and pre-implementation work for the installation of Franklin County Bikeway Wayfinding signs.

Sandra A. Hanks
Board Chair

Angelina J. Bragdon
Council Member

Gabriele H. Voelker
Elected Member

FRANKLIN REGIONAL RETIREMENT SYSTEM
101 MUNSON STREET, SUITE 108
GREENFIELD, MASSACHUSETTS 01301-9675

Paul J. Mokrzecki
Vice Chair

Mary A. Stokarski
Elected Member

Dale C. Kowacki
Executive Director

Annual Report for the Calendar Year Ending December 31, 2021

To the reader:

The Franklin Regional Retirement System is a government agency that serves the 627 retirees, 50 beneficiaries, 1,086 active employees, and 681 inactive members of the towns and agencies in Franklin County. We are organized under Chapter 34b, and subject to the provisions of Chapter 32 of the Massachusetts General Laws. We receive oversight on the state level from the Public Employee Retirement Administration Commission (PERAC). We contract with an independent auditor to do a full audit of our system each year. We also contract with an actuary to perform a complete actuarial valuation every two years. PERAC audits our operations and financial records every three years.

The retirement benefit we provide replaces participation in the Social Security system and is described as a "defined benefit", which means that we pay monthly retirement benefits based on the age, salary, and number of years worked at the time a member of our system retires. To be a member, an employee in one of our government units must be working in a permanent position scheduled at 20 hours or more per week and earning \$5,000 or greater annually. Funding of these benefits begins with deductions from the member, and combined with matching funds from the employing unit, are invested in a mix of stocks, bonds, and indexed funds. Investment earnings are a large part of the funding of retirement benefits, and the allocation of those funds are spread to a variety of sectors to take advantage of positive activity as it occurs in each sector. Please make note of our investment performance percentages in the chart on the next page.

Up until 1988, we were a "pay-as-you-go" system. In 1988 it was legislated that we begin saving to become "fully funded" over the ensuing 40 years. Fully funded means we have enough in reserves to pay for all the current and future potential benefits of our present membership. At the end of 2021, we are 97.7% funded at 33 years (82.5%) into the 40-year mandate.

Our fiscal year is the calendar year; therefore our annual report is not filed until May of the subsequent year, and as a consequence the information provided herein will be a year old by the time you read this. Current reports and information can be found on our website: www.FRRSMA.com

telephone: 413-774-4837

e-mail: General.frrsma@gmail.com

What follows is a synopsis of our annual report, as filed with our state oversight commission, PERAC. The full PERAC report can be read on the "Finances" page of our website.

	CY 2021	CY 2020	CY 2019
Balances			
Cash	1,428,506	1,492,254	1,579,892
Investments	207,207,180	174,179,165	155,459,951
Receivables	97,899	101,506	73,637
Payables	2,581,944	2,209,591	2,988,090
Annuity Savings (members)	33,909,443	32,662,132	31,675,249
Retirement Reserves	170,813,691	140,901,202	125,438,231
Revenues			
Member's contributions	4,423,787	3,955,793	4,368,605
Towns, Schools, Agencies	7,684,673	7,268,256	6,871,971
Retirement Cost Sharing	546,491	565,436	516,330
Miscellaneous Revenue	21,318	11,867	10,781
Investment Income (net)	35,121,918	20,436,491	24,332,594
Expenses			
Retirement Benefits	12,576,161	12,010,238	11,329,395
Operating Expenses	605,897	590,757	567,347
Investment Expenses	1,056,568	820,937	837,388
Retirement Cost Sharing	1,808,102	1,956,450	2,262,262
Refunds to Members	591,658	409,606	390,827
Investment Performance			
Target	7.75%	7.75%	7.75%
Since 1984	8.89%	8.59%	8.47%
10 years	11.26%	9.31%	9.57%
5 years	12.32%	10.14%	7.79%
Current Year	20.40%	12.65%	17.92%
Demographics			
	01/01/2022	01/01/2020	01/01/2020
Members' Average Age	48.00	47.50	47.50
Members' Average Service	9.50	9.20	9.20
Members' Average Salary	41,628.00	37,982.00	37,982.00
Retirees' Average Age	72.90	72.80	72.80
Retirees' Average Pension	18,949.00	17,171.00	17,171.00
Disabled Members' Average Age	60.60	60.30	60.30
Disabled Members' Average Pension	28,793.00	29,998.00	29,998.00

Dale Kowacki
 Executive Director
 Franklin Regional Retirement System

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 Executive Director
 Franklin Regional Retirement System



TOWN OF SHUTESBURY

Timothy Hunting, Highway Superintendent
59 Leverett Rd
Shutesbury, MA 01072
(413) 259 1215

FY 2022 ANNUAL REPORT

The general town funded Highway accounts were used for the maintenance of all roads , paved and unpaved , town properties, and Highway Dept. vehicles. In addition state funding (Chapter 90) covers projects such as paving, crack filling, guardrails, etc.

The Highway Crew demolished an existing garage in danger of collapse at Lot O-32 with a rented excavator from W.W. Clark. The debris was placed in dumpsters and hauled away to be recycled.

In late August we rented a mini-excavator and removed the old crumbling blacktop at the Fire Station in preparation for new pavement. Our crew worked on grading, adding gravel and a parking area for firefighters as time allowed through September. On October 27 and 28 Taylor Davis Co. paved the parking lot and driveway around the station.

Throughout the summer and fall culverts were replaced on Cooleyville Road and Montague Road. The Montague Road culvert in the vicinity of # 423 involved filling in a large cavity beside the road and adding two sections to an existing culvert making the road much safer especially in the winter.

Roadside mowing was done throughout the season and a tree company was used 5 days for takedowns of dead or dying trees throughout town. Unfortunately invasive insects have been the demise of many of Shutesbury`s trees.

We saw our first snow on December 9th and then much rain through the winter. We are seeing more and more rain through our winters, which makes it especially tough for driving on the gravel roads as the rain freezes on contact making glare ice. It seems that we don`t get the freezing temps we need to make the gravel plowable so we are plowing soft roads more often also.

On April 20 and 21st the paved streets were swept and in May the catch basins were cleaned.

In June calcium chloride was sprayed on Montague Rd. and Pratt Corner for dust control.

Chapter 90 funds were used for paving 2700` of Locks Pond Road and 3500` of Wendell Road. The town crew placed stone along the steep grades of Locks Pond Road to prevent erosion.

Respectfully submitted
Timothy Hunting
Superintendent of Streets

Shutesbury Historical Commission Annual Report

Fiscal Year 2022
July 1, 2021 to June 30, 2022
(Approved January 25, 2023)

Membership: The FY22 Historical Commission underwent some changes in membership. At the beginning of the fiscal year, the Commission included Henry Geddes (Chair), Greg Caulton, Karen Czerwonka, Mary Lou Conca, Miriam DeFant, (Secretary), Ezzell Floranina, and Janice Stone. In January 2022, Ezzell Floranina resigned from both the Historical Commission and the Community Preservation Committee (CPC), where she acted as the Commission's representative. The Commission thanks Ezzell for her service to the Town. Ezzell's position remained vacant for the remainder of this fiscal year. Henry Geddes subsequently took over as our representative on the CPC. In February 2022, the Commission appointed Leslie Bracebridge as an Associate Commissioner. Leslie, a longtime Commissioner and former Chair, has continued to act as a researcher for the Commission, assisting with the Historical Commission's collection and responding to inquiries from the public. Leslie's many years of committed service to the Historical Commission are much appreciated!

Meetings: The Commission was active during this fiscal year. We met thirteen times via Zoom, continuing to work on several ongoing projects described below.

Quabbin Park Cemetery Memorial Day Observation: As is customary, the Historical Commission sent representatives with our Historical Commission banner to the annual Quabbin Park Cemetery Memorial Day event this year. This event commemorates veterans from towns lost to the Quabbin, including Dana, Prescott, Enfield, and Greenwich. Commissioners Karen Czerwonka and Janice Stone, along with Associate Commissioner Leslie Bracebridge, attended this ceremony on behalf of the Town, which includes a parade of Quabbin area Historical Commissions and their banners. As a result of the Historical Commission's participation in this annual event, we receive an annual donation from the Edward and Eleanor L. Schmidt Trust. In FY22, the Commission received \$1,266.

AMP Solar Projects: In FY22, the Commission continued to review the potential historical preservation impacts of several commercial solar projects being developed by AMP Solar Development and Cowls, Inc. The town's Solar Zoning Bylaw requires that applicants notify the Shutesbury Historical Commission, the Massachusetts Historical Commission (MHC), and any Indigenous Tribes that have a cultural/historical relationship to the project area. The goal of this review process is to ensure that any proposed development does not adversely affect significant Indigenous or Euroamerican historical properties. In FY21, the Historical Commission consulted with the Planning Board to develop policies for consulting about future applications. In June 2021, the Historical Commission received project notifications for five land parcels slated for solar development. In July 2021, the Commission released five reports addressing the presence of Historical Commission's webpage at <https://shutesbury.org/historical-commission>. Should any of the projects move forward to the permitting phase, the Historical Commission hopes to consult with the Planning Board regarding cultural and historic resource preservation issues.

Town Common Guideboard Restoration Project: In FY22, the Commission developed a Community Preservation Act (CPA) proposal to repair and restore the antique mileage marker on

the Town Common. This unusual historic structure, originally built in 1837, has undergone multiple repairs and changes over the years. At present, the paint and wood are deteriorating, putting the structure at risk. Approved at the 2022 Annual Town Meeting, the Commission seeks to hire a professional preservation specialist who can conduct a high-quality restoration that will allow this Guideboard to be enjoyed by future generations. The Friends of the Shutesbury Historical Commission have also expressed an interest in contributing to this effort. Selection of a specialist and project completion is expected in FY23.

Shutesbury Historical Commission Collection: The Commission continued this year to review, and ultimately preserve, valuable historical records that the Commission stores in its substantial collection is housed in the Old Town Hall. As part of the Commission's continuing involvement with the Massachusetts Roving Archivist Program, the Commission applied for and was awarded a small grant through the Massachusetts State Historic Records Advisory Board (MA SHRAB) that enabled it to purchase archival storage materials for our collection. Commissioner Greg Caulton and Associate Commissioner Leslie Bracebridge began the next stage of our preservation plan by beginning to assess the collection in order to develop an inventory. The Commission hopes to complete the inventory process in FY23 and FY24. The Commission welcomes any volunteers interested in helping on this important project.

SHRAB Grant for WW2 Memorial: In FY20, the Commission applied for and received a small SHRAB grant to repair the war memorial on the Town Common. Due to disruptions from the pandemic, the Commission has been unable to complete this project. The funds, however, are still available and the Commission hopes to complete the project in FY23.

Supporting Local Research: The Commission continued to provide support for local researchers looking for information about Shutesbury. Leslie Bracebridge, former Commissioner, continues to answer public inquiries and help various people contacting the Commission about research projects.

Future Projects and Priorities: Discussions include developing a Scenic Roads Bylaw to protect roadside trees and historic/cultural stone structures including stone walls and foundations. The Commission has also discussed conducting a future survey of cultural/historic resources on Town-owned property, including possibly mapping the locations of historic stone walls in town road rights-of-way. We are also continuing to discuss whether the establishment of Historic Districts, including nomination for the National Register of Historic Places, is feasible and in keeping with Town priorities. If you own a historic property in Shutesbury and would like to learn more about how you can preserve it or list it on the National Register, please contact the Historical Commission.

Submitted by Miriam DeFant, Secretary

Supporting Local Research: The Commission continued to provide support for local researchers looking for information about Shutesbury. Leslie Bracebridge, former Commissioner, continued to help various people contacting the Commission about research projects. In 2021, Dr. Ben Harris of the University of New Hampshire published a fascinating and nuanced article about Isabelle Kendig, the researcher (and later feminist and peace activist) who was hired to conduct a controversial study in Shutesbury in 1912 that was used by the eugenics movement in the U.S. and by German Nazis. A link to this article is available on the Commission's homepage.

Future Projects and Priorities: Discussions included Town Meeting warrant articles for a Scenic Roads Bylaw to protect roadside trees and historic/cultural stone structures including stone walls and foundations. In FY21, the Commission developed two CPA proposals, one for creating Historic District signage and the other to conduct a survey of suspected Indigenous cultural sites. Neither of these projects were found to be eligible for CPA funding. The Commission, however, is interested in a future survey of town-owned property for historic/cultural sites, including possibly mapping the locations of historic stone walls in town road rights-of-way. We are also continuing to discuss whether the establishment of Historic Districts, including nomination for the National Register of Historic Places, is feasible and in keeping with town priorities. The Commission plans to continue exploring ways in which the CPA can support historical preservation in town. If you own a historic property in Shutesbury and would like to learn more about how you can preserve it or list it on the National Register, please contact the Historical Commission.

Because of the pandemic, the Commission was unable to provide tours of the West Schoolhouse as it has done in the past. We thank Leslie Bracebridge for her continued volunteer services on behalf of the Historical Commission, sharing her broad knowledge of the town's history with people who contact the Historical Commission with research questions about family and places. We also thank the Friends of the Historical Commission for their continued support.

Submitted by Miriam DeFant, Secretary



**FRANKLIN COUNTY REGIONAL HOUSING &
REDEVELOPMENT AUTHORITY**

241 Millers Falls Road • Turners Falls, MA 01376
Telephone: (413) 863-9781 • Facsimile: (413) 863-9289

**ANNUAL REPORT
October 1, 2021 - September 30, 2022**

HRA is a public body politic and corporate, created by the Massachusetts legislature in 1973 to serve the residents and communities of Franklin County. HRA has all of the powers and responsibilities of a local housing authority and a redevelopment authority in all 26 communities of Franklin County. Services include housing education; development, ownership, and management of affordable rental housing; administration of housing subsidies; programs for homeless families; homeownership and foreclosure prevention counseling and education; and Community Development Block Grant application and administration for Franklin County towns.

Governance Update and Overview

In FY21, HRA and the Shelburne Housing Authority (SHA) board voted unanimously to merge into a new regional structure. In early FY22, a governance structure for the entity was agreed upon, and legislation was drafted to enact this merger. The legislation passed through the House and is awaiting final approval in the Senate as of this writing. The new structure will reduce the size of the HRA board from 11 to 7 members, it includes a provision for at least 2 representatives from the Town of Shelburne, and it seeks participation from a tenant commissioner.

Throughout this two-year process, HRA has worked closely with DHCD to increase their understanding of this rural region, and DHCD has affirmed their understanding of the differences here in Franklin County. HRA and DHCD both acknowledge the uniqueness of the HRA/SHA merger and hope that this merger will serve as an example of how regionalization can be fostered at a local level and how it can bring about efficiencies that benefit our tenants, participants, and organizations.

With the cost increases noted throughout this report- in the average cost of rehab loans, the increases in utility costs, and with construction materials and supplies – the need for expert and efficient operations is key to sustaining public resources. Looking toward the future of public housing, there is an urgent need to weave in private and other public resources and think creatively. This merger is a first step toward greater sustainability.

Rental Assistance • Housing Development • Housing Management • Community Development
Municipal Assistance • Rehab Financing • Housing Counseling and Education • Public Infrastructure

Equal Housing Opportunity



Housing Consumer Education Center

HRA is part of a statewide network of nine regional Housing Consumer Education Centers (HCEC) of the Regional Housing Network (RHN) that provide information, education, counseling, and referrals to individuals and families, regardless of income, with housing-related questions or problems. HCEC staff members work closely with social and human services providers, schools, and banks to coordinate assistance to individuals and families in need to provide information and referral on housing-related resources.

The Residential Assistance for Families in Transition (RAFT) Program provides homelessness prevention and re-housing assistance to families and individuals with very low incomes. COVID-19 brought many changes to the program. In addition to RAFT, HRA administered:

- Emergency Rental Mortgage Assistance (ERMA), which was the first program to increase income guidelines from 50% up to 80% AMI,
- State funds for arrearages on rent or mortgage caused by COVID-19, and
- Emergency Rental Assistance (ERAP 1 & 2), which is for renters impacted by COVID-19.

HRA assisted 701 households with these different funding sources. Approximately \$4,084,178 in RAFT/ERMA/ERAP 1 & 2 funding was used to pay rent, utility, mortgage arrears, security deposits, and transportation-related expenses. Average assistance for standard RAFT was \$5,335, ERMA \$10,000 ERAP 1 \$4,809 and ERAP 2 \$7,163.

HRA also manages the HomeBASE program for Franklin County, which helps families avoid homelessness and provides re-housing services for families in the state's family shelter program. HomeBASE is available to eligible families for the state's Emergency Assistance Shelter Program. The main goals of stabilization are program and lease compliance, progress toward financial responsibility, job training & employment, educational goals, and children's well-being. In addition, we connect families to local resources as needed and work with helping the family to achieve their desired goals.

HCEC also serves as Franklin County's only HUD Housing Counseling Agency and currently has two HUD Certified Housing Counselors, making HRA fully compliant with HUD's Final Rule mandating Certification for all Counseling Agencies. The Housing Counselors offer one-on-one counseling to clients, such as budget counseling, loan refinance counseling, property tax issues, rehab loan referrals, and plans for future housing needs.

HCEC continues to offer foreclosure prevention services to Franklin County homeowners. These services are most successful when homeowners seek assistance as soon as they know they are having difficulty making mortgage payments. With the new federally funded program HAF, Homeowners Assistance Fund, counselors were able to make referrals for anyone struggling to pay their mortgage.

HCEC continues to offer a buy-down and a down-payment assistance program for first-time homebuyers in the Town of Leverett.

Housing Counseling & Education/In-Person Counseling & Assistance

Application Assistance-Financial RAFT:	579
Application Assistance-Financial other	19
COVID case management referred by other source	20
Personalized help with RAFT/ERAP application	53
Information & Referrals	16
Home Buyer/Homeowner Counseling: Foreclosure Laws/Options	16
Home Buyer/Homeowner Counseling: First time Home Buyer Information:	26
FTHB Workshop	17
Housing Search	104
Total number of people counseled/educated:	850

With additional HCEC funding, we were able to expand the department and hire a Housing Search Specialist. This role has helped many members of the community who struggle with the process of what a housing search entails. This position has been able to provide one on one assistance to clients who may need help filling out applications, preparing for housing court, and or just looking at all the options they may have available to them.

Housing Status at start of housing search services

Homeless	68
Non-Subsidized Housing	91
Subsidized Housing	23
unknown	11
TOTAL SERVED	193

HRA continues its collaboration with Franklin County Regional Council of Governments and Community Legal Aid, with the Improving Housing to Improve Health Initiative, or IH2. This is a 5-year grant from the Massachusetts Community Health and Healthy Aging Funds. These funds have allowed us to hire a Housing Navigator who works with clients having difficulty finding and securing housing due to having a history of incarceration and or a history of substance misuse. The Navigator works closely with other service providers to educate landlords to have a better understanding of this clientele. With this knowledge, the goal is to encourage landlords to be more receptive to having them as tenants. The Housing Counselor and the Housing Search Specialist work closely together to help provide clients with adequate resources to locate and maintain housing.

Housing status after 1 year

Found housing	70
Still progressing	116
Exited program/lost contact	7

Sources of funding for the Housing Consumer Education Center in FY2022 included:

- Massachusetts Department of Housing and Community Development
- HUD Housing Counseling Program, through CHAPA
- Division of Banks
- Health Resources in Action, through a sub-grantee relationship with FRCOG
- Community Preservation Act funds from the Towns of Leverett and Sunderland

Property Management

This past year the Property Management team grew. Seeing the extensive travel required in this rural region, DHCD agreed to augment staff to meet these extraordinary demands.

Mike Terounzo accepted the position of Modernization & Maintenance Coordinator. Mike's extensive leadership experience in maintenance, along with the building trades, has proved to be invaluable. Tanner Walker joined our maintenance team, and Tina Perkins is our new Assistant Property Manager.

This year DHCD conducted the Property Management Review (PMR) on a new bi-annual schedule. Although Shelburne Housing Authority (SHA) was not reviewed, as it is an "off-year," a PMR was conducted for HRA. HRA did very well; the report had NO Findings with one Operational Guidance recommendation. We also had compliance reviews for MALP, AH, P&G and OTH. All units were found to be in compliance.

HRA continued working with DHCD to establish better CHAMP protocols for regional housing authorities. This work included applicants entering CHAMP for the first time and being able to search areas by distance from where they want to live. This process is being rolled out as a new CHAMP feature to help eliminate applicants choosing areas outside their desired preferences. We anticipate this feature benefitting the rural areas of the state. The CHAMP (Mass Public Housing centralized waitlist system) system also has an annual CHAMP review; although this is a practice year, neither HRA nor SHA had findings within the CHAMP system.

In FY22, HRA managed 264 units of affordable rental housing, including 144 public housing units and 118 privately owned units. This includes the 46 units at Highland Village, owned by SHA.

State-aided public housing includes:

- **Main St, Charlemont family housing, well pump generator:** Originally funded by FY20 Special Health and Safety funds, this project, initially budgeted at \$25,200 project has experience over a year of delays and \$4,000 in cost increases to date. The generator has been installed, and site work has been completed; the propane tank delivery is forthcoming. We are still awaiting the meter enclosure replacement, as parts have been on back order since early 2022.
- **Congress Street, Orange family housing, window replacement:** Originally allocated \$6,000 of FY20 Health and Safety funding, this project stalled because the funds were insufficient to complete any meaningful work in the aged, 30+ window multifamily home. Through reallocations, HRA increased the project budget to \$25,820 to afford a complete set of new replacement windows. Windows have been ordered and are slated to arrive at the end of October. To save on installation costs, HRA staff will install them once they arrive.
- **Squakheag Village:** Originally allocated \$8,500 of FY20 Health and Safety funding, this project stalled because of staffing transition and insufficient funds to complete the replacement of fans in all units. Through reallocations, the total project cost \$9,170, and the bath fans were replaced in June. All units received a new (and very quiet) bath fan with humidistat. Trim repairs are scheduled to be completed by HRA staff this fall.
- **Main St, Northfield Family Housing:** Four large trees along the property's edge that hung over the front unit's roof were removed in May. Together with the Squakheag Village tree removal, this project cost was \$7,150.
- **Stoughton Place, Gill senior/disabled housing:** Roof replacement is currently in the design phase, with bidding expected this fall. A&E expenses are projected at \$14,050; the proposed total development cost is \$90,170.
- **Stratton Manor, Bernardston senior/disabled housing:**
 - The next phase of the Trombe Wall replacement project is in the design phase and is being managed by DHCD. Current projected TDC is \$100,000 and will likely incorporate ARPA funding in addition to formula funding.
 - Heating and Cooling: This project is expected to commence in November, pending the availability of certain additional items needed. This list includes wind baffles, snow hoods, and precast concrete pads. The original TDC was \$133,000 but increased to \$169,600. The project is completely funded through the LEAN Multifamily Program.

SHA/ Highland Village Projects:

- **Kitchen Renovation Design:** The kitchen renovation project planning has begun because the Town of Shelburne has expressed interest in applying for CDBG funding to cover much of the costs. We are currently working on cost estimates as well as securing additional funding to cover the possible shortfall as well as covering relocation costs. The TDC is still in development.
- **Heating and Cooling:** This project is funded entirely by the LEAN Program. Originally scoped at \$319,700, the project grew to encompass some additional weatherization measures and is now

...of an average of 20 percent over the initial budget for these projects. HRA is grateful to the Regional Capital Assistance Team (RCAT) and DHCD for their assistance in managing this work. Below is a summary:

HRA Public Housing Projects:

- **South St, Bernardston family housing, roof replacement:** During the planning phase, \$21,000 was budgeted for this project, which was completed in a timely way for the low bid of \$36,172. the roof was stripped and replaced with 50-year shingles. Gable end vents were covered up, and soffit venting was added to promote proper ventilation with the ridge venting.

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- **Heating and Cooling:** This project is funded entirely by the LEAN Program. Originally scoped at \$319,700, the project grew to encompass some additional weatherization measures and is now

projected to at a TDC of \$381,500. It is expected to be completed immediately following the Stratton Manor installation.

- **Entryway roof and vestibule:** This project, originally planned in FY18 with \$5,441, stalled for many years for a variety of reasons, including staff transition and an unclear vision about what changes were needed and wanted. In 2021, the vestibule roof became compromised due to water damage, and funds were reallocated to completely rebuild the structure. The \$25,333 project was completed in late fall 2021.
- **Trim and siding:** The project to repair trim, siding, and repoint masonry was completed in the Spring-early Summer of 2022. In FY20, this project had been budgeted at \$34,000. The final TDC was \$77,955.

In FY2022, HRA was able to purchase a commercial grade zero turn mower to allow property maintenance to be completed more smoothly and efficiently and to eliminate having to contract out any landscaping maintenance services.

Leased Housing

In FY 2022, HRA assisted a total of 654 households with federal and state subsidies that allowed individuals and families with low incomes to access privately-owned housing.

HRA served 31 families through the Massachusetts Rental Voucher Program (MRVP) in FY 2022. Fifteen of those vouchers were project-based, which means that they are connected to a particular property. Twelve of these vouchers subsidize rent for clients of a program run by Franklin County DIAL/SELF, Inc., which assists young adults to become self-sufficient, and the Positive Parenting Program, run by the United ARC, which helps stabilize at-risk families. HRA is currently administering 17 mobile state vouchers, which can be used in any property statewide that meets health and safety standards. Six of these vouchers are currently located in Greenfield, one in Northampton, one in Orange, one in Athol, one in Fall River, one in Northfield, one in Millers Falls, one in Florence, one in Springfield, and one in Shelburne Falls.

HRA also administers 612 federal Section 8 Housing Choice Vouchers, including 13 Mainstream 811 vouchers and 15 Emergency Housing. In August of 2022, HRA was awarded an additional five regular Section 8 mobile vouchers. This program served 623 families in 2022, with a turnover of 44 households over the course of the year. Of these vouchers:

- 387 were held by families where either the head of household or the spouse is disabled
- 186 were held by families with an elderly head of household or a spouse who is elderly
- 140 were held by families with children

Of the agency's 612 vouchers, 470 are mobile, and 142 are project-based, which means they are attached to specific buildings. Mobile vouchers may be used anywhere in the U.S.

The majority of HRA's Section 8 vouchers are used in Franklin County, as shown in the chart below:

Franklin County	84.6%
Hampshire County	6.3%
Worcester County	3.4%
Hampden County	3.3%
Berkshire County	0.5%
Out of state	1.9%

During FY22, HRA pulled 250 applicants off the Section 8 waitlist to determine their eligibility for a Section 8 voucher. Of those 250 applicants, 70 were issued vouchers. 26 of the applicants that were pulled off the waitlist were local veterans. HUD regulations give priority to mobile vouchers for families who complete a year of successful tenancy in project-based units. HRA also gives priority to available Section 8 mobile vouchers to eligible veterans and tenants in project-based MRVP apartments when landlords choose to opt out of the MRVP program.

Due to COVID-19, HUD waived the requirement of needing to complete the HUD Section 8 Management Assessment Program (SEMAP) for FY2021; therefore, our 100% score was carried over from FY20.

HRA collaborates with Greenfield Housing Authority with the Family Self-Sufficiency Program (FSS) for Section 8 voucher holders. Holders of Section 8 vouchers are required to pay 30 percent of their income in rent. In general, when income rises, program participants are required to pay more rent. The FSS program allows participants to save increased earnings in order to achieve specific goals, such as earning a higher education degree, starting a small business, or purchasing a home.

In FY 2022, 15 of HRA's Section 8 voucher holders were enrolled in the Family Self-Sufficiency (FSS) Program. Of the 15 voucher holders, HRA, on average, contributed to escrows for four on a monthly basis. This means those four families increased their income from employment above their income when they joined the FSS Program. A total of \$7,434 was placed in escrow on behalf of the FSS families for FY2022. Two participants graduated in FY 22 due to goal completion, and a total of \$23,066 was paid out to the participants. There are currently eight families participating in HRA's homeownership program, using their vouchers to assist with mortgage payments.

There have been no significant policy changes in the administration of the Section 8 program during the past fiscal year. Regulations are updated when they are received from HUD, none of which have been significant enough to cause any hardship to HRA's voucher holders. HUD has reduced reporting requirements for participants for annual re-certifications, which also reduces the administrative burden on the agency.

Community Development

The HRA Community Development Department primarily provides application preparation, program implementation, and administrative services to Franklin County towns in connection with Community Development Block Grants (CDBG). The CDBG Program is a federal funding source designed to benefit persons with low and moderate incomes, defined as less than 80% of the Area Median Income (AMI), or to help with the elimination of slums or blighted areas. Cities and larger municipalities receive CDBG funds on an entitlement basis directly from the U.S. Department of Housing and Urban Development. Smaller communities may submit competitive applications to the Commonwealth. Typically, HRA submits applications on behalf of a group of smaller communities in the County and single applications for larger towns. Eligible activities for CDBG funds include public infrastructure improvements, public facilities improvements, housing rehabilitation, social services, architectural/engineering design projects, architectural barrier removal, and planning projects.

In FY22, no CDBG applications were submitted due to DHCD's decision to postpone the FY22 round of grants and combine it with the FY23 round. This double round of funding will allow towns to apply for more funding than usual and possibly allow for larger infrastructure projects to be carried out. Grants will be due in March of 2023.

In March of 2022, three FY2021 CDBG applications prepared by HRA were awarded by DHCD. The activities included in those grants are listed below among the previously awarded grants that were administered by HRA during FY22.

In FY22, HRA administered eight separate Community Development Block Grants for nine Franklin County towns. The grants listed below are at various stages of completion. The grant amounts are listed by the original award amount. Expenditures are typically spread across multiple fiscal years.

- FY19 Town of Orange. Program Activities: Housing Rehabilitation Program, 5 Social Service Programs. Grant Amount: \$550,000
- FY19 Town of Wendell Regional Grant with Town of Shutesbury. Program Activity: Housing Rehabilitation Program. Grant Amount: \$985,000
- FY20 Town of Montague. Program Activities: Avenue A Streetscape Project (Shea Theater), 4 Social Service Programs, Hillcrest Playground Design, Housing Rehabilitation Program. Grant Amount: \$675,519

- FY20 Town of Orange. Program Activities: Housing Rehabilitation Program, 5 Social Service Programs. Grant Amount: \$575,342
- FY20 Heath/Hawley. Program Activity: Housing Rehabilitation Program. Grant Amount: \$876,713
- FY21 Erving Regional Grant with the Towns of Northfield and Warwick. Program Activity: Housing Rehabilitation Program. Grant Amount: 928,267
- FY21 Town of Montague. Program Activities: Avenue A Streetscape Project (adjacent to the Shea Theater Sidewalk Project), 4 Social Service Programs, Housing Rehabilitation Program. Grant Amount: \$788,174
- FY21 Town of Orange. Program Activities: Housing Rehabilitation Program, Feasibility Study for the reuse of Butterfield School, the purchase of a van for the Council on Aging, and four social service programs. Grant Amount: \$680,261

HRA administers all infrastructure and design projects on behalf of the towns, including grant administration, financial oversight, and project management. In the Town of Montague, HRA oversaw the completion of the Shea Theater/Colle Opera House Streetscape Improvement Project on Avenue A in Turners Falls. This project was funded through the FY20 Montague block grant with a total project cost of \$206,790.

HRA also administers all aspects of the Housing Rehabilitation Loan Programs. The Program is designed to meet one of the Department of Housing & Urban Development's national objectives by providing safe, decent, sanitary housing to persons of low or moderate income through the elimination of building, plumbing, electrical, and sanitary code violations. The Program is also designed to increase the energy efficiency of homes by making general weatherization improvements, insulating homes, and replacing outdated heating systems and hot water tanks with Energy Star-rated boilers, furnaces, and domestic hot water systems.

Income-eligible participants can borrow up to \$50,000 at zero percent interest to make health, safety, and energy improvements to their homes. In most communities, fifty percent of each loan will be forgiven gradually over a 15-year period if the property owner owns and remains in the rehabilitated home. The remainder is due and payable upon the sale or transfer of the property.[1] All rehabilitation work is done by local, qualified contractors selected by the property owners.

On an ongoing basis, HRA administers a Housing Rehabilitation Revolving Loan Fund (HRRLF) for many communities in Franklin County. When loans from previous CDBG housing rehabilitation programs are repaid, the proceeds are deposited into the HRRLF, and those funds are made available to income-eligible residents of the same town.

[1] The Towns of Buckland and Colrain have opted to require full repayment of housing rehabilitation loans upon the sale or transfer of the property.

The Community Development Department also provided construction monitoring services on a periodic basis for CEDAC's Home Modification Loan Program and MassHousing's Get the Lead Out Program.

In FY22, HRA-administered housing rehabilitation programs loaned approximately \$1,061,500 to help Franklin County residents. The average project loan was \$35,385.89 (an \$8,330-per-unit increase over FY21 loans). In total, HRA completed thirty projects in nine Franklin County towns.

CDBG-funded Housing Rehabilitation Projects, HRA FY2022		
Town	# Units committed in FY22	Funds committed in FY22
Colrain	5	\$30,433.08
Gill	2	\$72,675.00
Heath	6	\$ 246,072.00
Montague	4	\$158,730.00
New Salem	1	\$24,505.00
Orange	9	\$451,576.36
Shutesbury	1	\$2,305.00
Warwick	2	\$38,660.00
Wendell	0	\$36,620.24
Total	30	\$ 1,061,576.68

Along with administering the Housing Rehabilitation Loan programs, HRA oversees the administration of CDBG-funded public social service activities by area non-profit organizations.

In FY22, the Town of Montague programs included:

Families Learning Together Strong: Montague Catholic Social Ministries (MCSM) offered and continues to offer a program to educate school-aged children, provide culturally specific tutoring, and make English available/accessible to immigrant families within walking distance of most of their homes. This program will assist children with their education while helping adults to find economic security through sustainable employment and self-sufficient lives for themselves and their children.

Home Sharing Program: LifePath, Inc. began operating a program to support its agency mission to help older adults age in place by creating matches between older adults and others willing to share their homes. Services are provided to elder/disabled households in Montague.

Peer Support and Advocacy Services for Residents in Recovery: The Wildflower Alliance (Western Massachusetts Training Consortium) operated and continues to operate a program to access peer-to-

peer supports, increase participant community connection, and facilitate support groups such as "Alternatives to Suicide," based specifically in the Montague area.

Youth Education Program: With services provided by The Brick House Community Resource Center, this program served and continues to serve at-risk Montague youth through a positive youth development framework program that focuses on leadership skills and empowerment, anti-bullying training, social justice education, and art education.

The FY22 Town of Orange Social Service Programs included:

Local Food, Family Health, and Self-Sufficiency Program: Seeds of Solidarity offered and continues to offer a program that promotes economic security and self-sufficiency, as well as builds social capital and enhances civic engagement by families. The program increases access to fresh, healthy meals for families and elders and promotes financial literacy and wellness skills for participants through virtual and live activities.

Home Sharing Program: LifePath, Inc. began operating a program to support its agency mission to help older adults age in place by creating matches between older adults and others willing to share their homes. Services are provided to elder/disabled households in Orange.

College & Career Readiness Program: The Literacy Project provided and continues to provide a program that provides low-income Orange residents (adults and out-of-school youth age 16+) who lack a high school credential with support and skills instruction to allow them to remain in adult basic education classes in order to pass the High School Equivalency Test; gain skills to go on to college, vocational training and work; and move toward economic security and self-sufficiency.

Community Mediation and Training Program: Provided by Quabbin Mediation and Training, this program offers Family and Community Mediation and Training to stabilize families; a mediation services program, particularly serving families, elders, youth and children, and veterans (often referred by the MA Trial Court System); and a program to train active bystanders and peer mediators.

Council On Aging Transportation Van: The purchase of a 12 passenger, accessible transportation van for The Council on Aging will allow the COA to provide pickups and shuttle service for older adults to allow participation in activities, appointments, events, and workshops.

Rural Development, Inc.

HRA's non-profit affiliate, Rural Development, Inc. (RDI), develops and preserves affordable housing. RDI has a July 1 to June 30 fiscal year.

In the fall of 2021, RDI received an earmark of American Recovery and Reinvestment Funds (ARPA) from the State legislature to increase development capacity for the organization. This influx of funds,

combined with income from the Crocker Cutlery refinance and expected developer fee from Sanderson Place, allowed for the creation of a new development staff position. The Housing Development Director / Real Estate Project Manager position was filled in early December 2021.

RDI's major development work this year involved the ongoing construction and pending completion of Sanderson Place senior housing in Sunderland, and the support of a Permanent Supportive Housing project in Greenfield.

The Sanderson Place construction team worked diligently this year dealing with global supply chain issues and cost escalation throughout the year. Construction progressed steadily despite these challenges, with all major systems, landscaping, paving, and finishes in place by early September, with one significant exception – two key electrical panels needed to power the HVAC system were not expected until winter 2023. The team is working to secure temporary panels that, as of this writing, will allow for a certificate of occupancy by the end of 2022.

Marketing began for Sanderson Place in April 2022 and a lottery was held in July, with 62 total applicants for the 33 units (over 100 households applied, but not all were eligible). In September, future Sanderson Place residents were given a tour of the site and building. Local officials will tour the site at the end of October.

In March 2022 Greenfield's Community and Economic Development Director reached out to RDI to see if there was interest in partnering with Clinical & Support Options, Inc. (CSO), a local non-profit service provider, to develop supportive housing at the site of the current homeless shelter for individuals. Homelessness, and the lack of stable housing for extremely low-income individuals, has become a yearly struggle for the city and region. CSO was in process of applying for the State's individual shelter contract in Greenfield, and operates a shelter, housing resource center, and supportive housing model at its Friends of the Homeless (FOH) campus in Springfield. CSO plans to replicate its successful FOH model in Greenfield, serving as sponsor, owner, and operator of the proposed project, with RDI providing development support and project management.

The project includes substantial renovation of the existing building and construction of a 3-story addition to create a total of 36 permanent supportive housing apartments. Total shelter beds for men and women will increase from 30, currently, to 40, and an addition of a cafeteria will also serve as overflow shelter space. CSO is committed to maintaining current shelter services and capacity during construction of the project. All 36 PSH studios will serve extremely low-income chronically homeless individuals who have incomes at or below 30% area median income (AMI). Developing new Permanent Supportive Housing (PSH) units located on the 60 Wells Street campus with CSO shelter services will maximize efficiency of service delivery, as new tenants can access a robust 24/7 array of services specifically designed to meet the needs of formerly homeless residents.

The development team includes CSO, RDI, Valley Housing Consultants, and Jones Whitsett Architects. CEDAC is supporting the project through a predevelopment loan and acquisition loan. In September 2022, the project was invited to submit a full application to DHCD's supportive housing fall One Stop round. If awarded funds, construction may begin as soon as summer 2023. RDI will continue to provide project management support through project construction.

During 2022, RDI also formed a Real Estate Development Committee to help refine and guide new development opportunities. The Committee meets monthly to review the development pipeline. RDI also updated and revamped its website to better communicate RDI's purpose and services to the community.

Administration and Finance

HRA commissions an independent annual audit. After going out to bid in 2020, HRA is working with EFPR, a New York-based firm with extensive experience with public housing authorities, for the third year. HRA's audited financial statements include revenue and expenses that are passed through the agency to other parties, such as the revenue that the agency receives from the federal government for the Section 8 Housing Choice Voucher Program, which is paid to landlords on behalf of voucher holders. Capital assets and depreciation are also included in the audited statements. Because HRA has an October 1 fiscal year, the most recent audited financial statements are for the FY2021 fiscal year, which ended September 30, 2021, so the figures reported below are from the previous fiscal year.

Financial Highlights:

- The Authority's total net position increased by \$452,747 in 2021.
- Total Revenues increased by \$3,371,593 or 37.8% during 2021 and were \$12,289,253 and \$8,917,660 for 2021 and 2020, respectively.
- Total Expenses of all Authority programs increased by \$2,781,679. Total expenses were \$11,836,506 and \$9,054,827 for 2021 and 2020, respectively.
- The audit for 2021 was an unqualified opinion with no reported findings.
- Staff completed the migration of private entities to the same database and chart of accounts as HRA; closing out older databases and updating the beginning balances on the new database.
- In 2023, we will be researching, discussing, and dependent on outcomes, potentially moving towards all private entities having a 12/31 year-end by 12/31/23.

Operations Highlights

The overall number of HRA staff increased over the past year, with a total of 32.8 FTEs employed and 4 FTE positions open at the time of the 2022 annual report.

- The new position of Director of Housing Development assists the Executive Director in seeking and pursuing housing development opportunities in Franklin County and the North Quabbin region. This position has increased the agency's capacity for planning, communication, and relationship-building with partners and collaborators.
- The new position of Director of Operations is responsible for overseeing human resources functions (previously managed under the Finance Department), policy development and revision, IT support, and organization-wide program functionality.
- The Housing Consumer Education Center (HCEC) saw sustained expansion, with two "temporary" positions transitioning into permanent positions, and the addition of another 1.8 FTEs to support expanded program offerings. Several staff maintain office hours in the program space at Orange Teen Housing.
- The Property Management department increased staffing by 1.5 FTEs in maintenance and 0.5 FTE in program administration.
- The Leased Housing department expanded its Administrative Assistant position to provide consistent back-up support for the Front Desk Coordinator position.

HRA reopened its doors to the public on April 4, 2022, after an extended period of providing services remotely or by appointment only due to the COVID-19 pandemic. Staff resumed in-person operations and, if appropriate, established consistent telecommuting schedules to support work-life balance.

The Personnel Handbook was reviewed and began a series of updates to reflect current agency practices, refine existing procedures, and introduce new employee benefits. Updated personnel policies/procedures are listed below, and new policies are indicated (*):

- Inclement weather policy
- Travel policy
- Language access plan
- Reasonable accommodation policies and procedures
- Fair housing marketing plan
- Fire safety plan*
- Telecommuting policy*
- Tuition reimbursement policy*
- Family-friendly policies, including pregnancy-related accommodations, alternative work schedules, babies at work program (pilot), and children at work program (pilot)*

IT management was outsourced to an external IT provider in fall 2021. The external IT provider manages agency servers and provides monitoring, security, and support for employee devices. The Director of Operations serves as on-site IT support for agency staff, triaging and escalating issues to the IT provider as needed. The Director of Operations receives guidance on critical IT system needs from

the IT provider and communicates with agency administration to ensure incorporation of IT priorities in budgeting.

Board of Commissioners

As of this writing, HRA has an 11-member Board of Commissioners. All commissioners reside in Franklin County. Nine members are appointed by the Franklin Regional Council of Governments for five-year terms; none of these appointees may be from the same community. Two commissioners are appointed by the Governor and serve until they are replaced. Throughout the pandemic, the Board of Commissioners has met monthly, generally on the third Monday of the month at 4:30 p.m. via zoom. Because of social distancing guidelines, HRA meetings have been held via zoom since April 2020. All meetings are open to the public and are posted on HRA's website www.fcrhra.org.

Current HRA Board of Commissioners:

- Faith Williams, Shelburne (Chair)
- Michael Cucchiara, Heath (Vice-Chair)
- Leslie Brown, Erving (Treasurer)
- Michael Slowinski, Colrain
- Sharon Cottrell, Montague
- Susan Worgaftik, Greenfield
- Andrew Bresciano, Montague

Respectfully submitted,

Gina Govoni
Executive Director
October 31, 2022

OPEN SPACE COMMITTEE ANNUAL REPORT

July 1, 2021 to June 30, 2022

In November 2020, the Open Space Committee (OSC) began work on updating the Open Space and Recreation Plan (OSRP) which expired in 2019. Over 15 months the 270-page Plan was completed. The updated Plan, approved on June 10, 2022, will allow the Town to apply for state grants for land conservation and development of recreational resources through 2029.

The 2022 Open Space and Recreation Plan is available as a download at the OSC website (www.shutesbury.org/open_space).

Public feedback was sought throughout the entire process. Results from the 2021 Open Space and Recreation Survey were collated and analyzed over the Summer of 2021. The data gleaned from the Survey was developed into the Plan's Goals and Objectives.

A direct request for feedback on the Plan was made to each of the responsible boards/groups/individuals in early December 2021. In mid-December a draft of the Plan was made available on the Town of Shutesbury website. A Public Forum was held virtually on Thursday, December 16, 2021. Nineteen residents attended in addition to the OSC and Tamsin Flanders (FRCOG). All relevant feedback was included in the final draft of the Plan. The revised Plan was submitted to the Department of Conservation Services (DSC) in March 2022 and was approved three months later.

The heart of the plan is the Goals set forth in the Seven-Year Action Plan. Four over-arching Goals were developed:

1. Protect Shutesbury's Natural Resources: Clean Air, Clean Water and Large Forest Blocks
2. Build and Enhance Community in Shutesbury
3. Enhance Recreational Opportunities in Shutesbury
4. Create the Organizational Framework for Achieving Goals of the OSRP

A set of detailed Objectives chart a path to achieving each of the Goals. Implementation of the Seven-Year Plan will require participation from many town groups.

Funding through a District Local Technical Assistance Grant covered the cost of technical assistance provided by FRCOG staff. The OSC is particularly grateful to Tamsin Flanders, FRCOG Land Use and Natural Resources Planner, for gathering and organizing data, providing required maps, and organizing and formatting the final Plan. The updated Plan is rich with historical and geographical detail and, with photographs of our beautiful town by Jamie Malcolm-Brown and Susan Loring-Wells, offers a colorful reading experience as well. The Plan will provide a road map for decision-making involving the open space and recreation needs of Shutesbury residents over the next seven years.

Respectfully submitted,

Penny Jaques, OSC Chair
Barbara Bigelow and Gail Fleischaker, OSC Members

Shutesbury Planning Board Annual Report FY2022

For fiscal year 2022, the Planning Board was comprised of the following elected officials: Deacon Bonnar, Chairman, Steve Bressler, Michael DeChiara, Jeff Lacy, Nathan Murphy, Robert Raymond, and Linda Rotondi. Two Associate Members were appointed on Dec. 6, 2021: Ashleigh Pyecroft and Jake Messier. The Land Use Clerks assisting the Planning Board were initially Tessa Dowling, who was followed by Cary Marshall in January 2022.

The first meeting of the Planning Board in FY2022 was July 12, 2021. All meetings in FY2022 were held remotely via Zoom due to the COVID19 pandemic and in compliance with the rules established by the Governor's State of Emergency.

The Planning Board is responsible for the following functions:

- Master Planning:
- Zoning Amendments:
- Subdivision Regulations:
- Approval Not Required (ANR) Plans:
- Subdivision Plans:
- Site Plan Review:
- Special Permits:
- Special Projects:

For FY2022, the Planning Board considered or made decisions on the following land use items:

- Supported an extension of the special permit period for Vertex cell tower on Wendell Road since construction had been delayed due to global supply chain issues.

For FY2022, the Planning Board considered two zoning bylaw amendments with a hearing held for each on June 2, 2022. The following amendments were proposed to 2022 Shutesbury Town Meeting:

1. Energy Storage Systems
2. Expansion of the Zoning Board of Appeals (to five members)
3. Approved an ANR for Mr. Greenbaum for a 31 acre parcel on Wendell Road.

The Energy Storage System bylaw did not achieve the necessary 2/3 majority and the measure did not pass. Due to last minute resignations on the current Zoning Board of Appeals, the bylaw to expand the ZBA was not supported by the Planning Board nor the Select Board; the Planning Board indicated support in the future for this measure when the ZBA was fully staffed.

During FY2022, the Planning Board undertook the following additional activities:

- Met with the Zoning Board of Appeals to explore changes to zoning bylaws that guide building and renovation with a particular focus on the Lake Wyola area. This included one site visit.
- Updated the Special Permit fee schedule.
- Recommended to the Select Board, following the Attorney General's rejection of the Associate Member bylaw passed by Town Meeting in 2021, that the town seek an alternative approach supported by town counsel which would ask legislators to make changes to state statute.
- Reviewed operations at the so-called Wheelock Tract solar installation on Pratt

- Corner Road for compliance with the conditions of the special permit. Conducted two site visits and required improvements related to stormwater management on the site.
- Provided input on the development of the town's Open Space Plan
 - Discussed the Planning Board's support of activities identified in the Municipal Vulnerability Preparedness plan.
 - Agreed to sign onto an amicus brief with other municipalities regarding a solar zoning case being heard by the Mass. Supreme Judicial Court.
 - Consulted with Mr. Spry regarding an ANR subdivision at 409 W. Pelham Road.
 - Consulted with Ms. Theriault about a frontage question regarding property on Shore Drive.
 - Consulted with Mr. Korza about a property on Carver Road.
 - Consulted with Mr. Ross about 29 January Hills Road.
 - Consulted with Jen Davies regarding lighting issues and possible zoning bylaw.

The final meeting of the Planning Board for fiscal year 2020 was on June 14, 2021.

At Town Meeting on June 21, 2022, Jeff Weston, was elected to a two year term through 2024.

A report from the

“so-called Wheelock Tract solar operation on Pratt Corner Road”

is included on the pages that follow.

2022 Shutesbury Annual Operating Report



Timothy Garcia
Business Manager
Timothy.Garcia@nexteraenergy.com

Joel Walker
Site Manager
Joel.Walker@nexteraenergy.com

Operation Conditions:

1. Should any segment of the perimeter fencing be visible in winter from Reed Road, that visible portion shall be dark green or black in color.

Response: Perimeter fencing is not visible during the winter from Reed Road.

2. Signage shall be provided to identify the operator of the facility and provide a 24-hour emergency contact phone number. Signage at the perimeter fence warning pedestrians is allowable. Signage shall not be used for displaying any advertising.

Response: There is signage at the site's gate that provides a pedestrian warning as well as the name of the operator and the 24/7 emergency contact phone number.



3. A copy of a final Commissioning Report shall be submitted to the Shutesbury Board of Selectmen no less than 30 days following the activation of the facility.

Response: A copy of the Commissioning Report was provided as part of the 2020 Annual report.

4. Emergency Preparedness: Applicant shall provide a copy of the Project summary, electrical schematic, and site plan to the Fire Chief, Highway Superintendent, and Emergency Management Director, and identify a responsible owner/operator for public inquiries throughout the life of the installation prior to the commencement of the operation of the Project. Signage shall be attached to the gate providing the emergency contact information and the responsible person. The Fire Department shall be provided with a means to open the gate on the access road to the security fencing around the array and shall have access to emergency shut-offs for the solar array. The project operators shall provide a training session for the Fire Department and other Town officials responsible for emergency response on how to use the emergency cutoff switches, and other operational details.

Response:The training for the Fire Department and Town Officials was completed Q3 2021. The Fire Department has installed their own locks on the gates and has the ability to access the site in case of an emergency. They also have been trained in proper shut offs for the solar array.

5. The owner or operator of the project shall submit an annual report demonstrating and certifying compliance with an Operation and Maintenance Plan and the approved special permit, including but not limited to compliance with the approved plans and any special permit conditions, continuation of liability insurance, and adequacy of emergency access. The annual report shall also provide information on the maintenance completed during the course of the year, the status of the wildflower meadow planted in and around the arrays, and the amount of electricity generated by the facility. The report shall be submitted to the Planning Board, Select Board, Fire Chief, Emergency Management Director, and Building Inspector no later than 45 days after the end of the calendar year.

Energy Production per Month:

Date	Production Meter Net KWH
Jan-22	227920
Feb-22	248250
Mar-22	574970
Apr-22	682960
May-22	847620
Jun-22	839830
Jul-22	909500
Aug-22	719770
Sep-22	687980
Oct-22	524770
Nov-22	415920
Dec-22	203860

A copy of the certification of liability insurance is included in Appendix A.

6. Applicant shall use only water, and shall not use any soaps, solvents, or other chemicals, in the cleaning of the PV modules.

Response: No module washing has occurred since construction.

7. The project shall have no permanently-affixed exterior lighting.

Response: Project does not have exterior lighting.

8. Herbicide use is prohibited, except in cases of spot treatments to control invasive species, provided only MDAR-approved herbicides as provided on the Sensitive Area Materials list shall be used. Vegetation control shall be by mechanical means. Mowing in and around the solar arrays shall occur no more than once per year, in October or November only. Occasional cutting of plants that shade the solar arrays is permitted provided it is done by a hand-held machine and not by a mower or tractor.

Response: Herbicide is not used on site. Mechanical mowing occurs in October each year and trimming by hand-held machine is completed as needed as vegetation growth impacts production due to shading.

9. All electric power generated at the Project site shall be from solar energy.

Response: All electric power generated at the project is from solar energy.

10. After the completion of construction and site stabilization, the drainage ditches constructed along either side of the access drive between Pratt Corner Road and the first drainage basin shall be top-dressed with a mixture of wood chips and forest soils from the site. Thereafter, the ditches shall be allowed to re-vegetate from ambient seed sources. No mowing or cutting is permitted except for tree cutting and trimming necessary to maintain the serviceability of the access driveway.

Response: Maintenance completed during 2021:

Completed	Name	Status	Description
Mar-22	Inverter 1 AC Breaker	Complete	Inverter 1 AC breaker failed to close in during normal operation.
Mar-22	Inverter 2 Recombiner PLC	Complete	Inverter 2 recombiner PLC cycled inverter on and off multiple times. Replaced with new from stock, required reprogramming
Apr-22	Site PM	Complete	Investigate site, inverters, drainage items. Formulated plan for road/basin.
May-22	LU3 DC Converter 3 IGBT replacement	Complete	DC converter IGBT failure and replacement
Jun-22	BMS3 chiller replacement	Complete	Battery chiller replacement on BMS3
Jul-22	LU3 DC converter 4 IGBT replacement	Complete	IGBT failed and required replacement
Jul-22	LU2 DC converter 1 IGBT replacement	Complete	IGBT failed and required replacement
Jul-22	Resurface road, correct ditches	Complete	Resurfaced road and ensured that ditches met specifications of original design.
Jul-22	Remove silt from infiltration basin	Complete	Removed silt from infiltration basin to improve basin performance.
Oct-22	Inverter 3 DC OC	Complete	Repair- common fuses blown, replace and RTS.
Nov-22	Battery fault	In Progress	Cell balancing and chiller replaced. Note cell balancing ongoing

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Response: No module washing has occurred since construction.

7. The project shall have no permanently-affixed exterior lighting.

Response: Project does not have exterior lighting.

8. Herbicide use is prohibited, except in cases of spot treatments to control invasive species, provided only MDAR-approved herbicides as provided on the Sensitive Area Materials list shall be used. Vegetation control shall be by mechanical means. Mowing in and around the solar arrays shall occur no more than once per year, in October or November only. Occasional cutting of plants that shade the solar arrays is permitted provided it is done by a hand-held machine and not by a mower or tractor.

Response: Herbicide is not used on site. Mechanical mowing occurs in October each year and trimming by hand-held machine is completed as needed as vegetation growth impacts production due to shading.

9. All electric power generated at the Project site shall be from solar energy.

Response: All electric power generated at the project is from solar energy.

10. After the completion of construction and site stabilization, the drainage ditches constructed along either side of the access drive between Pratt Corner Road and the first drainage basin shall be top-dressed with a mixture of wood chips and forest soils from the site. Thereafter, the ditches shall be allowed to re-vegetate from ambient seed sources. No mowing or cutting is permitted except for tree cutting and trimming necessary to maintain the serviceability of the access driveway.

Response: The ditches have re-vegetated from ambient seed sources. The ditches are not mowed unless vegetation impedes access to or within the site.

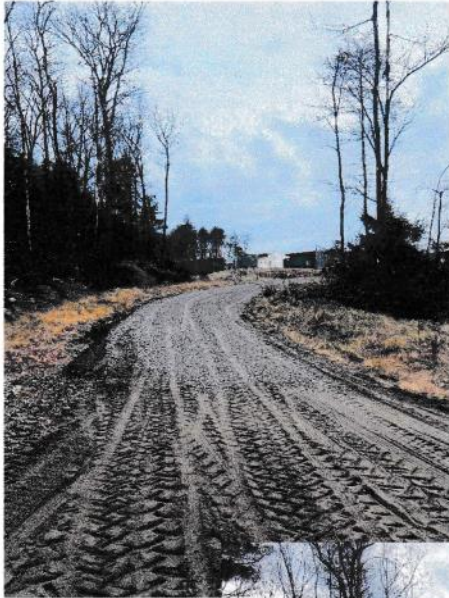
11. The applicant will ensure that initial wildflower meadow plantings installed after construction are stabilized and established sufficiently by any necessary replacement of plants, reseeding, or application of soil amendments for as many growing seasons as is necessary to cover at least 90 percent of the ground surface with either the plants initially installed, native plants that have filled in, or a combination.

Response: The site's near 90 percent ground surface covered with native vegetation. A site clearing (rocks, branches, etc) was completed June of 2021 and will allow greater coverage of growth at the site. The coverage of the vegetation will be observed throughout the summer and a reseeding will occur if needed in the fall to ensure 90 percent coverage is achieved. In September, the vegetation received positive remarks from the Conservation Commission in regard to coverage on the site.



12. All access and internal driveways, fencing, gates, signage, drainage and stormwater infrastructure, solar equipment, and the wildflower meadow shall be maintained and kept in good working order by the owner or operator for the life of the Project.

Response: Due to increased erosion observed in the spring and summer of 2021, Wheelock undertook road repairs and grading on the main access road to ensure it remains in good condition. Wheelock continued this work in 2022, removing sediment from the bottom of the infiltration basin, completing the road repairs throughout the site, and ensuring that stormwater features met design specifications. Wheelock also performed an inspection of the repairs completed in 2021 to ensure that they were meeting expectations and found them all in good condition.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Beecher Carlson Insurance Services Part of Brown & Brown Inc 6 Concourse Parkway, Suite 2300 Atlanta, GA 30328 www.bbrinsurance.com	CONTACT NAME: Ginny McCarthy PHONE (A/C, No, Ext): 646-358-8537 FAX (A/C, No): 770-870-3043 E MAIL ADDRESS: Ginny.McCarthy@BBrown.com
	INSURER(S) PROVIDING COVERAGE: INSURER A: Indemnity Insurance Co of North America NAIC #: 43575 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 70257533 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

DESCRIPTION	ADDITIONAL	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
INSR LTR	INSR ADD		(MM/DD/YYYY)	(MM/DD/YYYY)	
A <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Time Element Pollution GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PER SECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	DGO G47345858	9/15/2022	11/15/2023	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (LOSS only) \$5,000,000 MED EXP (Per one person) \$10,000 PERSONAL & ADV INJURY \$5,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$5,000,000 \$ \$
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> RENTED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE USD <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY OTHER TERMS WITH THIS COVERAGE OFFERED ARE SUBJECT TO THE POLICY (Mandatory in NH) If yes, describe in brief DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/>	N/A			<input type="checkbox"/> FOR <input type="checkbox"/> OFF-GR STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - FA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 991, Additional Remarks Schedule, may be attached if more space is required)

Re Town of Shutesbury Special Permit.
See attached "Additional Remarks Schedule" for additional information

CERTIFICATE HOLDER Town of Shutesbury PO Box 276 Shutesbury MA 01072	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS AUTHORIZED REPRESENTATIVE <i>Beecher Carlson Insurance Services, LLC</i> Beecher Carlson Insurance Services, LLC
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ACORD 25 (2018/03)

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AGENCY CUSTOMER ID. _____
 LOG #: _____



ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Beecher Carlson Insurance Services		NAMED INSURED DG Massachusetts CS 2021, LLC NextEra Energy, Inc NextEra Energy Resources, LLC 700 Unverse Boulevard Juno Beach FL 33408-2657	
POLICY NUMBER		EFFECTIVE DATE	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER 25 FORM TITLE Certificate of Liability (03/16)

HOLDER: Town of Shutesbury
 ADDRESS: PO Box 276 Shutesbury MA 01072

Re: Town of Shutesbury Special Permit.

Certificate Holder included as Additional Insured and Waiver of Subrogation applies except where not permissible by law as required by written contract, subject to policy terms, conditions and exclusions.

This insurance is primary and non-contributory over any existing insurance and limited to the liability arising out of the operations of the named insured and where required by written contract.

Severability of interest wording applies to the above policies

In the event of cancellation by the insurance company, the policy has been endorsed to provide 30 days Notice of Cancellation (except for non-payment) to the certificate holder.

Recycling and Solid Waste Committee

Annual Report 2022

This has been a busy year for the Recycling and Solid Waste Committee (RSWC). The contract with our trash and recycling hauler expired at the end of June, and the trash disposal company we were using went bankrupt. We went out to bid for the hauling contract and received two bids. One bid was for automatic collection, which would require the use of trash and recycling carts that could be lifted by robot arms to be emptied into collection trucks. The other bid was from a company that would continue to use the collection process that Shutesbury was familiar with and would allow us to continue to separate containers and paper for recycling. We went with the familiar collection process which was also less costly. In addition, we negotiated a trash disposal contract with the same company. We made the transition from one-day collection to two-day collection successfully.

In November of last year, waste disposal locations in Massachusetts, whether landfills or incinerators, were no longer able to accept mattresses, box springs, or textiles. Fortunately, we were able to work with Franklin County Waste Management District so that Shutesbury residents can dispose of these items at the transfer station in Wendell. The RSWC also brought a textile collection bin to town where people can dispose of all kinds of textiles, shoes, and boots, and belts. CMRK, the company that installed the bin and collects the textiles pays Shutesbury 7 cents a pound for whatever is collected in the bin.

Shutesbury's recycling figures fell off a bit from last year, which may have been a result of the pandemic:

Shutesbury residents collected 178.48 tons of recyclable materials in 2022— 83.59 tons of bottles & containers and 94.89 tons of paper.

Shutesbury residents discarded 330.71 tons of trash in 2022.

Total waste stream = recycled materials + trash = 509.19 tons.

Recycled materials as percent of total waste stream = 35.05% (a decrease of 1.27% over 2021).

By recycling those 178.48 tons of material, Shutesbury residents saved the Town \$15,442.00 — money we didn't have to spend in trash disposal fees in 2022!

We hope that we can get recycled materials above 40% of the waste stream in 2023.

Finally, we send heartfelt thanks to Ron Essig and Susan Quigley for their years of service on our Committee. We also welcomed Mary Glavin, Andrea Rogers, and Barbara Bigelow as new RSWC members.

Recreation Committee

FY 2022 Annual Report

Prepared by Barbara Bigelow, Chair

Approved by Recreation Committee on 10/27/22

Members: Ann Brigham, Barbara Bigelow, BZ Reily, Christine Marglin, Christine Robinson, Elaine Puleo

Community Garden: The original plan was to site the library behind Town Hall. A vote at Town Meeting approved relocating it to Lot 0-32. The implication is that the garden cannot be created until after construction of the library.

Kestrel Trust and Janowitz Land: The committee was approached by Chris Valenti from the Kestrel Trust to discuss the Trust's plans for the Janowitz Land. Among their plans was the creation of an accessible trail from the parking area to Ames Pond. Ms Valenti came to the January 25th meeting of the Recreation Committee to discuss their plans. The committee provided letters of support.

Recreation Committee Mission: The mission of the Recreation Committee was outdated. The committee reviewed Recreation Committee missions in towns of comparable size in Massachusetts and towns in Franklin County. Based on the review and the activities of the Recreation Committee voted unanimously to adopt the following mission statement:

The Recreation Committee develops recreational activities designed to build community and enrich the quality of life in Shutesbury. The committee sponsors and supports recreational experiences and related educational programming for all age groups.

Workshops: The Committee co-sponsored two workshops with the library:

- An invasive plant workshop on May 7 presented by Brian Colleran, an invasive plant expert. About 15 people attended.
- A farm tour at Ancient Pony Farm on April 30 led by Zoe Weizenbaum. About 20 people attended

Family Field Day: On June 11 the Committee sponsored a Family Field Day. Working in collaboration with Mr. Steve Carra, the Physical Education teacher at the elementary school, numerous games were offered for children and parents. About 30 children participated. In addition, three students came from the high school track team to demonstrate the basics of sprinting.

Regional School Committee

FY22 Report

BUDGET OVERVIEW

The recommended budget for fiscal year (FY) 2022 is **\$31,113,777** a decrease of (\$231,754). **This represents a 0.07% decrease over the FY 2021 budget or a (\$1,200,000) cut to the budget.** Elected officials from the member towns agreed on the assessment figures under the five- year phase-in of the statutory method. Officials are still in discussions on what assessment method should be used beyond FY22 as the four towns continue to debate “ability to pay”. The method for FY21 moved the assessment formula to 50% Statutory with a 5 year rolling average. The FY22 assessment method moved the formula to 65% Statutory with the 5 year rolling average. This method allocates assessments for FY22 as shown below.

Assessments

Town	Approved FY 2021 FY2022	Approved	Change
Amherst	16,840,251	16,748,783	344,663 2.10%
Pelham	916,562	929,525	37,591 4.21%
Leverett	1,510,936	1,465,975	(-7,202) (-0.49%)
Shutesbury	1,722,910	1,611,137	(-64,736) (-3.86%)

Regional Schools-Middle School and High School:

The Amherst-Pelham Regional School District serves the residents of Amherst, Leverett, Pelham and Shutesbury. The Amherst Regional Middle School serves grades seven and eight, the Amherst Regional High School serves grades nine through twelve. Summit Academy provides an alternative educational option for students in grades nine through twelve, with and without special education needs, who learn best in an alternative setting while still on the high school campus. The regional district also accepts students through the state’s school choice program at both the middle and high schools.

Teaching and learning were back on track to start the 21/22 school year. The school year started on August 30th with all students back in the building and masks were optional. Theater, music, dance, and all sports were a full go including full audience and fan participation! Graduation was also a full go returning to the Mullins Center after a two-year hiatus. The class of 2020 held their graduation ceremony from their vehicles in the high school parking lot and the Class of 2021 held a scaled down version at Look Park.

Respectfully submitted by Stephen Sullivan. Shutesbury School Committee
Representative to the Amherst Pelham Regional School Committee

Shutesbury Police Study Group (Select Board Subcommittee)

Police Study Group Members (Listed Alphabetically)

Kristin Burgess
Police Department Representative

Melody Chartier
Personnel Board Representative

Rita Farrell
Select Board Representative

Cheryl Hayden
Community-at-Large Representative

Mary Jo Johnson
Community-at-Large Representative

Melissa Makepeace-O'Neil
Select Board Representative, Chair

Susie Mosher
Finance Committee Representative

Rebecca Torres
Town Administrator, ex-officio

Former Members

Michael Vinsky
Community-at-Large Representative
Resigned March 21, 2022

In February of 2021, the Select Board decided with the resignation of the former Police Chief Dan Fernandes to take some time reviewing options for a new chief and a review of Shutesbury's policing needs. To do this work the Select Board appointed a seven-member working group composed of town officials, including a police department member and townspeople to help with the analysis and to explore the questions in the working group's charge.

The group became affectionately known as the Police Study Group (PSG). The first meeting was in July 2021 and went through 18 meetings ending in March 2022 with a community presentation of the survey results and a report to the Select Board for them to determine how to proceed.

To fulfill our charge, the (PSG) used a large amount of information. In starting the process very important to understand what our current police department did. Acting Chief Kristin Burgess gave a very detailed session outlining the functions and daily tasks that she and our officers do for the Town of Shutesbury. She helped the group understand community policing is in great detail and how the current department is implementing these practices essential to small-town policing. The group read the in-depth study known as the South County report involving the Town of Deerfield, Sunderland, and W that explores a possible shared chief structure completed by a consultant. The group looked at our current police department's data on current and past calls, sorting them into categories. The group talked about and explored the pros and cons of different structures of police departments including contracting services, independent/autonomous, Massachusetts State Police (MSP), regionalization, and shared Chief. The PSG looked at the budgets of many towns in Franklin County, discovering our current police budget aligns with these other communities. Likewise, the group looked at the structures of these towns in Franklin County and all but

one, Wendell, had a chief with a combination of full-time employed and part-time employed officers.

The most notable and fun for the entire group was mailing out a survey to the community with two surveys being sent to each household. The group received 322 responses, about 20% of the adult population. After the deadline to respond a fantastic group of volunteers spent many hours helping to enter the data received. The results informed the PSG group that the Shutesbury Police Department's current structure of an independent department with a chief and officer combination was meeting the community's expectations and needs. The majority of the surveys returned expressed a desire to keep the existing structure.

In addition to hearing from the community while the survey data was being tallied two members of the PSG sat down with members of the police department to get their input into the process. Out of these conversations, it was very clear our officers have a strong connection and passion for the Town of Shutesbury and their work. It was also clear that the work of this group unintentionally put a lot of stress on the department.

After many meetings and many months, the PSG was able to report to the Select Board that the police department was meeting the needs of Shutesbury, that the current structure was the best option, and that there was large community support for the Select Board to consider at hiring Acting Chief Kristin Burgess as the next Shutesbury Police Chief.

If this short summary of the PSG group's work has peaked your curiosity and would like to read the materials used, you can find the group's documents on the PSG webpage on the Shutesbury website, <https://www.shutesbury.org/police>.

Be sure to take a look at the Police Study Group Survey results.

Thank you to the members of the PSG group for spending countless hours of time in meetings and doing various research to fulfill the charge.

Thank you to the community for responding to the survey and for your openness and honesty in your responses.

Thank you to the volunteers that shared the enormous task of compiling the survey responses Your willingness to help and enthusiasm made this monumental task easier.

A big thank you to the Shutesbury Police Department for their help, patience and engagement throughout this process.

Shutesbury School Committee Annual Report, 2022

Elected members of the School Committee: Stephen Sullivan, Bethany Rose, Julie Martel, Jennifer Taylor and Dan Hayes.

Representatives to Union #28 Bethany Rose, Julie Martel and Dan Hayes.

Representatives to: Amherst Regional -Stephen Sullivan, Collaborative for Educational Services - Dan Hayes, Policy sub-committee - Bethany Rose and Julie Martel.

Superintendent for Union #28: Jennifer Culkeen.

Principal for Shutesbury Elementary School: Jackie Mendonsa.

Students attending SES: 125 with 2 students home schooled.

The school budget was endorsed by the Finance Committee and Select Board and passed at Town Meeting. The budget for 2022 was \$2,237,579.

The 2022 MCAS (Massachusetts Comprehensive Assessment System) scores have been made public this week. Shutesbury received the highest student growth scores (for all public schools) in ELA and math in the entire state. We outperformed the state averages in every subject matter. Though we do not put major emphasis on MCAS and state testing, we do use it as data and an indicator of growth and progress in our students meeting state standards. Our incredible growth and performance after 2 years of interrupted learning is a testament to the amazing staff and community that support our school and our students.

The Union #28 Leadership Team worked diligently to create a draft district strategic plan as well as a DCAP (District Curriculum Accommodation Plan). The DCAP was developed in collaboration with the Director of Student Support Service and the intent is to use appropriate accommodations and that will remove barriers to learning and allow all students to demonstrate mastery. Accommodations keep standards of learning the same while changing the learning approach. For all learners, we keep expectations high and presume competence.

Union #28 schools continue to follow Universal Design for Learning as a framework to improve and optimize teaching and learning for all people, based on scientific insights into how humans learn.

All schools in Union #28 collaborate with Union-wide professional development as well as within each school itself.

Respectfully submitted,
Dan Hayes

**The following constitutes the financial activity of the Town Collector for the period
June 21, 2021 through June 23, 2022**

2019 Motor Vehicle:			2022 Real Estate:		
Balance 6/27/21	\$	599.20	Commitments	\$	5,056,754.70
Collections		461.71	Collections		5,004,844.71
Balance 6/23/22	\$	137.50	Abatements		16,307.42
2020 Personal Property:			Refunds		10,590.58
Balance 6/27/21	\$	129.82	Tax Titles Conveyed to Treasurer		33,140.13
Collections		63.72	Balance 6/23/22	\$	13,053.02
Balance 6/23/22	\$	60.10	2022 Community Preservation Act:		
2020 Motor Vehicle:			2022 Personal Property:		
Balance 6/27/21	\$	2,345.53	Commitments	\$	47,488.63
Collections		2,689.62	Collections		47,074.42
Balance 6/23/22	\$	255.37	Abatements		266.24
2021 Real Estate:			Refunds		204.88
Balance 6/27/21	\$	8,852.12	Tax Titles Conveyed to Treasurer		261.86
Collections		8,852.12	Balance 6/23/22	\$	30.93
Balance 6/23/22	\$	0.00	2022 Septic Loan Program:		
2021 Community Preservation Act:			Betterments Committed	\$	6,185.08
Balance 6/27/21	\$	47.44	Interest Committed		2,465.21
Collections		47.44	Betterments Collected		6,185.08
Balance 6/23/22	\$	0.00	Interest Collected		2,465.21
2021 Personal Property:			Balance 6/23/22	\$	0.00
Balance 6/27/21	\$	93.60	2022 Motor Vehicle:		
Collections		66.46	Commitments	\$	208,630.10
Balance 6/23/22	\$	27.14	Collections		185,118.48
2021 Motor Vehicle:			2022 Motor Vehicle:		
Balance 6/27/21	\$	13,228.37	Abatements		7,450.95
Commitments		19,486.02	Refunds		1,094.75
Collections		31,122.00	Balance 6/23/22	\$	17,215.42
Abatements		1,127.66			
Refunds		1,337.95			
Balance 6/23/22	\$	1,862.68			

TOWN OF SHUTESBURY PAYROLL 2022

Page 1

Antonellis, Mary Anne	Librarian	\$ 51,304.41	Grenier, David	highway	\$ 52,659.92
Bannasch, Grace	town clerk	\$ 30,098.52	Griecci, grace	teacher	\$ 73,122.15
Bailey, Kate	teacher	\$ 25,314.57	Hannson, Allen	poll worker	\$ 14.25
Beaudry, Taylor	police	\$ 45,770.94	Hanson, Joan	clerical	\$ 497.77
Beauregard, Gail	cafeteria	\$ 27,837.56	Harrington, Katherine	school	\$ 57,046.35
Beck, Melanie	school	\$ 100.00	Hawkins, Carrie	school	\$ 80.00
Belanger, Judith	para	\$ 27,303.76	Hayden, Cheryl	poll worker	\$ 71.25
Bender, Brian	music	\$ 5,000.00	Hazen, Layla	school	\$ 20,284.00
Bernhard, J. Gary	transfer station	\$ 2,500.35	Hazard, Phoebe	school	\$ 63,719.47
Bienvenue, Dominique	para	\$ 17,565.83	Hertel, Katie	school	\$ 72,430.15
Bickford, Geneva	admin	\$ 5,011.27	Hilton, Catherine	ballot	\$ 565.74
Blatchley, Charles	school	\$ 90.00	Hoyle, Suzanne	poll worker	\$ 42.75
Bowen, Casey	school	\$ 402.50	Hunting Timothy	highway	\$ 81,238.69
Bracebridge, Leslie	assessor	\$ 16,300.73	Huntress, Gayellen	broadband	\$ 21,187.27
Browsky, Michael	cemetery	\$ 622.50	Ingram, Kimberly	para	\$ 27,688.10
Brush, Jody	para	\$ 19,478.91	Jacoby, Diane	poll worker	\$ 14.25
Burgess, Kristin	police	\$ 67,946.93	Jaques, Alice	ballot	\$ 464.25
Buter, Viva	teacher	\$ 30,370.92	Johansson, Marcus	police	\$ 1,120.00
Cadran, Sara	sub	\$ 17,038.21	Johansson, Noah	fire	\$ 2,398.65
Canon April	teacher	\$ 67,846.97	Karlovich, Noelle	school	\$ 814.50
Carra, Steven	phys ed	\$ 56,010.77	Katz, Jacqueline	poll worker	\$ 42.75
Coffin, Cynthia	library aide	\$ 9,000.47	Kim, Penelope	poll worker	\$ 14.25
Cortina, Michael	sub	\$ 25,712.64	Kinder, Howard	dam keeper	\$ 2,986.50
Czerwonka, Leonard	firefighter	\$ 21,621.47	Kinder, John	asst dam keep	\$ 137.50
DeMarco, Paul	firefighter	\$ 164.80	Kingsbury, Katrina	school	\$ 21,026.99
Dempsey, Tarrah	town	\$ 7,090.82	Lee, Debbie	teacher	\$ 79,795.09
DeSilva-Beal, Ella	library aide	\$ 1,082.80	Limatainen, Bryant	school	\$ 32,006.04
Dihlmann, Nancy	poll worker	\$ 192.38	Lobensine, Heather	teacher	\$ 73,882.15
Doggett, Carrie	school	\$ 26,389.14	Logan, Nancy	poll worker	\$ 114.00
Dooley-Carvalho, Martine	secretary	\$ 9,201.77	Logan, Timothy	poll worker	\$ 42.75
Elder, Lee	firefighter	\$ 2,811.15	Long, Nancy	dog officer	\$ 3,795.50
Farrell, Rita	selectboard	\$ 2,654.84	Lyons, Paul	moderator	\$ 132.50
Feltman, Laura	school	\$ 44,294.72	Mailoux, Ryan	treasurer	\$ 32,391.49
Fire, Alexandra	school	\$ 300.00	Makepeace-Oneal, Melis	selectboard	\$ 2,654.84
Fitzell III, Ernest	police	\$ 953.19	Mannino, Jennifer	para	\$ 30,029.24
Foley, Annmarie	teacher	\$ 74,776.74	Mannino Jr, John	school	\$ 1,450.00
Foster, Mark	firefighter	\$ 5,994.38	Mannino, Marianna	school	\$ 7,989.00
Foster, Matthew	custodian	\$ 53,302.66	Margotta, Tammie	school	\$ 2,382.24
Fukushima, Barbara	teacher	\$ 48,890.58	Marshall, Carey	land use	\$ 12,082.84
Ginsberg-Pelz, Laura	teacher	\$ 70,185.15	Masse, Nathaniel	police	\$ 27,999.02
Grant, Kevin	school	\$ 41,057.88	McDonald, Amy	teacher	\$ 70,959.86
Gregoire, Maurice	electrical	\$ 6,978.00	McKay, F. Ellen	tax coll	\$ 23,022.95

Mendell, Meryl	poll worker	\$ 270.75	Simmons, Margaret	school	\$ 30,144.19
Mendonso, Jacqueline	principal	\$ 98,838.04	Skipton, Andrew	custodian	\$ 7,309.76
Meyer, Amadee	psychologist	\$ 64,051.65	Spisiak, Samantha	library aid	\$ 416.50
Meyer, Luka	poll worker	\$ 71.25	Stepanek, Julie	poll worker	\$ 524.10
Millinger, Susan	poll worker	\$ 789.30	Stander, Dina	poll worker	\$ 42.75
Moore, Charles	highway	\$ 1,261.60	Stocker, Eric	selectboard	\$ 2,654.84
Mosher, David	poll worker	\$ 114.00	Stockton, Glenn	poll worker	\$ 128.25
Mosher, Susan	poll worker	\$ 99.75	Stoddard, Jessica	school	\$ 22,586.58
Newcomb, Linda	police	\$ 7,398.15	Stone, Carrie	poll worker	\$ 142.50
O'Neil, Christopher	custodian	\$ 6,508.06	Stone, Janice	poll worker	\$ 42.75
Parsons, Kay	school	\$ 15,849.23	Stoneham, Joel	school	\$ 804.50
Parsons, James	school	\$ 54,808.37	Sullivan, Lauren	school	\$ 57,582.86
Pawell, Alexander	school	\$ 2,487.72	Sullivan, Stephen	highway	\$ 57,928.00
Pelletier, Devon	police	\$ 12,774.64	Suter, Xavier	fire	\$ 3,796.95
Peelle, Tyson	music teacher	\$ 5,000.00	Sutka, Nicole	school	\$ 72,190.15
Puleo, Elaine	poll worker	\$ 156.75	Teta, Jeanette	school	\$ 46,875.73
Quackenbush, Jeffrey	assessors	\$ 2,181.00	Tibbetts, Walter	fire chief	\$ 35,370.85
Reyes, Susan	assessor	\$ 2,181.00	Todd, Kimberly	school	\$ 130.00
Rice, Robert	cafeteria	\$ 1,300.62	Torres, Rebecca	town admin.	\$ 68,537.92
Rice, Susan	poll worker	\$ 71.25	Trimble, Richard	firefighter	\$ 6,714.04
Rich, Adriana	para	\$ 26,418.24	Valentine, Rory	sub	\$ 25,089.58
Richard, Renee	teacher	\$ 80,399.48	Vezina, Justin	firefighter	\$ 3,964.70
Richter, Stuart	firefighter	\$ 4,563.80	Walsh, Kristin	library aid	\$ 4,058.40
Rierner, Beth	school	\$ 28,207.93	Warner, Zachary	police	\$ 10,861.86
Robinson, Christine	ballot	\$ 640.00	Warwick, Melissa	sub	\$ 10,676.50
Rodgers, Sandy R	school	\$ 599.00	Washington, Kenaya	school	\$ 35,110.71
Rudden, Kevin	assessor	\$ 18,545.97	Weiss, Gail	accountant	\$ 20,793.64
Rulf, Jennifer	school	\$ 27,512.20	Wheeler, Rebecca	poll worker	\$ 57.00
Salditt-Poulin, Kimberly	school	\$ 76,249.71	Williams, Carlie	school	\$ 2,901.55
Scott, Linda	clerk	\$ 20,649.05	Williams, Evie	school	\$ 565.25
Secchia, Stefano	school	\$ 2,456.50	Willis, Sarah	teacher	\$ 43,217.93
Seidman, Linda	poll worker	\$ 49.88	Young, Suzan	firefighter	\$ 756.00
Shpetner, Howard	assessors	\$ 2,181.00	Zubair, Rachel	school	\$ 7,819.06

Total:	\$	-	#####
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Please Note:

Some salaries are partially reimbursed by grants and/or shared by entities outside of Shutesbury.

Respectfully submitted:




Ryan W. Mailloux
Town Treasurer

The information below summarizes the activity in the bank accounts in the custody of the Treasurer for the period July 1, 2021 through June 30, 2022.

	Balance				Ending Balance
	1-Jul-21	Receipts	Interest	Disbursements	30-Jun-22
Town Balances	#####	#####	\$77,295.92	\$9,964,609.09	#####

BANK BALANCES		
General Fund: ESB Payables	433,065.21	
Cultural Account Unibank	6978.06	
ESB MMA	1,121,092.32	
Hometown Depository	1,633,794.72	
ESB CPA	343,758.06	
Payroll Unibank	693.88	
Unibank for Savings	354,807.39	
Unibank School Online	51,712.09	
Library Grant	8,162.15	
Septic	18,967.22	
Broadband	501,717.00	
Home Construction Fund	276,469.41	
General Fund Subtotal	#####	
Stabilization: Hometown Stabilization	75,584.22	
ESB Stabilization	290,440.95	
Bartholomew Cap. Stab	188,509.13	
Stabilization Subtotal	554,534.30	
Trust Funds: <i>Conservation</i>	<i>97,909.00</i>	<i>Part Trust Total</i>
<i>perpetual care cemetery</i>	<i>26,597.26</i>	<i>239,967.12</i>
<i>Library</i>	<i>42,395.90</i>	
<i>Spear</i>	<i>70,664.94</i>	
ASHCRAFT	13,847.58	
Bankhometown Savings	5,325.06	
OPEB Trust	1,034,375.25	
Trust Funds Subtotal	#####	
Ending Cash Balance		6,605,266.82



Ryan W Mailloux
Town Treasurer

One Hundred and Thirty-fourth Annual Report
Trustees of the M.N. Spear Memorial Library
Fiscal Year 2022

Covid-19 Pandemic

The Covid-19 pandemic continued to effect and influence Library programming and services throughout Fiscal Year 2022. Walk-in visits, three days a week, began September 8, 2021. Pre-Covid open hours resumed March 14, 2022. Most programming continued to be online.

Small Library Pilot Project

Community outreach regarding the Small Library Pilot Project began with a public forum under the pavilion at the Shutesbury Athletic Club on Tuesday, August 17, 2021. Over the next several months, the Trustees of the Library met weekly and the Library Director hosted frequent gatherings to solicit input for the developing Library Building Program and Small Library Pilot Project grant application. The Trustees, Library Director and volunteers worked together to create a Library Building program that calls for a 5,490 square foot building with a 700 foot covered porch. On behalf of the Town of Shutesbury, the Trustees and Library Director submitted the application for the Small Library Pilot Project grant on December 3, 2021. On April 7, 2022, the Town learned that we had been selected to be the recipient of the Small Library Pilot Project Grant which will cover 75% of the actual eligible costs for the new Shutesbury Library, up to \$6,000,000. The project is estimated to cost \$6,392,079.

At Town Meeting, on May 21, 2022, voters were asked to vote on local funding for the project as detailed in the following warrant article.

Article 5. A motion was made and seconded that the Town of Shutesbury vote to appropriate the sum of 25% of actual eligible costs and 100% of actual ineligible costs currently estimated at \$2,444,953, for all costs associated with designing, originally equipping and furnishing, planning and construction of a new library, said amount to be reached by a transfer of free cash of \$250,000, transfer from Capital Stabilization of \$238,000, transfer from Stabilization of \$150,000, a transfer of \$252,700 from the Town's Library Capital Building Fund and a transfer from the Library Gift Fund (to be given to the Town) of \$323,854, credit for the town land for the assessed value of \$57,528, (for a total transfer amount of \$1,272,082), and further to meet the balance of the appropriation by authorizing the Treasurer, with approval of the Selectboard, to borrow up to the balance of the appropriation, \$1,172,871 under G.L. Chapter 44, section 7(3) or any other enabling authority, provided however, that no amounts shall be borrowed or expended hereunder unless and until the Town votes at an election to exempt from the provisions of M.G.L. Chapter 59 Section 21C(k), of the Proposition 21/2, so-called, the amounts required to pay for the bonds or notes.

507 Voters cast a secret ballot.

Article 5 passed by more than the required 2/3 majority: 422 Yes, 85 No.

The Town held a special election on June 28, 2022 that asked townspeople to vote on the following measure.

Shall the Town of Shutesbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to design, construct, originally furnish and equip the new Shutesbury Library.

The measure passed, 579 Yes, 250 No.

Long-Range Plan

In preparation for creating a new long-range plan, the Trustees and Library Director began gathering community input about the future of library services in late June 2021. In July, 2021, they hosted the last two of three online community conversations about the library. The sessions were facilitated by Abby Straus of Maverick Boutique. Townspeople who were unable to participate in the online sessions were invited to submit comments via a survey.

The Trustees and Library Director incorporated the ideas and needs expressed in the community conversations into the goals in the new Long-Range Plan and posted on the Library's website on September 28, 2022.

Hours

We began the year with limited in-person browsing by appointment while continuing to provide outdoor pickup. On September 8, 2021, we began allowing in-person browsing without appointments three days a week while continuing to provide outdoor pickup. On March 14, 2022, we resumed our pre-Covid hours. Sunday: 3 – 6, Monday: 11 - 1 & 3 – 6, Tuesday: 3 - 7:30, Wednesday: 11 - 1 & 3 – 6, Thursday: 3 - 7:30, Friday: 3 – 6 and Saturday: 10 - 1

Staff

Mary Anne Antonellis, Director, 40 hours per week
Cynthia Coffin, Library Assistant, 11-12 hours per week
Substitutes, Susan Millinger, Julie Stepanek, and Joann Bernhard substituted occasionally.
Kristin Walsh joined the staff in March, 2022, as the weekend circulation clerk.

Volunteers

Volunteer service continued to be curtailed due to safety concerns. 21 volunteers helped with assembling and distributing take-home activity kits, assembling Storywalks® and organizing programs. Some helped once for one hour, others helped on an ongoing basis. These volunteers contributed 222 hours.

The Collection

In Fiscal Year 2021, the total physical holdings were 11,815 items. The collection included 8,097 books, 978 audiobooks, 2,619 DVDs, 28 magazine subscriptions and 91 miscellaneous items. Shutesbury residents also had access to 121,003 e-books, 64,827 downloadable audiobooks, and 1,919 downloadable videos through the C/W MARS Overdrive Collection. The Library also provided access to the streaming services, Kanopy and Hoopla. The Ancestry for Libraries subscription purchased in March of 2021 with a Distance Learning grant from the Massachusetts Board of Library Commissioners, expired in March of 2022.

Circulation

1,168 registered patrons borrowed 37,308 items, a 6.4 percent increase over the previous year. Total circulation included 18,306 books, 1,217 magazines, 1,270 audio books, 2,876 videos, 13,413 digital items, and 226 miscellaneous items. These figures include 4,509 items received through Inter-Library Loan facilitated through our C/W MARS membership and ten inter-library loan items facilitated through the Massachusetts Library System. 3,235 items were loaned to patrons at other libraries through Inter-Library Loan. Electronic content usage through Kanopy, Hoopla and Ancestry was 2,239 uses.

Programs

The Library offered 272 programs with more than 4,139 attendees. Due to the ongoing pandemic, almost all programs were offered online. Fitness classes continue to be very popular among adults. The Library

offered up to five weekly fitness programs for adults, including Strength Training, Yoga, and Zumba Gold.

In collaboration with the Community Network for Children, in-person storytime was offered. We started outside in the summer of 2021, then moved into the basement meeting room of Town Hall in October of 2021. When Covid cases surged in late November, we cancelled in the in-person storytimes for the winter months.

We continued making take-home activity kits, distributing fourteen different kits to 136 children. These included Make-Your-Own Gummies Kits, Perler bead Craft Kits, and Valentine making kits in February. We continued posting Storywalks® on the Town Common, behind Town Hall and around the track at the elementary school. The Storywalks® on the Common and at Town Hall were changed every two weeks and were offered continuously. The one at the school was changed weekly while school was in session.

We offered a series six of gardening related programs beginning in February, 2021 with an online presentation called The Magic of a Winter Garden.

In April, after more than a year of social isolation, we decided to host an in-person gathering for families. With the help of many volunteers, we hosted a Spring Egg Hunt behind Town Hall. The children were thrilled to search for candy and trinket filled eggs.

We collaborated with the Recreation Committee to organize a Farm Tour at Ancient Ponies Farm on April 30th and a workshop called How to Identify and Manage Common Invasive Plants on May 7th.

In collaboration with the Council on Aging and the Amherst Survival Center, the Library organized delivery of free groceries to four households on the first Wednesday of each month throughout the year.

Funding for programs was provided by the Library's operating budget, the Friends of the M.N. Spear Memorial Library, grants from the Shutesbury Cultural Council and the New Salem Academy and collaboration with the Shutesbury Council on Aging.

Budget

The total operating budget for fiscal year 2022 was \$112,751 Annual Town Meeting appropriated \$83,633. Additional funding was provided by the Library's Revolving Fund, the Spear Expendable Trust, The Friends of the M.N. Spear Memorial Library, grants from the Local Cultural Council and the New Salem Academy, State Aide to Public Libraries, the Community Network for Children, and the Council on Aging.

Respectfully Submitted,

Mary Anne Antonellis, Director

Kate Cell and Michele Regan-Ladd Co-Chairs Board of Library Trustees

Board of Library Trustees – Melanie DeSilva, Brad Foster Tim Logan, and Savanna Ouellette

Web Communications Committee — Annual Report for 2022

The Web Communications Committee's charge is to provide accurate and up-to-date information on Shutesbury for the general public. Our intent is to make this information readily accessible on the Town website, continuing our efforts to make the website more user-friendly with clear navigation.

This past year we sorted the website's committee and board menu into Active and Inactive sub-menus, which should make for easier navigation with less scrolling. Formatting continues to be made more consistent across web pages.

In November, the question was raised whether or not the WCC wanted to move our Town Announcements mailing list from MailChimp to TinyLetter. MailChimp, aimed at marketing, has all kinds of bells and whistles that we don't need and has a charge (currently \$23/month) whereas TinyLetter, aimed simply at email distribution, has no charge. The WCC spent several months investigating TinyLetter's ease of use and clarity of instructions. In MailChimp, it's very simple for regular senders other than the WCC (e.g., the Library or Town Administrator) to send Announcements directly, the procedure in TinyLetter for non-WCC users requires confirmation by the WCC for every Announcement as it's sent. With that considerable procedural hurdle, it was decided (in April) that there was no pressing need to change management of the Town Announcement.

Locating and compiling Bylaws was not inordinately difficult, and their linked listing on the website for reference had been accomplished in FY2021. But the task of locating and compiling policies was not such an easy case. A policy binder in the Town Clerk's office holds printed copy of original (and in some cases, revised) policies, so .pdf files could be made to post online, but their current status was not self-evident: Is there a built-in sunset (e.g., Non-Discrimination Policy of 1999)? Has the policy been amended/updated since its original approval by the Select Board? Further, who determines that a policy is out of date and needs updating? WCC examined its own Website Policy and Town Announcements Policy, determined they were out of date in definition and procedure, revised both, received Select Board approval, and posted revised policies on the WCC webpage and in the new Town Policies and Guidelines webpage.

Google has updated its handling of domain/organizational "@shutesbury.org" emails from Legacy G-Suite to Google Workplace, to go into effect July 1, 2022. Our current G-Suite account of 49 emails has been free of charge. The Workplace plan requires purchase of licenses, which the WCC will assign to individual users. Under G-Suite, each user had 15GB storage; in Workplace, the basic license provides 30GB storage. Licenses for 1TB can be purchased (at a higher cost) for users needing greater storage (e.g., Town Administrator, Town Clerk, Board of Health, and the Fire Department). The number and cost of email licenses could be reduced by deleting inactive emails, but that would require our devising and managing an archival system for inactive email contents to meet requirements of the Massachusetts Public Record Law. We decided it was more straightforward, as well as less expensive, to purchase Workplace licenses for all emails, active and inactive.

We continue to encourage folks to email the committee if there's information they'd like to see added or if they're having trouble finding the information they're looking for. As before, the Town website is a work in progress!

Respectfully submitted,
Gail Fleischaker, Chair

Members: Town Clerk Grace Bannasch, Jamie Malcom-Brown, Fred Steinberg

Office of the Wiring Inspector – Fiscal Year 2022

There were 83 electrical permits granted including 3 new houses. The nature of the permits follows:

New Houses	3
Security Systems	0
Additions and/or remodels	13
Garages	2
Solar Photovoltaic Systems	10
Swimming Pools	0
Service Updates	10
Service Repairs	3
Rewires	2
Hot Tubs	0
New Boilers	2
Wells	1
Generators	13
Appliances New or Repairs	2
Install Paddle Fans, outlets, lights	6
Hot Water Heaters	3
Mini Splits	10

Applications for wiring are available at the Town Hall.

Filing permits is the responsibility of the Electrical Contractor, not the home owner. All fees are payable to the Town of Shutesbury.

**Respectfully,
Maurice Gregoire
Inspector**

Zoning Board of Appeals Jurisdiction: Shutesbury, Massachusetts

The Zoning Board of Appeals (ZBA) of the Town of Shutesbury has jurisdiction over approval and/or the appeal process as listed below. These include many of the local land use approvals that may be needed by homeowners, landowners and/or any businesses to obtain to locate, construct, expand, or modify their site and physical infrastructure. They are listed from simplest to most complex to obtain.

- **Site Plan Review:** Site plan review (SPR) is widely used across the Commonwealth despite no mention in statute. SPR is often required prior to application for a building permit in order to review aspects of site design, access/egress, parking, drainage, landscaping, buffering, etc. Case law has established that SPR may only be denied if a proposal is incomplete, fails to meet the applicable provisions of the zoning, or cannot be conditioned to meet the criteria in the SPR ordinance or bylaw. Uses available with only SPR are considered “as of right.” There are no vested rights for SPR until a subsequent building permit is obtained.
- **Special Permits:** A conditional use permit is called a “special” permit in Massachusetts. And they really are special here, requiring a super-majority vote to be approved and lasting two years or less. Special permits may only be granted after a public hearing, and are discretionary, allowing the approving board great latitude to deny or strictly condition an approved permit. A special permit review can take a half-year or significantly longer if complicated. Obtaining vested rights for a special permit occurs at approval, and, as with building permits, the duration of vested rights protections is only 6 months before construction must begin. Special permits lapse if not acted upon within two years.
- **Zoning Variances:** The purpose of a zoning variance is to grant relief from the hardship of an otherwise restrictive dimensional requirement for good cause and without adverse impacts on the neighborhood. Massachusetts' current eligibility criteria (hardship due only to shape, soils, or topography) are so narrowly drawn that few may be lawfully granted. Variances lapse after one year if not used, but may be extended for 6 additional months.
- **Appeals from the Building Inspector’s Decisions:** Zoning decisions are often made by the Building Inspector, who is also the Zoning Enforcement Officer in Shutesbury. In cases where an aggrieved party believes that a zoning decision has been wrongly issued or wrongfully denied by the Building Inspector, the party may appeal the decision to the ZBA. The Building Inspector also has the power to enforce the town’s zoning by-law by issuing enforcement violations and/or other orders. The ZBA also has jurisdiction to hear appeals from these decisions.
- **M.G.L. Chapter 40(b) Section 21: Low or moderate income housing; applications for approval of proposed construction; hearing; appeal**

A 40(b) application occurs when any public agency, limited dividend or nonprofit organization proposes to build low or moderate-income housing in the Town of

Shutesbury. In these situations the organization would need to submit a single application to the Zoning Board of Appeals, a single instead of many possible separate applications to the various local boards. The Zoning Board of Appeals would then notify each applicable board of the filing of the application by sending a copy to them for their recommendations. Within thirty days of the receipt of a 40(b) application, the ZBA would be required to hold a public hearing. In the case of these applications, the ZBA would request the appearance of representatives at the hearing of those boards that are deemed necessary or helpful in making its decision on the application (and who would otherwise act with respect to such application) including but not limited to the power to attach to said permit or approval conditions and requirements with respect to height, site plan, size or shape, or building materials as are consistent with the terms of this law. The board of appeals, in making its decision on said application, shall take into consideration the recommendations of the local boards and shall have the authority to use the testimony of consultants. The board of appeals shall also adopt rules for the conduct of its business pursuant to this chapter and shall file a copy of said rules with the city or town clerk. The provisions of section eleven of chapter forty applies to all these hearings. The board of appeals shall render a decision, based upon a majority vote of said board, within forty days after the termination of the public hearing and, if favorable to the applicant, shall forthwith issue a comprehensive permit or approval. Any person aggrieved by the issuance of a comprehensive permit or approval may appeal to the court as provided in section seventeen of chapter forty A.

Assessed Values by Owner

Owner's Name	Map	Lot	Location	Total Assessed Parcel Value
A & N GARR ASSOCIATES LLC	ZS	9	SCHOOLHOUSE RD	63300
A&N GROUP LLC	O	39	32 LEVERETT RD	70300
AARON JAMES S	N	24	60 MACEDONIA RD	232700
ABDOW, GEORGE T	2A	2	56 NORTH LAUREL DR	382000
ABRAMSON MARK TRUSTEE	2B	291	9 PINE DR	352600
ADAMS ELIZABETH	W	4	623 PRATT CORNER RD	157100
ADAMS GREGORY N	E	9	151 LOCKS POND RD	222300
ADAMS LISAL	C	41	56 LAKEVIEW RD	300400
ADAMS, BRITTANY	E	23	484 WENDELL RD	306000
ADDELSON RICHARD	2F	50	MONTAGUER RD	14500
ADDELSON, RICHARD U	F	78	MONTAGUER RD	725
ADDISON, AARON	2B	323	32 SHORE DR	191700
AFFERICA, JOAN M	J	8	NEW BOSTON RD	95
AIERSTUCK	D	96	37 OLD ORCHARD RD	482400
ALBERTSON FREEMAN	B	709	LAKEVIEW RD	2500
ALDRICH SARAH M	D	51	383 MONTAGUER RD	270200
ALDRICH TIMOTHY	M	73	315 WENDELL RD	207100
ALIX AMANDA M	C	21	16 LAKEVIEW RD	309000
ALKEMA LEONTINE	T	120	271 WEST PELHAM RD	304400
ALKEMA LEONTINE	T	121	WEST PELHAM RD	51500
ALLARD MICHAELA	P	45	84 WEST PELHAM RD	295000
ALLEN LINCOLN B	2M	46	235 WENDELL RD	181400
ALMADAN, INC	X	10	9 JANUARY HILLS RD	273900
ALPERT JAV	2T	60	125 WEST PELHAM RD	319500
AMHERST TOWN OF	R	16	WEST PELHAM RD	600
ANEMA ELIZABETH	W	64	24 KETTLE HILL RD	363500
ANGELES, JOAN E.	R	29	SCHOOLHOUSE RD	7000
ANOLIK SHANA	V	29	19 WEATHERWOOD RD	252500
ANTONINO JOAN A	W	115	34 SUMNER MOUNTAIN RD	946700
ANTONINO, JOAN & DIMARE, CHARLES	W	15	SUMNER MOUNTAIN RD	11000
ANTONINO, JOAN & DIMARE, CHARLES	W	120	SUMNER MOUNTAIN RD	5100
ANTONINO, JOAN & DIMARE, CHARLES	W	119	SUMNER MOUNTAIN RD	2700
ANTONINO-DIMARE, JENNA NOELLE	W	116	SUMNER MOUNTAIN RD	1800
ANTONINO-DIMARE, JENNA NOELLE	W	114	SUMNER MOUNTAIN RD	1800
ANTSEL MARK	O	110	354 PELHAM HILL RD	258100
ANTSEL, MARK	O	122	PELHAM HILL RD	50000

BIRD JEFFREY C	T	19	409 WEST PELHAM RD	140000
BLACK ADAM G	G	24	109 PRATT CORNER RD	240800
BLAKELEY LUCY U	O	53	53 COOLEYVILLE RD	517200
BLAKEMAN DEBRAL	L	32	473 WENDELL RD	240400
BLANCHETTE LIVING TRUST	A	23	25 SOUTH LAUREL DR	250700
BOBECK, MERINDA B	ZB	183	12 KING RD	167300
BODURTHA	ZB	653	20 MERRILL DR	214400
BOMPASTORE JAMES K	ZB	671	28 GASS LITE LN	235900
GELIO BONAK	O	54	339 PELHAM HILL RD	278200
CHRISTOPHER J BONNARD, &	F	23	LEVERETT RD	8961
PATTON SARAH & PATTON BONNARD, &	F	134	280 MONTAGUE RD	216500
PATTON, SARAH & SUSAN BONNARD, &	F	28	MONTAGUE RD	5379
PATTON SARAH & SUSAN BONNAR	F	34	MONTAGUE RD	1761
DEACON BONNAR, DEACON	F	35	276 MONTAGUE RD	282995
BONSTEIN KRISTEN	W	53	82 JANUARY HILLS RD	403000
BOOTH JANICE AND DOWNEY	M	40	43 BRIGGS RD	231300
JACQUELYN BORON, DAVID	M	76	281 WENDELL RD	179100
BOROWIEC MATTHEW	B	613	16 WYOLA DR	208900
BOULANGER MATTHEW M.	O	97	274 PELHAM HILL RD	266600
BOURGEOIS DAVID J	P	39	1 PELHAM HILL RD	203300
BOWEN ROBERT L	O	56	50 LEVERETT RD	263400
BRACEBRIDGE LESLIE M	E	19	530 WENDELL RD	233500
BRACEBRIDGE, LESLIE	E	27	WENDELL RD	3400
BRADY JAMES F ID	ZM	22	103 WENDELL RD	309500
BRIGHAM ANNE	F	107	286 MONTAGUE RD	340000
BRITT AMANDA MK	S	16	556 WEST PELHAM RD	186200
BRITT AMANDA MK & BRITT BROAD	T	129	LEVERETT RD	2100
MICHAEL J BROCK ROLAND S	L	3	36 BRIGGS RD	284100
BROCK ROLAND S	M	24	71 WENDELL RD	171800
BROOKS DAVID C TRUSTEE	B	490	SHORE DR	13100
BROOKS ROBERT A	T	155	PRATT CORNER RD	1300
BROSTROM CARAE	F	79	398 MONTAGUE RD	396000
BROUCEK, JOHN C	H	107	297 MONTAGUE RD	366300
BROUGHTON- WILLET CAROLYN	T	75	13 WEST PELHAM RD	223300
BROWN DAVID	O	22	PELHAM HILL RD	17284
BROWN DAVID B	D	15	MONTAGUE RD	7151
BROWN DAVID B	D	20	MONTAGUE RD	8130
BROWN DAVID B	D	24	MONTAGUE RD	1730
BROWN DAVID B	D	21	MONTAGUE RD	6545
BROWN DAVID B.	ZO	24	102 PELHAM HILL RD	111200

BROWN KERRY L	O	121	366 PELHAM HILL RD	374900
BROWN LOIS C (LIFE ESTATE) BROWN	D	108	575 MONTAGUE RD	293975
BROWN, DAVID B.	V	31	110 CUSHMAN RD	300900
BROWN, DAVID B.	D	107	577 MONTAGUE RD	188050
BROWN, JEANNE B.	R	18	36 SCHOOLHOUSE RD	288400
BRUHN JO ANN	M	14	60 COOLEYVILLE RD	225100
BRZEZINSKI EDWARD J	S	15	546 WEST PELHAM RD	210900
BUCHANAN JILL MARGARET BUCK	U	20	541 WEST PELHAM RD	357800
CHRISTOPHER K BUONACCORSI JOHN P	H	144	5 MONTAGUE RD	286000
BURLESON WAYNE	O	55	129 BAKER RD	254200
	O	61	84 LEONARD RD	411900
BURNETT, CHRISTOPHER	D	45	29 LADYSLIPPER LN	157100
BURNS, KAREN E., TRUSTEE	ZB	43	58 LAKE DR	301400
BURRIANT	P	27	12 WEST PELHAM RD	364500
BUTLER LLOYD B	ZB	229	46 KING RD	131900
CALLAHAN PATRICK J	M	45	219 WENDELL RD	215900
CALICOATTE, KIM	P	23	85 LEONARD RD	448600
CAMP ANDERSON	ZB	717	LAKEVIEW RD	38900
CAMP ANDERSON	C	1	884 WENDELL RD	1000
CAMP ANDERSON	C	2	210 LAKEVIEW RD	99800
CAMP ANDERSON	C	3	LAKEVIEW RD	58600
CAMP ANDERSON	C	4	LAKEVIEW RD	11100
CAMP ROAD REALTY TRUST	D	26	MONTAGUE RD	19500
CAMPBELL MELISSA CAPPELLI	D	52	375 MONTAGUE RD	284200
CONSTANCE CAREY DEAN W	X	9	29 JANUARY HILLS RD	757800
CAREY GERALD R	ZB	413	51 SHORE DR	308900
CAREY KEVIN L	O	115	23 TOWN FARM RD	211700
CAREY KEVIN L	H	118	39 PLAZA RD	275718
CAREY KEVIN L	H	45	WENDELL RD	11331
CAREY KEVIN L	H	52	PLAZA RD	4298
CAREY ROBERT W	ZB	700	145 LAKEVIEW RD	221900
CAREY SYLVIA	B	716	2 MERRILL DR	184800
CARLSON PETER A CAROLYN P	L	31	483 WENDELL RD	278000
KEEFE CARVALHO	T	18	SAND HILL RD	51150
DOUGLAS S CASTELLANO	ZB	535	814 WENDELL RD	121100
ROBERT M CATALANO	C	38	32 FARRAR RD	270500
KATRINA ALEXA CERIER, LESLIE	O	93	21-23 WILSON RD	306400
CHALAPATAS JOHN	R	28	58 SCHOOLHOUSE RD	343800
	O	85	PELHAM HILL RD	4900

CHALAPATAS JOHN & BARHAM MARIE	O	19	202 PELHAM HILL RD	194700
CHARTIER MELODY S CHERNIAK	ZB	36	11 GREAT PINES DRIVE EX	236700
ANGELA CHOUINARD,	F	87	412 MONTAGUE RD	401600
PHYLLIS CHOUINARD,	N	4	387 COOLEYVILLE RD	294500
PHYLLIS CHOUINARD,	N	2	383 COOLEYVILLE RD	26300
PHYLLIS D CHOUINARD,	N	5	COOLEYVILLE RD	5300
CHUDZIK STEVEN P CIEPIELA	T	165	422 PRATT CORNER RD	244700
JOSEPHINE CIMINI CAROL	O	69	404 PELHAM HILL RD	196600
K CIMINI CAROL A	K	58	539 WENDELL RD	246900
K CIMMA LINDA C	K	60	WENDELL RD	49400
T CITINO FRANK AND TRAUB	T	128	247 WEST PELHAM RD	228100
D KAREN LYNN CITKOVITZ	D	16	248 LOCKS POND RD	371488
O CLAUDIA CLARK THOMAS	O	60	147 BAKER RD	250000
ZG CLARK THOMAS	ZG	18	141 PRATT CORNER RD	323300
G CLARK THOMAS	G	20	PRATT CORNER RD	1000
G CLARK THOMAS	G	21	PRATT CORNER RD	825
G CLARK THOMAS	G	22	PRATT CORNER RD	850
T CLARK WILLIAM W	T	71	PRATT CORNER RD	3800
T CLARK WILLIAM W	T	72	PRATT CORNER RD	3800
T CLARK WILLIAM W	T	46	22 PRATT CORNER RD	177600
G CLARK WILLIAM W JR	G	15	35 PRATT CORNER RD	193400
G CLARK WILLIAM W TRUST	G	7	23 PRATT CORNER RD	126100
T CLARK WILLIAM W TRUST	T	64	PRATT CORNER RD	84600
T CLARK WILLIAM W TRUST	T	139	PRATT CORNER RD	20000
T CLARK WILLIAM W TRUST	T	140	PRATT CORNER RD	9600
G CLARK WILLIAM W TRUST	G	9	PRATT CORNER RD	1300
G CLARK, CHARI FET	G	1	161 PRATT CORNER RD	243300
P CLARK, THOMAS G.	P	10	134 WEST PELHAM RD	87000
T CLARK, VIRGINIA	T	67	282 LEVERETT RD	255900
B CLARKE	B	302	13 COVERD	207400
MARIAN ARLENE TRUSTEE CLARKE M ARLENE LIVING TRUST				
K CLAY ROBERT SAMUEL	K	124	711 WENDELL RD	444900
W CLEMMER JILL	W	66	40 KETTLE HILL RD	288600
ZB CLOUTIER ANDREW III	ZB	505	80 SHORE DR	170700
T CLYDESDALE JOHN J	T	159	361 WEST PELHAM RD	275600
K COFFIN JOHN E	K	98	27 AMES HAVEN RD	398200
ZP COLEMAN EMILY M	ZP	5	179 PELHAM HILL RD	161200
B COLEMAN ROGER W	B	69	HASKINS WAY	4900
ZB COLEMAN ROGER W	ZB	66	10 HASKINS WAY	84200

COLLARI DIANE	K	37	545 WENDELL RD	123600
COMBS GEORGE	ZB	170	323 LOCKS POND RD	177100
COMM OF MA DEPT FISH & GAME	F	3	LEVERETT RD	4000
COMM. OF MA DEPT. OF FISH & WILDLIFE	ZF	45	MONTAGUE RD	5885
Commonwealth of MA DCR	L	36	STOWELL RD	0
COMMONWEALTH HOF MASSACHUSETT	F	1	LEVERETT RD	0
COMMONWEALTH HOF MASSACHUSETT	F	105	LEVERETT RD	26600
CONCA MICHAEL P	M	27	105 WENDELL RD	253350
CONNOR JULIAM	L	17	25 STOWELL RD	237300
CONRAD, MARK DAVID	S	39	552 WEST PELHAM RD	386600
CONVERY PATRICIA	H	73	309 MONTAGUE RD	227700
CONWAY DOLORES M	ZW	16	18 JANUARY HILLS RD	312200
COOK TIMOTHY L	X	11	113 JANUARY HILLS RD	255200
COOK, THOMAS J	H	50	MONTAGUE RD	74500
CORBETT PETER M.	T	81	43 WEST PELHAM RD	281100
COSTELLO, JANE S.	T	114	160 PRATT CORNER RD	238500
COTE NORMAN R	T	48	PRATT CORNER RD	3900
COTE NORMAN R	ZG	10	338 LEVERETT RD	193100
COTE NORMAN R	T	47	PRATT CORNER RD	25800
COUPERUS JANE W & RHEINGOLD	W	73	19 KETTLE HILL RD	298500
ALISON COUSLAND	X	17	75 JANUARY HILLS RD	284500
COVINO DONNA M.	O	28	84 PELHAM HILL RD	161000
CRAWFORD MOORELLC	D	109	380 LOCKS POND RD	249848
CREED ROBERT P	ZC	23	5 KINDER LN	186000
CROSSMAN, CHARLES W	ZB	119	LAKE DR	6500
CROWE MICHAEL	D	47	401 MONTAGUE RD	237900
CUMMINGS CHRISTOPHER W	A	10	NORTH LAUREL DR	12700
CUMMINGS CHRISTOPHER W	A	11	38 NORTH LAUREL DR	251800
CUNNINGHAM MICHELE D	H	120	108 WENDELL RD	159500
CUPAK THERESA	B	809	65 LAKEVIEW RD	175700
CUPAK THERESA	ZB	810	69 LAKEVIEW RD	243900
CUPAK THERESA J	C	35	LAKEVIEW RD	5800
CZERWONKA KAREN (CUSTODIAN)	D	61	CARVER ROAD WEST	1500
CZERWONKA KAREN TRUST	ZD	59	40 CARVER ROAD WEST	261700
CZERWONKA, LEONARD T.	M	49	187-189 WENDELL RD	323300

DCR - DIVISION OF WATER SUPPLY PROTECT	N	39	NEW BOSTON RD	1600
DCR - DIV OF WATERSHED PROTECTION	ONL	1	DANIEL SHAYS HIGHWAY	6573000
DCR - DIV OF WATERSHED PROTECTION	ONL	2	PRESCOTT RD	360800
D'ALESSANDRO NICHOLAS G.	Q	36	79 BAKER RD	156400
DALE BRIAN J	ZK	9	MT MINERAL RD	32898
DALLAS ANDREA C & DIAZ JUAN	Q	10	118 LEONARD RD	234300
DALLMUS, STEPHEN R.	ZB	41	48 LAKE DR	443300
DANNENHAUER MARK & URBAN JANE	O	29	16 WILSON RD	235200
DARMS GREGORY M	P	75	204 WEST PELHAM RD	403300
DAVID MARY (LIFE ESTATE)	ZB	328	42 SHORE DR	62500
DAVID MARY (LIFE ESTATE)	ZB	512	66 SHORE DR	284500
DAVID MARY E (LIFE ESTATE)	ZB	548	WATSON'S STRAIGHTS	27400
DAVIES JENNIFER A	O	40	24 LEVERETT RD	280500
DAVIS CHRISTOPHER	T	37	201 WEST PELHAM RD	242300
DAY GREGORY	X	36	10 HAWKS VIEW RD	537200
DCR - DIV. WSP	N	56	COOLEYVILLE RD	0
DCR - DIV. WSP	N	57	COOLEYVILLE RD	0
DCR - DIV. WSP	N	58	COOLEYVILLE RD	0
DCR - DIV. WSP	N	63	COOLEYVILLE RD	0
DCR - DIV. WSP	N	64	COOLEYVILLE RD	0
DCR - DIV. WSP	N	10	NEW BOSTON RD	0
DCR - DIV. WSP	N	15	MACEDONIA RD	0
DCR - DIV. WSP	N	27	NEW BOSTON RD	0
DCR - DIV. WSP	N	28	NEW BOSTON RD	0
DCR - DIV. WSP	N	30	MACEDONIA RD	0
DCR - DIV. WSP	N	31	MACEDONIA RD	0
DCR - DIV. WSP	N	32	MACEDONIA RD	0
DCR - DIV. WSP	N	33	MACEDONIA RD	0
DCR - DIV. WSP	N	36	NEW BOSTON RD	0
DCR - DIV. WSP	N	37	NEW BOSTON RD	0
DCR - DIV. WSP	N	39	NEW BOSTON RD	0
DCR - DIV. WSP	N	43	NEW BOSTON RD	0
DCR - DIV. WSP	N	44	NEW BOSTON RD	0
DCR - DIV. WSP	N	45	COOLEYVILLE RD	0
DCR - DIV. WSP	N	46	COOLEYVILLE RD	0
DCR - DIV. WSP	N	47	COOLEYVILLE RD	0
DCR - DIV. WSP	N	50	COOLEYVILLE RD	0
DCR - DIV. WSP	N	18	COOLEYVILLE RD	0

DCR - DIV. WSP	N	20	COOLEYVILLE RD	0
DCR - DIV. WSP	N	22	MACEDONIA RD	0
DCR - DIV. WSP	N	52	COOLEYVILLE RD	0
DCR - DIV. WSP	N	53	COOLEYVILLE RD	0
DCR - DIV. WSP	N	54	COOLEYVILLE RD	0
DCR - DIV. WSP	L	23	COOLEYVILLE RD	0
DCR - DIV. WSP	L	24	COOLEYVILLE RD	0
DCR - DIV. WSP	L	25	COOLEYVILLE RD	0
DCR - DIV. WSP	L	26	COOLEYVILLE RD	0
DCR - DIV. WSP	L	27	COOLEYVILLE RD	0
DCR - DIV. WSP	L	6	COOLEYVILLE RD	0
DCR - DIV. WSP	L	7	COOLEYVILLE RD	0
DCR - DIV. WSP	L	10	COOLEYVILLE RD	0
DCR - DIV. WSP	L	11	COOLEYVILLE RD	0
DCR - DIV. WSP	L	13	COOLEYVILLE RD	0
DCR - DIV. WSP	L	14	COOLEYVILLE RD	0
DCR - DIV. WSP	L	1	COOLEYVILLE RD	0
DCR - DIV. WSP	M	21	COOLEYVILLE RD	0
DCR - DIV. WSP	M	38	COOLEYVILLE RD	0
DCR - DIV. WSP	M	31	COOLEYVILLE RD	0
DCR - DIV. WSP	M	32	COOLEYVILLE RD	0
DCR - DIV. WSP	M	17	COOLEYVILLE RD	0
DCR - DIV. WSP	M	19	COOLEYVILLE RD	0
DCR - DIV. WSP	J	5	MOUNT MINERAL RD	0
DCR - DIV. WSP	J	6	MOUNT MINERAL RD	0
DCR - DIV. WSP	J	7	MOUNT MINERAL RD	0
DCR - DIV. WSP	K	1	NEW BOSTON RD	0
DCR - DIV. WSP	K	2	NEW BOSTON RD	0
DCR - DIV. WSP	K	3	NEW BOSTON RD	0
DCR - DIV. WSP	K	5	NEW BOSTON RD	0
DCR - DIV. WSP	K	6	MOUNT MINERAL RD	0
DCR - DIV. WSP	K	7	NEW BOSTON RD	0
DCR - DIV. WSP	K	10	MOUNT MINERAL RD	0
DCR - DIV. WSP	K	12	COOLEYVILLE RD	0
DCR - DIV. WSP	K	13	MOUNT MINERAL RD	0
DCR - DIV. WSP	K	15	MOUNT MINERAL RD	0
DCR - DIV. WSP	K	16	MOUNT MINERAL RD	0
DCR - DIV. WSP	J	2	MOUNT MINERAL RD	0
DCR - DIV. WSP	K	21	MOUNT MINERAL RD	0
DCR - DIV. WSP	N	88	PRESCOTT RD	546700
DCR - DIV. WSP	N	41	NEW BOSTON RD	0
DCR - DIV. WSP	N	42	NEW BOSTON RD	0
DCR - DIV. WSP	N	48	NEW BOSTON RD	0
DCR - DIV. WSP	N	49	NEW BOSTON RD	0
DCR - DIV. WSP	J	4	MOUNTT MINERAL RD	0

DCR - DIV. WSP	K	4	NEW BOSTON RD	0
DCR - DIV. WSP	K	14	COOLEYWILLE RD	0
DCR - DIV. WSP	L	4	COOLEYWILLE RD	0
DCR - DIV. WSP	L	5	COOLEYWILLE RD	0
DCR - DIV. WSP	L	8	COOLEYWILLE RD	0
DCR - DIV. WSP	L	12	COOLEYWILLE RD	0
DCR - DIV. WSP	N	21	MACEDONIA RD	0
DCR - DIV. WSP	N	29	NEW BOSTON RD	0
DCR - DIV. WSP	N	35	NEW BOSTON RD	0
DCR - DIV. WSP	N	38	NEW BOSTON RD	0
DCR - DIV. WSP	N	6	COOLEYWILLE RD	0
DCR - DIV. WSP	N	7	COOLEYWILLE RD	0
DCR - DIV. WSP	N	8	COOLEYWILLE RD	0
DCR - DIV. WSP	N	9	COOLEYWILLE RD	0
DCR - DIV. WSP	N	11	NEW BOSTON RD	0
DCR - DIV. WSP	N	12	COOLEYWILLE RD	0
DCR - DIV. WSP	N	13	COOLEYWILLE RD	0
DCR - DIV. WSP	N	14	COOLEYWILLE RD	0
DCR - DIV. WSP	N	19	COOLEYWILLE RD	0
DCR - DIV. WSP	N	25	COOLEYWILLE RD	0
DCR - DIV. WSP	N	26	NEW BOSTON RD	0
DCR - DIV. WSP	N	74	NEW BOSTON RD	0
DCR - DIV. WSP	N	75	COOLEYWILLE RD	0
DCR - DIV. WSP	P	6	PELHAM HILL RD	0
DCR - DWSP	P	3	PELHAM HILL RD	80400
DE LOS SANTOS KATHLEEN M DECHIARA, MICHAEL J.	P	46	82 WEST PELHAM RD	221900
DEFANT, MIRIAM A.	T	137	56 PRATT CORNER RD	329700
DEM	T	62	74 PRATT CORNER RD	241500
DEM	C	5	94 LAKEVIEW RD	1054300
DEM (SF)	N	51	NORTH MACEDONIA RD	0
DEMARCO REGINA & PAUL DEMETRE CAROLE A	ZP	47	78 WEST PELHAM RD	252700
DEMETRE CAROLE A	D	44	14 LADYSLIPPER LN	307900
DEPARTMENT OF CONSERVATION & RECREATION	LMN	1	NEW BOSTON RD	918200
DEPARTMENT OF CONSERVATION & RECREATION	P	91	LEONARD RD	56700
DEPARTMENT OF CONSERVATION & RECREATION	P	90	LEONARD RD	65500
DEPARTMENT OF CONSERVATION & RECREATION	P	89	PELHAM HILL RD	80000
DEPARTMENT OF CONSERVATION & RECREATION	B	803	LAKE WYOLA	57500

DEPARTMENT OF CONSERVATION & RECREATION	M	35	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	N	62	MACEDONIA RD	0
DEPARTMENT OF CONSERVATION & RECREATION	N	69	MACEDONIA RD	0
DEPARTMENT OF CONSERVATION & RECREATION	C	9	FARRAR RD	246.00
DEPARTMENT OF CONSERVATION & RECREATION	C	11	FARRAR RD	9100
DEPARTMENT OF CONSERVATION & RECREATION	B	648	LAKEVIEW RD	0
DEPARTMENT OF CONSERVATION & RECREATION	N	55	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	N	23	MACEDONIA RD	0
DEPARTMENT OF CONSERVATION & RECREATION	N	66	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	N	67	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	N	68	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	N	61	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	M	33	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	M	34	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	M	36	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	M	37	COOLEYVILLE RD	0
DEPARTMENT OF CONSERVATION & RECREATION	M	41	WENDELL RD	0
DEPARTMENT OF CONSERVATION & RECREATION	L	2	COOLEYVILLE RD	0
DERIN Z SEREN & DERIN CAINES S. YESIM	Q	67	353 PELHAM HILL RD	321200
DESILVA	M	75	291 WENDELL RD	224500
MELANIE RACHEL DESTROMP SHELDON	ZD	7	55 LAKEVIEW RD	230250
DESTROMP, SHELDON F.	D	6	LAKEVIEW RD	1900
DETTMERS, RANDALL	D	91	451 MONTAGUE RD	180700
DEVINCENTIS ROBBIN A	ZB	689	16 MERRILL DR	228100
DEVINE DAVID R II	D	50	387 MONTAGUE RD	229700

DEVITO GUY J	H	104	73 MONTAGUE RD	416201
DICHTER ELIZABETH DIDONNA, GIOVANB.	T	66	288 LEVERETT RD	193501
FLMANN, NANCY	T	133	86 PRATT CORNER RD	282701
ILL CATHERINE	O	34	62 LEVERETT RD	179701
ILL CATHERINE	B	583	WATSON'S STRAIGHTS	5001
ILL CATHERINE	ZB	564	WATSON'S STRAIGHTS	5401
ILL CATHERINE	ZB	538	36 WATSON'S STRAIGHTS	112001
DILL NANCY M	ZV	14	120 CUSHMAN RD	461701
RISE SANDRA K	S	8	1 SCHOOLHOUSE RD	201701
CONNELLY GARY J	T	21	343 WEST PELHAM RD	496501
DONTA, CHRISTOPHER	F	97	204 MONTAGUE RD	262901
JAMIE DORMAN	T	96	230 LEVERETT RD	248921
JACOBY 2010 REV. TR DORMAN	T	43	226 LEVERETT RD	172001
JACOBY 2010 REVOCABLE TRUST				
DOUGLAS ROBERT J TRUSTEE	B	49	66 LAKE DR	356101
DOUGLAS, DAMON G. III	S	12	530 WEST PELHAM RD	238901
DOVI, LLC	M	51	161-163 WENDELL RD	337601
DOWNEY, JACQUELYN V	D	36	15 CARVER ROAD EAST	263101
DRABECK BERNARD A HEIRS	ZQ	3	338 WEST PELHAM RD	343401
DRUSIFFS RAGON DIANNE M	ZB	218	30 KING RD	131501
DRAGON ROLAND R DUBNANSKY	ZB	660	8 MERRILL DR	216701
DOROTHY ANN DUFFORD	B	647	LAKEVIEW RD	12801
JESSICA C JMALA DAVID D	D	13	274 LOCKS POND RD	102701
JHONAN, JASON E AND SUSAN F	B	403	77 SHORE DR	294501
DURANTI GEORGE R	F	64	44 MONTAGUE RD	259601
DURHAM DAVID A.	W	62	16 SUMNER MOUNTAIN RD	353701
EAGAN KATIE J	C	59	44 OLD EGYPT RD	278001
EDWARDS PHILLIP A	B	294	3 SHORE DR	152501
PHILLIPS RFRFOCA, J	O	63	20 LEVERETT RD	182901
EHIKHAMHEN, ANTHONY	B	321	SHORE DR	4901
EISOLD ELIZABETH	P	82	128 LEVERETT RD	462701
ELLIOTT CHRISTOPHER T	ZT	101	210 LEVERETT RD	227101
ELLIS GLENN W	ZH	68	155 LEVERETT RD	146701
EMERSON THERESA	ZK	34	853 WENDELL RD	222301

EMERY NINA R & WILLIAMS ROBERT L TRUST	ZW	61	17 SUMNER MOUNTAIN RD	464800
EMILY, BELINDA S.	T	111	193 WEST PELHAM RD	259400
EMRICK-VEZINA MEGAN	ZB	232	SHORT ST	5000
EMRICK-VEZINA MEGAN	B	223	KING RD	4400
ENGRAM MARC AND OSOSKY PAMELA TRUST	O	98	292 PELHAM HILL RD	399200
ERVIN STEPHEN M.	T	41	115 WEST PELHAM RD	97100
ESSIG RONALD J	K	24	681 WENDELL RD	340575
EVERETT PETER	V	23	73 WEATHERWOOD RD	288900
EVMV NOMINEE TRUST	Q	62	45 BAKER RD	240500
EZZELL CELINDA ANNE	M	71	327 WENDELL RD	173200
FAIREYN KENYON	D	1	7 LAKEVIEW RD	201500
FAIREYN KENYON	D	2	LAKEVIEW RD	47700
FARRINGTON FRANCIS E FAULSTICK, DONALD R. FEDEROVSKY SERGE	H	41	184_186 WENDELL RD	340613
FERNANDES RUI	U	34	513 WEST PELHAM RD	372100
FERNANDES RUI	F	2	379 LEVERETT RD	306300
FERNANDES RUI	P	65	121 LEONARD RD	475500
FERNANDEZ BERT R	C	51	6 OLDEGYPT RD	283200
FEYRE MAUREEN	ZB	40	13 GREAT PINES DRIVE EX	194600
FIANDER, THOMAS S. IV	ZP	51	48 WEST PELHAM RD	240300
FIELD BARRY C AND MARTHA K TRUSTEES	X	21	JANUARY HILLS RD	68770
FINN HAROLD W.	ZB	74	42 LAKE DR	446900
FITZGERALD JOHN	B	295	SHORE DR	13500
FITZGIBBON PAUL D	W	104	PRATT CORNER RD	48900
FITZPATRICK GRACE B	V	26	43 WEATHERWOOD RD	232900
FLEISCHAKER, GAIL	P	25	62 WEST PELHAM RD	399800
FLETCHER DONALD J TRUSTEE	M	72	16 CORNWALL RD	335000
FLETCHER MELISSA J	T	38	185 WEST PELHAM RD	184100
FONTAINE JEREMY R	E	24	71 LOCKS POND RD	452700
FONTAINE, JEAN M.	B	63	90 LAKE DR	379200
FONTES CARLOS I	D	55	359 MONTAGUE RD	235700
FOOTIT JEAN	E	25	WENDELL RD	1186
FOOTIT JEAN	K	61	WENDELL RD	49600
FOOTIT, CHRISTOPHER S.	E	28	480 WENDELL RD	302300
FOOTIT, JEAN	E	2	WENDELL RD	24419

FOOTIT, JEAN D.	D	31	110 LOCKS POND RD	179725
FORMAN ROBERT D	X	18	67 JANUARY HILLS RD	344400
FORTIER ANNETTE	K	110	665 WENDELL RD	237900
FORTIER ANNETTE	K	111	WENDELL RD	4500
FOSTER BRADLEY R	U	30	579 WEST PELHAM RD	165400
FOSTER, TAMMIE A.	H	128	296 WENDELL RD	214200
FOURNIER DAVID J	M	70	WENDELL RD	6500
FOWNES JAMES H	P	86	45 PELHAM HILL RD	388000
FOX, MARY- ELIZABETH S.	ZB	35	18 HASKINS WAY	137600
FRANCISCO MICHAEL & LINGHAM & RYARD	Q	39	278 WEST PELHAM RD	168300
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS	H	160	WENDELL RD	0
FRANZ MATTHEW D.	O	75	490 PELHAM HILL RD	310500
FREDERICK ROBERTA J	K	33	871 WENDELL RD	227900
FRETWELL GORDON	H	100	97 LEVERETT RD	184600
FRIEDMAN JOYL C	C	8	38 OLDE EGYPT RD	199600
FROST, CHARLES F	N	3	COOLEYVILLE RD	300
FULLER DOUGLAS J	ZB	139	379 LOCKS POND RD	127500
FUNK CHARLES W	T	69	266 LEVERETT RD	165900
GAGE, MARGARET R.	T	8	SAND HILL RD	19950
ESTATE OF GALENSKI EDWARD A JR	ZB	605	4 WYOLA DR	305000
GALENSKI EDWARD A JR	B	622	WYOLA DR	27600
GALLAGHER DAVID F	U	24	571 WEST PELHAM RD	256700
GALMAN MATTHEW S	Q	28	167 BAKER RD	312600
GARFIELD JAY L	X	12	105 JANUARY HILLS RD	222500
GASS EDWARD & LAURETTA	B	684	GASS LITE LN	3200
GASS EDWARD P	ZB	676	22 GASS LITE LN	231800
GASS EDWARD P	B	600	GASS LITE LN	5400
GEDDES HENRY	Q	27	111 BAKER RD	211500
GEES PETER A	M	39	29 & 31 HIGHLAND DR	256400
GENDRON DEAN	Q	69	294 WEST PELHAM RD	527300
GENEREUX SEAN DAVID	ZB	657	27 MERRILL DR	207800
GENEREUX SEAN DAVID	ZB	639	MERRILL DR	5000
GENEREUX SEAN DAVID	B	638	MERRILL DR	28600
GERBER DANIEL S	ZB	17	83 LAKE DR	221600
GERE DAVID	P	14	113 LEONARD RD	450500
GERVIN, DOUGLAS J.W.	ZW	71	21 KETTLE HILL RD	418200
GERVIN DOUGLAS J.W.	W	111	KETTLE HILL RD	300

GETTIER LUCIA M	V	22	77 WEATHERWOOD RD	371400
GIBSON, SCOTT A.	T	99	305 WEST PELHAM RD	250900
GIGGEY BRIAN	ZP	42	102 WEST PELHAM RD	214400
GILLIAM CHARLES L JR	P	85	31 PELHAM HILL RD	419300
GILMORE HERBERT	S	21	39 SCHOOLHOUSE RD	366400
GJELTEMA REALTY TRUST	P	13	PELHAM HILL RD	9532
GLAVIN GEORGE G	W	50	92 JANUARY HILLS RD	274300
GNATEK, RONALD A.	O	82	1 PRESCOTT RD	257500
GOLDBERG SUSAN L	ZB	693	12 MERRILL DR	287100
GOLDENLIGHT FILMS LLC	B	407	67 SHORE DR	288000
GOLDSTEIN ISAAC MANNY & CASILIO KELLY	D	77	338 LOCKS POND RD	649400
GOMBERG JENNIFER KATE	P	41	114 WEST PELHAM RD	181700
GOODHIND JOHN E	T	45	2 PRATT CORNER RD	198600
GOODHIND, PAUL L.	E	26	554 WENDELL RD	342900
GOODMAN MARK TRUSTEE	X	15	81 JANUARY HILLS RD	392900
GOODWIN, BRIEN J.	M	50	173-175 WENDELL RD	276800
GORA DEBRA S	G	13	45 PRATT CORNER RD	190800
GOREY JOHN C	B	107	8 LAKE DR	269400
GOREY JOSEPH W	ZB	131	LAKE DR	6300
GOREY, JOSEPH W.	ZB	103	16 LAKE DR	375700
GOULD THE LUCY A REALTY TRUST	B	685	WYOLA DR	2300
GOULD, THE LUCY A. REALTY TRUST	ZB	603	2 WYOLA DR	276500
GRAHAM LOUIS W JR	S	25	65 SCHOOLHOUSE RD	343800
GRANT, KASEY J	O	72	450 PELHAM HILL RD	282300
GRAY KATHERINE E	ZB	201	15 KING RD	108000
GREAT BALLY INC	T	169	105 SAND HILL RD	418100
GRECO RUSSELL J	E	18	640 WENDELL RD	268900
GREEN DAVID L	B	509	74 SHORE DR	146300
GREEN JOAN R	T	89	91 WEST PELHAM RD	261900
GREENBERG CORWINE.	X	31	45 ROUND HILLS RD	585800
GREENBERG DANIEL B	O	35	85 BAKER RD	216200
GRIFFIN, JENNY LOUISE & MICCOLI, T.	O	77	BAKER RD	55600
GRIFFITH KENTE	ZB	70	16 HASKINS WAY	123000
GROVES ROBERT L	ZO	70	424 PELHAM HILL RD	316832
GRYBKO MICHAEL V	ZA	26	35 SOUTH LAUREL DR	358100
GRYBKO MICHAEL V	A	50	SOUTH LAUREL DR	2400
GURLEY NORAL	F	81	196 MONTAGUE RD	233500
GURMAN- WANGH JOHN J	O	44	140 LEONARD RD	135600

HAFHEY MARK D	V	11	58-60 CUSHMAN RD	254000
HAGERTY, PRISCILLA	A	150	LAUREL DR	3300
HAGGERTY, STEPHENE.	X	8	JANUARY HILLS RD	8600
HAHN, HARRY S	S	20	33 SCHOOLHOUSE RD	480900
HALL JOHANNA E	F	95	244 MONTAGUE RD	197000
HAMEL, FRANK G	B	100	20 LAKE DR	337300
» PATRICIA A HANNON	ZB	206	347 LOCKS POND RD	149100
THOMAS P IV				
HANSCOM LINDA L	Q	56	123 BAKER RD	165500
HANSCOM LINDA L	O	67	246 PELHAM HILL RD	150700
HANSON DAVID A	Q	18	373 PELHAM HILL RD	276500
HANSON, ALLEN R.	O	76	PELHAM HILL RD	75300
HANSON, ALLEN R.	O	2	PELHAM HILL RD	11100
HANSON, JOAN M	Q	47	37 BAKER RD	363300
HARDAKER- STASINOS	ZB	124	37 LAKE DR	120200
HARDAKER- STASINOS	B	91	LAKE DR	12900
HARDAKER- STASINOS	B	177	KING RD	4900
HARLOW JEANNE L	W	76	461 PRATT CORNER RD	247500
HARRIS CHRISTOPHER	E	7	85 LOCKS POND RD	226500
HARRIS, L. JOSEPHINE	Q	45	326 WEST PELHAM RD	250000
HART SANDRA A	ZS	38	468 WEST PELHAM RD	174400
HARTLEY BRUCE F	B	30	25 GREAT PINES DR	113700
HASBROUCK CHRISTOPHER J	H	8	73-75 LEVERETT RD	176300
HASKINS DONALD R	B	85	HASKINS WAY	4900
HASKINS DONALD R	ZB	86	HASKINS WAY	5200
HASKINS MARJORIEL	B	83	HASKINS WAY	4900
HASKINS MARJORIEL	B	84	HASKINS WAY	4900
HASTIE, ROBERT K. II	R	2	60 SCHOOLHOUSE RD	416700
HATT RUTH ANN	O	66	98 PELHAM HILL RD	129800
HAUGHEY JAMES F	B	526	WATSON'S STRAIGHTS	4900
HAWKINS MARK	ZH	19	17 LEVERETT RD	341300
HAYDEN CHERYL L	ZD	3	25 LAKEVIEW RD	121600
HAYES DANIEL	H	42	194 WENDELL RD	521300
HAYES DANIEL	H	141	PLAZA RD	3300
HAYES JOANNA LIFE ESTATE	H	53	PLAZA RD	8299
HAYES JOANNA LIFE ESTATE	H	54	45 PLAZA RD	211377
HAYES KEVIN	K	19	WENDELL RD	10400
HAYES KEVIN	H	140	32 PLAZA RD	419000
HAYES KEVIN	H	44	WENDELL RD	600
HAYES ROBERT BRUCE	G	30	69 PRATT CORNER RD	312400
HAYMAN JOHN D H JR	H	5	121 LEVERETT RD	257700
HEARD NATHAN J	V	10	64 CUSHMAN RD	442500

HEATH JAY A	M	72	319 WENDELL RD	175300
HEATH RICHARD A	ZB	623	36 MERRILL DR	152200
HEIRS OF SETH LEONARD	P	54	PELHAM HILL RD	3800
HEMINGWAY JAMES C	D	12	318 LOCKS POND RD	223157
HENNESSY SHARON T	O	2	376 WEST PELHAM RD	190730
HENRY JAMES W.	H	67	91 LEVERETT RD	223300
HERRING DEDE WILSON	W	51	128 JANUARY HILLS RD	302000
HERSEY JOHN F TRUSTEE	T	95	149 WEST PELHAM RD	309700
HICKEY STEVEN C	ZO	41	16 LEVERETT RD	182700
HICKS LYNDA M	T	70	260 LEVERETT RD	210600
HILDA GREENBAUM, TRUSTEE	H	46	WENDELL RD	113600
HILLMAN RUSSELL M TRUSTEE	ZB	514	62 SHORE DR	157500
HINCHMAN NICOLE M	T	108	WEST PELHAM RD	5300
HINCHMAN NICOLE M	T	110	WEST PELHAM RD	4700
HINCHMAN NICOLE M	T	109	177 WEST PELHAM RD	321200
HINDERLITER MATTHEW	H	13	99 JANUARY HILLS RD	288000
HIRO TARA A	D	81	5 CARVER ROAD EAST	182700
HIRSHFIELD FAMILY TRUST	P	58	186 WEST PELHAM RD	434500
HODGEN EDMUND T JR	A	41	36 SOUTH LAUREL DR	112900
HOFFMAN JAMES T	E	5	87 LOCKS POND RD	285000
HOHOLIK AARON P & GARCIA MONICA	D	53	367 MONTAGUE RD	305400
HOLMES DAVID R	B	125	33 LAKE DR	126900
HOLT KENNETH G	H	33	75 MONTAGUE RD	341600
HOLZBERG CAROL	H	121	37 LEVERETT RD	228500
HOLZBERG CAROL S TRUSTEE	H	14	35 LEVERETT RD	202500
HOOTSTEIN, MICHAEL B.	ZL	18	423 WENDELL RD	233600
HOPKINS KENNETH H	O	26	54 PELHAM HILL RD	438800
HOULE DALE L	P	52	40 WEST PELHAM RD	331000
HOULE DENISE M	ZA	20	11 NORTH LAUREL DRIVE EX	309100
HOUSTON DIANE M TRUSTEE	U	45	WEST PELHAM RD	1675
HOUSTON DIANE M TRUSTEE	U	39	WEST PELHAM RD	6500
HOUSTON DIANE M TRUSTEE	U	40	WEST PELHAM RD	6500
HOUSTON DIANE M TRUSTEE	U	17	449 WEST PELHAM RD	230525
HOUSTON DIANE M TRUSTEE	U	18	WEST PELHAM RD	15675
HOYACK JR HERBERT L	M	42	33 WENDELL RD	315500
HOYLE SUZANNE M	ZB	214	333 LOCKS POND RD	103300

HUMPHRISS GLENN TYGARD TONIA	B	94	30 LAKE DR	221200
HUNSBERGER FRANKLIN D & STEPHEN	C	26	6 KINDER LN	363800
HUNTER LARRY R	O	94	25 WILSON RD	272800
IRWIN WHITNEY PARK	F	52	MONTAGUE RD	93900
JACK LEAH C	U	32	527 WEST PELHAM RD	241200
JACOBS, PAUL D.	W	75	26 SUMNER MOUNTAIN RD	410900
JACOBSEN ROGER G JACOBSON	ZO	33	WEST PELHAM RD	39300
LINDA S JACQUEERINE	U	27	678 PRATT CORNER RD	227300
JANSEN TODD E & EDWARDS HEATHER	D	91	449 MONTAGUE RD	208900
JACQUES ALICE FENELOPE	M	8	27 WENDELL RD	304300
JARNAGIN WILLA WENTWORTH	D	97	43 OLD ORCHARD RD	414400
JEAN STEPHEN H & JEAN SANDRA	T	91	105 WEST PELHAM RD	164200
JELLERETTE, TERU	O	79	78 PELHAM HILL RD	163000
JEROME, MICHAEL	D	54	361 MONTAGUE RD	227000
JEWISH COMMUNITY OF AMHERST	O	101	294 PELHAM HILL RD	263000
JOHANSSON ANDERS	T	115	LEVERETT RD	7500
JONES DALE M	D	23	503 MONTAGUE RD	386700
JONES EVAN	ZB	151	301 LOCKS POND RD	92600
JONES STEPHEN F	B	10	LAKE DR	4900
JONES, EVAN	W	63	12 KETTLE HILL RD	398100
JONES, EVAN D.	B	117	LAKE DR	12600
JONES, EVAN D.	ZB	47	64 LAKE DR	248500
JONES, EVAN D.	ZB	7	LAKE DR	91700
JUNKER RAYMOND A	N	16	COOLEYVILLE RD	9100
KAHAN, SCOTT B.	K	114	17 AMES HAVEN RD	452900
KAISER ANICA P	ZO	77	42 PELHAM HILL RD	227400
KALT THOMAS F	U	41	86 SAND HILL RD	266100
KAPLAN LISA	ZB	181	18 KING RD	155900
KAPLAN LISA AE	B	195	LOCKS POND RD	12800
KAPUT ALFRED & KAPUT, EMILY	B	400	87 SHORE DR	337400
KATZ JACQUELINE	P	55	170 WEST PELHAM RD	244900
KEEFFE CAROLYN P	ZB	203	25 KING RD	144600
KEEFFE, CAROLYN P.	T	119	81 SAND HILL RD	268700
KEEFFE, CAROLYN P.	M	52	149-151 WENDELL RD	361800
KEEGAN, KAREN H.	B	92	34 LAKE DR	223400
KEENE ARTHUR S	ZB	158	96 LAKE DR	458700
KELLER CAROL W.	M	48	247 WENDELL RD	341100

KELLOGG JEREMY	F	73	MONTAGUE RD	1800
KELLOGG JEREMY G.	F	26	194 MONTAGUE RD	439125
KENERSON LAUREY C	P	37	134 LEVERETT RD	476419
KENERSON LAUREY C	P	38	LEVERETT RD	1629
KENNEY JACOB E	ZF	7	229 LEVERETT RD	249100
KESTRELLAND TRUST INC	ZK	118	WENDELL RD	36300
KESTRELLAND TRUST INC	K	122	WENDELL RD	1700
KEYES EDMUND	O	22	142 PELHAM HILL RD	309200
KHASHU AJAY	X	33	35 HIDDEN MEADOW RD	797300
KICZA AMANDA D	ZB	141	309 LOCKS POND RD	129300
KILLOUGH RICHARD H JR	P	63	53 PELHAM HILL RD	171800
KIM PENELOPE LIFE ESTATE	F	13	187 LEVERETT RD	315200
KINDER HOWARD L	C	67	FARRAR RD	100
KINDER HOWARD L	C	16	10 OLD EGYPT RD	394600
KINDER HOWARD L	C	64	OLD EGYPT RD	100
KINDER JOHN	C	66	FARRAR RD.	2000
KINDER JOHN R	C	15	2 FARRAR RD	104500
KINDER JOHN R	B	823	2 FARRAR	11700
KING-FRANKLIN ROBIN MARIE	O	31	94 LEVERETT RD	209500
KINGSBURY JOSHUA A	ZB	500	88 SHORE DR	153200
KINNEY COURTNEY A	D	105	174 LOCKS POND RD	434400
KITCHEN DENIS	T	98	SAND HILL RD	47500
KITCHEN DENIS	U	15	62 SAND HILL RD	688000
KJS REALTY INC	D	35	LOCKS POND RD	300000
KLECIAK CLINT D	ZB	507	SHORE DR	5100
KLECIAK, CLINTON	B	429	73 SHORE DR	206000
KLIMCZYK DUANE A.	H	72	134 WENDELL RD	591700
KNIGHTLY, BRIAN M.	ZO	62	48 PELHAM HILL RD	214600
KNIPES BRADFORD J	ZF	8	221 LEVERETT RD	244500
KOCOT HENRIETTA	ZA	3	21 SOUTH LAUREL DR	309000
KOHLER RALF R	W	105	PRATT CORNER RD	48900
KOHLER RALF R	W	107	PRATT CORNER RD	48900
KOHLER RALF R.	W	30	PRATT CORNER RD	2675
KOHLER, RALF R.	W	106	305 PRATT CORNER RD	342800
KOLCHIN MARGIE	R	1	68 SCHOOLHOUSE RD	454800
KORZA EDWARD P JR	H	79	MONTAGUE RD	4800
KOZYRA FREDERICK	B	534	WATSON'S STRAIGHTS	4900
KRAFCHUK ELIZABETH	D	46	MONTAGUE RD	1000
KRAFCHUK ELIZABETH	D	14	LOCKS POND RD	7736
KRAWCZYK SUSAN M	ZA	18	9 NORTH LAUREL DRIVE EN	298600

KRUPP DONNA M	W	70	33 KETTLE HILL RD	453100
KUCINSKI ROMAN R	T	157	373 WEST PELHAM RD	392600
KURTZ ALAN	F	14	34 MONTAGUE RD	234000
LABONTE, SCOTT T.	G	23	115 PRATT CORNER RD	192400
LACLAIRE OLIVER E. CHILDREN OF	B	193	371 LOCKS POND RD	131200
LACY JEFFREY R	Q	20	7 BAKER RD	405225
LACY JEFFREY R	Q	75	BAKER RD	425
LACY JEFFREY R	Q	74	BAKER RD	30475
LADD CHARLES W JR	ZB	543	WENDELL RD	3700
LADD CHARLES W JR	B	496	WENDELL RD	3700
LAGREZE JOSHUA P	T	160	351 WEST PELHAM RD	249700
LAKE WYOLA ASSOCIATION	ZB	331	6 SHORE DR	184100
LAKE WYOLA ASSOCIATION	B	609	WYOLA DR	12900
LAKE WYOLA ASSOCIATION	B	406	SHORE DR (EAST BEACH)	12900
LAKE WYOLA ASSOCIATION	B	57	LAKE DR (WEST BEACH)	13100
LAKE WYOLA ASSOCIATION	B	58	LAKE DR (WEST BEACH)	13100
LAKE WYOLA ASSOCIATION	B	818	LAKE WYOLA ROADS	9400
LAKE WYOLA COTTAGE TRUST	B	419	18 PINE DR	216300
LAPORTE, CARL P.	B	189	6 KING RD	97400
LARIVIERE DONALD R	B	408	63 SHORE DR	325900
LARUE, DAVID J.	Q	68	WEST PELHAM RD	5825
LARUE, DAVID J.	Q	38	284 WEST PELHAM RD	445900
LASS DANIEL A	H	40	142 WENDELL RD	437900
LAUDER DAVID M	O	118	COOLEYVILLE RD	21925
LAUDER SHIRLEY	B	90	36 LAKE DR	194300
LAUDER VICKIE	O	88	59 COOLEYVILLE RD	277200
LAWLESS JOANNA WEINBERG	E	11	49 LOCKS POND RD	322800
LAWLOR RICHARD P	B	161	100 LAKE DR	356700
LEAB PHILLIP W	C	32	14 OLD EGYPT RD	249600
LEAUME LECLERC LAURIE A	B	301	11 COVERD	164700
LEDUC ROBERT C	ZB	417	16 PINE DR	171500
LEE CATHERINE A.	ZB	149	305 LOCKS POND RD	157500
LEE CHIHENG	D	86	481-483 MONTAGUE RD	215400
LEE, HOWELL P.	T	85	67 WEST PELHAM RD	216700
LEHANE AUDREY	B	108	4 LAKE DR	362800
LELACHEUR MARK A LESTER	D	34	12 LOCKS POND RD	154400
BENJAMINE LEVINE WM O	H	39	114 WENDELL RD	203400
LEVINE WM O	K	30	585 WENDELL RD	94600
LEVINE WM O	K	115	633 WENDELL RD	380900
LEVINE, ROBERT P.	T	33	263-265 WEST PELHAM RD	611600

LEVIT DAVID B	X	32	43 ROUND HILLS RD	565100
LIEBERMAN STEPHEN A.	W	79	124 JANUARY HILLS RD	570300
LINDSAY R KENNETH	V	3	789 PRATT CORNER RD	331300
LIPMAN MARK & COHN HELEN TRUSTEES LIPMAN & COHEN FMLY TRUST	V	28	27 WEATHERWOOD RD	295300
LOGAN NANCY E & TIMOTHY R TRUST	O	80	15 TOWN FARM RD	322100
LOMBARD, ROBERT J.	B	493	45 SHORE DR	221500
LOVING ELIZABETH A	G	14	366 LEVERETT RD	191600
LUCAS TYLER B	ZD	80	37 CARVER ROAD EAST	376500
LUCHONOK LESLIE L	T	84	61 WEST PELHAM RD	299200
LUGOSCH, KATHLEEN	W	118	30 SUMNER MOUNTAIN RD	315300
LUSTIG- GONZALEZ JULIAN	S	13	536 WEST PELHAM RD	179500
LYNCH KAREN M	ZB	31	29 GREAT PINES DR	179200
LYONS PAUL	D	78	7 OLD ORCHARD RD	373300
MACCHIA SALVATORE	V	21	60 WEATHERWOOD RD	337900
MACE, STEPHEN	H	2	163 LEVERETT RD	217200
MACKENZIE, JOSEPH L. & TRAVIS J.	H	78	341 MONTAGUE RD	222200
MACHICOL DONNAL TRUSTEE	ZB	106	12 LAKE DR	304900
MAGDALENO, RUBEN	ZB	23	9 BIRCH DR	111200
MAHONEY, MARIANNE	ZX	23	21 JANUARY HILLS RD	346200
MAHONEY, WALTER J	V	20	WEATHERWOOD RD	82300
MAHONEY, WALTER J.	V	19	42 WEATHERWOOD RD	253900
MAILLOUX JEREMY R	P	8	176 WEST PELHAM RD	208500
MAJORD, GRZELAK D & THIBAUT TRUSTEE	ZB	674	26 GASS LITE LN	213300
MAKEPEACE JESSICA KAY	D	42	35 LADYSLIPPER LN	251000
MAKEPEACE- ONEIL MELISSA	D	43	30 LADYSLIPPER LN	226800
MALCOLM- BROWN, JAMIE	H	27	72 WENDELL RD	187800
MANCEBO ANNA	ZB	96	26 LAKE DR	225800
MANDELL MERYL A TRUSTEE	L	34	453 WENDELL RD	412200
MANGAN, FRANCIS X.	ZU	37	493 WEST PELHAM RD	359100
MARA, JOHN J & ROSE M (LIFE ESTATE)	ZB	687	18 MERRILL DR	227100

MARGLIN STEPHEN	Q	51	LEONARD RD	1672
MARGLIN STEPHEN	Q	11	102 LEONARD RD	393867
MARGLIN STEPHEN	Q	73	LEONARD RD	750
MARTIN CRAIG	X	30	17 HIDDEN MEADOW RD	548700
MARTINEAU GARY	C	43	35 FARRAR RD	90900
MARTINEAU, GARY L & CLAIRE M	ZC	17	25 FARRAR RD	102900
MATTHEWS, NANCY A.	O	61	134 PELHAM HILL RD	199100
MATTISON, ELIZABETH L.	S	4	508 WEST PELHAM RD	173300
MAURI MICHAEL	I	2	JENNISON RD	167
MAURI, MICHAEL J.	ZK	28	WENDELL RD	25616
MAURI, MICHAEL J.	K	123	WENDELL RD	595
MAY, HUCKLE A.	A	121	674 WENDELL RD	260500
MCCBRIDE R. TIMOTHY	ZB	423	11 PINE DR	254500
MCCAHON DAVID	B	824	SHORE DR	82400
MCCAHON DAVID	O	51	21 COOLEYVILLE RD	87900
MCCAHON DAVID J	O	33	LEVERETT RD	65300
MCCAHON DAVID J	ZB	316	SHORE DR	78100
MCCAHON DAVID J	B	322	SHORE DR	5000
MCCAHON DAVID J	B	561	WATSON'S STRAIGHTS	4900
MCCAHON DAVID J	I	1	JENNISON RD	47000
MCCALLUM, ANDREW K.	ZB	104	14 LAKE DR	237800
MCCALLUM, DONNA	B	135	LAKE DR	4900
MCCOLLUM JENNIFER LEA	ZB	164	14 GREAT PINES DR	183700
MCCONNELL KATHERINE A	M	23	WENDELL RD	6000
MCCONNELL KATHERINE TRUST	M	26	91 WENDELL RD	363400
MCCORMICK SHEILA P.	W	60	116 JANUARY HILLS RD	376800
MCGRATH, CHRISTINE	D	94	421-423 MONTAGUE RD	279900
MCGRATH, MICHAEL J.	ZB	19	85 LAKE DR	285800
MCKAY ROBERT B	Q	5	WEST PELHAM RD	200
MCKAY ROBERT B	Q	48	314 WEST PELHAM RD	233800
MCKINNEY TIMOTHY J & HOLMES CHERYL &	ZB	297	5 COVE RD	240400
MCLEAN DANIEL G	ZR	3	40 SCHOOLHOUSE RD	224484
MCMAHILL LYNN M	B	812	75 LAKEVIEW RD	245200

MCNAUGHTON, JAMES & HUNTRESS G&V L I FN	F	42	408 MONTAGUE RD	375300
MCNAUGHTON, JAMES M.	F	44	MONTAGUE RD	14800
MCNEIL MELANIE	D	95	16 LOCKS POND RD	149700
MCNERNEY FAMILY TRUST	O	54	67 COOLEYVILLE RD	520100
MDC (DCR - DIV. WSP)	J	1	MOUNT MINERAL RD	0
MECK LIAM ARTHUR TRUSTEE	B	240	12 BIRCH DR	176200
MERRIGAN FRANCIS	B	611	12 WYOLA DR	256100
MERRIGAN FRANCIS	ZB	633	BEECHWOOD LN	5100
MERRIGAN KAREN	ZB	631	BEECHWOOD LN	5000
MESSIER JACOB ELI	O	43	250 WEST PELHAM RD	466400
MEYER SEAN B	D	93	29 OLD ORCHARD RD	446600
MICHAEL A VINSKY, TRUSTEE OF MICHAEL A VINSKEY REVOCABLE TRUST	T	17	WEST PELHAM RD	1000
MIKALUNAS JR EDWARD P	T	97	21 SAND HILL RD	235900
MIKOLAJCZUK MEAGHEN	B	93	32 LAKE DR	170800
MIKOLAJCZUK STEVEN	B	123	LAKE DR	3700
MIKOLAJCZUK, STEVEN & MEAGHEN	ZC	27	9 KINDER LN	152400
MILBURY JUDITH A	W	92	54 JANUARY HILLS RD	214200
MILL RIVER FIELDS, LLC	F	33	MONTAGUE RD	13600
MILLER HEATHER	P	30	176 LEVERETT RD	202000
MILLER HEATHER C	ZD	25	MONTAGUE RD	12120
MILLER KENDALL G	F	90	MONTAGUE RD	4200
MILLER THOMAS	A	14	30 NORTH LAUREL DR	262900
MILLER, THOMAS	A	15	28 NORTH LAUREL DR	479000
MILLER- MUHAMMAD SUSAN	C	12	11 OLD EGYPT RD	196700
MILLINGER, SUSAN P.	M	28	135-137 WENDELL RD	391600
MISKOVSKY GLENNE	P	78	10 SOJOURNER WY	339500
MITCHELL, THOMAS	P	24	93 LEONARD RD	326600
MIZULA RUSSELL P	F	76	399 LEVERETT RD	245700
MOLLNER TERRANCE J	O	46	61 BAKER RD	221800
MONTAGUE ROAD REALTY TRUST (437-439)	D	92	453-55 MONTAGUE RD	284700
MONTANARI JOHN A	T	74	202 LEVERETT RD	270800
MONTTI ROGER F	F	93	226 MONTAGUE RD	267000
MOORE CHARLES F	O	41	262 WEST PELHAM RD	124440
MOORE JAMES A	ZB	15	6 GREAT PINES DRIVE EX	322100

MOORE JOHN R & MOORE PAULA J LIFE ESTATE	K	51	785 WENDELL RD	278900
MORAN	R	22	20 SCHOOLHOUSE RD	261900
RACHAEL LEIGH MORSBACH,	M	63	59 BRIGGS RD	235100
JAMIE H MOSHER DAVID	N	83	COOLEYWILLE RD	4600
MOSHER DAVID E	N	76	360 COOLEYWILLE RD	254900
MOSHER NATHAN F MOSKAL	ZV	2	807 PRATT CORNER RD	282600
TIMOTHY L & MOSKAL KEVIN J	B	42	56 LAKE DR	189900
MOSS ROBERT	T	136	64 PRATT CORNER RD	278100
MOSS ROBERT	T	135	PRATT CORNER RD	4800
MOSS, MOLLY M.	P	74	202 WEST PELHAM RD	332500
MROZINSKI WALTER F & JOAN	ZA	16	5 NORTH LAUREL DRIVE EX	360600
MURPHY NATHAN S MURPHY	ZS	37	452 WEST PELHAM RD	299500
RAYMOND A JR MURPHY ROBERT	Q	15	279 PELHAM HILL RD	159400
MURPHY, ROBERT & JUNE REV. TRUST	B	112	LAKE DR	12800
MURPHY, ROBERT F. & JUNE R., TRUST	B	113	LAKE DR	12800
MURPHY, ROBERT F. & JUNE R., TRUST	B	160	98 LAKE DR	404600
MUTEN BJORN	ZW	67	45-47 KETTLE HILL RD	396000
MUTEN BURLEIGH N.	W	112	KETTLE HILL RD	2800
MYERS DAVID P	Q	37	75-77 BAKER RD	398800
NEDEAU KIMBERLY A NEDEAU	T	168	PRATT CORNER RD	1000
KIMBERLY A. NEDEAU	T	167	PRATT CORNER RD	1700
KIMBERLY A. NEIJENS TITUS & ARRUBLA INES	U	28	672 PRATT CORNER RD	149500
NEVIN, KELLY	X	6	9 ROUND HILLS RD	546700
NEVIN, KELLY	X	25	ROUND HILLS RD	2500
NEW ENGLAND POWER COMPANY	W	54	PRATT CORNER RD	209800
NEWCOMB LINDA	P	84	23 PELHAM HILL RD	256300
NICHOLS, LORIE A	M	11	45 WENDELL RD	233900
HOLDEN MICHAEL	ZH	34	MONTAGUE RD	86300
NOONAN MARY K	H	102	6 CARVER ROAD EAST	318500
NORBIS MARIO	W	55	64 JANUARY HILLS RD	218400
NORRIS HAROLD	Q	50	67 BAKER RD	207300
NORTHEAST MARKET TRADE REALTY EIGHT LLC	M	78	28-30 HIGHLAND DR	238900
NORTHEAST MARKET TRADE REALTY ELEVEN- LLC	M	29	197-199 WENDELL RD	264400
NORTHEAST MARKET TRADE REALTY NINE, LLC	M	79	16-18 HIGHLAND DR	419300

O'BRIEN AMBER	E	6	652 WENDELL RD	227300
O'BRIEN STEPHEN M & O'BRIEN KARIN	S	3	WEST PELHAM RD	4522
O'BRIEN STEPHEN M & O'BRIEN KARIN	S	1	WEST PELHAM RD	1803
O'BRIEN STEPHEN M. & O'BRIEN KARIN L.	S	35	576 WEST PELHAM RD	579700
O'BRIEN TIMOTHY	O	65	7 TOWN FARM RD	196200
O'BRIEN TIMOTHY	O	1	TOWN FARM RD	4800
O'NEIL CHRISTOPHER M	T	40	315 WEST PELHAM RD	210400
OCANA, ASHLEY & VISNIEWSKI, MICHAEL J	T	15	421 WEST PELHAM RD	119800
OHLSON ALFRED O	N	59	COOLEYVILLE RD	200
OLANYK, KELLY P	H	71	81 LEVERETT RD	218400
OLD PEACH ORCHARD HOMEOWNERS	D	99	LOCKS POND RD	1300
OLD PEACH ORCHARD HOMEOWNERS	D	100	LOCKS POND RD	1200
OLD PEACH ORCHARD HOMEOWNERS	D	32	LOCKS POND RD	4600
OLD PEACH ORCHARD HOMEOWNERS	D	33	LOCKS POND RD	12800
OLKEN SANDRA M	O	57	60 LEVERETT RD	171500
OLSZEWSKI MARK T	D	18	180 LOCKS POND RD	33200
ONDRICK THEODORE J	B	428	SHORE DR	12900
ONDRICK THEODORE J & JEAN	B	401	85 SHORE DR	730400
ORMSBY GREGORY TRUSTEE	O	21	158 PELHAM HILL RD	237916
ORRELL DONALD W	S	17	564 WEST PELHAM RD	133500
OSTROWSKI MARTIN	ZB	178	KING RD	1000
OSTROWSKI MARTIN B	B	126	31 LAKE DR	176400
OUELLETTE PATRICIA A	T	73	205 WEST PELHAM RD	310700
PAGE, RICHARD M III	T	93	137 WEST PELHAM RD	289100
PACZKOWSKI WILLIAM	L	15	BRIGGS ROAD	3800
PADDOCK STEPHEN C & PADDOCK MICKI I	F	84	80 MONTAGUE RD	496500
PAGE, MEG C.	B	122	39 LAKE DR	139000
PAGE, NORMAN L	B	405	71 SHORE DR	199000
PALMER JOHN D	W	58	98 JANUARY HILLS RD	306300
PALMER, SUZANNE C.	U	33	517 WEST PELHAM RD	342800

PANGALLO MATTEO ANTONIO	ZD	110	LOCKS POND RD	38100
PANGALLO MATTEO ANTONIO	D	19	138 LOCKS POND RD	280148
PANGALLO MATTEO ANTONIO	D	111	LOCKS POND RD	55970
PANLILIO, SUSAN M	B	95	28 LAKE DR	317500
PAQUIN LAUREN J THOMAS	M	74	307-309 WENDELL RD	287600
PARADISE, RUTH E	2A	45	8 NORTH LAUREL DR	140300
PARKER PHILIP	2B	157	5 BIRCH DR	254600
PARKIN BRUCE E	F	65	52 MONTAGUE RD	193500
PATERSON DONNA	2C	6	67 OLD EGYPT RD	293500
PATTON SARAH	F	133	MONTAGUE RD	2100
PEARSON, WENDY	Q	76	BAKER RD	13200
PEARSON, WENDY	R	15	PELHAM HILL RD	4046
PEASE NORENE F	2A	21	19 SOUTH LAUREL DR	358100
PERCIVAL TYLER J	D	48	397 MONTAGUE RD	273900
PERKINS JEAN D TRUSTEE	B	816	83 LAKEVIEW RD	292800
PERLMUTTER DAVID	E	21	462 WENDELL RD	332700
PERRY ANITA M	B	89	38 LAKE DR	223600
PERRY CHRISTOPHER J.	L	16	351 WENDELL RD	221918
PERRY FREDERICK L	P	77	26 SOJOURNER WY	570100
PETERS BRIAN	B	162	102 LAKE DR	217400
PETERSON JAMES	P	93	LEONARD RD	62900
PETERSON KATE	P	94	71 LEONARD RD	64200
PETRUSKI- WLEVA NATALIA	2H	131	150 WENDELL RD	341600
PHANEUF RICHARD A	2C	20	29 FARRAR RD	118100
PHIL POTTS	2B	24	7 OAK KNOLL	158900
ROARING BLUFF IDA HOLL	C	31	80 LAKEVIEW RD	207100
PICHANIK, DEBRA BURRESS	B	59	82 LAKE DR	374400
PICKERING DIANNE M	D	38	CARVER ROAD WEST	12500
PICKERING, TIMOTHY A	F	31	LEVERETT RD	5600
PICKERING, TIMOTHY A	F	31	LEVERETT RD	5600
PIETZ ERIK P	B	630	LAKEVIEW RD	4900
PIETZ ERIK P.	2B	625	6 BEECHWOOD LN	128200
PIETZ, ERIK P.	2B	636	133 LAKEVIEW RD	159800
PILL MICHAEL	T	117	WEST PELHAM RD	49100
PILL MICHAEL	H	15	29 LEVERETT RD	222800
PLATT CAROLYN B	T	80	39 WEST PELHAM RD	142300
PLAZA JAMES M	H	56	314 WENDELL RD	190569
PLAZA RITA T	Q	19	209 BAKER RD	276600
PLISKIN ARIEL	T	86	73 WEST PELHAM RD	271000

POCSIK, MARK S.	O	60	124 PELHAM HILL RD	224300
POINT GUARD MANAGEMENT INC TRUSTEE OF 49 MAIN STREET RF&I TRUST	D	89	437-39 MONTAGUE RD	288300
POINT GUARD MANAGEMENT, INC.	D	90	441-43 MONTAGUE RD	277500
POIRIER DENIS B AND POIRIER MARY ANN CO- TRUSTEES	B	102	18 LAKE DR	387800
POIRIER LISA A	D	11	322 LOCKS POND RD	279864
POIRIER, DENIS & MARY ANN	B	101	LAKE DR	12700
POLIZZI, DIEGA DINA	ZB	77	11 GREAT PINES DR	122600
POLLOCK MARK	F	55	MONTAGUE RD	2100
POLLOCK MARK	F	56	MONTAGUE RD	2100
POLLOCK MARK	F	57	114 MONTAGUE RD	331900
POOSER KENNETH TODD	K	56	749 WENDELL RD	209300
POSEVER, MICHAEL M.	T	170	528 PRATT CORNER RD	505000
POULIN SCOTT	Q	80	WEST PELHAM RD	52400
POULIN SCOTT	Q	79	WEST PELHAM RD	54300
POULIN SCOTT	Q	78	WEST PELHAM RD	54200
POVERTY MOUNTAIN FARM, LLC	ZV	1	PRATT CORNER RD	22492
PRATT CORNER REALTY TRUST	T	126	480 PRATT CORNER RD	212500
PRICE ROBERT	O	7	386 PELHAM HILL RD	332890
PROTTI MARK	D	79	21 OLD ORCHARD RD	492700
PUFFER DAVID E	F	67	443 LEVERETT RD	233300
PUFFER JOHN SR	F	132	LEVERETT RD	63500
PUFFER STEPHEN J	F	77	389 LEVERETT RD	294200
PUFFER, STEPHEN J	F	130	LEVERETT RD	59900
PUFFER, STEPHEN J.	F	131	LEVERETT RD	714
PURCELL JOANNE G	ZB	516	56 SHORE DR	150100
PURCELL JOANNE M	B	518	SHORE DR	4900
PYECROFT, JOSHUA B.	Q	26	109 BAKER RD	153100
QUACKENBUSH JEFFREY G	U	31	533 WEST PELHAM RD	383600
RABOIN LOUISE & MARY E	H	130	160 WENDELL RD	310600
RATAJ SUZANNE ELIZABETH	C	61	58 OLD EGYPT RD	233100
RATHBUN, JOHN	T	113	170 PRATT CORNER RD	293000
RATHBUN, JUSTIN W.	O	73	468 PELHAM HILL RD	210000
RATIGAN KERRY E	Q	72	134 LEONARD RD	304800
RAYMOND ROBERT S	Q	57	135-145 BAKER RD	373000
READ CLIFTON	D	98	18 OLD ORCHARD RD	455600
REAGAN, ANDREW J.	Q	34	91 BAKER RD	395400
RECKLITIS, ALIKI	ZT	17	433 WEST PELHAM RD	171200
REDMOND, JOHN	ZB	79	5 HASKINS WAY	115200

REDONNET EDWARD C SMITH LESLEY A TRUSTEE'S	F	80	180 MONTAGUE RD	33020
REEBEL RUTHE TRUST	W	80	525 PRATT CORNER RD	37700
REGAN-LADD RYAN	E	12	464 WENDELL RD	42360
REHORKA FRANK G	ZM	15	70 COOLEYVILLE RD	10552
REHORKA GARY A	M	82	86 COOLEYVILLE RD	27240
REIKEN, FREDERICK J.	K	113	22 AMES HAVEN RD	39130
REIL, CARA M.	2A	28	37 SOUTH LAUREL DR	31970
REITZEL NICHOLAS M.	T	90	97 WEST PELHAM RD	20670
REMMEL JUDITH L	B	421	22 PINE DR	33310
REMMEL JUDITH L	B	420	20 PINE DR	23530
REYES EDUARDO SAMILPA	L	29	441-443 WENDELL RD	17650
RHODES KERENA	O	74	484 PELHAM HILL RD	17560
RHODES LESTER A	F	63	38 MONTAGUE RD	17780
RICE STEPHEN L.	T	34	243 WEST PELHAM RD	32483
RICE, MARY L	ZB	652	28 MERRILL DR	8490
RICHARD, RENE A	H	167	175 MONTAGUE RD	26250
RICHTER SCOTT S	ZH	36	153 MONTAGUE RD	29456
RICHTER STUART D & ALICIA L	H	156	MONTAGUE RD	5119
RIENDEAU LEO A LIVING TRUST	2A	12	36 NORTH LAUREL DR	31840
RIVERA, ALECC	C	37	26 FARRAR RD	19640
RIVERS MARK	ZB	11	LAKE DR	1320
RIVERS MARK	ZB	50	70 LAKE DR	45540
RIVERS MARK & RIVERS THERESA NOLIN	ZB	13	30 GREAT PINES DR	35260
ROBERTS JONATHAN BENNIS	W	113	453 PRATT CORNER RD	39440
ROBERTS, LAURAM	V	15	42 CUSHMAN RD	36330
ROBERTS, RANDALL	D	83	WENDELL RD	5200
ROBINSON AMY	L	33	457 WENDELL RD	32460
ROBINSON WILLIAM N	T	65	302 LEVERETT RD	13340
ROGALSKI STEPHEN J	D	27	429 MONTAGUE RD	35760
ROGERS GEOFFREY A	M	13	34 COOLEYVILLE RD	44410
ROONEY THOMAS L	V	18	38 WEATHERWOOD RD	34130
ROSE BETHANY D	ZB	142	315 LOCKS POND RD	23620
ROSE MARCUS F	ZB	325	36 SHORE DR	35380
ROSEN JEANNE (JEWELL)	H	103	49 MONTAGUE RD	17420
ROSS MICHAEL R	F	58	362 MONTAGUE RD	34010
ROTONDI, KENNETH S.	O	91	4 LEVERETT RD	24940
ROUND HILLS HOMEOWNERS ASSOCIATION	X	26	JANUARY HILLS RD	90

ROWAN JANICE N	ZB	2	55 LAKE DR	171500
ROWAN JANICE N	B	1	BIRCH DR	4900
ROY CHRISTOPHER	ZB	615	14 BEECHWOOD LN	194600
ROY INDUSTRIES INC	V	35	WEATHERWOOD RD	6200
ROY JAMES M.	B	402	81 SHORE DR	252100
ROY STEPHEN F	C	39	52 LAKEVIEW RD	200700
RUBENSTEIN, JAYNE D	F	59	118 MONTAGUE RD	204100
RUDDEN KEVIN G	ZB	81	9 HASKINS WAY	142700
RUFE ALOYSIUS NJR	V	25	158 HIGH POINT DR	288800
RUGGERI SEBASTIAN J- HEIRS AND HEIRS	T	59	WEST PELHAM RD	4300
RULE ROBERT E	O	27	88 PELHAM HILL RD	126700
RYAN MARY - LOCKS POND MINORITY TRUST	ZB	136	369 LOCKS POND RD	113100
SADIQ TALIB	ZB	703	15 MERRILL DR	233800
SADIQ TALIB	B	710	LAKEVIEW RD	2500
SAGANTONIO J	S	14	542 WEST PELHAM RD	207800
SALACUP JEFFREY M	D	84	499 MONTAGUE RD	277200
SALVADOR JOSEPH	D	5	31 LAKEVIEW RD	74700
SALVADOR JOSEPH	ZB	645	LAKEVIEW RD	13100
SALVADOR JOSEPH	ZB	196	11 KING RD	133400
SALVADOR, KATHLEEN	ZB	669	51 MERRILL DR	398500
SANTIAGO JASON M.	B	200	353 LOCKS POND RD	148700
SAPORITO JOHN A	ZF	82	394 MONTAGUE RD	216800
SARAFIN RICHARD	H	66	105 LEVERETT RD	228300
SARAFIN RICHARD	H	166	LEVERETT RD	2200
SAUNDERS LISA TRUSTEE	O	120	71 TOWN FARM RD	327100
SAWICKI SCOTT A	ZO	81	32 PELHAM HILL RD	341500
SCHIEDING THOMAS R	M	12	55 WENDELL RD	188300
SCHLEEWEIS DENNISE F	F	59	191 PELHAM HILL RD	340600
SCHMID ETHAN H	B	662	43 MERRILL DR	177800
SCHMIDT, STEPHEN H.	S	10	518 WEST PELHAM RD	229000
SCHNARR NATHAN A	T	61	508 PRATT CORNER RD	301300
SCHWARZ ANNIE	C	52	30 LAKEVIEW RD	162100
SCHWARZ ANNIE	C	53	LAKEVIEW RD	2000
SCHWARZ BERT	T	83	55 WEST PELHAM RD	192600
SCIARUTO DOMENICK P	W	56	74 JANUARY HILLS RD	450500
SCOTT LINDA	R	23	146 BAKER RD	182300

SCOTT, ERIC C.	H	105	37 PLAZARD	246800
SDAJ HOLDINGS MALLO	R	30	78 SCHOOLHOUSE RD	393800
SECCHIA STEPHANO	ZP	72	161 PELHAM HILL RD	316300
SEIDMAN EARL	W	52	511 PRATT CORNER RD	286300
SELETSKY ROBERT	ZQ	30	231 BAKER RD	333650
SEMLER, MICHAEL G.	D	56	6 CARVER ROAD WEST	303000
SEPHTON HELEN ANN	K	116	623 WENDELL RD	271800
SHAPIRO JODY A TRUSTEE	V	16	50 CUSHMAN RD	474000
SHAPSON DENNIS B	ZC	55	2 LAKEVIEW RD	218200
SHEEHAN ERIC	H	63	295 MONTAGUE RD	369700
SHIELDS KEITH Q	M	43	42 COOLEYVILLE RD	479500
SHIELDS- ZUMBRUSKI	Q	24	BAKER RD	8600
MARJORIE SHPETNER, HOWARD S.	T	36	217 WEST PELHAM RD	265600
SHUTESBURY ATHLETIC CLUB	H	55	282 WENDELL RD	208200
SHUTESBURY ATHLETIC CLUB, INC	H	111	WENDELL RD	5100
SHUTESBURY DAD'S PLACE, LLC	ZB	804	387 LOCKS POND RD	305200
SHUTESBURY HEALTH CLUB	B	492	37 SHORE DR	274400
SHUTESBURY HEALTH CLUB	ZB	416	SHORE DR	10500
SHUTESBURY HEALTH CLUB TRUST *				
SIDERIS GUS	F	86	430 MONTAGUE RD	174900
SIEFERT THOMAS R	ZA	24	27 SOUTH LAUREL DR	312800
SILVERMAN MARTIN B	K	22	WENDELL RD	8700
SIMMONS MARGARETE	H	119	143 LEVERETT RD	221600
SIMPSON NANCY M	B	612	14 WYOLA DR	206100
SIRIUS COMMUNITY INC	R	6	6 SCHOOLHOUSE RD	56300
SIRIUS COMMUNITY INC	R	11	BAKER RD	42600
SIRIUS COMMUNITY INC	ZR	12	54-72 BAKER RD	1334200
SKARZYNSKI WILLIAM	F	12	201 LEVERETT RD	263800
SKRIBISKI ROBERT W	T	39	WEST PELHAM RD	74600
SLAVAS JAMES P	ZC	10	FARRAR RD	15300
SMETZER JENNIFER	B	495	828 WENDELL RD	241000
SMITH ALEXANDER N	S	14	91 JANUARY HILLS RD	283600
SMITH CHARLES KAY	M	18	COOLEYVILLE RD	3688
SMITH MIRANDA K	M	80	COOLEYVILLE RD	1551
SMITH RANDALL P.	ZB	5	57 LAKE DR	202700
SMITH ROBERT D	ZB	129	25 LAKE DR	255600

SMITH ZEBEDIAH	Q	40	268 WEST PELHAM RD	356400
SMITH, C; MILLER, K.; SMITH, N.	F	46	MONTAGUE RD	59300
SMITH, C; MILLER, K; SMITH, N.	F	88	MONTAGUE RD	4600
SMITH, C; MILLER, K; SMITH, N.	F	89	MONTAGUE RD	4400
SMITH, RANDALL P	B	45	60 LAKE DR	6100
SMITH, TERRANCE W.	B	56	76 LAKE DR	153200
SMITH, C; MILLER, G; MILLER, H; SMITH, N.	F	85	MONTAGUE RD	48900
SNOWER MATTHEW GARVEY	P	1	33 SOJOURNER WAY	472700
SNOW MARK H	ZB	618	11 WYOLA DR	127600
SOBEL, ANNA R.	D	101	256 LOCKS POND RD	357800
SORLI STEVEN W	W	93	425 PRATT CORNER RD	212800
SOUTHWICK LORRAINE J	B	546	WATSON'S STRAIGHTS	4900
SPEARS TAMARA M	ZB	64	6 HASKINS WAY	149100
SPENCE MARVIN	X	45	EAST LEVERETT RD	200
SPENCE MARVIN J	X	16	EAST LEVERETT RD	700
SPENCER BRUCE	H	17	COOLEYVILLE RD	700
SPOKAS ERIC R	F	92	301 LEVERETT RD	214000
SPRAGUE JOHN L JR	S	18	188 BAKER RD	203400
SPRING ASSOCIATES INC	F	68	207 LEVERETT RD	184300
SPRINGER ALBERT E	P	40	233 PELHAM HILL RD	206200
SPRINGER ALBERT E	O	84	PELHAM HILL RD	174
SPRINGER ALBERT E	ZO	18	PELHAM HILL RD	12827
SPRY BRADFORD	T	13	WEST PELHAM RD	49500
SPRY BRADFORD	Q	1	WEST PELHAM RD	81700
SPRY BRADFORD B.	T	25	297 WEST PELHAM RD	399500
SPURLOCK, J. PAUL	T	166	PRATT CORNER RD	2300
STAFFORD JUDITH	B	121	41 LAKE DR	115800
STEBBINS WILFRED JR	B	646	LAKEVIEW RD	12800
STEENSTRUP SUSAN J	K	57	745 WENDELL RD	194500
STEIN JUDITH B	B	307	COVERD	4900
STEIN JUDITH B LISA J	B	296	5 SHORE DR	176600
STEIN RICHARD JUDITH	A	19	NORTH LAUREL DR	175800
STEIN RICHARD S	A	31	NORTH LAUREL DR	176500
STEIN RICHARD S	A	8	46 NORTH LAUREL DR	303400
STEIN RICHARD S JUDITH B	ZA	9	44 NORTH LAUREL DR	252900
STEINBERG FREDERICK L	F	60	370 MONTAGUE RD	358600

STEINWAY FREDERIC E	T	162	99 SAND HILL RD	414900
STEPANEK, JULIE A	G	31	65 PRATT CORNER RD	210500
STEVE GREGORY C	H	127	56 WENDELL RD	56800
STEVE KATHRYN A	ZH	62	20-24 WENDELL RD	294900
STEVE, KATHRYN A.	H	26	WENDELL RD	31700
STEVE, KATHRYN A.	ZH	21	88 10 WENDELL RD	359100
STEVEN 168 LLC	H	125	16 CARVER ROAD EAST	351800
STINSON, JACOB	G	12	358 LEVERETT RD	210800
STOCKER AND REILY FUNDING TRUST	N	73	21 NEW BOSTON RD	318100
STOCKTON, GLENNE	B	808	63 LAKEVIEW RD	86500
STOCKTON, GLENNE & JEANNETTE M	ZB	806	61 LAKEVIEW RD	243600
STOKES ELISABETH FAIRFIELD	F	6	LEVERETT RD	57300
STONE JANICE G TRUSTEE	F	83	390 MONTAGUER RD	273600
STONE RANDALL	H	75	321 MONTAGUER RD	174900
STONE RANDALL	H	61	MONTAGUER RD	1925
STONE SHAWN TRUSTEE OF THE 258 PELHAM HILL RD NOMINEE TRUST	O	17	258 PELHAM HILL RD	187000
STONEHAM PETER G	T	82	53 WEST PELHAM RD	192000
STRANGMAN RICHARD J JR	H	70	87 LEVERETT RD	318400
STRAUSS JACQUELINE A	C	60	50 OLDE EGYPT RD	223800
STROUD STEVEN H	T	156	PRATT CORNER RD	1800
STUTSMAN, GREGORY W.	ZG	11	350 LEVERETT RD	197100
SULLIVAN DAVID	F	4	321 LEVERETT RD	253400
SULLIVAN STEPHENT	E	1	444 WENDELL RD	280200
SUMMERS ADAM J	E	8	159 LOCKS POND RD	242200
SUTER FAMILY TRUST	T	134	94 PRATT CORNER RD	269700
SVOBODA STEVEN	ZB	127	29 LAKE DR	148600
SWADOS ROBIN	V	24	155 HIGH POINT DR	357000
SWEENEY ALISANDE C	S	22	45 SCHOOLHOUSE RD	346675
SYLVESTER CLARK L	U	42	102 SAND HILL RD	382300
TAYLOR JULIA	M	5	15 TOWN COMMON RD	434900
TAYLOR JULIA	M	10	11 TOWN COMMON RD	468200
TAYLOR JULIA J	M	6	23 WENDELL RD	343000
TAYLOR RALPHE	U	21	553 WEST PELHAM RD	235100
TEBO DEBRA, DEXTER SUSAN	B	299	7 COVE RD	169900

TEBO LAWRENCE	P	87	30 WEST PELHAM RD	350400
TEMENOS INC	K	18	MOUNT MINERAL RD	47900
TEMENOS INC	K	17	65 MOUNT MINERAL RD	195700
TERAULT JR., JOHN D	ZU	35	505 WEST PELHAM RD	278000
THERIAULT STACEY E	ZB	649	32 MERRILL DR	170600
THOMPSON GREGORY W	ZF	61	380 MONTAGUE RD	279400
THOMPSON JON C	O	96	266 PELHAM HILL RD	301000
THOMPSON ROBERT & CAROLE IRREVOCABLE TRU	ZB	163	104 LAKE DR	554100
THORNTON CARSON	P	11	162 WEST PELHAM RD	235800
TIBBETTS WALTER R	Q	16	285 PELHAM HILL RD	135400
TIBBETTS WALTER R	Q	13	PELHAM HILL RD	127100
TIBBETTS WALTER R	Q	14	273 PELHAM HILL RD	297300
TIETCHEN TODD	ZB	155	20 GREAT PINES DR	201900
TIMPSON LEWIS G III	C	22	14 FARRAR RD	124500
TINCKNELL ROGER L	T	132	78 PRATT CORNER RD	302400
TOBIN SAMUEL	O	42	10 LEVERETT RD	176400
TODRAS- WHITEHILL ETHAN	S	7	218 BAKER RD	420000
TODRAS- WHITEHILL ETHAN &	S	6	244 BAKER RD	141275
TODRAS- WHITEHILL JENNIFER OMASETTI JOHN M	ZB	61	84 LAKE DR	431600
TOPOR KEVIN M	B	610	10 WYOLA DR	224700
TORRES ARTHUR J	O	92	11 WILSON RD	236300
TORRES ARTHUR J	O	30	385 WILSON RD	183500
TOWN OF AMHERST	ZU	13	WEST PELHAM RD	14600
TOWN OF AMHERST	ZU	9	SAND HILL RD	318700
TOWN OF AMHERST	ZT	3	JANUARY HILLS RD	450700
TOWN OF AMHERST	S	36	BAKER RD	18200
TOWN OF AMHERST	T	6	ATKINS RESERVOIR	144500
TOWN OF AMHERST	U	8	PRATT CORNER RD	13100
TOWN OF AMHERST	U	3	PRATT CORNER RD	59600
TOWN OF AMHERST	U	6	PRATT CORNER RD	24600
TOWN OF AMHERST	U	26	SAND HILL RD	4400
TOWN OF AMHERST	V	7	CROSS RD	95500
TOWN OF AMHERST	V	8	CROSS RD	85000

TOWN OF AMHERST	V	32	CUSHMAN RD	87000
TOWN OF AMHERST	W	1	CUSHMAN RD	82500
TOWN OF AMHERST	W	2	CUSHMAN RD	1900
TOWN OF AMHERST	W	9	CUSHMAN RD	14100
TOWN OF AMHERST	W	10	CUSHMAN RD	27500
TOWN OF AMHERST	2W	108	SUMNER MOUNTAIN RD	35100
TOWN OF SHUTESBURY	X	7	JANUARY HILLS RD	21300
TOWN OF SHUTESBURY	X	34	JANUARY HILLS RD	31500
TOWN OF SHUTESBURY	20	43	LEVERETT RD	4800
TOWN OF SHUTESBURY	2B	679	MERRILL DR	21100
TOWN OF SHUTESBURY	2B	293	COVE RD	8500
TOWN OF SHUTESBURY	U	7	PRATT CORNER RD	100
TOWN OF SHUTESBURY	2T	77	23 WEST PELHAM RD	4180600
TOWN OF SHUTESBURY	T	44	3 WEST PELHAM RD	52500
TOWN OF SHUTESBURY	O	68	PELHAM HILL RD	7700
TOWN OF SHUTESBURY	P	29	LEVERETT RD	6900
TOWN OF SHUTESBURY	B	547	WATSON'S STRAIGHTS	4800
TOWN OF SHUTESBURY	B	801	RANDALL RD	15800
TOWN OF SHUTESBURY	B	805	LOCKS POND RD	1590800
TOWN OF SHUTESBURY	B	641	LAKEVIEW RD	12800
TOWN OF SHUTESBURY	A	49	SOUTH LAUREL DR (UNDRWTR)	8900
TOWN OF SHUTESBURY	A	51	LAUREL DR (UNDERWATER)	200
TOWN OF SHUTESBURY	A	52	LAUREL DR (UNDERWATER)	300
TOWN OF SHUTESBURY	A	53	LAUREL DR (UNDERWATER)	4500
TOWN OF SHUTESBURY	A	54	SOUTH LAUREL DR (UNDRWTR)	7600
TOWN OF SHUTESBURY	B	22	OAK KNOLL	2500
TOWN OF SHUTESBURY	B	27	GREAT PINES DR	2600
TOWN OF SHUTESBURY	B	28	GREAT PINES DR	2600
TOWN OF SHUTESBURY	B	167	GREAT PINES DR	2500
TOWN OF SHUTESBURY	B	169	GREAT PINES DR	2500
TOWN OF SHUTESBURY	B	190	KING RD	4900
TOWN OF SHUTESBURY	B	191	KING RD	4900
TOWN OF SHUTESBURY	B	199	KING RD	4900
TOWN OF SHUTESBURY	B	153	LOCKS POND RD	2500
TOWN OF SHUTESBURY	B	817	UNDERWATER LAND	22000

TOWN OF SHUTESBURY	D	10	LOCKS POND RD	400
TOWN OF SHUTESBURY	F	48	MONTAGUE RD	16500
TOWN OF SHUTESBURY	F	49	MONTAGUE RD	42300
TOWN OF SHUTESBURY	F	21	LEVERETT RD	14400
TOWN OF SHUTESBURY	F	22	LEVERETT RD	17000
TOWN OF SHUTESBURY	E	3	LOCKS POND RD	125800
TOWN OF SHUTESBURY	O	45	COOLEYVILLE RD	0
TOWN OF SHUTESBURY	O	35	42 LEVERETT RD	166600
TOWN OF SHUTESBURY	O	32	66 LEVERETT RD	117400
TOWN OF SHUTESBURY	K	53	WENDELL RD	37400
TOWN OF SHUTESBURY	K	54	WENDELL RD	7000
TOWN OF SHUTESBURY	K	55	WENDELL RD	3900
TOWN OF SHUTESBURY	L	9	COOLEYVILLE RD	1800
TOWN OF SHUTESBURY	M	1	WENDELL RD	10900
TOWN OF SHUTESBURY	M	2	WENDELL RD	10900
TOWN OF SHUTESBURY	M	9	10 COOLEYVILLE RD	104700
TOWN OF SHUTESBURY	J	3	MOUNT MINERAL RD	800
TOWN OF SHUTESBURY	H	23	12 WENDELL RD	118500
TOWN OF SHUTESBURY	B	661	MERRILL DR	19200
TOWN OF SHUTESBURY	B	524	WATSON'S STRAIGHTS	2500
TOWN OF SHUTESBURY	B	800	RANDALL RD	218900
TOWN OF SHUTESBURY	M	30	WENDELL RD	7700
TOWN OF SHUTESBURY	U	23	WEST PELHAM RD	5300
TOWN OF SHUTESBURY	N	65	OFF NEW BOSTON RD	5200
TOWN OF SHUTESBURY	M	4	WENDELL RD	29500
TOWN OF SHUTESBURY	N	70	OFF NEW BOSTON RD	1300
TOWN OF SHUTESBURY	S	2	OFF WEST PELHAM RD	5500
TOWN OF SHUTESBURY	P	31	LEVERETT RD	11100
TOWN OF SHUTESBURY	P	32	15 LEVERETT RD	600
TOWN OF SHUTESBURY	P	33	LEVERETT RD	500
TOWN OF SHUTESBURY	P	34	LEVERETT RD	1000
TOWN OF SHUTESBURY	P	35	LEVERETT RD	700
TOWN OF SHUTESBURY	P	36	LEVERETT RD	5400
TOWN OF SHUTESBURY	H	3	LEVERETT RD	1000
TOWN OF SHUTESBURY	H	11	59 LEVERETT RD	81400
TOWN OF SHUTESBURY	H	24	WENDELL RD	21900
TOWN OF SHUTESBURY	H	64	WENDELL RD	10900

TOWN OF SHUTESBURY	O	36	LEVERETT RD	5400
TOWN OF SHUTESBURY	O	37	LEVERETT RD	1100
TOWN OF SHUTESBURY	O	38	LEVERETT RD	3400
TOWN OF SHUTESBURY	O	47	COOLEYWILLE RD	1100
TOWN OF SHUTESBURY	O	55	COOLEYWILLE RD	5300
TOWN OF SHUTESBURY	O	44	COOLEYWILLE RD	300
TOWN OF SHUTESBURY	O	46	1 COOLEYWILLE RD	314500
TOWSE, DONALD M.	W	57	84 JANUARY HILLS RD	245400
TRAMAZZO FAMILY REALTY TRUST	T	112	PRATT CORNER RD	1400
TRAPANI JOSEF G	U	57	PRATT CORNER RD	1190
TRAPANI JOSEF G	U	43	692 PRATT CORNER RD	384900
TREMPE, TRACY A.	ZB	503	82 SHORE DR	149000
TRIAS, ROLANDO P.	S	26	69 SCHOOLHOUSE RD	240500
TRIMBLE GABRIEL	P	20	106 WEST PELHAM RD	224400
IRREVOCABLE TR TRYBULSKI, WALTER J. JR	B	53	LAKE DR	13000
TRYBULSKI, WALTER J. JR	B	54	74 LAKE DR	275000
TRYBULSKI, WALTER J. JR	B	55	LAKE DR	20900
TUOMINEN MARK T	F	66	54 MONTAGUE RD	193800
TURATI WALTER S	ZB	562	29 WATSON'S STRAIGHTS	7600
TURATI LORI J	B	510	70 SHORE DR	207500
TURATI LORI J (LIFE ESTATE)				
TURECKI MICHAEL K	ZB	114	99 LAKE DR	187100
TUTTLE JONATHAN A	ZB	642	119 LAKEVIEW RD	136700
TWOPEACH RETREAT LLC	ZB	683	16 GASS LITE LN	469800
TYMKOWICHE SCOTT	M	7	25 WENDELL RD	158800
U S BANK NATIONAL ASSOCIATION TRUSTEE C/O SELECT PORTFOLIO SERVICES INC	V	27	35 WEATHERWOOD RD	211600
ULEN DAVID R	O	52	41 COOLEYWILLE RD	184800
UNIVERSITY OF MASSACHUSETTS	O	83	PELHAM HILL RD	60100
VARGO HERMANN C	D	85	487 MONTAGUE RD	179300
VASSALLO ROBERT W	ZO	89	33 TOWN FARM RD	258300
VAZEY ELENA M	X	35	13-15 HAWKS VIEW RD	655100
VAZQUEZ JOSE A.	ZB	713	157 LAKEVIEW RD	171200

VENDETTE EDWARD III	Q	58	43 BAKER RD	203100
VENDETTE JR EDWARD J	Q	21	47 BAKER RD	270700
VERMEER PIET	R	17	136 BAKER RD	85300
VEZINA JUSTIN F	ZB	212	KING RD	5000
VEZINA JUSTIN F	ZB	221	34 KING RD	146400
VIERA, ROMY	W	78	21 SUMNER MOUNTAIN RD	452300
VINSKEY MICHAEL A REVOCABLE TRUST	T	20	391 WEST PELHAM RD	639700
VIVIER, MICHAEL	ZB	655	31 MERRILL DR	85100
VLACH MARIL (CUSTODIAN)	H	77	MONTAGUE RD	46800
VLACH PAUL A	H	76	325 MONTAGUE RD	198400
VOGES FORREST	M	20	206 COOLEYVILLE RD	236194
VOUROS GREGORY C	P	44	94 WEST PELHAM RD	246200
W D COWLS INC	P	2	LEONARD RD	1980
W D COWLS INC	O	108	PELHAM HILL RD	84
W D COWLS INC	O	58	PELHAM HILL RD	48
W D COWLS INC	O	59	PELHAM HILL RD	277
W D COWLS INC	P	70	WEST PELHAM RD	65
W D COWLS INC	R	27	SCHOOLHOUSE RD	177
W D COWLS INC	U	22	WEST PELHAM RD	54300
W D COWLS INC	U	10	SAND HILL RD	791
W D COWLS INC	U	11	SAND HILL RD	607
W D COWLS INC	ZL	20	WENDELL RD	6045
W D COWLS INC	ZO	3	PELHAM HILL RD	17865
W D COWLS INC	ZO	6	PELHAM HILL RD	31064
W D COWLS INC	ZG	2	PRATT CORNER RD	183419
W D COWLS INC	ZH	12	LEVERETT RD	5022
W D COWLS INC	ZD	37	CARVER ROAD WEST	31297
W D COWLS INC	ZF	15	LEVERETT RD	35319
W D COWLS INC	ZF	18	LEVERETT RD	27656
W D COWLS INC	ZF	32	MONTAGUE RD	14494
W D COWLS INC	W	94	PRATT CORNER RD	4
W D COWLS INC	N	34	NEW BOSTON RD	1392
W D COWLS INC	H	31	LEVERETT RD	572
W D COWLS INC	F	27	MONTAGUE RD	1025
W D COWLS INC	ZW	6	PRATT CORNER RD	46291
W D COWLS INC	ZU	2	PRATT CORNER RD	16681
W D COWLS INC	ZC	6	WEST PELHAM RD	25309
W D COWLS INC	ZP	7	WEST PELHAM RD	8225
W D COWLS INC	ZX	4	JANUARY HILLS RD	1618
W D COWLS INC	F	30	MONTAGUE RD	524
W. D. COWLS INC	Q	70	WEST PELHAM RD	2570

WADSWORTH WINSLOW B ESTATE OF	B	532	24 WATSON'S STRAIGHTS	10200
WAGNER JAIME A	O	8	246 WEST PELHAM RD	282600
WAHL LARA	H	116	305 MONTAGUE RD	169100
WAKOLUK DONALD	F	69	215 LEVERETT RD	134900
WALDINGER ELLEN S	X	39	27 JANUARY HILLS RD	746300
WALLACK RUSSELL A	H	25	16 WENDELL RD	239200
WALLANDER HANNAH FAIRFIELD	F	5	281 LEVERETT RD	240800
WALSH, PETER R.	E	22	63 LOCKS POND RD	375200
WALSH- SULLIVAN ANN	ZB	216	26 KING RD	159000
WALTER JOHN S	F	74	216 MONTAGUE RD	331000
WALTON JAMES P	O	114	75 TOWN FARM RD	518500
WARWICK, JOHN L.	T	88	83 WEST PELHAM RD	486600
WARWICK, JOHN. L. JR	T	161	WEST PELHAM RD	5600
WATKINS JARED	ZR	8	BAKER RD	58500
WATKINS JARED	R	9	118 BAKER RD	44300
WATKINS LEE MARK	H	10	63 LEVERETT RD	456214
WATSON STUART K	R	19	38 SCHOOLHOUSE RD	484500
WEAVER THOMAS S	O	63	299 PELHAM HILL RD	196700
WEBER RICHARD A	ZT	130	277 WEST PELHAM RD	279400
WEIGEL, KIMBERLY A.	T	138	PRATT CORNER RD	6400
WEIGEL, KIMBERLY A.	T	63	34 PRATT CORNER RD	165600
WEILERSTEIN PHILIP J	ZR	7	SCHOOLHOUSE RD	300
WEIZENBAUM SHARON	U	58	712 PRATT CORNER RD	393000
WEIZENBAUM SHARON	V	6	PRATT CORNER RD	49922
WELLS JUDITH	T	22	WEST PELHAM RD	1993
WELLS SUSAN LORING	K	25	12 AMES HAVEN RD	325800
WELLS WILLIAM D	T	158	371 WEST PELHAM RD	468678
WERNER, ALAN	ZH	28	106 WENDELL RD	269425
WERNER, ALAN	H	38	WENDELL RD	13700
WESP EDWARD M	V	17	20 WEATHERWOOD RD	431900
WEST DONNA	B	411	59 SHORE DR	169200
WEST GARY	B	412	57 SHORE DR	74900
WEST MATTHEW M.	E	20	548 WENDELL RD	195800
WESTERN MASS ELECTRIC CO. (NSTAR)	U	25	PRATT CORNER RD	106800

WESTERN MASS ELECTRIC CO (NSTAR)	W	49	PRATT CORNER RD	47800
WESTERN MASS ELECTRIC CO. (NSTAR)	T	1	SAND HILL RD	106600
WESTON JEFF	W	74	13 KETTLE HILL RD	273100
WETHERBY ELEANOR M	ZB	607	6 WYOLA DR	226600
WHEELER DAVID A	F	96	248 MONTAGUE RD	209000
WHITE EMANUEL J	F	54	94 MONTAGUE RD	215600
WHITNEY SCOTT B	K	20	WENDELL RD	5400
WHITNEY, KENT A.	ZB	98	24 LAKE DR	413400
WIDER DEBORAL LONGGORIA NICOLE M	ZB	186	10 KING RD	319000
WIGHTMAN	H	6	117 LEVERETT RD	226600
WIGHTMAN	H	7	113 LEVERETT RD	250300
WIGHTMAN MARK A	H	151	LEVERETT RD	16500
WILBURN ADAM G.	O	20	218 PELHAM HILL RD	251700
WILDMAN KENNETH G	O	86	89 COOLEYWILLE RD	199100
WILSON	O	111	11 COOLEYWILLE RD	240900
FREDERICK R JR WILSON	O	49	COOLEYWILLE RD	8400
FREDERICK R JR WILSON	O	50	COOLEYWILLE RD	47500
FREDERICK R JR WINDCALLER	ZA	127	708 WENDELL RD	210600
ALEXANDRIA A. WINFIELD	ZH	16	25 LEVERETT RD	286400
JIRAPORN KUNSRIMEK WOJCIAK	B	815	81 LAKEVIEW RD	176700
SUTHERLAND KENNEDY RONNEY				
WOLF, STEVEN C.	W	81	505 PRATT CORNER RD	169900
WOO ROBERT GF	P	4	122 WEST PELHAM RD	219700
WOODARD APRIL D	H	129	168 WENDELL RD	388100
WOODS PEGGY M.	C	40	54 LAKEVIEW RD	216900
WOODS, CAITLIN R	B	814	79 LAKEVIEW RD	196000
WOODS-EWING BRENDA	ZB	519	52 SHORE DR	130500
WOOTTON PHYLLIS G WOOTTON TOM JR TRUST	C	44	12 OLD EGYPT RD	318800
WORTHINGTON VIRGINIA A	P	64	51 PELHAM HILL RD	259200
WURSZT BARBARA M	ZB	691	14 MERRILL DR	201900

YANG YECHENG	M	77	273-275 WENDELL RD	302400
YARMAC NICHOLAS MATTHEW & MITTI FR. JEAN	ZB	614	18 WYOLA DR	425500
YOUNG AARON	H	1	11 MONTAGUE RD	279700
YOUNG JODY L	ZC	33	68 LAKEVIEW RD	195400
YOUNG SUZAN L	H	69	89 MONTAGUE RD	173900
ZABKO, PETER	F	29	MONTAGUE RD	90900
ZADORA	T	118	85 SAND HILL RD	191600
ZAJICEK PETER T	D	17	200 LOCKS POND RD	403114
Count:	1371			