

TOWN OF SHUTESBURY

ANNUAL REPORT

FOR THE YEAR ENDED

JUNE 30, 2020



*The arrival of the COVID-19 Pandemic prompted
a change in venue for 2020's Annual Town Meeting*

ANNUAL REPORT
Of The
OFFICERS & COMMITTEES
Of The
TOWN OF SHUTESBURY
MASSACHUSETTS
For The Year Ended
June 30, 2020



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Cover Credit:

Outdoor Annual Town Meeting June 27, 2020, photo by Melissa Makepeace-O'Neil
To meet COVID-19 pandemic safety protocols, the meeting was held outdoors.
Participants wore face masks, maintained social distancing, and practiced other
required hygienic measures. It was an unprecedented event for our Town.

TOWN OF SHUTESBURY, MASSACHUSETTS
 APPOINTED OFFICIALS: JULY 1, 2019 – JUNE 30, 2020

Terms commence on the date determined by the Select Board, but no sooner than July 1st, and end on the date determined by the Select Board, but no later than June 30 of the year indicated, unless otherwise noted. **Bold lettering of title** indicates the position receives a salary or stipend.

<u>Office/Board/Committee</u>	<u>All Terms End By June 30</u>	<u>Term Length Up to:</u>
Accountant		
Gail Weiss	2020	(3yr)
ADA Committee		
Rebecca Torres Town Administrator/ADA Coordinator (non-voting)		
Vacancy	2022	(3yr)
Vacancy	2020	(3yr)
Vacancy COA Rep.	2021	(3yr)
Administrative Assessor		
Kevin Rudden	2020	(1yr)
Assessors' Clerk		
Leslie Bracebridge	2020	(1yr)
Board of Assessors		
Susan Reyes	2020	(3yr)
Stephen Schmidt	2022	(3yr) Resigned 12.31.19
Diane Jacoby	2021	(3yr) Resigned 11.30.19
Jeff Quackenbush	2022	(3yr) Appointed 1.7.20
Howard Shpetner	2021	(3yr) Appointed 1.28.20
Administrative Secretary		
Linda Avis Scott	2020	(1yr)
Animal Inspector (By statute, term is May 1-April 30)		
Nancy Long	4.30.2021	(1yr) Reappointed 5.5.20
Animal Control Officer (Per MDAR, appointment is for the calendar year)		
Nancy Long	12.31.2020	(1yr)
Assistant Town Clerk		
Grace Bannasch	2020	(1yr)
Board of Health Administrative Consultant (Appointed by Town Meeting as per MGL Chp. 268A §21A)		
Catherine Hilton	2020	(1yr)
Building Inspector (Paid and administered by FRCOG/Franklin County Cooperative Inspection Program, of which Shutesbury is a member town)		
James D. Hawkins, Program Manager and Building Commissioner		
Dave Roberts, Local Inspector	2020	(1yr)

Capital Improvement Planning Committee (Membership bylaw: “1 member from the Finance Committee, 1 school representative, the Town Treasurer and 2 members at large. In the event that the Town Treasurer is not a resident of Shutesbury, the Finance Committee shall have two representatives and the Treasurer will be an ex-officio staff member without the right to vote. The Town Administrator shall be an ex-officio staff member without the right to vote. The committee shall choose its officers.”)

Rebecca Torres Town Administrator, ex-officio non-voting		
Ryan Mailloux Treasurer, ex-officio non-voting		
Ellen McKay Chair; Community at-Large	2020	(1yr)
James Walton Finance Committee Rep.	2020	(1yr)
Robert Groves Finance Committee Rep.	2020	(1yr)
Michael Broad Community at-Large	2020	(1yr)
Steve Sullivan School Committee Rep.	2020	(1yr)

Cemetery Grounds Keepers: Intermittent

Suzan Young	2020	(1yr)
Michael Browsky	2020	(1yr)
Linus Mearian	2020	(1yr) Appointed 11.12.19

Community Preservation Committee (9 voting members pursuant to MGL Chapter 44B, §5: 1 member designated by the Conservation Commission, 1 member designated by the Historical Commission, 1 member designated by the Planning Board, 1 member in the capacity of a member of a housing authority appointed by the Selectmen, 1 member of the Select Board in the absence of a board acting in the capacity of or like duties of a Parks Commission, 1 member designated by the Open Space Committee, 1 at-large member appointed by the Selectmen, 1 Recreation Committee member, and 1 Finance Committee member.)

Linda Avis Scott Conservation Comm. Rep.	2021	(3yr)
Michael DeChiara Planning Board Rep.	2020	(3yr) Appointed 10.7.19
Allen Hanson Co-Chair Finance Comm. Rep.	2021	(3yr)
Chris Donta Historical Comm. Rep.	2021	(3yr)
Elaine Puleo Select Board Rep./Parks Comm.	2020	(1yr)
Rita Farrell Co-Chair Member of a housing authority	2021	(3yr)
Vacant Recreation Committee Rep.	2022	(3yr)
Susan Essig Open Space Committee Rep. (vacant seat)	2022	(3yr) Resigned 10.1.19
Margie Tighe-Saporito Community-at-large Rep.	2020	(3yr)

Constables

Marilyn Tibbetts (Elected)	2022	(3yr)
Vacancy	2021	(3yr)

Conservation Commission (5 member Commission)

Robin Harrington	2021	(3yr) Appointed 9.17.19
Barry Field	2022	(3yr) Resigned 3.4.20
Penny Jaques	2020	(3yr)
Russ Mizula	2022	(3yr)
Jennifer Wallace	2021	(3yr) Resigned 8.22.19
Liam Cregan	2021	(3yr) Appointed 1.28.20
Vacancy	2022	(3yr)

Council on Aging (5.7.16 goes from 5 to 7 member Council)

David Wheeler	(vacant seat) 2021	(3yr) Term ended 12.31.19
Linda Avis Scott/Co-Chair	2020	(3yr)
Susan Gomberg	2021	(3yr)
Melissa Makepeace-O'Neil	2022	(3yr)
Susan Millinger	2022	(3yr)
JoAnn Bernhard/Co-Chair	2022	(3yr)
Janis Gray	2022	(3yr)
Muriel Gross	Honorary Member	
Marilyn Tibbetts	Honorary Member	

Cultural Council (7 member Council – terms are per the Mass Arts Lottery Council; members are required to take a year off after serving 2 full three year terms; five are required for quorum)

Barbara F. (“BZ”) Reily	6.30.20 (2 nd term)	
Becca Wheeler	10.02.21 (1 st term)	
Rory Valentine	8.7.21(1 st term)	
Val Gilman	10.16.21(1 st term)	
Nathan Longcope	2.20.22 (1 st term) Appointed 2.20.19	
Cara Brostrom	10.29.22 (1 st term) Appointed 10.29.19	

Custodian

Christopher O’Neil	2020	(1yr)
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Eastern Franklin County Regional Health District Representative (Appointed by the Board of Health)

Norene Pease	2020	(1yr)
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Electrical Inspector (compensated thru fees)

Maurice Gregoire	2020	(1yr)
James Slowinski, Alternate	2020	(1yr)

E-911 Coordinator

Walter Tibbetts Fire Chief, Emerg. Mgt. Dir.	2020	(1yr)
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Emergency Management Team (Also appointed as the Hazard Mitigation Planning Committee on 3.12.15)

Walter Tibbetts Fire Chief, Emerg. Mgt. Dir. & E911	2021	(3yr)
Kenneth Rotondi Elected Board of Health Rep.	2022	(3yr).
Dan Fernandes Police Chief	2020	(3yr)
Melissa Makepeace-O’Neil Select Board	2022	(3yr).
Elaine Puleo Select Board	2020	(3yr)
April Stein Select Board	2021	(3yr)
Timothy Hunting Highway Superintendent	2020	(3yr)
Rebecca Torres Town Administrator	2021	(3yr)
Jacqueline Mendonsa Elementary School Principal	2022	(3yr)
Susan Mosher Town Clerk	2020	(3yr)
David Perlmutter Public Information Officer	2021	(3yr) Appointed 8.6.19
Leslie Bracebridge Volunteer Clerk	2021	(3yr)
Aaron Addison Volunteer Ham Operator	2022	(3yr)

Elliott Park Committee (7.24.18 changed from Old Town Beach Improvement Committee created 12.20.15)

Catherine Hilton	2020	(1yr)
Gail Fleischaker	2020	(1yr)
Mary Anne Antonellis	2020	(1yr)

Energy Committee

Craig Marden	2020	(1yr)
Ben Brau	2020	(1yr)
Allen Hanson	2020	(1yr)

Ethics Commission Liaison

Susan Mosher Town Clerk	2020	(1yr)
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Farm and Forest Commission (Established at the 5.2.09 ATM: 5 members appointed by Selectmen, all town residents and at least 3 engaged in the pursuit of agriculture or forestry.)

Rebecca Torres	2021	(3yr)
Robert Novick	2020	(3yr)
William Wells/Chair	2022	(3yr)
Kathy Carey	2022	(3yr)
Deacon Bonnar	2020	(3yr)

Finance Committee (Moderator appointed, 7 member committee no more than 3 consecutive full terms)

Marie Houle, Secretary	2020	(3yr)	Start 7.1.09
Eric Stocker/Co-Chair	2020	(3yr)	Restart 7.1.11
Jim Hemingway	2022	(3yr)	Start 7.01.16
Robert Groves	2022	(3yr)	Start 7.01.16
James Walton	2021	(3yr)	Start 7.01.15
Rita Farrell/Co-Chair	2021	(3yr)	Start 7.1.18
Ajay Khashu	2022	(3yr)	Start 7.1.19

Fire Department

Walter Tibbetts, Fire Chief & Emerg.Mgt.Dir.	2021	(3yr)
Vacant - Deputy Chief	2020	(1yr)
Mark Foster, Engineer (not compensated)	2020	(1yr)
Leonard Czerwonka, Lieutenant	2020	(1yr)
Stuart Richter, Lieutenant	2020	(1yr)
Paul DeMarco, Firefighter	2020	(1yr)
Lee Elder, Firefighter	2020	(1yr)
Richard Trimble, Firefighter	2020	(1yr)
Jonah Meyer, Firefighter	2020	(1yr)
Benjamin Caulton, Firefighter	2020	(1yr) Resigned 10.1.19
India Meyer, Firefighter	2020	(1yr) Appointed 10.1.19
Miguel Rivera, Firefighter	2020	(1yr) Appointed 12.23.19
Forest Warden - Appointed by Fire Chief		
Currently performed by Fire Chief	2020	(1yr)

Franklin Regional Planning Board Representative		
Rebecca Torres/Town Administrator	2020	(1yr) Select Board Rep.
Jeff Lacy	2020	(1yr) Planning Board Rep.
Franklin County Cooperative Inspection Program Representative		
Nancy Matthews	2020	(1yr)
Franklin Regional Council of Governments Representative		
F. Ellen McKay	2020	(1yr)
Elaine Puleo, Alternate	2020	(1yr)
Franklin Regional Transit Authority Advisory Board Representative (Select Board Representative)		
Rebecca Torres/Town Administrator	2020	(1yr)
Gate and Dam Keeper		
Howard Kinder	2020	(1yr)
John R. Kinder, Assistant	2020	(1yr)
Hampshire County Group Insurance Trust Shutesbury Representative		
Ryan Mailloux	2020	(1yr)
Rebecca Torres, Alternate	2020	(1yr)
Historical Commission (7 member Commission)		
Karen Czerwonka	2021	(3yr)
Craig Pepin	2020	(3yr)
Henry Geddes	2021	(3yr)
Kristin Van Patten (vacant seat)	2022	(3yr) Resigned 8.6.19
Chris Donta	2022	(3yr)
Janice Stone	2022	(3yr)
Mary Lou Conca	2022	(3yr) Appointed 8.6.19
Highway Department		
Timothy Hunting Superintendent	2021	(3yr)
Steve Sullivan Equipment Operator	2020	(1yr)
Robert Adams Equip.Operator	2020	(1yr)
Charles Moore Temporary Equip. Operator	2020	(1yr)
Keith Lyman Snowplow Operator	2020	(1yr) Appointed 12.23.19
Will Stratford Part-time Equip. Operator	2020	(1yr) Appointed 5.5.20
Lake Wyola Advisory Committee (Ad Hoc)		
Catherine Hilton Board of Health Rep.	2020	(1yr)
April Stein Select Board Rep.	2020	(1yr)
John Gorey	2020	(1yr)
Terry Smith	2020	(1yr)
Mark Rivers/Chair	2020	(1yr)
Tracy McNaughton	2020	(1yr) Appointed 8.20.19

Vacant Planning Board Rep.	2020	(1yr)
Vacant Conservation Commission	2020	(1yr)
Howard Kinder Gate & Dam Keeper	2020	(1yr)
Walter Tibbets Emerg. Mgmt. Dir.	2020	(1yr)
Richard Brazeau representing Leverett	2020	(1yr)
Lake Wyola Dam Management Committee (First appointed 10.7. 2003; disbanded 5.16.17; may be reinstated as needed)		
Land Use Clerk (Created 11.2017; Serves Conservation Commission, Planning Board and Zoning Board of Appeals)		
Linda Avis Scott	2020	(1yr)
Library		
Mary Anne Antonellis Library Director	2020	(1yr)
Cynthia Coffin Assistant Librarian	2020	(1yr)
Elizabeth Witham Weekend Circ. Clerk	2020	(1yr)
Susan Millinger Substitute	2020	(1yr)
Julie Stepanek Substitute	2020	(1yr)
JoAnn Bernhard Substitute	2020	(1yr)
Memorial Day Committee		
Anne-Marie Kenerson	2020	(1yr) Term ended 3.25.20
Laurey Kenerson	2020	(1yr)
Theodore Cumberledge	2020	(1yr)
Al Springer/Chair	2020	(1yr)
Melissa Makepeace-O'Neil	2020	(1yr)
Municipal Lighting Plant Manager/Temporary Project Manager		
Gayle Huntress	12.31.19; continued to 2.29.20	
Native American Preservation Working Group (Created 8.8.17)		
Appointments Pending		
Newsletter Committee		
Janis Gray Editor	2020	(1yr)
Linda Avis Scott Town Hall Liaison	2020	(1yr)
Open Space Committee		
Susan Essig	2020	(1yr) Resigned 10.1.19
Veronica Richter	2020	(1yr)

Personnel Board (5 members: Finance Committee selects a Rep., Select Board selects a Rep., Moderator appoints 3 community at-large members; no member shall be an employee of the Town or under direction of the School Committee; Town Administrator is a non-voting member.)

Margaret Ross	2022	(3yr) Moderator appoints
Anna Aaron/Chair	2020	(3yr) Moderator appoints
Ralph Armstrong	2022	(3yr) Moderator appoints
Jim Walton	2021	(3yr) FinCom selects
Melissa Makepeace-O'Neil Select Board Rep	2022	(3yr) Select Board selects
Becky Torres Town Administrator, ex-officio	2021	(3yr)

Plumbing and Gas Inspector (compensated thru fees)

John Letourneau	2020	(1yr)
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Police Department

Chief Daniel Fernandes Asst.Emerg.Mgmt.Dir.	2021	(3yr)
Ofc. Linda Newcomb Part Time	2020	(1yr)
Ofc. Evan Golann Part Time	2020	(1yr) Resigned 6.19.20
Ofc. David Shoemaker Part Time	2020	(1yr) Resigned
Sgt. Thomas Hudock Full Time	2020	(1yr) Resigned 1.28.20
Ofc. Damian Shanley Part Time	2020	(1yr)
Ofc. Marcus Johansson Part Time	2020	(1yr)
Ofc. Kristen Burgess Part Time	2020	(1yr) Appointed 1.28.20
Ofc. Tyler Alves Part Time	2020	(1yr) Appointed 1.28.20

Public Engagement and Public Space Committee (Created 5.15.18; first appointments TBD)

Record Storage Advisory Committee (Created 6.27.17; first appointments 9.19.17; dissolved 10.16.19)

Susie Mosher Town Clerk	2020	(1yr)
Susan Millinger Community	2020	(1yr)
Leslie Bracebridge Community	2020	(1yr)
Savannah Ouellette Library	2020	(1yr)
Vacant Building Committee	2020	(1yr)
Linda Avis Scott Town Hall	2020	(1yr)
Town Administrator Becky Torres Ex-officio		

Recreation Committee (Re-activated 11.14.17)

Christine Robinson	2020	(1yr)
BZ (Barbara) Reily/Co-chair	2020	(1yr)
Rita Farrell/Co-chair	2020	(1yr)
Elizabeth Fernandez-O'Brien (vacant seat)	2020	(1yr) Resigned 10.1.19
Christine Marglin	2020	(1yr)

Recycling/Solid Waste Committee

Meryl Mandell/Chair	2020	(1yr)
J. Gary Bernhard Recycling Coordinator	2020	(1yr)
Ronald Essig	2020	(1yr)
Stephen Rice	2020	(1yr)

Gail Fleischaker	2020	(1yr)
Elizabethann Lacy	2020	(1yr)
Margaret Ross	2020	(1yr)
Susan Quigley	2020	(1yr)
Marla Killough	2020	(1yr)
Celinda Anne Ezzell (Floranina)	2020	(1yr) Appointed 1.7.20

Regional School District Planning Committee (established at 10.25.11 Special Town Meeting, MGL 71 §14 Moderator appointed.) Ad Hoc.

Registrars of Voters (Appts. made in Feb/Mar and run 4/1-3/31; governed by M.G.L. Ch. 51 §15; to include Town Clerk and three others; not more than two with the same party affiliation from up to three nominees from a list based on a quorum party meeting; if no list is provided, within 45 days of notification, Select Board may appoint)

Susan Mosher (U)	3.31.2020	(3yr) (Not appointed)
Mark Olszewski (R)	3.31.2021	(3yr) Appointed 8.6.19
Linda Seidman (D)	3.31.2022	(3yr)
Gail Fleischaker (D)	3.31.2020	(3yr) Reappointed 3.4.20

Shutesbury Broadband Committee

Gayle Huntress/Co-Chair	2020	(1yr)
Ayres Hall	2020	(1yr)
Eric Stocker	2020	(1yr)
Graeme Sephton	2020	(1yr)
Craig Martin	2020	(1yr)
Stephen Schmidt	2020	(1yr)
Frank Citino	2020	(1yr)
Kent Whitney	2020	(1yr)
Jim Hemingway	2020	(1yr) Appointed 7.23.19

Shutesbury Elementary School Principal (Appointed by Union 28 Superintendent)

Jacqueline Mendonsa

Superintendent of Union 28 Schools (Appointed by Union 28 School Committee)

Jennifer (Haggerty) Culkeen

Tax Collector/Parking Clerk

F. Ellen McKay	2020	(3yr)
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Town Administrator

Rebecca Torres	2021	(3yr)
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Town Buildings Committee (At least 3 members appointed jointly by the Moderator and Selectboard)

Robert Groves/Chair	2021	(3yr)
William Wells	2022	(3yr)
Jim Aaron	2020	(3yr)
Nancy Matthews	2021	(3yr)
Steve Sullivan	2020	(3yr)
Francis D. McGinn, III	2023	(3yr) Appointed 3.4.20

Town Counsel		
Donna MacNicol	2020	(1yr)
Town Hall Support Person		
Carrie Stone	2020	(1yr)
Town Vexillologist		
Al Springer	2020	(1yr)
Treasurer		
Ryan Mailloux	2021	(3yr)
Assistant Treasurer		
Gabriele Voelker		
Tree Warden		
Don Wakoluk	2020	(1yr)
Deputy Tree Wardens:		
Timothy Hunting & Steve Sullivan	2020	(1yr)
United States Department of the Interior Trail Stewardship Council Representative		
Janice Stone	2020	(1yr)
Kevin Weir	2020	(1yr)
Upper Pioneer Valley Veterans District Representative		
Theodore Cumberledge	2020	(1yr)
Albert Springer, Assistant	2020	(1yr)
Veteran's Agent (compensated through Upper Pioneer Valley District Department of Veterans' Services)		
Mark Fitzpatrick	2020	(1yr)
Timothy Niejadlik Director	2020	(1yr)
Water Resources Committee (Created 8.08.09; up to 7 members: Board of Health, Planning Board, Conservation Commission or Open Space Committee and Lake Wyola Advisory Committee representatives and 3 Community-at-large members.)		
Mark Rivers LWAC	2020	(1yr)
Vacancy Planning Board	2020	(1yr)
April Stein Select Board	2020	(1yr)
Paul Lyons Conservation Commission	2020	(1yr)
Al Werner/Chair Board of Health	2020	(1yr)
Michael Ross Community at Large	2020	(1yr)
Timothy Cook Community at Large	2020	(1yr) Resigned 10.1.19

Web/Communications Committee		
Jamie Malcolm-Brown /Chair	2020	(1yr)
Fred Steinberg	2020	(1yr)
Susan Mosher Town Clerk	2020	(1yr)
Michael DeChiara	2020	(1yr) Resigned 11.26.19
Stephen Grettenberg	2020	(1yr) Term ended 2.10.20
Gail Fleischaker	2020	(1yr)
Jan Buchanan	2020	(1yr) Appointed 4.28.20
WiredWest Coalition Delegate		
Craig Martin	2020	(1yr)
WiredWest Coalition Alternate Delegate		
Ayres Hall	2020	(1yr)
Zoning Board of Appeals (3 member Board with 2 alternates)		
Charles DiMare/Chair	2020	(3yr)
Jeff Lacy	2022	(3yr)
Andrew Berg	2021	(3yr)
Herb Gilmore/Alternate	2021	(3yr)
2nd Alternate (vacant seat)		

TOWN OF SHUTESBURY, MASSACHUSETTS Elected Officials July 1, 2019 – June 30, 2020

		<u>Terms End 6/30</u>	<u>Term Length</u>
<u>Board of Health</u>	Arleen Read	2021	(3 yr)
	Al Werner	2021	(3 yr)
	Chair Kenneth Rotondi	2020	(3 yr)
	Norene Pease	2020	(3 yr)
	Catherine Hilton	2022	(3 yr)
<u>Cemetery Commission</u>	Raymond Cusson	2021	(3 yr)
	Chair Walter Tibbetts	2020	(3 yr)
	Janice Stone	2022	(3 yr)
<u>Constable</u>	Marilyn Tibbetts	2022	(3 yr)
<u>Library Trustees</u>	Co-Chair Katherine Cell	2021	(3 yr)
	Michele Cunningham	2021	(3 yr)
	Jaime Donta	2020	(3 yr)
	P. Savanna Ouellette	2020	(3 yr)
	Bradley Foster	2022	(3 yr)
	Co-Chair Michele Regan-Ladd	2022	(3 yr)
<u>Moderator</u>	Paul Lyons	2022	(3 yr)
<u>Municipal Light Plant Board</u>	Gayle Huntress	2021	(3 yr)
	Stephen Schmidt	2021	(3 yr)
	Craig Martin	2020	(2 yr)
	Graeme Sephton	2020	(2 yr)
	James Hemingway	2022	(1 yr)
<u>Planning Board</u>	James Aaron	2021	(3 yr)
	Chair Deacon Bonnar	2020	(3 yr)
	Steven Bressler	2020	(3 yr)
	Michael DeChiara	2020	remaining 2 yr
	Linda Rotondi	2022	(3 yr)
	Robert Raymond	2022	(3 yr)
	Jeff Lacy	2022	(3 yr)
<u>School Committee</u>	<small>(Terms begin and end 9 days after the Annual Town Election, as voted 5/7/2011, or May 11, 2016.)</small>		
	Kathryn Fiander,	2021	(3 yr)
	Jennifer Malcolm-Brown	2021	(3 yr)
	Stephen Sullivan	2020	(3 yr)
	Daniel Hayes	2020	(3 yr)
	Chair Lauren Thomas-Paquin	2022	(3 yr)
<u>Board of Selectmen</u>	J. April Stein	2021	(3 yr)
	Elaine Puleo	2020	remaining 2 yr
	Chair Melissa Makepeace-O'Neil	2022	(3 yr)
<u>Town Clerk</u>	Susan F. Mosher	2020	(3 yr)

Bold lettering indicates position receives a salary or stipend.

FY 20 List of Elected Officials up-dated 06/11/19

REPORT OF THE TOWN CLERK

VITAL STATISTICS

July 1, 2019 thru June 30, 2020

BIRTHS:.....	7
MARRIAGES:.....	10
DEATHS:.....	15

DOG LICENSES ISSUED

July 1, 2019 – June 30, 2020

SPAYED FEMALES.....	120
FEMALES.....	17
NEUTERED MALES.....	110
MALES.....	24
KENNELS 1-4 Dogs.....	1

POPULATION

JULY 1, 2020..... (includes children)
1,759

ELECTIONS

PRESIDENTIAL PRIMARY	MARCH 2 nd 2020
ANNUAL LOCAL ELECTION	JUNE 27 th 2020

TOWN MEETINGS

SPECIAL TOWN MEETING	DECEMBER 3 rd 2019
ANNUAL TOWN MEETING	JUNE 27 th 2020

Complete results of the Fiscal Year 2020 Elections and Town Meetings are printed in this report.

2019 Special Town Meeting Warrant
Town of Shutesbury
Commonwealth of Massachusetts
Tuesday, December 3, 2019

To one of the Constables of the Town of Shutesbury in the County of Franklin, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town, qualified to vote in elections and town affairs, to meet at 7:00 p.m. on Tuesday the 3rd day of December, at the Shutesbury Elementary School at 23 West Pelham Road in said Shutesbury, in the year Two Thousand and Nineteen, then and there to act on the following articles:

Article 1. To see if the Town will vote to transfer up to \$110,000 from **free cash** for the purchase of the Baptist Parsonage Property located at 32 Leverett Rd., Shutesbury, MA, or take any other action relative thereto. **(Sponsor: Selectboard Finance Committee vote to recommend was split. Requires majority vote)**

Article 2. To see if the Town will vote to amend the Annual Town Meeting Date by-law from the first Saturday in May to the last Saturday in April, or take any action relative thereto.

Shutesbury Selectboard

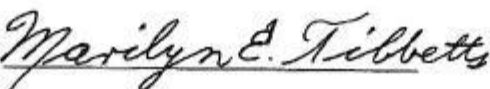

Melissa Makepeace-O'Neil, Chair


Elaine Puleo, Vice Chair


April Stein

I, the undersigned Constable for the Town of Shutesbury, certify that I posted attested copies of the Warrant for the abovementioned meeting at the Locks Pond Bulletin Board, the Shutesbury Post Office, and the Town Hall in said town seven (7) days at least before the time of holding said meeting.

(TOWN SEAL)

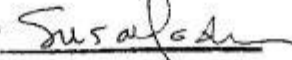
Constable 

Date November 13, 2019



A TRUE COPY

11/13/19

ATTEST 

2019 Special Town Meeting Warrant
Town of Shutesbury
Commonwealth of Massachusetts
Tuesday, December 3, 2019

To one of the Constables of the Town of Shutesbury in the County of Franklin, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town, qualified to vote in elections and town affairs, to meet at **7:00 p.m.** on Tuesday the **3rd** day of December, at the Shutesbury Elementary School at 23 West Pelham Road in said Shutesbury, in the year Two Thousand and Nineteen, then and there to act on the following articles:

Article 1. To see if the Town will vote to transfer up to \$110,000 from **free cash** for the purchase of the Baptist Parsonage Property located at 32 Leverett Rd., Shutesbury, MA, or take any other action relative thereto. **(Sponsor: Selectboard Finance Committee vote to recommend was split. Requires majority vote)**

Article 2. To see if the Town will vote to amend the Annual Town Meeting Date by-law from the first Saturday in May to the last Saturday in April, or take any action relative thereto.

Shutesbury Selectboard

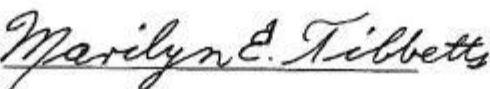

Melissa Makepeace-O'Neil, Chair


Elaine Puleo, Vice Chair


April Stein

I, the undersigned Constable for the Town of Shutesbury, certify that I posted attested copies of the Warrant for the abovementioned meeting at the Locks Pond Bulletin Board, the Shutesbury Post Office, and the Town Hall in said town seven (7) days at least before the time of holding said meeting.

(TOWN SEAL)

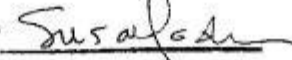
Constable 

Date November 13, 2019



A TRUE COPY

11/13/19

ATTEST 

Commonwealth of Massachusetts
Town of Shutesbury
Special Town Meeting Minutes
December 3 and December 10, 2019

At a legal meeting of the inhabitants of the Town of Shutesbury qualified to vote in town affairs, held at the Shutesbury Elementary School at 23 West Pelham Road on the December 3, 2019 in the presence of a quorum, the following business was conducted.

Moderator Paul Lyons convened the meeting at 7:00 PM. He asked to dispense with the reading of the warrant if there were no objections. No objections were raised.

Due to the 22 inches of snow and a concern for public safety, a motion was made and seconded to adjourn the Special Town Meeting to Tuesday, December 10, 2019, 7 PM, at the Shutesbury Elementary School. This motion passed unanimously. The meeting recessed at 7:03 PM.

The Special Town Meeting reconvened at Shutesbury Elementary School on Tuesday, December 10 at 7:05 PM with a quorum of registered voters.

Paul Lyons, the Town Moderator welcomed the citizens and explained this is his first Town Meeting as moderator. He referenced the publication, Town Meeting Time, as his guide. He asked to dispense with the reading of the warrant if there were no objections. No objections were raised.

Article 1: A motion was made and seconded to see if the Town would vote to transfer up to \$110,000 from Free Cash for the purchase of the Baptist Parsonage property located at 32 Leverett Rd., Shutesbury, MA.

Discussion: After a description of the article and the property by Becky Torres, Town Administrator, and Mark Ellis, Pastor of the Shutesbury Community Church. Citizens discussed issues about separation of church and state, the usefulness of adding this piece of land to the abutting fire station property and the possible historical value of the 1883 Parsonage house. Concerns were raised about the old well and possible traces of gasoline as well as the liability of undocumented pollution, the arrangement the town has had in supplying water to the property and the lack of an up-to-code septic system. The value of the property depends on its future use, from \$50,000 as a lot to add land and frontage for the town, or \$90,000 as a lot with a house to renovate. The Finance Committee recommended not making this purchase with so many unknown factors.

Paper Ballots were cast: No - 83 and Yes – 21. Article 1 fails.

Article 2: A motion was made and seconded to amend the Annual Town Meeting Date by-law from the first Saturday in May to the last Saturday in April.
Article 2 passed unanimously.

A motion to adjourn the meeting was made, seconded and passed unanimously at 8:30 PM.

Minutes respectfully submitted,
Susie Mosher – Shutesbury Town Clerk

**2020 Annual Town Meeting Warrant
Town of Shutesbury
Commonwealth of Massachusetts
June 27, 2020**

To one of the Constables of the Town of Shutesbury in the County of Franklin, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town, qualified to vote in elections and town affairs, to meet at **9:00** a.m. on Saturday the **twenty-seventh** day of June, behind the Shutesbury Town Hall, 1 Cooleyville Rd. in said Shutesbury, in the year Two Thousand and Twenty, then and there to act on the following articles:

Article 1. To hear, and receive reports of town officers, committees, and boards, or take any other action relative thereto. **(Sponsor: Select Board)**

Article 2. To see if the Town will vote to amend Section VI of the Amherst Pelham Regional School District Agreement by adding subsection j) as follows: To see if the Town will vote to amend Section VI of the Amherst Pelham Regional School District Agreement by adding subsection (j) as follows: For Fiscal Year 2021 only, the alternative operating budget assessment shall be calculated as 45% of a five-year average of minimum contributions with the remainder of the assessment allocated to the member towns in accordance with the per-pupil method found in Section VI (e) of the Amherst Pelham Regional School District Agreement. The five-year average of minimum contributions will include the five most recent years, or take any other action relative thereto.

**(Sponsor: Selectboard) Finance Committee Recommends
Requires majority vote**

Article 3. To see if the Town will vote to set the salary compensation for all elected officials of the town (Select Board, Town Clerk, Moderator and Constable) as provided by MGL Chapter 41, Section 108, to be made effective from July 1, 2020, as contained in the budget, or take any other action relative thereto.

**(Sponsor: Personnel Board and Select Board)
Requires majority vote**

Article 4. To see if the Town will vote to approve the **Citizens Petition** as written:
-Shutesbury has about 2.4 million dollars in combined Free Cash, Stabilization and Capital Stabilization funds.
-On May 2, 2015 Shutesbury voters agreed to appropriate a sum of money not to exceed \$1,693,200.00 for the town's share of the costs of the construction, installation and start-up of a regional broadband network.

-On June 10, 2015 Shutesbury voters authorized a debt exclusion of \$1,693,200.00 for the broadband network.

-This debt exclusion will be an additional tax burden on top of the annual property tax burden levied on each property owner.

-It is estimated the cost of borrowing \$1,693,200.00 over twenty years will be \$500,000.00. Reducing the initial loan amount will save Shutesbury a significant amount of money.

-A smaller initial loan amount will mean a reduced tax bill for each taxpayer.

-A smaller initial loan amount will mean a potentially smaller monthly broadband bill.

-In light of the Town's cash on hand, the potential to save a significant amount in loan expenses, reduce individual tax bills and broadband costs, we the undersigned move that \$750,000.00 be transferred from any combination of Free Cash, Stabilization, and Capital Stabilization funds to pay down the \$1,693,200.00 debt exclusion for broadband,.

(Sponsor: Citizens' Petition)

Requires a 2/3rds vote

Article 5. To see if the Town will vote to transfer a sum of money, not to exceed \$12,000, from the Assessors Overlay Surplus account to the Assessors Revaluation account, or take any other action in relation thereto. **(Sponsor:**

Assessors) Finance Committee Recommends

Requires majority vote

Article 6. To see if the Town will vote to transfer \$15,000 from Free Cash to the Shutesbury Unemployment Compensation Fund, established in 2018 at the Annual Town Meeting, or take any other action relative thereto.

(Sponsor: Selectboard) Finance Committee Recommends

Requires majority vote

Article 7. To see if the Town will vote to return \$20,028.08 from the Wyola Dam Project account to Stabilization, or take any other action relative thereto. **(Sponsors:**

Selectboard) Finance Committee Recommends

Requires majority vote

Article 8. To see if the Town will vote to return \$12,400 from the Alternative Energy Account to Stabilization, or take any other action relative thereto. **(Sponsors:**

Selectboard) Finance Committee Recommends

Requires majority vote

Article 9. To see if the Town will vote to return \$24,016.16 from the Hazardous Waste Clean Up account to Free Cash, or take any other action relative thereto. **(Sponsors:**

Selectboard) Finance Committee Recommends

Requires majority vote

Article 10. To see if the Town will vote to return \$24,200 from the School Sidewalk Repair account to Free Cash, or take any other action relative thereto. **(Sponsors: Selectboard) Finance Committee Recommends**
Requires majority vote

Annual Budget Article

Article 11. To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to meet town expenses including operations, capital, salaries and school expenses of **\$6,600,665** by raising the sum of **\$6,580,240** and transferring \$20,425 from the Septic Betterment Fund, for the fiscal year beginning July 1, 2020, or take any other action relative thereto. **(Sponsors: Selectboard) Finance Committee Recommends**
Requires majority vote

Annual Articles -Community Preservation

Article 12.

To see if the Town of Shutesbury will vote to act on the recommendation of the Community Preservation Committee on the fiscal year 2021 budget to transfer the following sums of money from the Community Preservation Fund estimated annual revenues: **\$5,100** to Open Space; **\$5,100** to Historic Resources; **\$5,100** to Community Housing; and **\$32,000** to the FY21 Community Preservation Fund budgeted reserve, or take any action relative thereto. **(Sponsor: Community Preservation Committee) Finance Committee Recommends**
Requires majority vote

Article 13. To see if the town will vote to appropriate **\$2,500** from fiscal year 2021 Community Preservation Fund estimated annual revenues for necessary and proper administrative and operation expenses of the Shutesbury Community Preservation Committee, or to take any action relative thereto. **(Sponsor: Community Preservation Committee) Finance Committee Recommends**
Requires majority vote

Article 14. CPC request from Amherst-Pelham Regional School District

To see if the Town will vote to appropriate **\$13,800** from the Open Space/Recreation Fund balance for a schematic design and engineering study for the Amherst Regional School Track and Field restoration/reconstruction project, or take any other action relative thereto
(Sponsor: Community Preservation Committee)
Requires majority vote

Planning Board Zoning Amendment Articles

Article 15. PROPOSED AMENDED SOLAR BYLAW

To see if the Town will vote to strike section 8.10 of the Town of Shutesbury Zoning By-law and replace it with the following new section 8.10 or take any other action related thereto.

SECTION 8.10 GROUND-MOUNTED SOLAR ELECTRIC INSTALLATIONS (ADDED) 2016,
Version 3/4/20

8.10-1 Purpose

The purpose of this bylaw is to facilitate and appropriately regulate the creation of Ground-Mounted Solar Electric Installations: (a) by providing standards for the approval, placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, protection and preservation of Town infrastructure (including roads), public nuisance, existing residential property and property value, impacts upon environmental, scenic, and historic resources; (b) by providing adequate financial assurance for the eventual decommissioning of such installations; and (c) by protecting large contiguous blocks of forest back-land based on the understanding that large unfragmented tracts provide many ecological benefits including improved water and air quality, sequestration of carbon, reduced movement of invasive species, provision of wildlife habitat and the support for greater biodiversity; as well as maintaining commercial forestry as a viable agricultural activity and providing many recreational opportunities for town residents.

8.10-2 Applicability

- A. This Section 8.10 applies to Large- Scale and Small-Scale Ground-Mounted Solar Electric Installations, as noted. Small-Scale Ground-Mounted Solar Electric Installations which are accessory to an existing residential or non-residential use which generate electricity principally used by such residential or non-residential use are permitted as of right, do not need to comply with this Section, but require a Site Plan Review from the Zoning Board of Appeals, as well as a building permit, and must comply with all other applicable provisions of the Town of Shutesbury Zoning Bylaw.
- B. This Section 8.10 also pertains to physical modifications that materially alter the type, configuration, or size of Ground-Mounted Solar Electric Installations or related equipment.
- C. Upon written request by the applicant, the Planning Board may waive or reduce any special permit requirement of this Section 8.10 by the same majority vote required for the permit itself upon written findings included in the permit of:
 - 1. special circumstances of the site, its surroundings, or the proposal that negate the need for imposition of the requirement, or the objectives of this section may be met in alternative manner; and
 - 2. that such a waiver or reduction will not derogate from the public purposes and intent of this zoning bylaw.

In the case of a special permit, such requests must be made by the applicant no later than the close of the public hearing. An affirmative or negative vote under this paragraph shall not be construed as an approval or disapproval of the permit sought.

8.10-3 General Requirements

Historic resources and properties, such as cellar holes, farmsteads, stone corrals, marked graves, water wells, or pre-Columbian features, including those listed on the Massachusetts Register of Historic Places or as defined by the National Historic Preservation Act, shall be excluded from the areas proposed to be developed, including clearing for shade management. A written assessment of the project's effects on each identified historic resource or property and ways to avoid, minimize or mitigate any adverse effects shall be submitted as part of the Special Permit. A suitable buffer area shall be established on all sides of each historic resource. The Special Permit may be conditioned to effectuate and make enforceable this requirement.

- G. All plans and maps shall be prepared, stamped and signed by a Professional Civil Engineer licensed to practice in the Commonwealth of Massachusetts.
- H. Construction access shall be from paved (bituminous or chip-sealed) Town roads. In the alternative, an applicant may propose, at their expense and to Town specifications and based on the Town's cost estimate, to fund the paving and improvement of drainage facilities to those portions of the Town road required to meet the intent of this section as determined by the Planning Board. The applicant may also propose posting a bond sufficient to fund the maintenance, repair, and restoration to the satisfaction of the Highway Department and the Select Board, of an unpaved Town road and associated drainage facilities used for construction access. The Planning Board, after consultation with the Shutesbury Highway Department and only following written Select Board approval of an alternative proposal, may accept or deny such alternative proposals.
- I. Lots for Ground-Mounted Solar Electric Installations shall have the required frontage on a public way stated in Section 4.2-1 and defined in this zoning bylaw.
- J. In order to preserve the ecological integrity of Shutesbury's large blocks of undeveloped forestland as stated in Section 5.1-1 herein, no more than one Large Ground-Mounted Solar Electric Installation shall be permitted within the bounds of any set of public ways and/or Town borders as depicted on the map entitled Large Ground Mounted Solar Electric Installation Districts, and incorporated into this zoning bylaw.

8.10-4 Required Documents

The project applicant shall provide the following documents in addition to or in coordination with those required under Article IX below.

- A. Site Plan. A Site Plan additionally showing:
 - 1. Locations of wetlands and Priority Habitat Areas as defined by the Natural Heritage & Endangered Species Program (NHESP).
 - 2. Locations of local or National Historic Districts.
 - 3. Locations of all known, mapped or suspected Native American archaeological sites or sites of Native American ceremonial activity. Identification of such sites shall be based on responses, if any, to written inquiries with a requirement to respond within 35 days, to the following parties: all federally or state recognized Tribal Historic Preservation Officers with any cultural or land affiliation to the Shutesbury area; the Massachusetts State Historical Preservation Officer; tribes or associations of tribes not recognized by the federal or state government with any cultural or land affiliation to the Shutesbury area; and the Shutesbury Historical Commission. Such

inquiries shall serve as a notice to the aforesaid parties and shall contain a plan of the project, specific identification of the location of the project, and a statement that permitting for the project is forthcoming. Accompanying the site plan shall be a report documenting such inquiries, the responses from the parties, a description of the location and characteristics, including photographs, of any Native American sites and the outcomes of any additional inquiries made based on information obtained from or recommendations made by the aforesaid parties. A failure of parties to respond within 35 days shall allow the applicant to submit the site plans.

4. The project proponent must submit a full report of all materials to be used, including but not limited to the use of cleaning products, paints or coatings, hydro-seeding, fertilizers, and soil additives. When available, Material Safety Data Sheets will be provided.

B. Blueprints. Blueprints or drawings of the installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts, showing:

1. The proposed layout of the system and any potential shading from nearby structures.
2. One- or three-line electrical diagram detailing the Ground-Mounted Solar Electric Installation, associated components, and electrical interconnection methods, with all Massachusetts and National Electrical Code compliant disconnects and overcurrent devices.

C. General Documentation. The following information shall also be provided:

1. A list of any listed hazardous or known carcinogenic materials proposed to be located on the site in excess of household quantities and a plan to prevent their release to the environment as appropriate.
2. Name, address, and contact information for proposed system installer.
3. The name, contact information and signature of any agents representing the project applicant.

D. Site Control

The project applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed Ground-Mounted Solar Electric Installation.

E. Operation and Maintenance Plan

The project applicant shall submit a plan for the operation and maintenance of the Ground-Mounted Solar Electric Installation, which shall include measures for maintaining safe access to the installation, stormwater management (consistent with DEP's and, where appropriate, Shutesbury's stormwater regulations and vegetation controls), as well as general procedures for operational maintenance of the installation.

F. Financial Surety

Applicants for Ground-Mounted Solar Electric Installations shall provide a form of surety, either through an escrow account, bond or otherwise, accessible to the Town of Shutesbury. to cover the cost of removal in the event the Town must remove the installation and remediate the site to its natural preexisting condition, in an amount and form determined to be reasonable by the SPGA, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set

forth herein. The project applicant shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

G. Utility Notification

No Ground-Mounted Solar Electric Installation shall be constructed, nor building permit issued until evidence has been provided to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has approved the solar electric installation owner or operator's intent to install an interconnected customer-owned generator and that the utility has approved connection of the proposed generator into their power grid. Off-grid systems shall be exempt from this requirement.

H. Proof of Liability Insurance

8.10-5 Dimensional Requirements

A. Minimum setbacks for all Large-Scale Ground-Mounted Solar Electric Installations shall be:

- Front street setback: 500 feet (as required for Forest Conservation District)
- Property line setback: 100 feet

B. Minimum setbacks for all Small-Scale Ground-Mounted Solar Electric Installations shall be:

- Front street setback: 100 feet
- Property line setback: 50 feet

C. Required setback areas shall not be counted toward a facility's total acreage.

8.10-6 Design and Performance Standards

A. Lighting

Large- and Small-Scale Solar Electric Installations shall have no permanently-affixed exterior lighting.

B. Signage

1. Sufficient signage shall be provided to identify the owner of the facility and provide a 24-hour emergency contact phone number.
2. Signage at the perimeter warning pedestrians is allowable.
3. Ground-Mounted Solar Electric Installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of such installation.

C. Control of Vegetation

Herbicides or pesticides may not be used to control vegetation or animals at a Ground-Mounted Solar Electric Installation.

D. Visual Impacts

E. Ground-Mounted Solar Electric Installation shall be designed to minimize visual impacts including preserving natural vegetation to the maximum extent possible, blending in equipment with the surroundings, and adding vegetative buffers to provide an effective visual barrier from adjacent roads and driveways, and to screen abutting residential dwellings.

2. When possible, a diversity of plant species shall be used, with a preference for species native to New England.
 3. Use of exotic plants, as identified by the most recent copy of the "Massachusetts Prohibited Plant List" maintained by the Massachusetts Department of Agricultural Resources, is prohibited.
 4. If deemed necessary by the Planning Board, the depth of the vegetative screen shall be 30 feet and will be composed of native trees and shrubs staggered for height and density that shall be properly maintained.
 5. The owner/operator shall not remove any naturally occurring vegetation such as trees and shrubs unless it adversely affects the performance and operation of the solar installation.
 6. Landscaping shall be maintained and replaced as necessary by the owner/operator of the Ground-Mounted Solar Electric Installation.
- E. Utility Connections.
Electrical transformers, wires, or other utility interconnections shall be constructed as required by the utility provider and may be above ground if necessary; provided, however, that every reasonable effort shall be made to place all utility connections underground, depending on appropriate soil conditions and topography of the site and any requirements of the utility provider.
- F. All electric power generated at a Ground-Mounted Solar Electric Installation shall be from Solar Energy.
- G. Access Driveways shall be constructed to minimize finished width, grading, removal of stone walls or roadside trees, incompatible appearance from the roadway, and impacts to environmental or historic resources.

8.10-7 Safety and Environmental Standards

- A. Emergency Services
1. Ground-Mounted Solar Electric Installations owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Shutesbury Fire Chief.
 2. The owner or operator shall cooperate with local emergency services to develop a written emergency response plan that is provided to Shutesbury police and fire departments
 3. All means of shutting down the solar electric installation shall be clearly marked.
 4. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation. Contact information shall be provided annually to the Town Administrator include name, email and phone number for the designated person.
- B. Land Clearing, Soil Erosion and Land Impacts
1. The facility shall be designed to minimize impacts to open agricultural land and fields, even if not in production. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the Ground-Mounted Solar Electric Installation. Grading that substantially disturbs the existing soil profile and structure is prohibited; sites shall be selected where construction

may be accomplished without such earth work.

2. Prior to any site disturbance and construction, the limits of the work shown on the approved site plan shall be surveyed and clearly marked by a Professional Land Surveyor. Upon completion of the survey, the Professional Land Surveyor shall verify to the Planning Board, in writing, that the limit of work, as shown on the approved site plans, has been established on site.
3. The design shall minimize the use of concrete and other impervious materials to the maximum extent possible. Ground-Mounted Solar Electric Installation shall be installed on water permeable surfaces.
4. Locating Ground-Mounted Solar Electric Installations, including access driveways and any associated drainage infrastructure on original, pre development grades in excess of 15% is prohibited.

C. Habitat Impacts

Large-Scale Ground-Mounted Solar Electric Installations shall not be located on permanently protected land subject to MGL. Ch. 184, §§ 31-33 Priority Habitat and Bio Map 2 Critical Natural Landscape Core Habitat mapped by the Natural Heritage and Endangered Species Program (NHESP) and “Important Wildlife Habitat” mapped by the DEP.

D. Wetlands

1. The applicant will prepare MA DEP WPA Form 4a. Abbreviated Notice of Resource Area Delineation (ANRAD) that includes a wetland evaluation and map of the site. The ANRAD shall also be submitted to the Conservation Commission.
2. In order to provide an adequate intervening land area for the infiltration of stormwater runoff from a Solar Electric Installation, ground alterations, such as stump removal, excavation, filling, and grading, or the installation of drainage facilities or solar panels, are prohibited within 100 feet of any wetlands or hydrologic features subject to the jurisdiction of the Shutesbury Conservation Commission.
3. The Planning Board may impose conditions to contain and control stormwater runoff that might negatively impact identified wetlands or other hydrologic features even if the proposed work area is outside the jurisdiction of the Conservation Commission.

8.10-8 Monitoring, Maintenance and Reporting

A. Solar Electric Installation Conditions

1. The Ground-Mounted Solar Electric Installation owner or operator shall maintain the facility in good condition.
2. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures.
3. Site access shall be maintained to a level acceptable to the Shutesbury Fire Chief and Emergency Management Director.
4. The owner or operator shall be responsible for the cost of maintaining the Solar Electric Installation and any access driveways.

B. Annual Reporting

1. The owner or operator of a Ground-Mounted Solar Electric Installation shall submit an annual report demonstrating and certifying compliance with the Operation and Maintenance Plan, the requirements of this Section 8.9 and the approved special permit, including but not limited to continued management and maintenance of vegetation, compliance with the approved plans and any special permit conditions, continuation of liability insurance, and adequacy of road access.
2. The annual report shall also provide information on the maintenance completed during the course of the year and the amount of electricity generated by the facility.
3. The report shall be submitted to the Select Board, Planning Board, Fire Chief, Emergency Management Director, Building Commissioner, Board of Health and Conservation Commission (if a wetlands permit was issued) no later than 45 days after the end of the calendar year.

Abandonment or Decommissioning

A. Removal Requirements

1. Any Ground-Mounted Solar Electric Installation which has reached the end of its useful life, has been abandoned, or taken off line shall be removed.
2. The owner or operator shall physically remove the installation no later than 150 days after the date of discontinued operations.
3. The owner or operator shall notify the Special Permit Granting Authority by certified mail, of the proposed date of discontinued operations and plans for removal.

B. Decommissioning shall consist of:

1. Physical removal of all components of the Ground-Mounted Solar Electric Installation, including but not limited to structures, foundations, equipment, security barriers, and on-site above-ground transmission lines. Associated off-site utility interconnections shall also be removed if no longer needed.
2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
3. Restoration of the site to its natural preexisting condition, including stabilization or re-vegetation of the site as necessary to minimize erosion. The Special Permit Granting Authority may allow the owner or operator to leave landscaping or designated below-grade foundations and electric lines in order to minimize erosion and disruption to vegetation.

C. Decommissioning by the Town

If the owner or operator of a Ground-Mounted Solar Electric Installation fails to remove such installation in accordance with the requirements of this Section 8.9 within 150 days of discontinued operations or abandonment, the Town may enter the property and physically remove the installation at the owner's expense, drawing from the escrow account or upon the bond or other financial surety provided by the applicant.

8.10-10 Lapse of Approval

Any special permit shall automatically lapse if the Large-or Small-Scale Ground-Mounted Solar Electric Installation is not installed and functioning within two (2) years of the grant of the special permit or if the installation shall be considered abandoned.

8.11-1 Enforcement

A violation of this Bylaw shall be subject to the enforcement provisions of the Town of Shutesbury Zoning Bylaws, Section 10. 2

**(Sponsors: Planning Board)
Requires 2/3 vote.**

Article 16.

To see if the Town will vote pursuant to General Laws Chapter 268A, Section 21A., to authorize the Municipal Light Plant Board to appoint member Gayle Huntress to the position of Municipal Light Plant Manager, or take any other action related thereto.

**(Sponsors: MLP Board) Finance Committee Recommends
Requires majority vote**

Article 17. To see if the Town will vote to appropriate the sum of **\$462,792.00** for the MLP Enterprise Fund beginning July 1, 2020 in accordance with the provisions of M.G.L. c.44, sec 53 F ½, amount to be funded from the following sources; or take any action relative thereto. **(Sponsors: MLP Board)**

**Finance Committee Recommends
Requires 2/3rds vote**

<u>MLP ENTERPRISE FUND OPERATING BUDGET FY2021</u>		
Expenses		
		NOTES
Routine network maintenance	\$ 108,500	Annual Maintenance
Truck retainer fee	\$ 12,000	
Insurance	\$ 8,566	Insurance via MIIA with 10K deductible
Backhaul	\$ 30,840	250MB MBI/Backup connection \$850/mo 10GB CrownCastle \$1,750 per month TOTAL = \$30,840
MLP Manager Stipend	\$ 12,000	\$1,000/month
Employment Overhead	\$ 4,000	22% of Mgr.Stipend
Lifeline CAFII Administration	\$ 7,000	\$2K per year flat admin cost plus \$80 for each new recipient application, then \$50 annual renewal for each recipient (estimating not more than 100 applications annually)
Bond fee for poles	\$ 7,000	3K for Ngrid and Verizon; 1K for Eversource
Pole rental	\$ 20,670	\$13.78 x 1500 poles
Essentials Support	\$ 5,995	Annual Maintenance contract with Calix. Provides direct support and emergency electronic equipment replacement.

Electronics Hut Operations	\$ 1,300	HVAC maintenance \$500, Security Monitoring \$300, Building Maintenance \$500.
Electronic Depreciation (Broadband Capital Stabilization)	\$ 37,895	To replace electronics in 7-10 years (router and ONTs included)
Debt Service	\$ 146,495	\$105,675 Payment (interest and principal) due 4/3/2021 on \$883,333 borrowed at 1.25% thru 2025 and 2% thru 2030. \$15,820 interest payment due 8/21/2020 on \$793,000 BAN. \$25,000 additional principal payment.
Electronics Hut Utilities	\$ 5,200	Electricity to power hut (\$3,600), shared propane (\$600, full tank fill), shared generator maintenance (\$1,000). Indirect Costs reimbursed to town.
Accounting	\$ 1,500	Indirect Costs reimbursed to town.
Auditor	\$ 6,200	Indirect Costs reimbursed to town.
Legal	\$ 5,000	Indirect Costs reimbursed to town.
OPERATIONS SUBTOTAL	\$ 420,161	
Extraordinary & Unforeseen	\$ 42,631	Emergency Reserve Fund
OPERATIONS TOTAL	\$ 462,792	
Income		
MLP Fees	\$ 462,792	MLP Fee: Basic= \$52.00/month, Vacation=\$45.00/month. Currently 733 regular subscribers, 10 vacation subscribers, 21 holding subscribers

Article 18. To see if the Town will vote to accept and expend funds available from the State for Highway reimbursement programs, such as the Chapter 90 program, without further appropriation, or take any other action thereto.

**(Sponsors: Selectboard) Finance Committee Recommends
Requires majority vote**

Article 19. To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during Fiscal 2021 as permitted by M.G.L. c. 44, section 53F, or take any other action relative thereto.

**(Sponsors: Selectboard) Finance Committee Recommends
Requires majority vote**

Article 20. To see if the Town will vote to allow the Select Board to apply for, accept and expend state, federal and other grants, which do not require a town appropriation, or take any other action relative thereto.

**(Sponsors: Selectboard) Finance Committee Recommends
Requires majority vote**

Article 21. To see if the Town will approve the appointment pursuant to MGL Chapter 268A, Section 21A of Catherine Hilton as a Board of Health Administrative Consultant while also serving as an elected official on the Board of Health, or take any other action relative thereto. **(Sponsor: Personnel Board) Finance Committee Recommends Requires majority vote**

Article 22. To see if the Town will vote to become a member in the Pioneer Valley Mosquito Control District, pursuant to Massachusetts General Laws Chapter 252, §5A for the purpose of monitoring and surveillance of mosquitos and other applicable sections of said law; and fund the membership fee of \$5,000 from Free Cash, or take any other action relative thereto.
(Sponsors: Selectboard) Finance Committee Recommends Requires majority vote

Article 23. To See if the Town will vote to amend the Revolving Fund bylaw to cancel the SRECS Solar Renewable Energy Certificates revolving fund and return any excess funds to Free Cash.
(Sponsors: Selectboard) Finance Committee Recommends Requires majority vote

Article 24. To See if the Town will vote to approve annual spending limits for FY2021 for revolving funds established in the Town Bylaws, pursuant to MGL c. 44, sec. 53E1/2, as most recently amended, to (1) authorize revolving funds for certain Town Departments as per the chart below, or take any other action relative thereto.
(Sponsors: Selectboard) Finance Committee Recommends Requires majority vote

Revolving fund	FY2021 spending limit
Dog license and control	\$1,000
Recycling	\$25,000
Fire Inspections	\$3,000
Electrical Inspections	\$4,000
Plumbing Inspection	\$5,000
Swimming Exercise	\$3,000
Library	\$10,000

Conservation	\$3,000
SRECS Solar Renewable Energy Certificates	\$30,000
COA Seniors	\$ 5,000

CAPITAL items

Article 25. To see if the Town will vote to approve to transfer from **Free Cash** in the sum of \$7200, for two replacement sliding glass doors in the conference room at the elementary school, or take any other action relative thereto.

**(Sponsors: School Committee) Finance Committee Recommends
Requires majority vote**

Article 26. To see if the Town will vote to approve to transfer from **Free Cash** the sum of \$25,000 for new flooring to include; carpeting in the library and IT Director’s office; new carpeting in Tyner and Culbreth’s rooms, VCT flooring in Richard’s Room, and new VCT in three bathrooms- library, kindergarten and preschool, or take any other action relative thereto.

**(Sponsors: School Committee) Finance Committee Recommends
Requires majority vote**

Article 27. To see if the Town will vote to approve transfer from **Free Cash** the sum of \$2,700, to install two overhead door operators at the fire station, or take any other action relative thereto.

**(Sponsors: Selectboard) Finance Committee Recommends
Requires majority vote**

Article 28. To see if the Town will vote to approve a transfer from **Free Cash** of the sum of \$900 for a hand held radar gun and \$1,300 for the purchase portable breathalyzer unit for the Police Dept., for a total of \$2,200, or take any other action relative thereto.

**(Sponsors: Selectboard) Finance Committee Recommends
Requires majority vote**

Article 29. PROPOSED AMENDED SIGN BYLAW

To see if the Town will vote to strike section 8.4 of the Town of Shutesbury Zoning Bylaw and replace it with the following new section 8.4 or take any other action related thereto. **Sponsors: Planning Board**

Requires 2/3 vote

PROPOSED AMENDED SIGN BYLAW

Version 3/11/20

Section 8.4 Sign Regulations

8.4-1 Purpose

The purpose of sign regulations is to provide for the reasonable control of signs and advertising devices to preserve and enhance the historic appearance, rural character, and scenic amenities of the Town without unduly restricting the conduct of lawful enterprises. These regulations are intended to protect public safety, facilitate effective communication, and promote civic and community vitality without distracting motorists or obstructing visibility and/or clearance.

8.4-2 General Guidelines

A. General Standards

Signs shall fit within the character of the Town of Shutesbury and the abutting properties and uses. Signs shall be appropriate in scale and placement for both the specific site and immediate surrounding area.

B. Sign Dimensions

The area of a sign shall be determined to be the size of the smallest rectangle which will include the entire physical area of the sign. The dimensions of a sign shall be the length multiplied by the width of such a rectangle. The area of the supporting framework shall not be included in the area if such framework is incidental to the display.

The height of a sign shall be measured to the highest point of the sign including any structural or ornamental projections above the sign proper, from the average ground level above which the sign is located.

A two-sided sign that has messages on both sides will be deemed to be one sign. A sign with more than two sides shall be deemed to be multiple signs, one sign for each direction faced.

8.4-3 Permitted Signs

A. Signs Permitted By Right:

The following types of signs are permitted by right:

1. Resident Identification. One sign for each family residing on the premises, indicating the name of the premises and the name of the owner or occupant provided such sign does not exceed two (2) square feet in area.
2. Accessory Use Identification: One sign, not exceeding eight (8) square feet in area, for a permitted accessory use or home occupation located on the premises.
3. Property or Home Construction, Lease or Sale Signs: Signs pertaining to the construction, lease or sale of the premises provided such signs do not exceed twelve (12) square feet in total area.
4. Personal Property Sale/For Free Signs: Signs indicating the sale or availability of personal property, including those items being offered by a business, charitable or

- religious organization, provided that such signs do not exceed eight (8) square feet in total area.
5. Directional or identification signs: Directional or identification signs where such signs will serve the public and provided that such signs do not exceed eight (8) square feet in total area.
 6. Community, charitable and religious signs: Signs or bulletin boards not exceeding twenty-four (24) square feet in area in connection with community, charitable or religious uses.
 7. Opinion, advocacy, and political signs: Non-commercial signs promoting an idea, position, political candidate, or other form of non-commercial expression protected by the United States and Massachusetts Constitutions, provided that such signs do not exceed twenty-four (24) square feet in area.
 8. Agricultural signs: Signs indicating the sale of agricultural or horticultural products, providing that the signs do not exceed twenty-four (24) square feet in area.
 9. Commercial signs: Signs for freestanding commercial uses that are not located upon the same lot as a residential use provided that they do not exceed twenty-four (24) square feet in total area.
 10. Municipal signs: Sign erected by the Town of Shutesbury provided that such signs do not exceed twenty-four (24) square feet in area.

Signs shall be erected on the same lot as the premises, person or activity they are intended to advertise, call attention to or identify; in order to be erected in a location other than the same lot as the premises, person or activity, such signs shall require permission of the other property owner. Signs may also be erected between the lot line of privately owned premises and five (5) feet of the travelled lanes of a public roadway (defined herein as the white line of a paved road, edge of pavement of a paved road without striping, or the outside of the obvious track of the outer tires on an unpaved road).

B. Signs Requiring a Special Permit

Any sign, allowed by right in 8.4-3, Section A that exceeds the specified allowable size or which seeks placement other than specified in this bylaw, shall require a Special Permit from the Zoning Board of Appeals.

8.4-4 Nonconforming Signs

An existing sign which has been erected as of April 25, 2020 but which does not conform to this bylaw may continue to be used. However, if it is replaced, enlarged, redesigned, or materially altered, it shall be brought into conformity with this bylaw.

8.4-5 Sign Restrictions

1. Illuminated signs: Signs or other advertising devices may be illuminated, but such illumination shall be external to the sign and shall be either indirect or shielded by translucent material so as to prevent direct glare onto any public street or onto any adjacent property. No exterior sign or interior sign visible from the exterior of the structure shall be illuminated during hours the business is not open, provided, however, that no sign on a residential premise shall be illuminated after 8:00 p.m.

2. Signs on Town Property:

Only municipal signs, except signs located between the lot line of privately owned premises and five (5) feet of the travelled lanes of a public roadway, may be placed upon town-owned property including the Town Common, frontage bordering town buildings, parks, recreation, conservation, or watershed area. Municipal signs shall require approval from the Select Board or its designee.

8.4-6 Prohibited Signs or Installation

A. Moving, animated or digital signs: Moving signs, digital signs, swinging signs, changeable message signs, flashing signs, revolving signs, signs consisting of pennants, ribbons, streamers, spinners, strings of light bulbs, revolving beacons, search lights, or animated signs to create the illusion of motions.

B. Inflatable signs: Free-standing inflatable signs whether animated or stationary.

C. Billboards: Billboards and roof-mounted signs.

D. Vehicle signs: Display of advertising painted on or attached to a vehicle, when the primary use of the vehicle is for display rather than transportation, and where the vehicle is usually parked within sight of a public way.

E. Prohibited Installations

1. Signs erected or displayed so as to endanger public safety. Signs erected that shall in any way create a traffic hazard or in any way obscure, confuse or impair pedestrian or automobile traffic flow or sight. Signs constituting a nuisance or hazard to pedestrian or vehicular traffic because of intensity or direction of illumination.
2. Signs extending to within five (5) feet of the travelled lanes of a public roadway.
3. Signs higher than ten (10) feet above the natural grade.
4. Signs larger than twenty-four (24) square feet in total area.
5. Signs posted or attached to utility poles.

8.4-7 Enforcement

Signs on Non-Town Property:

Any sign owner or owner of property on which a sign is located who violates, or permits a violation of this Bylaw, except in the situation when a sign is deemed unsafe, shall be subject to the enforcement provisions of the Town of Shutesbury Zoning Bylaws, Section 10.2

If a sign, including those signs located within five (5) feet of the travelled lanes of any public roadway is deemed to be unsafe by the Police Chief or the Highway Department Superintendent in a written statement to the Select Board, the Select Board or its designee may remove the sign upon 24-

hour written or verbal notice to the sign owner or owner of the property on which the sign is located. Subsequent actions shall be consistent with aforesaid Section 10.2 regarding enforcement.

Signs on Town Property:

Signs erected on Town property not in compliance with 8.4-5(C)2 may be removed without notice by the Select Board or its designee. If known, the owner of the sign shall be contacted within 48 hours. The sign shall be stored for a period of two weeks to allow the owner to retrieve the sign, at which time the Select Board or its designee may dispose of the sign.

Article 30. AMENDED OPEN SPACE DESIGN BYLAW

To see if the Town will vote to strike ARTICLE V, **OPEN SPACE DESIGN**, of the Town of Shutesbury Zoning Bylaw and replace it with the following new ARTICLE V, **OPEN SPACE DESIGN**, or take any other action related thereto.

Sponsors: Planning Board

Requires 2/3 vote.

PROPOSED AMENDED OPEN SPACE DESIGN BYLAW

Version 5/11/20

ARTICLE V OPEN SPACE DESIGN

SECTION 5.1 PURPOSE AND APPLICABILITY

5.1-1 Purpose

The primary purpose of this Section is to preserve the open space resources of Shutesbury as identified in the Master Plan, especially large contiguous blocks of forested back-land. These large unfragmented tracts provide many ecological benefits. They improve water and air quality, sequester carbon, reduce movement of invasive species, provide wildlife habitat, and support greater biodiversity. Additionally, they help maintain commercial forestry as a viable agricultural activity and offer many recreational opportunities to town residents. This section is also intended to foster compact development patterns using flexible regulations for density and lot dimensions and to promote and encourage creativity in neighborhood design. The Town wishes to encourage the use of Open Space Design because Open Space Design results in the preservation of contiguous open space and important environmental resources, while allowing design flexibility. Open Space Design reduces development impacts on farmland, forests, wildlife habitats, large tracts of contiguous open space, environmentally sensitive areas, steep slopes, hilltops, and historically significant areas. To encourage this type of development, Open Space Design is allowed by right, subject only to the requirements of the Regulations Governing the Subdivision of Land. An Open Space Design that does not require approval as a subdivision is allowed by special permit subject to approval by the Planning Board. In order to encourage small subdivisions to follow Open Space Design Principles, there is no minimum parcel size or number of lots required for an Open Space Design.

5.1-2 Applicability

An Open Space Design may be proposed anywhere in Shutesbury, including the TC district. Within the FC, RR, and LW District, all subdivisions shall comply with the Open Space

Design provisions of this Article V, unless the Planning Board allows a development that deviates from the requirements of Article V by Special Permit. Such deviations may be approved if the applicant demonstrates that the proposed alternative development configuration provides adequate protection of the site's environmental resources and fulfills the purposes of this Article as well as or better than an Open Space Design.

B. Subsection A above applies only to subdivisions of land as defined in MGL Ch. 41, § 81L, and not to construction of homes or businesses on individual lots that existed prior to May 3, 2008 or to lots created through the "Approval Not Required" process with frontage on public ways existing as such as of May 3, 2008 described in the Regulations for the Subdivision of Land (the "Subdivision Regulations"). However, if subdivision approval is not required because a new roadway is not proposed, an applicant may nevertheless apply for an Open Space Design under this Article V. In such a case, the application shall be subject to special permit review as described in Article IX, under which the Planning Board may additionally consider the conservation benefits versus detriments of permitting a number of residential units in excess of the base number otherwise possible without the benefit of this Article V. If the proposed Open Space Design also involves one or more common driveways, density bonuses, transfer of development rights, and/or any other use that requires a Special Permit, the proceedings for all such Special Permits and the Site Plan review for the lot configuration shall occur in one consolidated Special Permit proceeding before the Planning Board.

SECTION 5.2 DEVELOPMENT IMPACT STATEMENT AND CONSERVATION ANALYSIS

In order to enable the Planning Board to determine whether or not a proposed Open Space Design (or development by Special Permit that deviates from the requirements for Open Space Design) satisfies the purposes and standards of this Article, an applicant must present sufficient information on the environmental and open space resources for the Board to make such determination. The required information shall be provided in the form of a Development Impact Statement, including a "conservation analysis" as described in Subsection IX of Section VIII of the Subdivision Regulations. In the case of an Open Space Design that is not a subdivision, and that is presented as a special permit application, the applicant shall not be required to submit a full Development Impact Statement. However, the Planning Board may require the submission of all or part of a conservation analysis as described in the Subdivision Regulations.

5.2-1 Conservation Analysis and Findings

- A. Prior to filing an application, an applicant is encouraged to meet with the Planning Board to discuss the conservation resources on the site. At such a meeting, the Planning Board shall indicate to the applicant which land is likely to have the most conservation value and be most important to preserve and where development may be most appropriately located.
- B. In the case of a proposed plan that deviates from the requirements of this Article, if the Planning Board determines that the land with the greatest conservation value cannot be protected except by the use of an Open Space Design plan, the Planning Board shall deny the Special Permit for the deviation and require that the applicant submit a plan that complies with the requirements for an Open Space Design.
- C. The Planning Board, in consultation with the Conservation Commission, and Open Space

Committee, if any, shall study the conservation analysis, may conduct field visits, and shall formally determine which land should be preserved and where development may be located. The Planning Board shall make written findings supporting this determination (the “conservation findings”). The Planning Board shall deny any application that does not include sufficient information to make conservation findings or that does not preserve land that the Planning Board determines should be preserved from development as a result of the conservation analysis and findings.

- D. The Planning Board’s conservation findings shall be incorporated into its decision to approve, approve with conditions, or deny an application. The conservation findings shall show land to be permanently preserved by a conservation restriction, as well as recommended conservation uses, ownership, and management guidelines for such land. The conservation findings shall also indicate preferred locations for development if the Plan is denied based upon such findings.

5.2-2 Minimum Preserved Open Space

The Plan shall show that at least the percentages of the total acreage listed below will be preserved by conservation restriction, based upon the conservation findings.

FC District:	minimum of 80%
RR, LW, TC Districts:	minimum of 65%

SECTION 5.3 ALLOWABLE RESIDENTIAL UNITS

The maximum number of residential units in an Open Space Design is calculated by a formula based upon the net acreage of the property. This formula is intended to take into account site-specific development limitations that make some land less developable than other land. This calculation involves two steps, calculating the net acreage and dividing by the base allowed density.

5.3-1 Net Acreage Calculation

The factors named below are included in this subsection for net acreage calculation purposes only and do not convey or imply any regulatory constraints on development siting that are not contained in other applicable provisions of law, including this zoning bylaw. To determine net acreage, subtract the following from the total (gross) acreage of the site:

- A. half of the acreage of land with slopes of 20% or greater (2000 square feet or more of contiguous sloped area at least 10 feet in width); and
- ~~B.~~ B. the total acreage of lakes, ponds, land subject to easements or restrictions prohibiting development, FEMA 100-year floodplains, and all freshwater wetlands as defined in Chapter 131, Section 40 of the General Laws, as delineated by an accredited wetlands specialist. The wetlands scientist will prepare MA DEP WPA Form 4A. Abbreviated Notice of Resource Area Delineation (ANRAD) that includes a wetland evaluation and map of the site. The ANRAD is submitted to the Conservation Commission, discussed at a public hearing and a decision is issued on the extent and boundaries of the wetland resource areas.

5.3-2 Unit Count Calculation

To determine the base maximum number of allowable residential dwelling units on the site, divide the net acreage by three (3) in the RR, LW, or TC Districts, or by five (5) in the FC District. Fractional units shall be rounded down to the next whole number.

5.3-3 Density Bonuses

The unit count determined in Section 5.3-2 above may be increased through density bonuses designed to advance important goals of the Shutesbury Master Plan. Density bonuses are given by Special Permit at the discretion of the Planning Board based upon the expected public benefit. They are calculated by first determining the allowable unit count under Section 5.3-2 without rounding fractional units up or down, and then multiplying that number by 100% plus the percentages that follow. Resulting fractional units shall be rounded down as in §5.3-2.

- A. If the applicant allows deeded public access to the open space portion of the property and the Planning Board finds that such public access provides a significant recreational benefit to the Town (such as access to an important natural area or a trail system): a maximum of 10%.
- B. B. If the applicant permanently restricts ownership and occupancy of units allowed by §5.3-2 as affordable housing (as defined in this bylaw), and makes a binding commitment to construct such affordable residences: a maximum of 25%. For every unit included in the allowable unit count under Section 5.3-2 that is built and dedicated as an affordable unit, two bonus market rate units may be permitted, up to the maximum of 25% of the allowable unit count.
- C. If the applicant preserves as permanent open space more than the minimum required percentage: a maximum 10% density bonus per additional 5% of the whole project area preserved as open space.

5.3-4 Density Transfer (Transfer of Development Rights)

The Town of Shutesbury encourages flexibility in the location and layout of development, within the overall density standards of this Zoning Bylaw. The Town therefore will permit residential density to be transferred from one parcel (the "sending parcel") to another (the "receiving parcel") in Open Space Designs under this Article V. Density transfers may only be permitted from sending parcels in the FC district to receiving parcels in either the FC, RR, or TC districts. If a sending parcel is located in both the FC and another district, only those portions of sending parcel that actually lie within the FC District may be considered in determining the number of units allowed to be transferred. The process of density transfer is as follows:

A. Procedure

- 1. All density transfers require a Special Permit from the Planning Board.
- 2. The Special Permit application for a density transfer shall be signed by the owners (or their authorized representatives) of both the sending and receiving parcels.
- 3. The Special Permit application shall show a proposed development plan for the receiving parcel (subdivision and/or Site Plan) as well as a base unit count calculation prepared according to the provisions of §5.3-2. For the sending parcel, the applicant may calculate the allowable number of units eligible to transfer by either:
 - a. Calculating the net acreage pursuant to §5.3-1 and dividing by 15; or
 - b. Dividing the total (gross) acreage by 25.

Fractional units shall be rounded down to the next whole number.

4. Sending parcels existing as such on May 3, 2008 may have development rights calculated by either method a or b at the applicant's election. Sending parcels which have been modified by lot line changes since May 3, 2008 must employ method a. The density calculation for the sending parcel shall not include any of the density bonuses available under §5.3-3.
5. In reviewing an application for density transfer, the Planning Board shall first determine the number of allowable residential units permitted on the receiving parcel using all of the relevant standards in § 5.3-2 and any density bonuses sought under §5.3-3. The Planning Board shall then determine the number of residential units available to transfer from the sending parcel(s) pursuant to §5.3-4A.3.a. or b.
6. The Planning Board may then grant a Special Permit allowing the transfer to the receiving parcel of some or all of the allowable residential units from the sending parcel(s).
7. As a condition of approval of the density transfer, a conservation restriction on the sending parcel(s) satisfying the requirements of §5.6 shall be executed and recorded in the Registry of Deeds. The conservation restriction shall require that the total area of land used in the calculation required under 5.3-4A.3.a. or b. above be permanently restricted. (For example, if five units are transferred and the calculation is according to §5.3-4A.3.b., at least 125 acres of the sending parcel would have to be permanently restricted.). Those portions of the sending parcel(s) not required to be subject to the conservation restriction may be used in accordance with this zoning bylaw.

B. Findings Required

The Planning Board shall not approve any residential density transfer unless it finds that:

1. All requirements for the granting of a Special Permit have been satisfied.
2. The addition of the transferred units to the receiving parcel will not increase the maximum allowable unit count under §5.3-2 by more than 25%, and will not adversely affect the area surrounding the receiving parcel.
3. The density transfer will benefit the Town by protecting a substantial area of developable land with conservation value on the sending parcel(s) in a manner that furthers the purposes of the FC District.
4. The density transfer will be consistent with the Master Plan.

5.3-5 Maximum Density Bonus and/or Density Transfer

The density bonuses and transfers of development rights allowed in §§5.3-3 and 5.3-4 above may be combined to result in a total unit count increase not exceeding 25% of that established in 5.3-2 above. Density bonuses and/or transfers may only be used if the resulting development complies with Title 5 of the State Environmental Code as determined by the Board of Health.

5.3-6 Lots in More than One District

For lots in more than one district, the allowable unit count (excluding bonuses or transfers) and required open space for each district shall be computed separately first. These totals shall be added together and the allowable maximum bonus and transfer of development rights for the entire development shall be calculated based upon this combined total number of units. The

findings.

SECTION 5.4 TYPES OF RESIDENTIAL DEVELOPMENT

The allowable residential units may be developed as single-family, two-family, or multi-family dwellings, provided that applicable Special Permit or Site Plan review requirements for the land use district are satisfied and that the number of dwelling units does not exceed the allowable unit count in Section 5.3 above. The subdivision approval and Special Permit/Site Plan requirements shall be fulfilled concurrently in one proceeding to the extent practical. Any Open Space Design application involving two-family or multi-family dwellings shall include a Site Plan that shows the location, layout, height, and setbacks of such dwellings. Accessory apartments shall be permitted in Open Space Designs and shall not be counted toward the total allowable unit count. Such apartments shall comply with the requirements of Section 4.4-2, except that the requirements of Sections 4.4-2A and 4.4-2B (lot area and setback requirements) shall not apply.

SECTION 5.5 DIMENSIONAL AND DESIGN REQUIREMENTS

5.5-1 Minimum Lot Sizes in Open Space Designs

The limiting factor on lot size in Open Space Designs is the need for adequate water supply and sewage disposal. Therefore, there is no required minimum lot size for zoning purposes. This does not affect the powers of the Board of Health to require areas on a lot for the disposal of sewage and the protection of water supply.

5.5-2 Setbacks, Road Frontage, and Road Requirements

The minimum setback shall be 10 feet from any property line. There shall be no numerical requirements for road frontage in an Open Space Design, provided that each lot has legally and practically adequate vehicular access to a public way or a way approved under the Regulations Governing the Subdivision of Land across its own frontage or via a shared driveway approved under Section 8.6. All dwellings must comply with applicable Board of Health requirements. The Planning Board may modify the applicable road construction requirements for new roads within an Open Space Design as provided in the Regulations Governing the Subdivision of Land, if it finds that such modifications will be consistent with the purposes of this Article V and the Master Plan.

5.5-3 Arrangement of Lots

- A. Lots shall be located and arranged in a manner that protects: views from roads and other publicly accessible points; farmland; wildlife habitat; large intact forest areas; hilltops; ponds; steep slopes; and other sensitive environmental resources, while facilitating pedestrian circulation. Generally, residential lots shall be located the minimum feasible distance from existing public roadways. The Planning Board shall take into consideration the conservation analysis and findings in approving the arrangement of lots.
- B. Lot, roadway, and driveway layouts, land alterations, and placement of structures shall follow applicable portions of the Rural Siting Principles in Section 8.3 and any design guidelines for Open Space Design which may be adopted by the Planning Board.

SECTION 5.6 PERMANENT OPEN SPACE

Open space set aside in an Open Space Design or as a condition of any Special Permit or Site Plan approval (see Article IX) shall be configured as a separate parcel(s) from any building lots and permanently preserved from development as required by this Section 5.6. The Planning Board may not require such open space land to be accessible to the public, unless a density bonus is allowed under Subsection 5.3-3A. Any development permitted in connection with the setting aside of open space land shall not compromise the conservation value of such open space land, based upon the conservation findings of the Planning Board.

5.6-1 Permanent Preservation of Open Space Land

All land required to be set aside as open space in connection with any Open Space Design shall be so noted on any approved plans and shall be protected from development by a permanent conservation restriction, as defined in Article XIII, to be held by the Town of Shutesbury, the Commonwealth of Massachusetts, or a non-profit conservation organization qualified to hold conservation restrictions under G.L. Chapter 184, Section 31, and also qualified to hold tax-deductible conservation easements under Section 170(h) of the Internal Revenue Code, or by other means acceptable to the Planning Board that achieve the conservation goals of this section. Such means may include recorded easements under earlier sections of Chapter 184, recorded zoning or subdivision conditions, or ownership by a conservation organization as described above. The restriction shall specify the permitted uses of the restricted land which may otherwise constitute development. The restriction may permit, but the Planning Board may not require public access or access by residents of the development to the protected open space land.

A. Ownership of Open Space Land

1. Protected open space land may be held in private ownership, owned in common by a homeowner's association (HOA), dedicated to the Town or State governments with their consent, transferred to a non-profit organization acceptable to the Planning Board, or held in such other form of ownership as the Planning Board finds appropriate to manage the open space land and protect its conservation value.
2. If the land is owned in common by an HOA, such HOA shall be established in accordance with the following:
 - a. The HOA must be created before final approval of the development, and must comply with all applicable provisions of state law.
 - b. Membership must be mandatory for each lot owner, who must be required by recorded covenants and restrictions to pay fees to the HOA for taxes, insurance, and maintenance of common open space, private roads, and other common facilities.
 - c. The HOA must be responsible for liability insurance, property taxes, the maintenance of recreational and other facilities, private roads, and any shared driveways.
 - d. Property owners must pay their pro rata share of the costs in Subsection c above, and the assessment levied by the HOA must be able to become a lien on the property.
 - e. The HOA must be able to adjust the assessment to meet changed needs.
 - f. The applicant shall make a conditional offer of dedication to the Town, binding upon the HOA, for all open space to be conveyed to the HOA. Such offer may be accepted by the Town, at the discretion of the Board of Selectmen, upon the failure of the HOA to take title to the open space from the applicant or other current owner,

upon dissolution of the association at any future time, or upon failure of the HOA to fulfill its maintenance obligations hereunder or to pay its real property taxes.

g. Ownership shall be structured in such a manner that real property taxing authorities may satisfy property tax claims against the open space lands by proceeding against individual owners in the HOA and the dwelling units they each own.

h. Town Counsel shall find that the HOA documents presented satisfy the conditions in Subsections a through g above, and such other conditions as the Planning Board shall deem necessary.

B. Maintenance Standards

1. Ongoing maintenance standards shall be established as a condition of development approval to ensure that the open space land is not used for storage or dumping of refuse, junk, or other offensive or hazardous materials. Such standards shall be enforceable by the Town against any owner of open space land, including an HOA.

2. If the Board of Selectmen finds that the provisions of Subsection 1 above are being violated to the extent that the condition of the land constitutes a public nuisance, it may, upon 30 days written notice to the owner, enter the premises for necessary maintenance, and the cost of such maintenance by the Town shall be assessed ratably against the landowner or, in the case of an HOA, the owners of properties within the development, and shall, if unpaid, become a property tax lien on such property or properties.

Article 31. To see if the Town will vote to accept the provisions of M.G. L. Chapter 64G sec. 3A, which would allow the town to impose a local excise tax upon the transfer of occupancy of a room in a bed and breakfast establishment, lodging house or short-term rental by an operator at rate of not more than six (6) per cent of the total of rent for each such occupancy, with this section to take effect on the first day of the calendar quarter following 30 days after its acceptance, or take any other action in relation thereto. **(Sponsor: Selectboard) Finance Committee Recommends**
Requires majority vote

Article 32. To see if the Town will vote pursuant to the provisions of M.G. L. Chapter 64G sec. 3A, to impose a six (6) per cent excise tax upon the total of rent for each transfer of occupancy of a room in a bed and breakfast establishment, lodging house or short-term rental by an operator, or take any other action in relation thereto. **(Sponsor: Selectboard) Finance Committee Recommends**
Requires majority vote

Article 32. CPA By Law Amendment

To see if the Town will vote to strike the Town of Shutesbury Community Preservation Bylaw and replace it with the following new bylaw or take any other action relative thereto. **(Community Preservation Commission Sponsors)**
Requires majority vote

Town of Shutesbury Community Preservation Bylaw (Update: 2020)

Chapter 1: Establishment and Role

The Town of Shutesbury hereby establishes a Community Preservation Committee. The Community Preservation Committee is responsible for evaluating the community preservation needs of the town and making recommendations to Town Meeting as part of the annual budget process. It is responsible for developing a Community Preservation Plan and presenting an annual community preservation budget to Town Meeting.

Chapter 2: Membership

The Community Preservation Committee shall consist of seven (7) voting members pursuant to MGL Chapter 44B, Section 5. Members shall serve a one-year term which may be renewed with no limitation.

The Select Board shall appoint the members of the committee as follows:

- One member of the Conservation Commission as designated by the Commission
- One member of the Historical Commission as designated by the Commission
- One member of the Planning Board as designated by the Board
- One member to act in the capacity of, or perform like duties of, a member of a housing authority representing the interests of affordable housing in the Town of Shutesbury
- One member of the Select Board or its designee, to act in the capacity of, or perform the duties of the Board of Park Commissioners
- One member of the Open Space or Recreation Committees, as designated by either Committee
- One At-large member

Should any of the Commissions, Boards, Councils or Committees who have authority to designate under this Chapter not exist in the Town of Shutesbury or no longer be in existence for whatever reason, the designation authority for that Commission, Board, Council, or Committee shall become the responsibility of the Select Board.

Should any designating authority fail to make their designation by the beginning of the fiscal year, the Select Board may make the appointment.

Chapter 3: Requirement for a quorum and committee action


The Community Preservation Committee shall not conduct business without the presence of a quorum. A majority of the currently appointed members of the committee shall constitute a quorum.


The Community Preservation Committee shall approve its actions by a majority of the members present.

Hereof fail not, and make due return of this warrant, with your doings thereon, at the time and place of the meeting. Given under our hands this 8th day of June two thousand and Twenty.

Shutesbury Selectboard


Melissa Makepeace-O'Neil, Chair


Elaine Puleo, Vice Chair


April Stein

I, the undersigned Constable for the Town of Shutesbury, certify that I posted attested copies of the Warrant for the abovementioned meeting at the Locks Pond Bulletin Board, the Shutesbury Post Office, and the Town Hall in said town seven (7) days at least before the time of holding said meeting.

(TOWN SEAL)

Constable _____

Date _____

**Commonwealth of Massachusetts
Town of Shutesbury**

**Annual Town Meeting Minutes
June 27, 2020**

With Covid-19 pandemic safety measures in place, Shutesbury held its Annual Town Meeting and Elections under tents in the field behind Town Hall at 1 Cooleyville Rd., on Saturday, June 27, 2020. The overcast skies gave way to a gentle rain and at a legal meeting of the inhabitants qualified to vote in elections and town affairs, in the presence of a hardy quorum, the town's business was conducted.

Moderator Paul Lyons opened the meeting at 9:20 AM. He acknowledged the many difficulties and losses people have faced due to the Covid-19 virus. He thanked the volunteers who worked to set up the meeting and reiterated the safety measures that would help make the town meeting a success.

Moderator Lyons greeted the new residents attending open town meeting for the first time. He introduced the public officials, and framed the tasks of town meeting – passing a budget, make or amend bylaws, and vote on matters presented to the town. In order to speed up the meeting this year, some articles will be voted on in a group instead of individually. Anyone can ask that an article be considered individually, if desired.

After retiring officials were thanked and a few more announcements were made, the meeting began.

A motion was made by Moderator Lyons for permission to call for vote by a show of hands (cards) on articles requiring a 2/3 vote to pass. If the vote appears close, he will ask for a vote by counting the raised cards. The motion was seconded.

****Motion passed by greater than 2/3 majority.**

Article 1. A motion was made and seconded that the Town of Shutesbury vote to hear, and receive reports of town officers, committees, and boards.

Due to the safety concerns for a short meeting, written reports were posted on the Select Board webpage on the town website. No reports were given in person at town meeting. **See reports in Appendix A**

****Article 1 passed unanimously.**

Article 2. A motion was made and seconded that the Town will vote to amend Section VI of the Amherst Pelham Regional School District Agreement by adding subsection (j) as follows: For Fiscal Year 2021 only, the alternative operating budget assessment shall be calculated as 45% of a five-year average of minimum contributions with the remainder of the assessment allocated to the member towns in accordance with the per-pupil method found in Section VI (e) of the Amherst Pelham Regional School District Agreement. The five-year average of minimum contributions will include the five most recent years.

****Article 2 passed by majority.**

Article 3. A motion was made and seconded that the Town of Shutesbury vote to set the salary compensation for all elected officials of the town (Select Board, Town Clerk, Moderator and Constable) as provided by MGL Chapter 41, Section 108, to be made effective from July 1, 2020, as contained in the budget, or take any other action relative thereto.

****Article 3 passed unanimously.**

Article 4. A motion was made and seconded that the Town of Shutesbury vote to approve the **Citizens Petition** as written:

-Shutesbury has about 2.4 million dollars in combined Free Cash, Stabilization and Capital Stabilization funds.

-On May 2, 2015 Shutesbury voters agreed to appropriate a sum of money not to exceed \$1,693,200.00 for the town's share of the costs of the construction, installation and start-up of a regional broadband network.

-On June 10, 2015 Shutesbury voters authorized a debt exclusion of \$1,693,200.00 for the broadband network.

-This debt exclusion will be an additional tax burden on top of the annual property tax burden levied on each property owner.

-It is estimated the cost of borrowing \$1,693,200.00 over twenty years will be \$500,000.00. Reducing the initial loan amount will save Shutesbury a significant amount of money.

-A smaller initial loan amount will mean a reduced tax bill for each taxpayer.

-A smaller initial loan amount will mean a potentially smaller monthly broadband bill.

-In light of the Town's cash on hand, the potential to save a significant amount in loan expenses, reduce individual tax bills and broadband costs, we the undersigned move that \$750,000.00 be transferred from any combination of Free Cash, Stabilization, and Capital Stabilization funds to pay down the \$1,693,200.00 debt exclusion for broadband.

****Article 4 postponed indefinitely by unanimous vote.**

Article 5. A motion was made and seconded that the Town of Shutesbury vote to transfer a sum of money, not to exceed \$12,000, from the Assessors Overlay Surplus account to the Assessors Revaluation account.

****Article 5 passed by majority.**

Article 6. A motion was made and seconded that the Town of Shutesbury vote to transfer \$15,000 from Free Cash to the Shutesbury Unemployment Compensation Fund, established in 2018 at the Annual Town Meeting.

****Article 6 passed by majority.**

Articles 7-10. A motion was made and seconded that the Town approve Article 7, by returning \$20,028.08 from the Wyola Dam Project account to Stabilization; Article 8, by returning \$12,400 from the Alternative Energy Account to Stabilization; Article 9, by returning \$24,016.16 from the Hazardous Waste Clean Up account to Free Cash. Article 10, by returning \$24,200 from the School Sidewalk Repair account to Free Cash.

A request was made to “Hold” Article 10 from the Consent Agenda, and consider it separately

****Articles 7– 9 passed unanimously.**

Article 10. A motion was made and seconded that the return \$24,200 from the School Sidewalk Repair account to Free Cash.

****Article 10 failed to get a majority vote.**

Annual Budget Article

Article 11. A motion was made and seconded that the Town of Shutesbury vote to provide a sum of money to meet town expenses including operations, capital, salaries and school expenses of **\$6,600,665** by raising the sum of **\$6,103,883**, **transferring \$467,367 from free cash**, and transferring \$20,425 from the Septic Betterment Fund, for the fiscal year beginning July 1, 2020, or take any other action relative thereto.

The Co-Chair of the Finance Committee, Eric Stocker, explained the key elements in the proposed budget: a .14% increase in costs to maintain level services and use of cash reserves to a lower the tax rate and meet anticipated state funding cuts. The minority opinion was presented by Bob Groves and Jim Hemingway, members of the Finance Committee. To respond to economic stress incurred during these Covid-19 times and to lower the taxes in Shutesbury, Groves outlined a list of position cuts, allocation from free cash, deferred repairs, transfer of revenue, delayed OPEB funding, and elimination of debt service. Motions were made and seconded for amendments on five line-items in the budget; all amendments failed.

****Article 11 passed by majority.**

Article 12 and 13. A motion was made and seconded that the Town approve Articles 12 and 13, as written in the Warrant, except for the words 'or take any other action relative thereto.

Article 12. To see if the Town of Shutesbury will vote to act on the recommendation of the Community Preservation Committee on the fiscal year 2021 budget to transfer the following sums of money from the Community Preservation Fund estimated annual revenues: **\$5,100** to Open Space; **\$5,100** to Historic Resources; **\$5,100** to-Community Housing; and **\$32,000** to the FY21 Community Preservation Fund budgeted reserve.

Article 13. To see if the Town of Shutesbury will vote to appropriate **\$2,500** from fiscal year 2021 Community Preservation Fund estimated annual revenues for necessary and proper administrative and operation expenses of the Shutesbury Community Preservation Committee.

**** Articles 12 and 13 passed unanimously.**

CPC request from Amherst-Pelham Regional School District

Article 14. A motion was made and seconded that the Town of Shutesbury vote to appropriate **\$13,800** from the Open Space/Recreation Fund balance for a schematic design and engineering study for the Amherst Regional School Track and Field restoration/reconstruction project, or take any other action relative thereto.

**** Article 14: Due to Covid-19 this project is delayed and the article was withdrawn.**

Proposed Solar Bylaw

Article 15. A motion was made and seconded that the Town of Shutesbury vote to strike section 8.10 of the Town of Shutesbury Zoning Bylaw and replace it with the following new section 8.10 or take any other action related thereto.

SECTION 8.10 GROUND-MOUNTED SOLAR ELECTRIC INSTALLATIONS (ADDED) 2016, Version 3/4/20

8.10-1 Purpose

The purpose of this bylaw is to facilitate and appropriately regulate the creation of Ground-Mounted Solar Electric Installations: (a) by providing standards for the approval, placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, protection and preservation of Town infrastructure (including roads), public nuisance, existing residential property and property value, impacts upon environmental, scenic, and historic resources; (b) by providing adequate financial assurance for the eventual decommissioning of such installations; and (c) by protecting large contiguous blocks of forest back-land based on the understanding that large unfragmented tracts provide many ecological benefits including improved water and air quality, sequestration of carbon, reduced movement of invasive species, provision of wildlife habitat and the support for greater biodiversity; as well as maintaining commercial forestry as a viable agricultural activity and providing many recreational opportunities for town residents.

8.10-2 Applicability

This Section 8.10 applies to Large- Scale and Small-Scale Ground-Mounted Solar Electric Installations, as noted. Small-Scale Ground-Mounted Solar Electric Installations which are accessory to an existing residential or non-residential use which generate electricity principally used by such residential or non-residential use are permitted as of right, do not need to comply with this Section, but require a Site Plan Review from the Zoning Board of Appeals, as well as a building permit, and must comply with all other applicable provisions of the Town of Shutesbury Zoning Bylaw.

This Section 8.10 also pertains to physical modifications that materially alter the type, configuration, or size of Ground-Mounted Solar Electric Installations or related equipment.

C. Upon written request by the applicant, the Planning Board may waive or reduce any special

permit requirement of this Section 8.10 by the same majority vote required for the permit itself upon written findings included in the permit of:

1. special circumstances of the site, its surroundings, or the proposal that negate the need for imposition of the requirement, or the objectives of this section may be met in alternative manner; and
2. that such a waiver or reduction will not derogate from the public purposes and intent of this zoning bylaw.

In the case of a special permit, such requests must be made by the applicant no later than the close of the public hearing. An affirmative or negative vote under this paragraph shall not be construed as an approval or disapproval of the permit sought.

8.10-3 General Requirements

A. Compliance with Laws, Bylaws, and Regulations

The construction and operation of all Ground-Mounted Solar Electric Installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part thereof shall be constructed in accordance with the Massachusetts State Building Code.

B. Mitigation for Loss of Carbon Sequestration and Forest Habitat

If forestland is proposed to be converted to a Ground-Mounted Solar Installation the plans shall designate thereon an area of unprotected (meaning, not subject to MGL. Ch. 184, §§ 31-33 at time of application) land on the same lot and of a size equal to four times (4X) the total area of such installation. Such designated land shall remain in substantially its natural condition without alteration, including prohibition of commercial forestry/tree cutting not related to the maintenance of the installation, until such time as the installation is decommissioned; except in response to a natural occurrence, invasive species or disease that impacts the trees and requires cutting to preserve the health of the forest. The Special Permit may be conditioned to effectuate and make enforceable this requirement.

C. Mitigation for Loss of Forest Habitat within the Installation

If forestland is proposed to be converted to a Ground-Mounted Solar Electric Installation the plans shall show mitigation measures that create a wildflower meadow habitat within and immediately around the Solar Electric System and a successional forest habitat in the surrounding areas managed to prevent shading until such time as the installation is decommissioned. The wildflower meadow shall contain a wide variety of plants that bloom from early spring into late fall, that are planted in clumps rather than single plants to help pollinators find them, that are native plants adapted to local climate, soil and native pollinators. At least 50% of the array footprint and perimeter shall be planned to have these flowering plants. Mowing shall be limited to no more than once annually. Plans for pollinator-friendly vegetation establishment and maintenance at the solar PV facility shall be

compiled and written by a professional biologist or ecologist with relevant experience and expertise in pollinator habitat creation, grassland habitat restoration, and/or knowledge of native New England plant communities. The Special Permit may be conditioned to effectuate and make enforceable this requirement.

D. Mitigation for Installation of Perimeter Fencing

Any perimeter fencing within winter sight of a public roadway, driveway, or dwelling existing at the time of the special permit application shall be entirely black in color. The Special Permit may be conditioned to effectuate and make enforceable this requirement.

E. Mitigation for Disruption of Trail Networks

If existing trail networks, old Town roads, or woods or cart roads are disrupted by the location of the Ground-Mounted Solar Electric Installation, the plans shall show alternative trail alignments to be constructed by the applicant. The Special Permit may be conditioned to effectuate and make enforceable this requirement, although no rights of public access may be established hereunder.

F. Mitigation for Disruption of Historic Resources and Properties

Historic resources and properties, such as cellar holes, farmsteads, stone corrals, marked graves, water wells, or pre-Columbian features, including those listed on the Massachusetts Register of Historic Places or as defined by the National Historic Preservation Act, shall be excluded from the areas proposed to be developed, including clearing for shade management. A written assessment of the project's effects on each identified historic resource or property and ways to avoid, minimize or mitigate any adverse effects shall be submitted as part of the Special Permit. A suitable buffer area shall be established on all sides of each historic resource. The Special Permit may be conditioned to effectuate and make enforceable this requirement.

G. All plans and maps shall be prepared, stamped and signed by a Professional Civil Engineer licensed to practice in the Commonwealth of Massachusetts.

H. Construction access shall be from paved (bituminous or chip-sealed) Town roads. In the alternative, an applicant may propose, at their expense and to Town specifications and based on the Town's cost estimate, to fund the paving and improvement of drainage facilities to those portions of the Town road required to meet the intent of this section as determined by the Planning Board. The applicant may also propose posting a bond sufficient to fund the maintenance, repair, and restoration to the satisfaction of the Highway Department and the Select Board, of an unpaved Town road and associated drainage facilities used for construction access. The Planning Board, after consultation with the Shutesbury Highway Department and only following written Select Board approval of an alternative proposal, may accept or deny such alternative proposals.

The Planning Board made a motion and it was seconded to amend 8.10-3 H as follows:

H. Vehicular access for the purpose of construction shall be from paved (bituminous or chip-sealed) Town roads. Any proposed waiver of this section under 8.10-2,C. shall be transmitted to the Shutesbury Highway Department and Selectboard with 35 days allowed for comment. No such waiver request shall be approved by the Planning Board without written concurrence from the Selectboard.
Amendment for 8.10-3 H passed by majority.

- I. Lots for Ground-Mounted Solar Electric Installations shall have the required frontage on a public way stated in Section 4.2-1 and defined in this zoning bylaw.
- J. In order to preserve the ecological integrity of Shutesbury's large blocks of undeveloped forestland as stated in Section 5.1-1 herein, no more than one Large Ground-Mounted Solar Electric Installation shall be permitted within the bounds of any set of public ways and/or Town borders as depicted on the map entitled Large Ground Mounted Solar Electric Installation Districts, and incorporated into this zoning bylaw.

8.10-4 Required Documents

The project applicant shall provide the following documents in addition to or in coordination with those required under Article IX below.

- A. Site Plan. A Site Plan additionally showing:
 - 1. Locations of wetlands and Priority Habitat Areas as defined by the Natural Heritage & Endangered Species Program (NHESP).
 - 2. Locations of local or National Historic Districts.
 - 3. Locations of all known, mapped or suspected Native American archaeological sites or sites of Native American ceremonial activity. Identification of such sites shall be based on responses, if any, to written inquiries with a requirement to respond within 35 days, to the following parties: all federally or state recognized Tribal Historic Preservation Officers with any cultural or land affiliation to the Shutesbury area; the Massachusetts State Historical Preservation Officer; tribes or associations of tribes not recognized by the federal or state government with any cultural or land affiliation to the Shutesbury area; and the Shutesbury Historical Commission. Such inquiries shall serve as a notice to the aforesaid parties and shall contain a plan of the project, specific identification of the location of the project, and a statement that permitting for the project is forthcoming. Accompanying the site plan shall be a report documenting such inquiries, the responses from the parties, a description of the location and characteristics, including photographs, of any Native American sites and the outcomes of any additional inquiries made based on information obtained from or recommendations made by the aforesaid parties. A failure of parties to respond within 35 days shall allow the applicant to submit the site plans.
 - 4. The project proponent must submit a full report of all materials to be used, including but not limited to the use of cleaning products, paints or coatings, hydro-seeding, fertilizers, and soil additives. When available, Material Safety Data Sheets will be provided.

- B. Blueprints. Blueprints or drawings of the installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts, showing:
 - 1. The proposed layout of the system and any potential shading from nearby structures.
 - 2. One- or three-line electrical diagram detailing the Ground-Mounted Solar Electric Installation, associated components, and electrical interconnection methods, with all Massachusetts and National Electrical Code compliant disconnects and overcurrent devices.
- C. General Documentation. The following information shall also be provided:
 - 1. A list of any listed hazardous or known carcinogenic materials proposed to be located on the site in excess of household quantities and a plan to prevent their release to the environment as appropriate.
 - 2. Name, address, and contact information for proposed system installer.
 - 3. The name, contact information and signature of any agents representing the project applicant.

D. Site Control

The project applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed Ground-Mounted Solar Electric Installation.

E. Operation and Maintenance Plan

The project applicant shall submit a plan for the operation and maintenance of the Ground-Mounted Solar Electric Installation, which shall include measures for maintaining safe access to the installation, stormwater management (consistent with DEP's and, where appropriate, Shutesbury's stormwater regulations and vegetation controls), as well as general procedures for operational maintenance of the installation.

F. Financial Surety

Applicants for Ground-Mounted Solar Electric Installations shall provide a form of surety, either through an escrow account, bond or otherwise, accessible to the Town of Shutesbury. to cover the cost of removal in the event the Town must remove the installation and remediate the site to its natural preexisting condition, in an amount and form determined to be reasonable by the SPGA, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein. The project applicant shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

G. Utility Notification

No Ground-Mounted Solar Electric Installation shall be constructed, nor building permit issued until evidence has been provided to the Planning Board that the utility company that

operates the electrical grid where the installation is to be located has approved the solar electric installation owner or operator's intent to install an interconnected customer-owned generator and that the utility has approved connection of the proposed generator into their power grid. Off-grid systems shall be exempt from this requirement.

H. Proof of Liability Insurance

8.10-5 Dimensional Requirements

- A. Minimum setbacks for all Large-Scale Ground-Mounted Solar Electric Installations shall be:
 - Front street setback: 500 feet (as required for Forest Conservation District)
 - Property line setback: 100 feet
- B. Minimum setbacks for all Small-Scale Ground-Mounted Solar Electric Installations shall be:
 - Front street setback: 100 feet
 - Property line setback: 50 feet
- C. Required setback areas shall not be counted toward a facility's total acreage.

8.10-6 Design and Performance Standards

A. Lighting

Large- and Small-Scale Solar Electric Installations shall have no permanently-affixed exterior lighting.

B. Signage

- 1. Sufficient signage shall be provided to identify the owner of the facility and provide a 24-hour emergency contact phone number.
- 2. Signage at the perimeter warning pedestrians is allowable.
- 3. Ground-Mounted Solar Electric Installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of such installation.

C. Control of Vegetation

Herbicides or pesticides may not be used to control vegetation or animals at a Ground-Mounted Solar Electric Installation.

D. Visual Impacts

- 1. Ground-Mounted Solar Electric Installation shall be designed to minimize visual impacts including preserving natural vegetation to the maximum extent possible, blending in equipment with the surroundings, and adding vegetative buffers to provide an effective visual barrier from adjacent roads and driveways, and to screen abutting residential dwellings.
- 2. When possible, a diversity of plant species shall be used, with a preference for species

native to New England.

3. Use of exotic plants, as identified by the most recent copy of the “Massachusetts Prohibited Plant List” maintained by the Massachusetts Department of Agricultural Resources, is prohibited.
4. If deemed necessary by the Planning Board, the depth of the vegetative screen shall be 30 feet and will be composed of native trees and shrubs staggered for height and density that shall be properly maintained.
5. The owner/operator shall not remove any naturally occurring vegetation such as trees and shrubs unless it adversely affects the performance and operation of the solar installation.
6. Landscaping shall be maintained and replaced as necessary by the owner/operator of the Ground-Mounted Solar Electric Installation.

E. Utility Connections.

Electrical transformers, wires, or other utility interconnections shall be constructed as required by the utility provider and may be above ground if necessary; provided, however, that every reasonable effort shall be made to place all utility connections underground, depending on appropriate soil conditions and topography of the site and any requirements of the utility provider.

F. All electric power generated at a Ground-Mounted Solar Electric Installation shall be from Solar Energy.

G. G. Access Driveways shall be constructed to minimize finished width, grading, removal of stone walls or roadside trees, incompatible appearance from the roadway, and impacts to environmental or historic resources.

8.10-7 Safety and Environmental Standards

A. Emergency Services

1. Ground-Mounted Solar Electric Installations owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Shutesbury Fire Chief.
2. The owner or operator shall cooperate with local emergency services to develop a written emergency response plan that is provided to Shutesbury police and fire departments
3. All means of shutting down the solar electric installation shall be clearly marked.
4. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation. Contact information shall be provided annually to the Town Administrator include name, email and phone number for the designated person.

B. Land Clearing, Soil Erosion and Land Impacts

1. The facility shall be designed to minimize impacts to open agricultural land and fields,

even if not in production. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the Ground-Mounted Solar Electric Installation. Grading that substantially disturbs the existing soil profile and structure is prohibited; sites shall be selected where construction may be accomplished without such earth work.

2. Prior to any site disturbance and construction, the limits of the work shown on the approved site plan shall be surveyed and clearly marked by a Professional Land Surveyor. Upon completion of the survey, the Professional Land Surveyor shall verify to the Planning Board, in writing, that the limit of work, as shown on the approved site plans, has been established on site.
3. The design shall minimize the use of concrete and other impervious materials to the maximum extent possible. Ground-Mounted Solar Electric Installation shall be installed on water permeable surfaces.
4. Locating Ground-Mounted Solar Electric Installations, including access driveways and any associated drainage infrastructure on original, pre development grades in excess of 15% is prohibited.

C. Habitat Impacts

Large-Scale Ground-Mounted Solar Electric Installations shall not be located on permanently protected land subject to MGL. Ch. 184, §s 31-33 Priority Habitat and Bio Map 2 Critical Natural Landscape Core Habitat mapped by the Natural Heritage and Endangered Species Program (NHESP) and “Important Wildlife Habitat” mapped by the DEP.

D. Wetlands

1. The applicant will prepare MA DEPWPA Form 4a. Abbreviated Notice of Resource Area Delineation (ANRAD) that includes a wetland evaluation and map of the site. The ANRAD shall also be submitted to the Conservation Commission.
2. In order to provide an adequate intervening land area for the infiltration of stormwater runoff from a Solar Electric Installation, ground alterations, such as stump removal, excavation, filling, and grading, or the installation of drainage facilities or solar panels, are prohibited within 100 feet of any wetlands or hydrologic features subject to the jurisdiction of the Shutesbury Conservation Commission.
3. The Planning Board may impose conditions to contain and control stormwater runoff that might negatively impact identified wetlands or other hydrologic features even if the proposed work area is outside the jurisdiction of the Conservation Commission.

8.10-8 Monitoring, Maintenance and Reporting

A. Solar Electric Installation Conditions

1. The Ground-Mounted Solar Electric Installation owner or operator shall maintain the

facility in good condition.

2. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures.
3. Site access shall be maintained to a level acceptable to the Shutesbury Fire Chief and Emergency Management Director.
4. The owner or operator shall be responsible for the cost of maintaining the Solar Electric Installation and any access driveways.

B. Annual Reporting

1. The owner or operator of a Ground-Mounted Solar Electric Installation shall submit an annual report demonstrating and certifying compliance with the Operation and Maintenance Plan, the requirements of this Section 8.9 and the approved special permit, including but not limited to continued management and maintenance of vegetation, compliance with the approved plans and any special permit conditions, continuation of liability insurance, and adequacy of road access.
2. The annual report shall also provide information on the maintenance completed during the course of the year and the amount of electricity generated by the facility.
3. The report shall be submitted to the Select Board, Planning Board, Fire Chief, Emergency Management Director, Building Commissioner, Board of Health and Conservation Commission (if a wetlands permit was issued) no later than 45 days after the end of the calendar year.

8.10-9 Abandonment or Decommissioning

A. Removal Requirements

1. Any Ground-Mounted Solar Electric Installation which has reached the end of its useful life, has been abandoned, or taken off line shall be removed.
2. The owner or operator shall physically remove the installation no later than 150 days after the date of discontinued operations.
3. The owner or operator shall notify the Special Permit Granting Authority by certified mail, of the proposed date of discontinued operations and plans for removal.

B. Decommissioning shall consist of:

1. Physical removal of all components of the Ground-Mounted Solar Electric Installation, including but not limited to structures, foundations, equipment, security barriers, and on-site above-ground transmission lines. Associated off-site utility interconnections shall also be removed if no longer needed.
2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.

3. Restoration of the site to its natural preexisting condition, including stabilization or re-vegetation of the site as necessary to minimize erosion. The Special Permit Granting Authority may allow the owner or operator to leave landscaping or designated below-grade foundations and electric lines in order to minimize erosion and disruption to vegetation.

C. Decommissioning by the Town

If the owner or operator of a Ground-Mounted Solar Electric Installation fails to remove such installation in accordance with the requirements of this Section 8.9 within 150 days of discontinued operations or abandonment, the Town may enter the property and physically remove the installation at the owner’s expense, drawing from the escrow account or upon the bond or other financial surety provided by the applicant.

8.10-10 Lapse of Approval

Any special permit shall automatically lapse if the Large-or Small-Scale Ground-Mounted Solar Electric Installation is not installed and functioning within two (2) years of the grant of the special permit or if the installation shall be considered abandoned.

8.11-1 Enforcement

A violation of this Bylaw shall be subject to the enforcement provisions of the Town of Shutesbury Zoning Bylaws, Section 10. 2

****Article 15 passed by greater than 2/3 majority as amended.**

Article 16. A motion was made and seconded that the Town of Shutesbury vote to pursuant to General Laws Chapter 268A, Section 21A., to authorize the Municipal Light Plant Board to appoint member Gayle Huntress to the position of Municipal Light Plant Manager.

****Article 16 passed unanimously.**

Article 17. A motion was made and seconded that the Town of Shutesbury vote to appropriate the sum of **\$462,792.00** for the MLP Enterprise Fund beginning July 1, 2020 in accordance with the provisions of M.G.L. c.44, sec 53 F ½, amount to be funded from the following sources.

<u>MLP ENTERPRISE FUND OPERATING BUDGET FY2021</u>		
-		
Expenses		
NOTES		
Routine network maintenance	\$ 108,500	<i>Annual Maintenance</i>

Truck retainer fee	\$ 12,000	
Insurance	\$ 8,566	<i>Insurance via MIIA with 10K deductible</i>
Backhaul	\$ 30,840	<i>250MB MBI/Backup connection \$850/mo 10GB Crown Castle \$1,750 per month TOTAL = \$30,840</i>
MLP Manager Stipend	\$ 12,000	<i>\$1,000/month</i>
Employment Overhead	\$ 4,000	<i>22% of Mgr. Stipend</i>
Lifeline CAFII Administration	\$ 7,000	<i>\$2K per year, flat admin cost plus \$80 for each new recipient application, then \$50 annual renewal for each recipient (estimating not more than 100 applications annually)</i>
Bond fee for poles	\$ 7,000	<i>3K for Ngrid and Verizon; 1K for Eversource</i>
Pole rental	\$ 20,670	<i>\$13.78 x 1500 poles</i>
Essentials Support	\$ 5,995	<i>Annual Maintenance contract with Calix. Provides direct support and emergency electronic equipment replacement.</i>
Electronics Hut Operations	\$ 1,300	<i>HVAC maintenance \$500, Security Monitoring \$300, Building Maintenance \$500.</i>
Electronic Depreciation (Broadband Capital Stabilization)	\$ 37,895	<i>To replace electronics in 7-10 years (router and ONTs included)</i>
Debt Service	\$ 146,495	<i>\$105,675 Payment (interest and principal) due 4/3/2021 on \$883,333 borrowed at 1.25% thru 2025 and 2% thru 2030. \$15,820 interest payment due 8/21/2020 on \$793,000 BAN. \$25,000 additional principal payment.</i>
Electronics Hut Utilities	\$ 5,200	<i>Electricity to power hut (\$3,600), shared propane (\$600, full tank fill), shared generator maintenance (\$1,000). Indirect Costs reimbursed to town.</i>
Accounting	\$ 1,500	<i>Indirect Costs reimbursed to town.</i>
Auditor	\$ 6,200	<i>Indirect Costs reimbursed to town.</i>
Legal	\$ 5,000	<i>Indirect Costs reimbursed to town.</i>
OPERATIONS SUBTOTAL		
	\$ 420,161	

Extraordinary & Unforeseen	\$ 42,631	<i>Emergency Reserve Fund</i>
OPERATIONS TOTAL	\$ 462,792	
Income		
MLP Fees	\$ 462,792	<i>MLP Fee: Basic= \$52.00/month, Vacation=\$45.00/month. Currently 733 regular subscribers, 10 vacation subscribers, 21 holding subscribers</i>

****Article 17 passed unanimously.**

Articles 18-20. A motion was made and seconded that the Town approve Articles 18, 19, and 20, as written in the Warrant, except for the words 'or take any other action relative thereto.

Article 18. To see if the Town of Shutesbury vote to accept and expend funds available from the State for Highway reimbursement programs, such as the Chapter 90 program, without further appropriation.

Article 19. To see if the Town of Shutesbury vote to authorize the Treasurer to enter into compensating balance agreements during Fiscal 2021 as permitted by M.G.L. c. 44, section 53F.

Article 20. To see if the Town of Shutesbury vote to allow the Select Board to apply for, accept and expend state, federal and other grants, which do not require a town appropriation, or take any other action relative thereto.

****Articles 18-20 passed unanimously.**

Article 21. A motion was made and seconded that the Town of Shutesbury vote to approve the appointment pursuant to MGL Chapter 268A, Section 21A of Catherine Hilton as a Board of Health Administrative Consultant while also serving as an elected official on the Board of Health.

****Article 21 passed unanimously.**

Article 22. A motion was made and seconded that the Town of Shutesbury vote to become a member in the Pioneer Valley Mosquito Control District, pursuant to Massachusetts General Laws Chapter 252, §5A for the purpose of monitoring and surveillance of mosquitos and other applicable sections of said law; and fund the membership fee of \$5,000 from Free Cash.

****Article 22 passed by majority.**

Article 23. A motion was made and seconded that the Town of Shutesbury vote to amend the Revolving Fund bylaw to cancel the SRECS Solar Renewable Energy Certificates revolving fund and return any excess funds to Free Cash.

****Article 23 passed by majority.**

Article 24. A motion was made and seconded that the Town of Shutesbury vote to approve annual spending limits for FY2021 for revolving funds established in the Town Bylaws, pursuant to MGL c. 44, sec. 53E1/2, as most recently amended, to (1) authorize revolving funds for certain Town Departments as per the chart below, or take any other action relative thereto.

Revolving fund	FY2021 spending limit
Dog license and control	\$1,000
Recycling	\$25,000
Fire Inspections	\$3,000
Electrical Inspections	\$4,000
Plumbing Inspection	\$5,000
Swimming Exercise	\$3,000
Library	\$10,000
Conservation	\$3,000
SRECS Solar Renewable Energy Certificates	\$30,000

COA Seniors	\$ 5,000

****Article 24 passed unanimously.**

Article 25. A motion was made and seconded that the Town of Shutesbury vote to approve a transfer from **Free Cash** in the sum of \$7200, for two replacement sliding glass doors in the conference room at the elementary school.

****Article 25 passed by majority.**

Article 26. A motion was made and seconded that the Town of Shutesbury vote to approve to transfer from **Free Cash** the sum of \$25,000 for new flooring to include; carpeting in the library and IT Director's office; new carpeting in Tyner and Culbreth's rooms, VCT flooring in Richard's Room, and new VCT in three bathrooms- library, kindergarten and preschool.

****Article 26 passed by majority.**

Article 27. A motion was made and seconded that the Town of Shutesbury vote to approve transfer from **Free Cash** the sum of \$2,700, to install two overhead door operators at the fire station.

****Article 27 passed by majority.**

Article 28. A motion was made and seconded that the Town of Shutesbury vote to approve a transfer from **Free Cash** of the sum of \$900 for a hand held radar gun and \$1,300 for the purchase portable breathalyzer unit for the Police Dept., for a total of \$2,200.

****Article 28 passed by majority.**

Proposed Amended Sign Bylaw

Article 29. A motion was made and seconded that the Town of Shutesbury vote to strike section 8.4 of the Town of Shutesbury Zoning Bylaw and replace it with the following new section 8.4.

Section 8.4 Sign Regulations

8.4-1 Purpose

The purpose of sign regulations is to provide for the reasonable control of signs and advertising devices to preserve and enhance the historic appearance, rural character, and scenic amenities of the Town without unduly restricting the conduct of lawful enterprises. These regulations are intended to protect public safety, facilitate effective communication, and promote civic and community vitality without distracting motorists or obstructing visibility and/or clearance.

8.4-2 General Guidelines

A. General Standards

Signs shall fit within the character of the Town of Shutesbury and the abutting properties and uses. Signs shall be appropriate in scale and placement for both the specific site and immediate surrounding area.

B. Sign Dimensions

The area of a sign shall be determined to be the size of the smallest rectangle which will include the entire physical area of the sign. The dimensions of a sign shall be the length multiplied by the width of such a rectangle. The area of the supporting framework shall not be included in the area if such framework is incidental to the display.

The height of a sign shall be measured to the highest point of the sign including any structural or ornamental projections above the sign proper, from the average ground level above which the sign is located.

A two-sided sign that has messages on both sides will be deemed to be one sign. A sign with more than two sides shall be deemed to be multiple signs, one sign for each direction faced.

8.4-3 Permitted Signs

A. Signs Permitted By Right:

The following types of signs are permitted by right:

1. Resident Identification. One sign for each family residing on the premises, indicating the name of the premises and the name of the owner or occupant provided such sign does not exceed two (2) square feet in area.
2. Accessory Use Identification: One sign, not exceeding eight (8) square feet in area, for a permitted accessory use or home occupation located on the premises.
3. Property or Home Construction, Lease or Sale Signs: Signs pertaining to the construction, lease or sale of the premises provided such signs do not exceed twelve (12) square feet in total area
4. Personal Property Sale/For Free Signs: Signs indicating the sale or availability of personal property, including those items being offered by a business, charitable or religious organization, provided that such signs do not exceed eight (8) square feet in total area.
5. Directional or identification signs: Directional or identification signs where such signs will serve the public and provided that such signs do not exceed eight (8) square feet in total area.
6. Community, charitable and religious signs: Signs or bulletin boards not exceeding twenty-four (24) square feet in area in connection with community, charitable or religious uses.
7. Opinion, advocacy, and political signs: Non-commercial signs promoting an idea, position, political candidate, or other form of non-commercial expression protected by the United States and Massachusetts Constitutions, provided that such signs do not exceed twenty-four (24) square feet in area.

8. Agricultural signs: Signs indicating the sale of agricultural or horticultural products, providing that the signs do not exceed twenty-four (24) square feet in area.

9. Commercial signs: Signs for freestanding commercial uses that are not located upon the same lot as a residential use provided that they do not exceed twenty-four (24) square feet in total area.

10. Municipal signs: Sign erected by the Town of Shutesbury provided that such signs do not exceed twenty-four (24) square feet in area.

Signs shall be erected on the same lot as the premises, person or activity they are intended to advertise, call attention to or identify; in order to be erected in a location other than the same lot as the premises, person or activity, such signs shall require permission of the other property owner. Signs may also be erected between the lot line of privately owned premises and five (5) feet of the travelled lanes of a public roadway (defined herein as the white line of a paved road, edge of pavement of a paved road without striping, or the outside of the obvious track of the outer tires on an unpaved road).

B. Signs Requiring a Special Permit

Any sign, allowed by right in 8.4-3, Section A that exceeds the specified allowable size or which seeks placement other than specified in this bylaw, shall require a Special Permit from the Zoning Board of Appeals.

8.4-4 Nonconforming Signs

An existing sign which has been erected as of April 25, 2020 but which does not conform to this bylaw may continue to be used. However, if it is replaced, enlarged, redesigned, or materially altered, it shall be brought into conformity with this bylaw.

The Planning Board made a motion and it was seconded to amend 8.4-4 to:

Legally non-confirming signs may continue in use per MGL Chapter 40A, Section 6. However, if it is replaced, enlarged, redesigned, or materially altered, it shall be brought into conformity with this bylaw.

Amendment to 8.4-4 passed by majority.

8.4-5 Sign Restrictions

1. Illuminated signs: Signs or other advertising devices may be illuminated, but such illumination shall be external to the sign and shall be either indirect or shielded by translucent material so as to prevent direct glare onto any public street or onto any adjacent property. No exterior sign or interior sign visible from the exterior of the structure shall be illuminated during hours the business is not open, provided, however, that no sign on a residential premise shall be illuminated after 8:00 p.m.

2. Signs on Town Property:

Only municipal signs, except signs located between the lot line of privately owned premises and five (5) feet of the travelled lanes of a public roadway, may be placed upon town-owned property including the Town Common, frontage bordering town buildings, parks, recreation, conservation, or watershed area. Municipal signs shall require approval from the Select Board or its designee.

8.4-6 Prohibited Signs or Installation

- A. Moving, animated or digital signs: Moving signs, digital signs, swinging signs, changeable message signs, flashing signs, revolving signs, signs consisting of pennants, ribbons, streamers, spinners, strings of light bulbs, revolving beacons, search lights, or animated signs to create the illusion of motions.
- B. Inflatable signs: Free-standing inflatable signs whether animated or stationary.
- C. Billboards: Billboards and roof-mounted signs.
- D. Vehicle signs: Display of advertising painted on or attached to a vehicle, when the primary use of the vehicle is for display rather than transportation, and where the vehicle is usually parked within sight of a public way.
- E. Prohibited Installations
 - 1. Signs erected or displayed so as to endanger public safety. Signs erected that shall in any way create a traffic hazard or in any way obscure, confuse or impair pedestrian or automobile traffic flow or sight. Signs constituting a nuisance or hazard to pedestrian or vehicular traffic because of intensity or direction of illumination.
 - 2. Signs extending to within five (5) feet of the travelled lanes of a public roadway.
 - 3. Signs higher than ten (10) feet above the natural grade.
 - 4. Signs larger than twenty-four (24) square feet in total area.
 - 5. Signs posted or attached to utility poles.

8.4-7 Enforcement

Signs on Non-Town Property:

Any sign owner or owner of property on which a sign is located who violates, or permits a violation of this Bylaw, except in the situation when a sign is deemed unsafe, shall be subject to the enforcement provisions of the Town of Shutesbury Zoning Bylaws, Section 10.2

If a sign, including those signs located within five (5) feet of the travelled lanes of any public roadway is deemed to be unsafe by the Police Chief or the Highway Department Superintendent in a written statement to the Select Board, the Select Board or its designee may remove the sign upon 24-hour written or verbal notice to the sign owner or owner of the property on which the

sign is located. Subsequent actions shall be consistent with aforesaid Section 10.2 regarding enforcement.

Signs on Town Property:

Signs erected on Town property not in compliance with 8.4-5(2) may be removed without notice by the Select Board or its designee. If known, the owner of the sign shall be contacted within 48 hours. The sign shall be stored for a period of two weeks to allow the owner to retrieve the sign, at which time the Select Board or its designee may dispose of the sign.

****Article 29 passed unanimously as amended.**

Proposed Amended Open Space Design Bylaw

Article 30. A motion was made and seconded that the Town of Shutesbury vote to strike ARTICLE V, OPEN SPACE DESIGN, of the Town of Shutesbury Zoning Bylaw and replace it with the following new ARTICLE V, OPEN SPACE DESIGN.

ARTICLE V OPEN SPACE DESIGN

SECTION 5.1 PURPOSE AND APPLICABILITY

5.1-1 Purpose

The primary purpose of this Section is to preserve the open space resources of Shutesbury as identified in the Master Plan, especially large contiguous blocks of forested back-land. These large unfragmented tracts provide many ecological benefits. They improve water and air quality, sequester carbon, reduce movement of invasive species, provide wildlife habitat, and support greater biodiversity. Additionally, they help maintain commercial forestry as a viable agricultural activity and offer many recreational opportunities to town residents. This section is also intended to foster compact development patterns using flexible regulations for density and lot dimensions and to promote and encourage creativity in neighborhood design. The Town wishes to encourage the use of Open Space Design because Open Space Design results in the preservation of contiguous open space and important environmental resources, while allowing design flexibility. Open Space Design reduces development impacts on farmland, forests, wildlife habitats, large tracts of contiguous open space, environmentally sensitive areas, steep slopes, hilltops, and historically significant areas. To encourage this type of development, Open Space Design is allowed by right, subject only to the requirements of the Regulations Governing the Subdivision of Land. An Open Space Design that does not require approval as a subdivision is allowed by special permit subject to approval by the Planning Board. In order to encourage small subdivisions to follow Open Space Design principles, there is no minimum parcel size or number of lots required for an Open Space Design.

A

B 5.1-2Applicability

- A. An Open Space Design may be proposed anywhere in Shutesbury, including the TC district. Within the FC, RR, and LW District, all subdivisions shall comply with the Open Space

Design provisions of this Article V, unless the Planning Board allows a development that deviates from the requirements of Article V by Special Permit. Such deviations may be approved if the applicant demonstrates that the proposed alternative development configuration provides adequate protection of the site's environmental resources and fulfills the purposes of this Article as well as or better than an Open Space Design.

- B. Subsection A above applies only to subdivisions of land as defined in MGL Ch. 41, § 81L, and not to construction of homes or businesses on individual lots that existed prior to May 3, 2008 or to lots created through the "Approval Not Required" process with frontage on public ways existing as such as of May 3, 2008 described in the Regulations for the Subdivision of Land (the "Subdivision Regulations"). However, if subdivision approval is not required because a new roadway is not proposed, an applicant may nevertheless apply for an Open Space Design under this Article V. In such a case, the application shall be subject to special permit review as described in Article IX, under which the Planning Board may additionally consider the conservation benefits versus detriments of permitting a number of residential units in excess of the base number otherwise possible without the benefit of this Article V. If the proposed Open Space Design also involves one or more common driveways, density bonuses, transfer of development rights, and/or any other use that requires a Special Permit, the proceedings for all such Special Permits and the Site Plan review for the lot configuration shall occur in one consolidated Special Permit proceeding before the Planning Board.

SECTION 5.2 DEVELOPMENT IMPACT STATEMENT AND CONSERVATION ANALYSIS

In order to enable the Planning Board to determine whether or not a proposed Open Space Design (or development by Special Permit that deviates from the requirements for Open Space Design) satisfies the purposes and standards of this Article, an applicant must present sufficient information on the environmental and open space resources for the Board to make such determination. The required information shall be provided in the form of a Development Impact Statement, including a "conservation analysis" as described in Subsection IX of Section VIII of the Subdivision Regulations. In the case of an Open Space Design that is not a subdivision, and that is presented as a special permit application, the applicant shall not be required to submit a full Development Impact Statement. However, the Planning Board may require the submission of all or part of a conservation analysis as described in the Subdivision Regulations.

5.2-1 Conservation Analysis and Findings

- A. Prior to filing an application, an applicant is encouraged to meet with the Planning Board to discuss the conservation resources on the site. At such a meeting, the Planning Board shall indicate to the applicant which land is likely to have the most conservation value and be most important to preserve and where development may be most appropriately located.
- B. In the case of a proposed plan that deviates from the requirements of this Article, if the Planning Board determines that the land with the greatest conservation value cannot be protected except by the use of an Open Space Design plan, the Planning Board shall deny the Special Permit for the deviation and require that the applicant submit a plan that complies with the requirements for an Open Space Design.

- C. The Planning Board, in consultation with the Conservation Commission, and Open Space Committee, if any, shall study the conservation analysis, may conduct field visits, and shall formally determine which land should be preserved and where development may be located. The Planning Board shall make written findings supporting this determination (the “conservation findings”). The Planning Board shall deny any application that does not include sufficient information to make conservation findings or that does not preserve land that the Planning Board determines should be preserved from development as a result of the conservation analysis and findings.
- D. The Planning Board’s conservation findings shall be incorporated into its decision to approve, approve with conditions, or deny an application. The conservation findings shall show land to be permanently preserved by a conservation restriction, as well as recommended conservation uses, ownership, and management guidelines for such land. The conservation findings shall also indicate preferred locations for development if the Plan is denied based upon such findings.

5.2-2 Minimum Preserved Open Space

The Plan shall show that at least the percentages of the total acreage listed below will be preserved by conservation restriction, based upon the conservation findings.

FC District: minimum of 80%
 RR, LW, TC Districts: minimum of 65%

SECTION 5.3 ALLOWABLE RESIDENTIAL UNITS

The maximum number of residential units in an Open Space Design is calculated by a formula based upon the net acreage of the property. This formula is intended to take into account site-specific development limitations that make some land less developable than other land. This calculation involves two steps, calculating the net acreage and dividing by the base allowed density.

5.3-1 Net Acreage Calculation

The factors named below are included in this subsection for net acreage calculation purposes only and do not convey or imply any regulatory constraints on development siting that are not contained in other applicable provisions of law, including this zoning bylaw. To determine net acreage, subtract the following from the total (gross) acreage of the site:

- A. half of the acreage of land with slopes of 20% or greater (2000 square feet or more of contiguous sloped area at least 10 feet in width); and
- B. the total acreage of lakes, ponds, land subject to easements or restrictions prohibiting development, FEMA 100-year floodplains, and all freshwater wetlands as defined in Chapter

131, Section 40 of the General Laws, as delineated by an accredited wetlands specialist. The wetlands scientist will prepare MA DEP WPA Form 4A. Abbreviated Notice of Resource Area Delineation (ANRAD) that includes a wetland evaluation and map of the site. The ANRAD is submitted to the Conservation Commission, discussed at a public hearing and a decision is issued on the extent and boundaries of the wetland resource areas.

5.3-2 Unit Count Calculation

To determine the base maximum number of allowable residential dwelling units on the site, divide the net acreage by three (3) in the RR, LW, or TC Districts, or by five (5) in the FC District. Fractional units shall be rounded down to the next whole number.

5.3-3 Density Bonuses

The unit count determined in Section 5.3-2 above may be increased through density bonuses designed to advance important goals of the Shutesbury Master Plan. Density bonuses are given by Special Permit at the discretion of the Planning Board based upon the expected public benefit. They are calculated by first determining the allowable unit count under Section 5.3-2 without rounding fractional units up or down, and then multiplying that number by 100% plus the percentages that follow. Resulting fractional units shall be rounded down as in §5.3-2.

- A. If the applicant allows deeded public access to the open space portion of the property and the Planning Board finds that such public access provides a significant recreational benefit to the Town (such as access to an important natural area or a trail system): a maximum of 10%.
- B. If the applicant permanently restricts ownership and occupancy of units allowed by §5.3-2 as affordable housing (as defined in this bylaw), and makes a binding commitment to construct such affordable residences: a maximum of 25%. For every unit included in the allowable unit count under Section 5.3-2 that is built and dedicated as an affordable unit, two bonus market rate units may be permitted, up to the maximum of 25% of the allowable unit count.
- C. If the applicant preserves as permanent open space more than the minimum required percentage: a maximum 10% density bonus per additional 5% of the whole project area preserved as open space.

5.3-4 Density Transfer (Transfer of Development Rights)

The Town of Shutesbury encourages flexibility in the location and layout of development, within the overall density standards of this Zoning Bylaw. The Town therefore will permit residential density to be transferred from one parcel (the "sending parcel") to another (the "receiving parcel") in Open Space Designs under this Article V. Density transfers may only be permitted from sending parcels in the FC district to receiving parcels in either the FC, RR, or TC districts. If a sending parcel is located in both the FC and another district, only those portions of sending parcel that actually lie within the FC District may be considered in determining the number of units allowed to be transferred. The process of density transfer is as follows:

A. Procedure

1. All density transfers require a Special Permit from the Planning Board.
2. The Special Permit application for a density transfer shall be signed by the owners (or their authorized representatives) of both the sending and receiving parcels.
3. The Special Permit application shall show a proposed development plan for the receiving parcel (subdivision and/or Site Plan) as well as a base unit count calculation prepared according to the provisions of §5.3.-2. For the sending parcel, the applicant may calculate the allowable number of units eligible to transfer by either:
 - a. Calculating the net acreage pursuant to §5.3-1 and dividing by 15; or
 - b. Dividing the total (gross) acreage by 25.

Fractional units shall be rounded down to the next whole number.

4. Sending parcels existing as such on May 3, 2008 may have development rights calculated by either method a or b at the applicant's election. Sending parcels which have been modified by lot line changes since May 3, 2008 must employ method a. The density calculation for the sending parcel shall not include any of the density bonuses available under §5.3-3.
5. In reviewing an application for density transfer, the Planning Board shall first determine the number of allowable residential units permitted on the receiving parcel using all of the relevant standards in § 5.3-2 and any density bonuses sought under §5.3-3. The Planning Board shall then determine the number of residential units available to transfer from the sending parcel(s) pursuant to §5.3-4A.3.a. or b.
6. The Planning Board may then grant a Special Permit allowing the transfer to the receiving parcel of some or all of the allowable residential units from the sending parcel(s).
7. As a condition of approval of the density transfer, a conservation restriction on the sending parcel(s) satisfying the requirements of §5.6 shall be executed and recorded in the Registry of Deeds. The conservation restriction shall require that the total area of land used in the calculation required under 5.3-4A.3.a. or b. above be permanently restricted. (For example, if five units are transferred and the calculation is according to §5.3-4A.3.b., at least 125 acres of the sending parcel would have to be permanently restricted.). Those portions of the sending parcel(s) not required to be subject to the conservation restriction may be used in accordance with this zoning bylaw.

B. Findings Required

The Planning Board shall not approve any residential density transfer unless it finds that:

1. All requirements for the granting of a Special Permit have been satisfied.
2. The addition of the transferred units to the receiving parcel will not increase the maximum allowable unit count under §5.3-2 by more than 25%, and will not adversely affect the area surrounding the receiving parcel.

3. The density transfer will benefit the Town by protecting a substantial area of developable land with conservation value on the sending parcel(s) in a manner that furthers the purposes of the FC District.

4. The density transfer will be consistent with the Master Plan.

5.3-5 Maximum Density Bonus and/or Density Transfer

The density bonuses and transfers of development rights allowed in §§5.3-3 and 5.3-4 above may be combined to result in a total unit count increase not exceeding 25% of that established in 5.3-2 above. Density bonuses and/or transfers may only be used if the resulting development complies with Title 5 of the State Environmental Code as determined by the Board of Health.

5.3-6 Lots in More than One District

For lots in more than one district, the allowable unit count (excluding bonuses or transfers) and required open space for each district shall be computed separately first. These totals shall be added together and the allowable maximum bonus and transfer of development rights for the entire development shall be calculated based upon this combined total number of units. The permitted location of the units and protected open space shall be wherever the Planning Board determines best fits the characteristics of the land, based upon the conservation analysis and findings.

SECTION 5.4 TYPES OF RESIDENTIAL DEVELOPMENT

The allowable residential units may be developed as single-family, two-family, or multi-family dwellings, provided that applicable Special Permit or Site Plan review requirements for the land use district are satisfied and that the number of dwelling units does not exceed the allowable unit count in Section 5.3 above. The subdivision approval and Special Permit/Site Plan requirements shall be fulfilled concurrently in one proceeding to the extent practical. Any Open Space Design application involving two-family or multi-family dwellings shall include a Site Plan that shows the location, layout, height, and setbacks of such dwellings. Accessory apartments shall be permitted in Open Space Designs and shall not be counted toward the total allowable unit count. Such apartments shall comply with the requirements of Section 4.4-2, except that the requirements of Sections 4.4-2A and 4.4-2B (lot area and setback requirements) shall not apply.

SECTION 5.5 DIMENSIONAL AND DESIGN REQUIREMENTS

5.5-1 Minimum Lot Sizes in Open Space Designs

The limiting factor on lot size in Open Space Designs is the need for adequate water supply and sewage disposal. Therefore, there is no required minimum lot size for zoning purposes. This does not affect the powers of the Board of Health to require areas on a lot for the disposal of sewage and the protection of water supply.

5.5-2 Setbacks, Road Frontage, and Road Requirements

The minimum setback shall be 10 feet from any property line. There shall be no numerical requirements for road frontage in an Open Space Design, provided that each lot has legally and practically adequate vehicular access to a public way or a way approved under the Regulations Governing the Subdivision of Land across its own frontage or via a shared driveway approved under Section 8.6. All dwellings must comply with applicable Board of Health requirements. The Planning Board may modify the applicable road construction requirements for new roads within an Open Space Design as provided in the Regulations Governing the Subdivision of Land, if it finds that such modifications will be consistent with the purposes of this Article V and the Master Plan.

5.5-3 Arrangement of Lots

- A. Lots shall be located and arranged in a manner that protects: views from roads and other publicly accessible points; farmland; wildlife habitat; large intact forest areas; hilltops; ponds; steep slopes; and other sensitive environmental resources, while facilitating pedestrian circulation. Generally, residential lots shall be located the minimum feasible distance from existing public roadways. The Planning Board shall take into consideration the conservation analysis and findings in approving the arrangement of lots.
- B. Lot, roadway, and driveway layouts, land alterations, and placement of structures shall follow applicable portions of the Rural Siting Principles in Section 8.3 and any design guidelines for Open Space Design which may be adopted by the Planning Board.

SECTION 5.6 PERMANENT OPEN SPACE

Open space set aside in an Open Space Design or as a condition of any Special Permit or Site Plan approval (see Article IX) shall be configured as a separate parcel(s) from any building lots and permanently preserved from development as required by this Section 5.6. The Planning Board may not require such open space land to be accessible to the public, unless a density bonus is allowed under Subsection 5.3-3A. Any development permitted in connection with the setting aside of open space land shall not compromise the conservation value of such open space land, based upon the conservation findings of the Planning Board.

5.6-1 Permanent Preservation of Open Space Land

All land required to be set aside as open space in connection with any Open Space Design shall be so noted on any approved plans and shall be protected from development by a permanent conservation restriction, as defined in Article XIII, to be held by the Town of Shutesbury, the Commonwealth of Massachusetts, or a non-profit conservation organization qualified to hold conservation restrictions under G.L. Chapter 184, Section 31, and also qualified to hold tax-deductible conservation easements under Section 170(h) of the Internal Revenue Code, or by other means acceptable to the Planning Board that achieve the conservation goals of this section. Such means may include recorded easements under earlier sections of Chapter 184, recorded zoning or subdivision conditions, or ownership by a conservation organization as described above. The

restriction shall specify the permitted uses of the restricted land which may otherwise constitute development. The restriction may permit, but the Planning Board may not require public access or access by residents of the development to the protected open space land.

A. Ownership of Open Space Land

1. Protected open space land may be held in private ownership, owned in common by a homeowner's association (HOA), dedicated to the Town or State governments with their consent, transferred to a non-profit organization acceptable to the Planning Board, or held in such other form of ownership as the Planning Board finds appropriate to manage the open space land and protect its conservation value.

2. If the land is owned in common by an HOA, such HOA shall be established in accordance with the following:

a. The HOA must be created before final approval of the development, and must comply with all applicable provisions of state law.

b. Membership must be mandatory for each lot owner, who must be required by recorded covenants and restrictions to pay fees to the HOA for taxes, insurance, and maintenance of common open space, private roads, and other common facilities.

c. The HOA must be responsible for liability insurance, property taxes, the maintenance of recreational and other facilities, private roads, and any shared driveways.

d. Property owners must pay their pro rata share of the costs in Subsection c above, and the assessment levied by the HOA must be able to become a lien on the property.

e. The HOA must be able to adjust the assessment to meet changed needs.

f. The applicant shall make a conditional offer of dedication to the Town, binding upon the HOA, for all open space to be conveyed to the HOA. Such offer may be accepted by the Town, at the discretion of the Board of Selectmen, upon the failure of the HOA to take title to the open space from the applicant or other current owner, upon dissolution of the association at any future time, or upon failure of the HOA to fulfill its maintenance obligations hereunder or to pay its real property taxes.

g. Ownership shall be structured in such a manner that real property taxing authorities may satisfy property tax claims against the open space lands by proceeding against individual owners in the HOA and the dwelling units they each own.

h. Town Counsel shall find that the HOA documents presented satisfy the conditions in Subsections a through g above, and such other conditions as the Planning Board shall deem necessary.

B. Maintenance Standards

1. Ongoing maintenance standards shall be established as a condition of development approval to ensure that the open space land is not used for storage or dumping of refuse, junk, or other offensive or hazardous materials. Such standards shall be enforceable by the Town against any owner of open space land, including an HOA.

2. If the Board of Selectmen finds that the provisions of Subsection 1 above are being violated to the extent that the condition of the land constitutes a public nuisance, it may, upon 30 days written notice to the owner, enter the premises for necessary maintenance, and the cost of such maintenance by the Town shall be assessed ratably against the landowner or, in the case of an HOA, the owners of properties within the development, and shall, if unpaid, become a property tax lien on such property or properties.

****Article 30 passed by majority.**

Article 31. A motion was made and seconded that the Town of Shutesbury vote to accept the provisions of M.G. L. Chapter 64G sec. 3A, which would allow the town to impose a local excise tax upon the transfer of occupancy of a room in a bed and breakfast establishment, lodging house or short-term rental by an operator at rate of not more than six (6) per cent of the total of rent for each such occupancy, with this section to take effect on the first day of the calendar quarter following 30 days after its acceptance.

****Article 31 passed by majority.**

Article 32. A motion was made and seconded that the Town of Shutesbury vote to pursuant to the provisions of M.G. L. Chapter 64G sec. 3A, to impose a six (6) per cent excise tax upon the total of rent for each transfer of occupancy of a room in a bed and breakfast establishment, lodging house or short-term rental by an operator, or take any other action in relation thereto.

****Article 32 passed by majority.**

CPA Bylaw Amendment

Article 33. A motion was made and seconded that the Town of Shutesbury vote to strike the Town of Shutesbury Community Preservation Bylaw and replace it with the following new bylaw.

Town of Shutesbury Community Preservation Bylaw (Update: 2020)

Chapter 1: Establishment and Role

The Town of Shutesbury hereby establishes a Community Preservation Committee. The Community Preservation Committee is responsible for evaluating the community preservation needs of the town and making recommendations to Town Meeting as part of the annual budget process. It is responsible for developing a Community Preservation Plan and presenting an annual community preservation budget to Town Meeting.

Chapter 2: Membership

The Community Preservation Committee shall consist of seven (7) voting members pursuant to MGL Chapter 44B, Section 5. Members shall serve a one-year term which may be renewed with no limitation.

The Select Board shall appoint the members of the committee as follows:

One member of the Conservation Commission as designated by the Commission

- One member of the Historical Commission as designated by the Commission**
- One member of the Planning Board as designated by the Board**
- One member to act in the capacity of, or perform like duties of, a member of a housing authority representing the interests of affordable housing in the Town of Shutesbury**
- One member of the Select Board or its designee, to act in the capacity of, or perform the duties of the Board of Park Commissioners**
- One member of the Open Space or Recreation Committees, as designated by either Committee**
- One At-large member**

Should any of the Commissions, Boards, Councils or Committees who have authority to designate under this Chapter not exist in the Town of Shutesbury or no longer be in existence for whatever reason, the designation authority for that Commission, Board, Council, or Committee shall become the responsibility of the Select Board.

Should any designating authority fail to make their designation by the beginning of the fiscal year, the Select Board may make the appointment.

Chapter 3: Requirement for a quorum and committee action

The Community Preservation Committee shall not conduct business without the presence of a quorum. A majority of the currently appointed members of the committee shall constitute a quorum.

The Community Preservation Committee shall approve its actions by a majority of the members present.

****Article 33 passed unanimously.**

****A motion was made, seconded and unanimously passed to dissolve the meeting at 2:30 PM.**

Respectfully submitted,

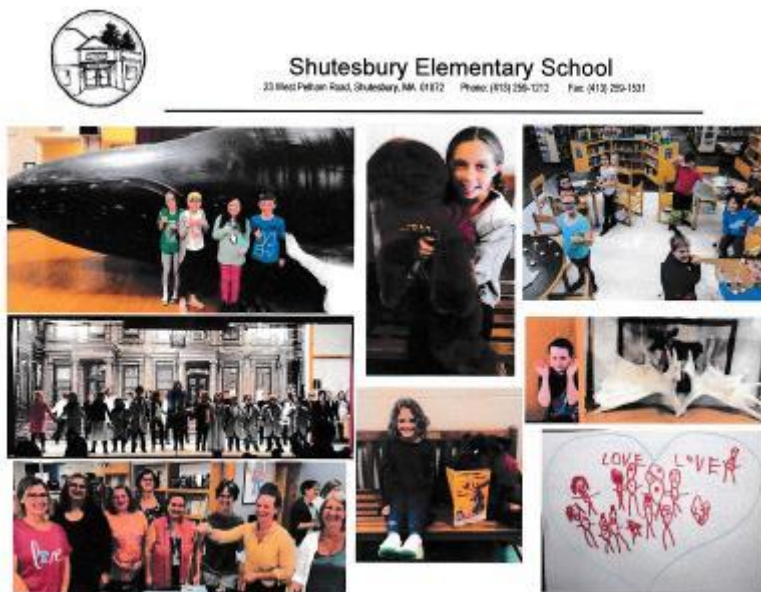
Susie Mosher, Shutesbury Town Clerk
 A true copy. Attest _____

Appendix A

Annual Town Meeting Reports from Committees

1. Finance Committee Report on FY21 for FY20 Annual Town Meeting (see page 116 of this *Town of Shutesbury Annual Report for the Year Ended June 30, 2020*).

2. Shutesbury Elementary School



Shutesbury Elementary School FY 20

Shutesbury Elementary School continues to be a joyful, creative and exceptional elementary school. Lots of information and communication (including our remote learning plan and website) can be found on our school website www.shutesburyschool.org.

Remote Learning

Between March 13 and June 12, 2020, Shutesbury Elementary School operated remotely/virtually. SES teachers went above and beyond to connect with students and families and provide daily meaningful and engaging lessons and assignments. These lessons and assignments included virtual meets, recorded videos, written and video assignments, phone calls, and even letter writing. SES worked to loan technology to students who needed it to access curriculum and learning. We created a stellar food program to support students and families during the remote learning time at home.

The school conducted several surveys during this time to assess needs and gather feedback. We also spent a lot of time planning to support students and families in learning in the coming year. SES will institute a 1:1 technology device program in the fall. Students will be assigned and will travel to and from school with a technology device that will help and support learning at home and in school.

Shutesbury Elementary School assures that all programs, activities and employment opportunities are offered without regard to race, color, gender, gender identity, age, creed, homelessness, religion, national origin, sexual orientation, disability and pregnancy or pregnancy related conditions.



Shutesbury Elementary School

23 West Pelham Road, Shutesbury, MA 01072 Phone: (413) 259-1212 Fax: (413) 259-1531

Highlights of FY 20

Shutesbury Elementary School continues to provide high quality and engaging curriculum and incredible enrichment activities and classes to its students. Some of these enrichment programs this past year included:

- Performing Arts
- Physical Education (2x week)
- Learning Commons (innovative computer and library curriculum combined)
- Yoga
- Art
- Instrumental music lessons
- Band
- School plays & rehearsals (**Annie & Seussical the Musical**)
- Schoolwide project and classes with Hitchcock Center funded through a STARS grant
- Multiple field trips
- 6th Grade Walk for Hunger project and March (Monte's March)
- 6th Grade participation in Future City Competition
- Bi-weekly school wide assemblies
- Big kid/little kid buddy program
- Moose on the Move (before/after school) running and walking club (100 Mile Club)
- After School program - The Moose Lodge!
- Whalemobile including individual class lessons (funded by a grant through Spear Memorial Library!)

Shutesbury Elementary School also continues to do very well on Massachusetts Department of Elementary and Secondary Education performance measures. We use innovative curriculum and planning to design engaging lessons and experiences for students. Some curriculums we use include the Teachers' College Reading and Writing Program, Investigations, Kathy Richardson, Mystery Science, Fountas and Pinnell Reading Systems, Heggerty Phonics Curriculum and the Choose Love Social Emotional Curriculum. In the next year, we have pledged to examine our curricula, resources and professional and personal development as a staff to ensure the adoption and integration, revision or elaboration of anti-racist curriculum and professional development within Shutesbury Elementary School.

3. Planning Board Report on Three Zoning Articles (June 27, 2020 Shutesbury Annual Town Meeting)

All three zoning articles were developed and are sponsored by the Planning Board. The Planning Board, after holding a public hearing on June 22, 2020, recommends passage of the articles, as follows:

Article #15 – Proposed Amended Solar Bylaw

With four Major Ground-Mounted Solar Electric Installations soon to be proposed in Shutesbury, the Planning Board seeks to amend its existing solar bylaw to ensure the Town has adequate control through the special permitting process.

- **The purposes section adds emphasis to the protection of large blocks of forest land for their ecological and other natural resource benefits as stated in the Master Plan.**

- Commercial forestry is prohibited on the land required for carbon sequestration (for the life of the project).
- The wildflower meadow currently required in and around the solar panels designed to be better habitat for pollinators.
- Protection of historic resources and properties is improved.
- Construction access is required to be from more suitable paved roads, or from unpaved roads with a Planning Board approved waiver, with concurrence from Select Board. (To improve the language now in the warrant, Planning Board will seek a floor amendment to strike and replace Section 8.10-3, H.)
- Lots for solar installations must meet the Town’s road frontage requirements.
- A maximum of 9 Major Ground-Mounted Solar Installations is set town wide (with a map showing where).
- Added special permit criteria to include minimization of “incompatible appearance from the roadway.”
- To determine location of wetland resources on the site, applicants shall use DEP’s standard method – Abbreviated Notice of Resource Area Delineation (ANRAD).
- Ground alterations, drainage facilities, and solar panels must be located over 100 feet from wetlands or hydrologic features.

Article #29 – Proposed Amended Sign Bylaw

Given that the sign bylaw has not been substantively updated in approximately 25 years, a Planning Board review uncovered opportunities to amend the existing sign bylaw to bring it into legal compliance, create more flexibility for signs on private property, and establish regulations for signs on public property.

- Allows commercial signs by right (currently limited to agricultural or horticultural).
- Allow signs off premises with approval of the other land owner (currently not allowed).
- Eliminates the temporary sign category to comply with the 2015 Supreme Court ruling in *Reed v. Town of Gilbert*; expands other categorical uses of signs.
- Expands allowed sign size for retail/consumer commercial and accessory signs.
- Establishes distance regulation that will allow signs to be 5 feet from a road’s “travelled lane,” even in town-owned right of way.
- Creates regulations regarding signs on town property.

- Establishes safety considerations as a factor for sign location.

- Establishes an 8:00 PM limit for illuminated signs.

Article #30 – Proposed Amended Open Space Design Bylaw

Based on the Planning Board’s experience with this bylaw since 2008, and statewide improvements to this class of bylaws, the Planning Board seeks to amend the existing bylaw to bring it into synch with current best practices.

- Purposes section better emphasizes ecologic benefits of protected open space.
- For an improved review process, require a special permit instead of site plan review for proposed developments that are not subdivisions.
- For these non-subdivision developments, allow Planning Board to assess the conservation benefits versus detriments of permitting a greater number of dwelling units than would otherwise be possible.
- To make more consistent with accepted zoning practice, round fractional units down instead of up.
- Clarify that proposed percentage increases in open space are based on whole parcel area.
- Stipulates that open space must be configured as separate parcels from the building lots.
- To provide other acceptable forms of open space preservation in the event a Conservation Restriction is not feasible.

4. Record Storage Advisory Committee

On 10/16/19 The Record Storage Advisory Committee reported its findings to the Select Board after two years of research and discussion. Currently our town’s records are being stored under conditions that make them inaccessible, likely to deteriorate and mold, and take up much needed office space. We were prepared to bring photographs to this Town Meeting to illustrate the problems with record storage in Shutesbury.

The committee created a chart of possibilities and measured them according to record storage criteria. While we did not recommend a specific solution, the report, as a result of our investigation and discussion, provides a starting place for informed discussion and investment in our stewardship of Shutesbury’s records. The report and chart can be found on the Record Storage Advisory Committee’s web page: <https://www.shutesbury.org/node/1431>

Respectfully,

Susie Mosher - Chair of the Record Storage Advisory Committee

5. Broadband Committee/MLP Board - JUNE 2020 Report

In January we were just installing broadband to the last homes in Shutesbury when the first reports of Covid19 started coming in from China. Within three months it was apparent that broadband service was even more critical than we had anticipated to facilitate education, work and livelihood, health, information and social connections.

With so many people using the network it's been a great test of its overall capacity and we're happy to report that the network has performed beautifully. Even during peak usage we have more than enough bandwidth and during recent widespread power outages the network stayed active. We have generators to run all the equipment and constant system monitoring and redundancy to make sure this critical service is available whenever residents need it.

Broadband does have an item on the Town Meeting warrant to approve our enterprise fund annual budget. An enterprise fund is budget-within-a-budget and is designed to manage the finances of any special municipal services which charges a fee to users. Broadband is different from other town departments because it generates its own revenue.

Thanks to our 87% take rate of Shutesbury households using the service, we have enough money in our budget to not only operate sustainably but also to pay the town back for construction debt with no impact on taxes. You will notice the debt service line in our annual budget to do this. There is a second and final portion of construction debt that we will need to decide how to handle next year when that loan is due. But the first half of the incurred debt will be paid using subscriber fees so it does not impact taxes.

You may notice the second largest line item in our budget is for maintenance and upkeep. This is a projected estimate of what we will need to pay for maintenance and repairs using available data from similar networks. We do carry insurance on all the lines and equipment, but a very large ice storm, hurricane, wind storm or other event could cause tens of thousands worth of damage - in addition to the everyday repairs that a network needs. This is why the maintenance budget is a big portion of the budget; we want to make sure we have enough to handle any unexpected network needs without raising your monthly subscriber rates.

At the end of the fiscal year if there is money left over from our projected budget it will go into an earned revenue account in our enterprise fund that is designed to manage excess funds. We can then use these funds for emergency maintenance reserves, system upgrades or to lower rates. Any excess revenue earned from broadband fees cannot be used for non-broadband purposes, such as to buy a fire truck or support town's general funds. This is state law regarding enterprise fund operations.

There is lots of great information and answers to common questions posted on our website. <https://www.shutesbury.org/broadband/faq> If you have questions or concerns please contact us at broadband@shutesbury.org.

Thanks for your continued support of our very own ShutesburyNET municipal broadband network.

Gayle Huntress
Town of Shutesbury
Municipal Light Plant Manager
413.887.8505
broadband@shutesbury.org

6.

**M.N. Spear Memorial Library
Report for Town Meeting, June 27, 2020**

Operating Budget Fiscal Year 19

Town appropriated budget:	\$73,981
Dog tax appropriation:	\$1,660
Additional funding from the following:	\$27,051

- Spear Expendable Trust
- The Friends of the M.N. Spear Memorial Library
- The Shutesbury Cultural Council
- The Community Network for Children
- The New Salem Academy
- The Council on Aging
- State Aid to Public Libraries

Total: \$102,692

Return on investment

Circulation Fiscal Year 19

Total circulation: 37,061 items

In FY 19 Library users borrowed 8,409 children’s books from the Library, a retail value of \$84,090.

Library users also borrowed 6,579 adult books, a retail value of \$131,580.

In FY 19, the Library offered 256 programs with 3,059 participants. The value of these free programs compared to the average cost of a movie ticket is \$27,531.

Number of Library Card Holders

1,305 Shutesbury residents have library cards, 72% of the Town’s population.

Saving for a new Shutesbury Library

Since 2012, the Trustees and Friends of the Library have been raising and saving for a future new library project.

Privately raised funds	\$220,704.57
Town Meeting appropriated funds	\$202,700
Total	\$423,404.57

This total has been growing steadily every year. At Town Meeting last year, we reported the following:

Privately raised funds	\$205,117
Town Meeting appropriated funds	\$177,700

The Library's response to COVID-19

On Thursday, March 12, 2020, the Library cancelled all programming. On Tuesday, March 17, 2020, the Library was closed to the public.

The Library building is closed but Library services continue.

Programs

By the first week of April, the Library had created a Zoom account and began offering weekly online programs including ukulele lessons and fitness classes. The Library has also installed StoryWalks© on the Town Common and in the field behind Town Hall giving families a local destination for a safe socially distanced activity. The stories have been changed regularly and will continue through October.

Instead of in-person Summer Reading Programs, the Library is creating “take-home kits” for children and families.

Online resources

The Library promoted and expanded its online resources, including digital books available through Overdrive, and digital video through Kanopy and Hoopla. On April 1, 2020, a new digital video platform, Acorn TV, was added to the Library's online offerings.

Use of Overdrive, often via an app called Libby, has increased 26%.

Digital streaming has more than doubled, largely due to the addition of Acorn TV.

Curbside pickup

With the exception of a brief period, the Library's physical collection has been available to Shutesbury library users through curbside pickup. Inter-library loan was suspended on March 17th limiting availability to items in the Spear Library collection. Occasionally the Library director has been able to arrange to have volunteers pick up items from other libraries such as large print books and children's books to enhance the small local collection. Inter-library delivery resumed on June 22, 2020. Inter-library loan will be slow and inconsistent as libraries across the state work through the backlog.

Senior Mobile Nutrition Program

The Library has partnered with the Council on Aging and the Amherst Survival Center to provide a free monthly delivery of food to Shutesbury Seniors in need. The first delivery is scheduled for July 1, 2020. For more information, contact the library director, 259-1213 or library.director2shutesbury.org or JoAnn at 259-1235.

Planning for reopening

The Library director and Library Trustees are developing a reopening plan in accordance with guidance from Governor Baker and the Board of Health.

7. Shutesbury Board of Health Report to Annual Town Meeting – 06/27/2020

Obviously, the novel coronavirus now devastating the entire world has been a major concern of the Board of Health for several months, almost to the exclusion of all else. On March 2, some members of the board and other town officials participated in a large tabletop exercise involving all the Emergency Dispensing Site teams of the Mohawk Area Public Health Coalition, the scenario of which was an epidemic of a novel influenza.

As states of emergency were declared and in-person meetings gave way to virtual ones, we reviewed the procedures for isolation and quarantine and adopted weekly meetings until the end of June. Anticipating the eventual development of a vaccine, we took inventory of supplies needed to stand up an Emergency Dispensing Site and began to develop a plan for a Drivethrough EDS. With financial assistance from the Department of Public Health, we have begun to buy supplies and equipment for this purpose; nevertheless, many uncertainties about the near future have led us, once again, to decide against holding a flu clinic in the fall. Some less urgent activities, such as the semi-annual water testing day, were put on hold. Much of our time was and is spent in keeping informed on the evolving situation through call-ins, webinars, and virtual meetings of other public-health entities; and much more is spent in dispensing information, both through general town-wide messaging and consultations with town boards, with representatives of the library, the church, the Post Office, the Lake Wyola Association, and other citizens with questions or concerns. We are in the process of taking a significant role in making this most unusual of Annual Town Meetings as safe as we can make it. Thus far, our town has been fortunate in having very few confirmed cases; the board has had little to do in case investigation and contact tracing. Lack of crowding has played its part, but much credit must go to our very sensible citizens.

Until the global pandemic came on the scene, this board's primary public health concerns had to do with insect-borne diseases, and we have not forgotten these very real concerns. Warning signs about tick-borne illnesses, such as Lyme Disease, have now been installed at several trailheads throughout town, and more are awaiting installation. The board strongly supports joining the Pioneer Valley Mosquito Control District, which requires a vote by Town Meeting; we have sought, and received, approval from the Finance Committee for the initial funding. We cannot emphasize enough that by joining the PVMCD we are not entering into a contract for spraying pesticides. On the contrary, the PVMCD's role is the collection of data – the location and identification of mosquitoes that carry such deadly diseases as West Nile Virus and Eastern Equine Encephalitis. Should disease-bearing mosquitoes be found, the PVMCD can advise us on the most environmentally responsible way of responding to this threat to the public health. We are absolutely convinced that this is the best way to avoid the necessity of spraying pesticides.

Respectfully submitted,

Ken Rotondi, Chair; Catherine Hilton, clerk; Norene Pease, Arleen Read, Al Werner, members.

8. Shutesbury School Committee Report Town Meeting, June 27, 2020

The 2019-2020 school year brought unexpected challenges for Shutesbury Elementary School, but the School Committee is proud of the response of our staff and administrators. When schools closed in March, teachers and paraprofessionals quickly switched to teaching in a new way, with some unfamiliar tools and uncertain expectations. The custodial staff cleaned and sterilized the building. The food service staff provided meals for our community. The staff worked tirelessly to meet the needs of kids and families while adjusting to changes in their own lives.

As we move forward towards fall, many questions remain. As of this writing, the state has yet to outline the options for instruction. We do know that there is likely to be considerably less funding from the state for which Principal Mendonsa, Director of Finance Turner, and Superintendent Culkeen are already planning. We also know that there will be a need for purchasing protective equipment such as masks and gloves. Mr. Turner has been working with other communities to try to buy these items in bulk to save money. There may be changes in transportation costs as the number of students allowed on the buses will be limited. There may also be technology needs as we work to ensure access to remote learning for all families.

In response to the increase in costs and decrease in funding, our Union 28 Central Office has made concerted efforts to reduce the expenses of that office. The Central Office staff has offered to forego their Cost of Living Adjustments. They have also decided to disband the office, housing staff at the various schools. This change will save Union 28 approximately \$10,000 in rent, insurance, and cleaning costs. The Shutesbury School Committee appreciates their willingness to share the financial burden of this crisis and their creativity in finding ways to save.

Shutesbury Elementary School is a school that provides for the emotional, social, and educational needs of the children. The Shutesbury School Committee works hard to balance the educational needs of our students and the financial needs of our town. As always, we thank you for your support.

9. Recycling and Solid Waste Committee Report FY 2020

This has been quite a year for the RSWC. We received a \$500 grant from the Mass Department of Environmental Protection. We will receive another \$500 grant this year, and we also hope to receive a larger Rewards Dividend Program grant which could be as much as \$1,500 from the DEP, which is always welcome. We also participated in the negotiations for a new contract with the Materials Recovery Facility (MRF) in Springfield, where our recyclables go, and worked with a group of municipalities to negotiate a new contract with Community Eco Power (formerly Covanta) where our trash will go. Both these contracts will take effect on July 1st.

Due to poor markets for recyclables internationally, for the first time ever the Town will be charged to process recyclables. Our region's ability to market recyclables internationally has fallen, but it is anticipated that domestic markets will slowly increase reuse of recycled materials, which will eventually reduce recycling disposal costs to the Town. It is still absolutely in the Town's best interests to continue recycling.

Our biggest challenge was devising a protocol for distributing trash bags that kept both RSWC members and Shutesbury residents safe from the coronavirus. We came up with a plan that was pretty elaborate – requiring two volunteers at every distribution date, but it has worked well and everyone stayed safe. We were able to use a new shed for RSWC use, which helped make the delivery of bags safer for all.

Unfortunately, we had to cancel Bulky Waste Day for the first time because of the pandemic, but our collaborative agreement with Leverett that allows Shutesbury residents to use the Leverett Transfer Station has been a great success. Although the pandemic has also kept the swap shops at the LTS closed, Shutesbury folks have been able to dispose of bulky waste there.

The RSWC had a booth at Celebrate Shutesbury, and had great fun testing and educating residents on their recycling knowledge. Clarification regarding what is recyclable, LTS stickers, bag distribution dates, trash and recycling pick up schedules, the recycling quiz, and lots more information is available on the RSWC webpage: <https://www.shutesbury.org/recycling>

The Recycling and Solid Waste Committee

Gary Bernhard - Recycling Coordinator, Meryl Mandell – Chair, Ron Essig, Gail Fleischaker, Ezzell Floranina, Marla Killough, Liz Lacy, Sue Quigley, Steve Rice, Peg Ross

10. ANNUAL REPORT OF THE AMHERST-PELHAM REGIONAL SCHOOLS FISCAL YEAR 2020 HIGHLIGHTS IN 2019-2020

Due to the COVID-19 global pandemic, 2019-2020 was a school year like no other. What began as a presumed two-week school closure on March 16 evolved into a full school closure for the remainder of the year. Despite the challenges of implementing distance learning with no prior notice or planning, we were committed to maintaining the core mission of the Amherst-

Pelham Regional Schools to “provide all students with a high-quality education that enables them to be contributing members of a multiethnic, multicultural, pluralistic society.” To that end, I am pleased to share the following highlights:

- Following a national search, Amherst Regional High School welcomed Gene Jones, the new permanent Principal, this year. In addition, Victoria Stewart was hired as the new Athletic Director and Michael Gallo-O’Connell joined the district as the new Food Services Director. Overall, there were 40 new staff members hired by ARPS this year, with 18 of them (45%) identifying as persons of color. That percentage matches the diversity of the district’s students exactly, which is the first time the district has achieved this important goal.
- The new mathematics curriculum for grades 6-12 was successfully implemented this year. The district now uses Open Up Resources for grades 6-8 and CPM for grades 7-12.
- With Governor Baker’s ban on vaping in September, the district offered multiple opportunities for students and families to learn more about the dangers of vaping as well as ways to support students who were addicted to this extremely harmful habit.
- The Grade Span Advisory Committee completed their work of reviewing the feasibility of moving sixth grade to the ARMS building in January.
- On November 5, the district had a full program of 29 workshops related to diversity, equity, and social justice that included all district employee groups. It included keynote speaker Elijah Oyenuga who spoke about matters related to making our schools welcoming and supportive to transgender students.
- For the first time this year, ARPS was excited to recognize our students for their bilingualism and biliteracy by awarding the MA State Seal of Biliteracy and Biliteracy Pathway Awards. Students who earn these awards demonstrate high levels of proficiency in English and a partner language. Four students earned the Biliteracy Achievement Award, two earned the Massachusetts State Seal of Biliteracy, six earned the Massachusetts States Seal of Biliteracy with Distinction, and two students were chosen for a \$1500 Seal of Biliteracy Scholarship Award based on their academic achievement, community service and overall growth as a student.
- The ARHS Volleyball, Boys Soccer, Boys Cross Country, Girls Cross Country, Field Hockey, Football and Golf teams all made it to post-season play this year with outstanding individual and team performances. The Hurricanes football team went all the way to the state championship, playing the championship game in Gillette Stadium.
- Once schools closed in March, the district implemented distance learning based on DESE guidance, necessitating that students have access to the appropriate technology in order to access lessons. The District distributed more than 400 Chromebooks, as well as internet hotspots for students who did not have internet access. Special thanks to the district PGOs for their incredible fundraising efforts to support purchase of the hotspots.
- Students who are transitioning from elementary to middle school and from middle to high school were unable to visit their new schools as usual this year. The ARMS and ARHS principals worked with the IT Department to develop virtual tours of each school in order to provide students with the opportunity to learn about the schools they will be attending in the fall.

Kalesiah Bushell
Mary Carlson-Belanger
Acadia Case
Cody Cousland
Henry Foster
Violeta Foster
Noah Johansson
Noelle Karlovich
Sofia McNerney

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
WARRANT FOR PRESIDENTIAL PREFERENCE PRIMARIES

FRANKLIN SS.
To the Constable of the Town of SHUTESBURY

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct 0 / Ward 1
Shutesbury Town Hall, 1 Cooleyville Rd. Shutesbury

on **TUESDAY, THE THIRD DAY OF MARCH, 2020**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primaries for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE FOR THIS COMMONWEALTH
STATE COMMITTEE MAN Hampshire, Franklin, Worcester Senatorial District
STATE COMMITTEE WOMAN Hampshire, Franklin, Worcester Senatorial District
SHUTESBURY COMMITTEE SHUTESBURY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 4th day of February, 2020.

Melissa Makepeace-O'Neil
Chair, Melissa Makepeace-O'Neil



Select Board Member, Elaine Puleo

[Signature]
Select Board Member, J. April Stein

Select Board of SHUTESBURY

I, the undersigned Constable for the town of Shutesbury, certify that I posted attested copies of the warrant for the Massachusetts Presidential Preference Primary at the Locks Pond Rd. bulletin board, the Shutesbury Post Office, the M.N. Spear Memorial Library, the Shutesbury Elementary School and the Shutesbury Town Hall.

Marilyn E. Tibbets February 22, 2020.
Constable (month and day)

Warrant must be posted by **February 25, 2020**, (at least *seven days* prior to the **March 3, 2020**, Presidential Preference Primary).

A TRUE COPY

3/11/2020

ATTEST Susan [Signature]

**Commonwealth of Massachusetts
Town of Shutesbury
Results of the March 3, 2020 Presidential Primary**

At a State Presidential Primary held for the Inhabitants of the Town of Shutesbury qualified to vote in elections and town affairs, held at the Shutesbury Town Hall at One Cooleyville Rd in Shutesbury on March 3, 2020, the following votes were cast:

Total Registered Voters: 1443 Total Ballots Cast: 933 65% Participation

Democratic Party – 902 ballots cast

Presidential Preference

Bernie Sanders - 372	Cory Booker - 0
Elizabeth Warren - 346	Julian Castro - 0
Joseph Biden - 129	Tom Steyer - 1
Deval Patrick - 1	John Delaney - 0
Amy Klobuchar - 8	Andrew Yang - 2
Michael Bennet - 0	Pete Buttigieg - 9
Michael Bloomberg - 26	Marianne Williamson - 0
Tulsi Gabbard - 5	
No Preference - 1	Blank - 2

State Committee Man

David Narkewicz - 642	Blank - 260
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State Committee Woman

Write in: Molly Fox – 8	All Other Write-Ins - 25
Write in: Gina Sciarra - 8	Blank - 861

Shutesbury Town Committee

Linda Seidman - 541	Gail Fleischaker - 551
Miriam DeFant - 533	Michael DeChiara - 582
Penelope Kim - 565	Susan Millinger – 555
Meryl Mandell - 580	Catherine Hilton - 555
Elaine Puleo - 596	Blanks - 3051

Republican Party – 28 ballots cast

Presidential Preference

Donald Trump - 18	William Weld - 9
Joe Walsh - 1	Roque “Rocky” De la Fuente - 0
No Preference – 0	Blank - 0

State Committee Man

Jay Fleitman - 22	Blank - 6
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State Committee Woman

Mary Stuart – 22	Blank - 6
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Green–Rainbow Party – 2 Ballots Cast

Presidential Preference

Sedinam Curry - 1

Howard Hawkins - 0

No Preference – 1

Dario Hunter - 0

Kent Mesplay - 0

Blank - 0

Libertarian Party – 1 Ballot Cast

Presidential Preference

Dan Taxation Is Theft Behrman - 1

No Preference - 0

Blank - 0

Respectfully submitted,

Susan Mosher

Shutesbury Town Clerk

A true copy. Attest: _____

Results of the Local 2020 Election (June 27th 2020)

Ballots cast: 545

Turnout: 44%

*Winner denoted by **

Board of Health

* Norene Pease 452

* Garrett Simonsen 440

Write in 2, Blanks 196

Cemetery Commission

* Walter Tibbetts 478

Write in 3, Blanks 64

Library Trustees

* P. Savanna Ouellette 459

* Melanie DeSilva 440

Write in 6, Blanks 185

Planning Board

* Michael DeChiara 432

* Steven Bressler 446

* Deacon Bonnar 441

Write in 4, Blanks 312

School Committee

* Daniel Hayes 454

* Stephen Sullivan 452

Write in 5, Blanks 179

Select Board

* Rita Farrell 353

Jeffrey Lacy 184

Write in 1, Blanks 7

Town Clerk

* Grace Bannasch 474

Write in 5, Blanks 66

**Annual Report
Fiscal Year 2020
7/1/2019-6/30/2020
Select Board**

The board elected Melissa Makepeace-O'Neil as chair for the second year, with Elaine Puleo as vice chair.

Reviewing the minutes from Select Board meetings for Fiscal Year 2020 shows a sharp contrast of "business as usual" starting with the July 7, 2019 meeting to the Select Board voting a State of Emergency, on March 17, 2020, due to the Covid 19 pandemic. The first part of this report is a review of what the Select Board was working on prior to the March 17th. The second part reflects the changes put in place and the work to keep the town safe and functioning.

Part 1 (7/1/2019-3/16/2020)

The long awaited broadband installations had begun, though not as quickly as hoped. As of July 9, 2019 only 7 homes had been wired for broadband. Discussed in July was the idea of a town wide celebration of our new broadband, possibly as early as the Fall of 2019. The planned celebration was later set, tentatively, for the Spring of 2020. The Select board continued to support the flat fee installation with the use of money from free cash voted by a Special Town Meeting. In December, the final installation was projected to be on December 27, 2019.

Pastor Mark Ellis from the Shutesbury Community Church began, in July, discussion with the board regarding the town's possible purchase of the old parsonage at 32 Leverett Road. Discussed possible uses for the town, either by restoring the parsonage or tearing it down and building a highway/safety complex on the land at some point. This was eventually brought to a Special Town Meeting in November, 2019, and voted down by the majority of voters present.

The police department restored a motor boat that had been owned by the town and not used. Chief Fernandes said the plan is to dock it on the Lake in order to allow more police/safety presence on the lake as well as another way to provide community policing in town. In September, Chief Fernandes recommended to the Select board that Marcus Johansson be sponsored by the town to attend the full time police academy. This request was granted with the hope that he could attend the academy in January 2020. In November, the Chief presented the Select Board with a Police Department Retention Plan that included salary increases. In January 2020, officers Tyler Alves and Kristin Burgess were hired.

Ongoing discussion regarding the Regional School Assessment method, with the goal for Shutesbury, was that four towns would ultimately use 100% Statutory method with a 5-year rolling average. In September, the Select board met with the Finance Committee, School Committee, and interested citizens. A review of the history of the assessments used over the last 19 years was made, also noting that there were working groups from 2006-2008 and then again in 2016 to the present. In November, the Select Board, Finance Committee and School Committee agreed that the goal was to continue to move forward with our goal and that we would present a united proposal at the Four Town Meeting Scheduled for the first Saturday in December. Following the second Four Town Meeting in late January 2020, there was general agreement between the towns to use 40% of the statutory method with a 5-year rolling average.

Diversity and Sensitivity training was proposed sometime in FY2020. This would be available to all town employees as well as people on town committees and boards. The training was ultimately offered in September, 2019 and was well attended. The plan was to have a future workshop on implicit bias, projected for April 30, 2020.

Townpeople urged the town to consider changing the date of Annual Town Meeting from the first Saturday in May to the Last Saturday in April. A survey indicated that was what the majority of people in town wanted. This would be added to the Special Town Meeting as a Warrant article. At the Special Town Meeting in November 2019, the change was voted overwhelmingly by citizens present.

In October the Record Storage Advisory Committee discussed their initial findings. The committee has spent 2 years looking at the town's needs for safely storing all of our documents. In January 2020, the Committee presented their findings and suggested that the community be invited to a presentation in May of 2020 to look at the findings and begin to move toward solutions.

The Municipal Vulnerability Preparedness Grant (MVP) would give the town an opportunity to work with consultants in order to prioritize the town's needs relating to Climate Change.

In November, the Select Board hosted the annual All Boards Meeting. Representatives from all the Boards, Committees and Departments in town were represented.

The Locks Pond Road culvert plan to reroute traffic for up to three weeks was reviewed in January, 2020. The project itself will not happen until late summer/fall 2021.

Part 2, the State of Emergency

Chief Fernandes reported at the March 17th meeting that the police department was limiting close contact, as much as possible, with citizens as the department does its work. The plan remains to have Marcus Johansson attend the next police academy, though it is not clear when that will be due to the pandemic.

A state of emergency was called, March 17, 2020, by the Select Board with the intent that there would be reimbursement for at least some of the costs relating to the pandemic. The Fire Chief relayed this information to MEMA.

The Town Administrator suggested in order to increase safety, the town hall would be closed to the public. There needs to be arrangements for how the public can safely obtain any needed documents, which would have to be done outdoors somehow. Emergency contact numbers, department phone numbers will be made available to the public on the bulletin board outside of Town Hall. The Town Administrator plans on working from the Town Hall. Per Town Council, members of boards and committees in town are considered "the public" and won't have access to Town Hall.

The Library will arrange for curbside pick-up, closing the library to the public.

The Shutesbury Elementary School and the Regional High School/ Middle School all closed. Teaching began remotely in early April 2020.

Discussed the best ways to communicate with the town's residents: encouraging people to sign up to Town Announce, use of Code Red phone and text Messages.

It was decided at the March 17th meeting that all town meetings would be done through the "Zoom" platform with training to be provided to all interested parties by the head of our Municipal Lighting Plant.

Planning for Town Elections and Annual Town Meeting. The State had given Municipalities the ability to postpone elections and Town Meetings until June 30, 2020. Saturday, June 27, 2020 (with a backup date of Sunday, June 28) was designated for Town Meeting and Town Elections. Discussions began at the March 17th meeting as to where the Town Meeting would be held. At this point, the school was officially closed.

There was discussion about whether or not we could safely use printed material. Normally printed material that is mailed to townspeople is assembled by volunteers in the Town Hall. With the pandemic, that was not an option. Most of the town, thankfully, had broadband and could get documents through the internet. The people who didn't could perhaps be mailed paper documents in preparation for Annual Town Meeting.

Coordination with the Board of Health became central to planning how to keep the town functioning day to day, how to have a safe Annual Town Meeting by June 30th, and guidance on how the Conservation Commission can make required site visits. The Assessors have suspended all indoor site visits.

March 31, 2020 was the first Zoom Select Board meeting. The library will begin having outdoor "story walks" behind town hall and on the common for children and their families.

The Town Administrator would continue to work in the Town Hall. The Town Clerk needed to also work at Town Hall due to the need of having access to records. It was also noted that the Town Treasurer and Accountant also have to work in the Town Hall. Currently the Administrative Assessor is planning on spending two days a week in the town hall. Use of a forehead temperature sensor will be used at Town Hall.

Discussed the Families First Coronavirus Response Act and how that can help employees who do not have benefits. Town Announce is being used to let people know of supports available, including food pantry, donated grocery gift cards.

At the April 14th meeting there was a formal recognition of the increased work being done by the Board of Health. Discussed the lack of testing for the virus, the Board of Health's sense that the actual numbers of people infected with the Covid 19 virus state wide is probably low.

The Select Board discussed and voted to support the Chapter 53 of the Acts of 2020. This would provide citizens with some relief by extending the due date for May's property taxes, and the ability to waive any late fees for taxes paid after May 1 but not after June 29th. Other ways to offer relief for residents struggling financially due to the pandemic were discussed including any additional savings that could be made in the annual budget.

Regarding Annual Town Meeting it was discussed if some of the Warrants could be postponed until after July 1, enabling the town to have a shorter meeting.

On-going discussion on where and how to have Annual Town Meeting and Town Elections. Meeting with the Board of Health, Town Moderator, Police Chief, Fire Chief during the first week of May with the focus on the meeting being safe, accessible and comfortable for participants. Zoom meeting not allowed by the Governor for Town Meeting. The Northfield Drive In, parking lots at UMass, use of the school with social distancing were all discussed as possible ways to safely hold the town meeting. Tents on the track at the elementary school or behind Town Hall, use of the elementary school were discussed. There was concern by some that outdoors would be less safe than indoors. The Board of Health noted that indoor spaces are less able to de-fuse the virus droplets in the air. It was decided to survey townspeople as to where they would feel most safe and comfortable. The overwhelming response was that people preferred to be outdoors rather than try to have the town meeting inside. Eventually, it was decided that the town would rent a large tent, set up smaller tents as needed for the sound system, etc and pitch them behind town hall. Coordinating with the Board of Health social distancing would be required; a special seating area available for people who would not or could not wear a mask. The microphones would be cleaned between speakers. On Saturday June 27, 2020 Annual Town Meeting was successfully held with no reported incidents of illness arising from it. It took hours of planning, setting up, and taking down by volunteers. The Town Clerk, Assistant Town Clerk and volunteers held successful town elections.

Throughout the pandemic, the Town Administrator has worked with department heads to facilitate PPEs, face shields, gloves. The Board of Health continued to monitor MAVEN (Massachusetts Virtual Epidemiologic Network).

As of the end of April, police and fire activity was reported to be generally slow; the Town Hall remains quiet; the Governor's task force continued to develop plans as to how and when things could reopen. The State aid figures were projected to be the same for FY21 as they had been in FY20.

After Memorial Day, there was increased dialogue between the Town and the State regarding Lake Wyola. The State Park was opened with reduced capacity. Only the lower parking lot was open in an attempt to reduce the number of people on the beach. Concerns were expressed regarding the initial lack of life guards, parking along the streets and crowding on the dam.

In June 2020, a Black Lives Matter banner was installed over the front door at Town Hall. A listening session, using Zoom, was scheduled with Chief Fernandes and his officers to give the public a chance to ask about policing in Shutesbury, share concerns and open dialogue. The banner has been the catalyst for on-going discussion regarding systematic racism and how it applies to the community.

The Select Board remains grateful to the town employees and volunteers for all the extra work as a result of the Covid 19 pandemic and that Shutesbury has remained relatively safe. A year ago, there were few Covid 19 tests available and the thought of a vaccine seemed like a ghost in the future. For Fiscal Year 2022, the Annual Town Meeting will once again be held outdoors. The spirit of community and working together through challenging times remains strong in our town.

**Town of Shutesbury
Combined Balance Sheet - All Funds and Account Groups
June 30, 2020**

	Governmental Funds			Enterprise Fund	Fiduciary Funds	Account Group	Totals
	General	Special Revenue	Capital Projects	Broadband	Trust and Agency	General Long-Term Debt	
Assets							
Cash	\$ 2,350,268	\$ 880,881	\$ 699,255	\$ 123,544	\$ 920,298	\$ -	\$ 4,974,246
Investments	-	-	-	-	694,094	-	694,094
Taxes Receivable:							
Real property/CPA	82,648	622					83,270
Personal property	500	18					518
Tax liens	19,859						19,859
Tax possessions	49,209						49,209
Taxes Paid in Advance	(117,477)	(1,021)					(118,498)
	34,739	(381)					152,856
Allowance for abatements and exemptions	70,409	-	-	-	-	-	70,409
	(35,670)	(381)	-	-	-	-	82,447
Other Receivables:							
Motor vehicle and other excise	14,211						14,211
State, federal and other governments							-
Beitments:							
Apportioned		24,659					24,659
Unapportioned		24,659					38,870
Amounts to be Provided for Retirement of Long-Term Debt						84,730	84,730
Total Assets	\$ 2,328,809	\$ 905,159	\$ 699,255	\$ 123,544	\$ 1,614,392	\$ 84,730	\$ 5,755,889

**Town of Shutesbury
Combined Balance Sheet - All Funds and Account Groups
June 30, 2020**

	<u>Governmental Funds</u>			<u>Enterprise Fund</u>	<u>Fiduciary Funds</u>	<u>Account Group General</u>	<u>Totals</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>		<u>Trust and Agency</u>	<u>Long-Term Debt</u>	
Liabilities and Fund Balances							
Liabilities:							
Warrants payable	\$ 91,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,108
Accounts payable	234,139						234,139
Accrued payrolls payable					27,040		27,040
Employee Withholdings Payable			1,676,533				1,676,533
BANS Payable	6,465						6,465
Unclaimed Checks	96,018	25,299					121,317
Deferred revenue						84,730	84,730
Long-term debt							
Total Liabilities	427,730	25,299	1,676,533	-	27,040	84,730	2,241,332
Fund Balances:							
Reserved:							
Encumbrances	81,007	56,252					137,259
Reserved for expenditures	277,110	415,967	(977,278)				(284,201)
Continuing appropriations	12,000						12,000
Reserved for Deficits	(1,091)						(1,091)
Endowments					694,094		694,094
Unreserved:							
Designated		90,807			893,258		984,065
Undesignated	1,532,053	316,834		123,544			1,972,431
Total Fund Balances	1,901,079	879,860	(977,278)	123,544	1,587,352	-	3,514,557
Total Liabilities and Fund Balances	\$ 2,328,809	\$ 905,159	\$ 699,255	\$ 123,544	\$ 1,614,392	\$ 84,730	\$ 5,755,889

Town of Shutesbury
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental and Trust Funds
For the Year Ended June 30, 2020

	Governmental Funds			Fiduciary Funds			Totals
	General	Special Revenue	Capital Projects	Enterprise Broadband	Expendable Trusts	Non-Expendable Trusts	
<u>Revenues</u>							
Taxes:							
Real estate	\$ 5,071,730	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,071,730
Personal property	168,499						168,499
CPA		45,161					45,161
Tax liens & Foreclosures	828						828
Motor vehicle and other excise	198,791						198,791
Penalties and interest	15,913	56					15,969
Payments in lieu of taxes	309,035						309,035
Intergovernmental:							
State	849,933	353,524	320,216				1,523,673
Federal	-	152,934					152,934
Departmental revenues	18,047		42,641			1,850	62,538
Charges for services		148,258		218,683			366,941
Earnings on invested funds	14,484	617	25	181	19,711		35,018
Court fines	1,290						1,290
Bond Revenue			200				200
Miscellaneous	3,938	2,138					6,076
Total Revenues	6,652,488	702,688	363,082	218,864	19,711	1,850	7,958,683

Town of Shutesbury
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental and Trust Funds
For the Year Ended June 30, 2020

	<u>Governmental Funds</u>		<u>Fiduciary Funds</u>
<u>Expenditures</u>			
General government	517,885	44,620	572,874
Protection of persons and property	351,230	11,919	363,149
Education	4,018,312	238,454	4,256,766
Public works and facilities	386,436	284,080	670,516
Human services	35,495	6,973	42,468
Culture and recreation	78,319	19,658	98,977
Debt service	130,733		188,158
Intergovernmental expenses	117,490	57,425	117,490
Miscellaneous	822,961		822,961
Capital outlay		9,047	901,308
Total Expenditures	6,458,861	614,751	8,034,667
		892,261	57,425
		11,369	-
Excess (Deficiency) of Revenues Over Expenditures	193,627	87,937	1,850
		(529,179)	161,439
		8,342	1,850
<u>Other Financing Sources</u>			
Operating transfers in	101,185	44,095	578,315
Operating transfers out	(142,158)	(77,014)	(372,864)
Total Other Financing Sources (Uses)	(40,973)	(32,919)	205,451
		105,069	(37,895)
		212,169	-
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	152,654	55,018	1,850
		(424,110)	123,544
		220,511	1,850
Fund Balance - Beginning of Year	1,748,423	824,842	5,061,422
		1,123,365	-
		1,271,747	93,045
Fund Balance - End of Year	\$ 1,901,077	\$ 879,860	\$ 5,190,889
		\$ 699,255	\$ 123,544
		\$ 1,492,258	\$ 94,895

Town of Shutesbury
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes:			
Real estate	\$ 5,120,346	\$ 5,071,730	\$ (48,616)
Personal property	168,693	168,499	(194)
Tax liens redeemed	-	828	828
Motor vehicle and other excise	201,579	198,791	(2,788)
Penalties and interest	22,000	15,913	(6,087)
Payments in lieu of taxes	336,000	309,035	(26,965)
Intergovernmental:			
Federal	-	-	-
State	862,658	849,933	(12,725)
Departmental revenues	13,500	18,047	4,547
Earnings on invested funds	17,000	14,484	(2,516)
Court fines	2,000	1,290	(710)
Miscellaneous	574	3,938	3,364
Total Revenues	<u>6,744,350</u>	<u>6,652,488</u>	<u>(91,862)</u>
<u>Expenditures</u>			
General government	679,447	517,885	161,562
Protection of persons and property	407,217	351,230	55,987
Education	4,042,548	4,018,312	24,236
Public works and facilities	458,206	386,436	71,770
Human services	48,613	35,495	13,118
Culture and recreation	79,337	78,319	1,018
Debt service	138,131	130,733	7,398
Intergovernmental expenses	137,570	117,490	20,080
Miscellaneous	842,904	822,961	19,943
Total Expenditures	<u>6,833,973</u>	<u>6,458,861</u>	<u>375,112</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(89,623)</u>	<u>193,627</u>	<u>283,250</u>
<u>Other Financing Sources (Uses)</u>			
Operating transfers in	20,425	101,185	80,760
Operating transfers out	(142,158)	(142,158)	-
Total Other Financing Sources (Uses)	<u>(121,733)</u>	<u>(40,973)</u>	<u>80,760</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	<u>(211,356)</u>	<u>152,654</u>	<u>364,010</u>
Fund Balance - Beginning of Year		<u>1,748,423</u>	
Fund Balance - End of Year		<u>\$ 1,901,077</u>	

**Town of Shutesbury
Trust Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2020**

	<u>Fund Balance Beginning</u>	<u>Revenues</u>	<u>Operating Transfers In</u>	<u>Total Available</u>	<u>Expenditures</u>	<u>Operating Transfers Out</u>	<u>Fund Balance Ending</u>
<u>Non-Expendable</u>							
Cemetery Perpetual Care	\$ 22,380	\$ 1,850	\$ -	\$ 24,230	\$ -	\$ -	\$ 24,230
Library	70,665			70,665	-		70,665
Total Non-Expendable	93,045	1,850	-	94,895	-	-	94,895
<u>Expendable</u>							
Stabilization	279,145	4,218	32,428	315,791	-	-	315,791
Capital Stabilization	303,357		156,000	459,357	-	64,354	395,003
Broad Band Stabilization			37,895	37,895	-	-	37,895
Cemetery Perpetual Care	12,756	493		13,249	-	-	13,249
Conservation	82,115	1,664		83,779	-	-	83,779
OPEB Trust	536,287	12,913	50,000	599,200	-	-	599,200
Unemployment Trust	15,000			15,000	10,369	-	4,631
Library	43,087	623		43,710	1,000	-	42,710
Total Expendable	1,271,747	19,911	276,323	1,567,981	11,369	64,354	1,492,258
Totals - All Trust Funds	\$ 1,364,792	\$ 21,761	\$ 276,323	\$ 1,662,876	\$ 11,369	\$ 64,354	\$ 1,587,153

Town of Shutesbury Expense Report - B&H

From 07/01/2019 to 06/30/2020

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015114.110	Town Meeting Moderator		125.00		125.00		125.00	0.00 %
015122.110	Selectboard Salaries		7,530.00		7,530.00	7,530.00		100.00 %
015122.111	Selectboard Secretary		25,827.00		25,827.00	23,918.64	1,908.36	92.61 %
015122.125	Longevity Bonus		300.00		300.00	300.00		100.00 %
015122.700	Select Board Expenses		2,288.00		2,288.00	1,887.51	400.49	82.49 %
015122.701	Reasonable Accommodations		497.00		497.00	479.99	17.01	96.57 %
015123.110	Town Administrator Salary		62,315.00		62,315.00	62,315.00		100.00 %
015123.111	Administrative Support Staff		500.00		500.00	245.60	254.40	49.12 %
015123.700	Town Administrator Expen.	528.19	870.00		1,398.19	1,047.08	351.11	74.88 %
015131.700	Finance Committee Expense		298.00		298.00	135.00	163.00	45.30 %
015132.780	Reserve Fund		75,000.00	-63,466.72	11,533.28		11,533.28	0.00 %
015135.110	Accountant's Salary		18,083.00		18,083.00	18,083.00		100.00 %
015135.120	Accountant Certification		1,000.00		1,000.00	1,000.00		100.00 %
015135.200	Independent Audit	18,500.00			18,500.00		18,500.00	0.00 %
015135.700	Accountant's Expenses		3,952.00		3,952.00	3,801.00	151.00	96.17 %
015141.110	Administrative Assessor		22,071.00		22,071.00	20,606.37	1,464.63	93.36 %
015141.111	Assessors' Salaries		6,169.00		6,169.00	4,112.67	2,056.33	66.66 %
015141.113	Assessors' Clerk		12,096.00	25.88	12,121.88	12,121.88		100.00 %
015141.120	Assessor Certification		1,000.00		1,000.00	1,000.00		100.00 %
015141.125	Longevity Bonus		150.00		150.00	150.00		100.00 %
015141.700	Assessors' Expenses		3,638.00		3,638.00	3,329.80	308.20	91.52 %
015141.701	Assessors Computer Maint		4,053.00		4,053.00	4,053.00		100.00 %
015141.702	GIS Web Hosting		1,900.00	500.00	2,400.00	2,400.00		100.00 %
015142.700	Assessors Revaluation	29,345.16	1,000.00		30,345.16	11,576.55	18,768.61	38.14 %
015145.110	Treasurer's Salary		24,720.00		24,720.00	24,720.00		100.00 %
015145.112	Asst Treasurer		1,210.00		1,210.00	500.00	710.00	41.32 %
015145.700	Treasurer's Expenses		9,800.00		9,800.00	8,913.73	886.27	90.95 %
015145.702	OPEB Actuarial Study	2,200.00	1,000.00		3,200.00		3,200.00	0.00 %
015146.110	Town Collector's Salary		19,189.00		19,189.00	19,189.00		100.00 %
015146.112	Asst Town Collector		4,400.00		4,400.00		4,400.00	0.00 %
015146.120	Town Collector Certificat		1,000.00		1,000.00	1,000.00		100.00 %
015146.700	Town Collector's Expenses		22,260.00		22,260.00	19,767.99	2,492.01	88.80 %
015151.300	Legal Expense		15,000.00		15,000.00	9,947.27	5,052.73	66.31 %
015152.700	Personnel Committee Exp		263.00		263.00	100.00	163.00	38.02 %
015158.700	Tax Title Expense		8,000.00		8,000.00	621.97	7,378.03	7.77 %
015159.700	Record Storage Committee		100.00		100.00		100.00	0.00 %
015161.110	Town Clerk's Salary		31,845.00		31,845.00	31,845.00		100.00 %
015161.111	Town Clerk Assistant		9,178.00		9,178.00	9,003.77	174.23	98.10 %
015161.125	Longevity Bonus		300.00		300.00	300.00		100.00 %
015161.700	Town Clerk's Expenses		1,250.00		1,250.00	907.77	342.23	72.62 %
015163.110	Registrar Salaries		206.00		206.00	206.00		100.00 %
015163.700	Registrar Expenses		5,550.00		5,550.00	5,550.00		100.00 %
015170.111	Land Use Clerk		16,531.00		16,531.00	10,337.40	6,193.60	62.53 %
015170.300	Dam Management Consultant	1,114.94	1,000.00		2,114.94		2,114.94	0.00 %
015170.700	LWAC Drawdown Consultant	3,850.00			3,850.00	3,050.00	800.00	79.22 %
015171.110	Dam - Keeper		2,816.00		2,816.00	2,816.00		100.00 %
015171.111	Dam - Assistant Keeper		129.00		129.00	129.00		100.00 %
015171.700	Conservation Comm Exp		1,164.00		1,164.00	707.20	456.80	60.75 %
015172.700	Water Resources Com Expenses		600.00		600.00		600.00	0.00 %
015175.700	Planning Board Expenses		1,492.00		1,492.00	1,492.00		100.00 %

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Town of Shutesbury

Expense Report - B&H

From 07/01/2019 to 06/30/2020

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
015176.700	Zoning Bd of Appeals Exp		1,000.00		1,000.00	358.84	641.16	35.88 %
015192.110	Buildings/Custodial		6,116.00		6,116.00	6,115.20	0.80	99.98 %
015192.210	Buildings/Electricity		10,000.00	561.07	10,561.07	10,561.07		100.00 %
015192.211	Buildings/Heating		14,000.00		14,000.00	8,297.28	5,702.72	59.26 %
015192.340	Buildings/Telephone		7,320.00	875.18	8,195.18	8,195.18		100.00 %
015192.341	Buildings/Internet Communications			1,258.09	1,258.09	1,258.09		100.00 %
015192.344	IT Support							100.00 %
015192.700	Buildings/Supplies		1,791.00		1,791.00	924.48	866.52	51.61 %
015192.701	Equipment Maintenance		6,997.00	804.25	7,801.25	7,750.00	51.25	99.34 %
015192.800	Building Repairs	2,500.00	9,451.00	8,187.00	20,138.00	20,138.00		100.00 %
015192.805	Energy Efficiency Projects	35,441.71			35,441.71		35,441.71	0.00 %
015199.200	Copier Expenses		1,500.00		1,500.00	1,187.85	312.15	79.19 %
015199.340	Postage		1,800.00		1,800.00	972.83	827.17	54.04 %
015199.341	Printing and Advertising		3,000.00		3,000.00	3,000.00		100.00 %
015199.342	Town Newsletter		3,780.00		3,780.00	1,624.01	2,155.99	42.96 %
015199.343	Town Report		1,130.00		1,130.00	1,130.00		100.00 %
015199.344	IT Support		2,100.00	318.15	2,418.15	2,418.15		100.00 %
015199.420	Office Supplies		1,219.00		1,219.00	1,124.45	94.55	92.24 %
015199.421	Office Equipment		4,000.00		4,000.00	2,548.00	1,452.00	63.70 %
015199.423	ADA Committee		438.00		438.00	438.00		100.00 %
015199.424	Energy Committee		200.00		200.00		200.00	0.00 %
015199.426	Farm & Forestry Committee		175.00		175.00		175.00	0.00 %
015199.428	Broadband Committee		500.00		500.00	500.00		100.00 %
015199.429	Broadband MLP Exp	96,591.14			96,591.14	79,391.89	17,199.25	82.19 %
015199.703	Vehicle Fuel		34,131.00		34,131.00	28,754.44	5,376.56	84.24 %
Total	General Government	198,071.14	540,313.00	-50,937.10	679,447.04	517,884.95	161,562.09	
015210.109	Police Chief's Salary		61,800.00		61,800.00	61,800.00		100.00 %
015210.110	Police Wages	500.00	122,278.00		122,778.00	90,461.89	32,316.11	73.67 %
015210.115	Police Shift Differential		3,663.00		3,663.00		3,663.00	0.00 %
015210.120	Chief Holiday Pay		1,664.00		1,664.00		1,664.00	0.00 %
015210.130	Police Overtime		2,500.00		2,500.00		2,500.00	0.00 %
015210.135	Police Officers Holiday Pay		2,567.00		2,567.00		2,567.00	0.00 %
015210.140	Police Cell Phone Stipend		1,992.00		1,992.00	29.84	1,962.16	1.49 %
015210.700	Police Dept Operating	1,961.33	19,000.00		20,961.33	19,632.09	1,329.24	93.65 %
015210.702	Police Cruiser Maint	1,500.00	5,471.00		6,971.00	6,417.50	553.50	92.05 %
015220.109	Fire Chief's Salary		66,950.00		66,950.00	66,950.00		100.00 %
015220.110	Fire Department Salaries		16,320.00	1,394.69	17,714.69	18,805.28	-1,090.59	106.15 %
015220.111	Fire Department Wages		13,535.00		13,535.00	9,245.33	4,289.67	68.30 %
015220.700	Fire Department Operating		6,600.00		6,600.00	6,503.71	96.29	98.54 %
015220.701	Fire Dept Maintenance		11,000.00		11,000.00	10,969.55	30.45	99.72 %
015220.850	Fire Dept Equipment		7,500.00		7,500.00	7,422.70	77.30	98.96 %
015220.855	SCBA Air Tanks		2,000.00		2,000.00	1,900.00	100.00	95.00 %
015220.860	Fire Hose Replacement		2,000.00		2,000.00	1,991.00	9.00	99.55 %
015220.865	Fire Turnout Gear		4,400.00		4,400.00	4,400.00		100.00 %
015230.340	Emergency Management Phone Notifica		2,000.00		2,000.00	1,470.00	530.00	73.50 %
015230.700	Emergency Management		1,990.00		1,990.00	1,867.89	122.11	93.86 %
015231.690	Ambulance Service		31,689.00	61.00	31,750.00	31,750.00		100.00 %
015242.690	Building Inspection		4,500.00		4,500.00	4,500.00		100.00 %
015292.110	Dog Officer		3,044.00		3,044.00	3,044.00		100.00 %
015292.700	Dog Officer Expenses		648.00		648.00		648.00	0.00 %

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Town of Shutesbury

Expense Report - B&H

From 07/01/2019 to 06/30/2020

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual	Balance	% Exp
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended		
015294.110	Tree Warden		703.00	1,335.00	2,038.00	1,895.34	142.66	93.00 %
015294.700	Tree Warden Expenses		4,477.00		4,477.00		4,477.00	0.00 %
015299.110	Constable		174.00		174.00	174.00		100.00 %
Total	Protect, Persons, & Property	3,961.33	400,465.00	2,790.69	407,217.02	351,230.12	55,986.90	
015300.700	Elementary School		2,172,311.00		2,172,311.00	2,153,869.44	18,441.56	99.15 %
015300.701	School Choice		92,893.00		92,893.00	78,233.00	14,660.00	84.21 %
015300.702	Charter School Sending Tuition		42,476.00		42,476.00	37,316.00	5,160.00	87.85 %
015300.705	Elementary School Transportation		65,845.00		65,845.00	60,491.41	5,353.59	91.86 %
015310.690	Amherst-Pelham Regional		1,775,644.00		1,775,644.00	1,775,203.00	441.00	99.97 %
015310.800	Amherst-Pelham Debt		28,748.00		28,748.00	28,748.00		100.00 %
Total	Education		4,177,917.00		4,177,917.00	4,133,860.85	44,056.15	
015422.109	Highway Superintendent		67,328.00		67,328.00	67,328.00		100.00 %
015422.110	Highway Wages		92,703.00		92,703.00	60,125.62	32,577.38	64.85 %
015422.699	Highway Expenses		2,686.00		2,686.00	2,584.46	101.54	96.21 %
015422.700	Highway Materials		24,870.00		24,870.00	24,837.20	32.80	99.86 %
015422.701	Highway Machinery Maint		30,000.00		30,000.00	28,481.78	1,518.22	94.93 %
015422.702	Highway Tools and Equip		2,800.00		2,800.00	2,750.56	49.44	98.23 %
015422.703	Highway Uniform Service		4,000.00		4,000.00	3,479.52	520.48	86.98 %
015422.891	Gravel Road Upgrade		30,000.00		30,000.00	27,174.52	2,825.48	90.58 %
015422.893	Road Striping	1,599.24	7,500.00		9,099.24	9,099.24		100.00 %
015422.895	Catch Basin Clean-Up	1,100.00	5,000.00		6,100.00	2,145.00	3,955.00	35.16 %
015423.110	Snow Removal Wages		23,955.00		23,955.00	16,443.53	7,511.47	68.64 %
015423.700	Snow Removal Expenses		50,000.00		50,000.00	49,473.06	526.94	98.94 %
015433.290	Rubbish/Recycle Hauling		64,200.00		64,200.00	64,200.00		100.00 %
015433.691	Hazardous Waste Pickup		1,350.00		1,350.00	300.00	1,050.00	22.22 %
015433.692	Waste Disposal - Lot O32	14,830.32			14,830.32		14,830.32	0.00 %
015433.695	Sanitary Landfill		27,125.00		27,125.00	24,678.72	2,446.28	90.98 %
015490.700	Water Quality		1,393.00		1,393.00		1,393.00	0.00 %
015491.110	Cemetery Wages		4,135.00		4,135.00	2,185.92	1,949.08	52.86 %
015491.700	Cemetery Expenses		1,631.00		1,631.00	1,149.26	481.74	70.46 %
Total	Public Works and Facilities	17,529.56	440,676.00		458,205.56	386,436.39	71,769.17	
015511.111	County Health Agent Salary		1,883.00		1,883.00		1,883.00	0.00 %
015511.690	County Health District		30,536.00	0.14	30,536.14	30,536.14		100.00 %
015511.700	Board of Health Expenses		1,900.00		1,900.00	664.60	1,235.40	34.97 %
015519.110	Inspector of Animals		566.00		566.00	566.00		100.00 %
015541.700	Council on Aging		200.00		200.00	200.00		100.00 %
015543.690	Veterans' Programs		3,528.00		3,528.00	3,527.91	0.09	99.99 %
015543.700	Veterans' Benefits		10,000.00		10,000.00		10,000.00	0.00 %
Total	Human Services		48,613.00	0.14	48,613.14	35,494.65	13,118.49	
015610.110	Librarian Salary		44,141.00		44,141.00	44,141.00		100.00 %
015610.111	Library Aides		16,714.00		16,714.00	16,216.86	497.14	97.02 %
015610.700	Library Expenses		16,974.00		16,974.00	16,974.00		100.00 %
015630.700	Recreation Committee		750.00		750.00	750.00		100.00 %
015690.700	Open Space Committee		100.00		100.00		100.00	0.00 %
015691.700	Historical Commission		360.00		360.00	60.25	299.75	16.73 %
015692.700	Memorial Day		298.00		298.00	176.85	121.15	59.34 %
Total	Culture and Recreation		79,337.00		79,337.00	78,318.96	1,018.04	

Town of Shutesbury

Expense Report - B&H

From 07/01/2019 to 06/30/2020

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
015710.911	Principal - Fire Truck		88,788.00		88,788.00	86,800.00	1,988.00	97.76 %
015710.912	Principal - Highway Truck		20,960.00		20,960.00	20,000.00	960.00	95.41 %
015710.920	Principal - WPAT Septic		20,435.00		20,435.00	20,435.00		100.00 %
015750.916	Interest - Fire Truck		1,988.00		1,988.00	1,987.72	0.28	99.98 %
015750.917	Interest - Highway Truck		960.00		960.00	960.00		100.00 %
015750.923	Interest - Broadband							100.00 %
015750.925	Interest - S/T Notes		5,000.00		5,000.00	550.00	4,450.00	11.00 %
Total	Debt Services		138,131.00		138,131.00	130,732.72	7,398.28	
015820.640	St Assmnt Air Pol Control		514.00		514.00	514.00		100.00 %
015820.641	RMV Non-Renewal Surcharge		1,660.00		1,660.00	1,400.00	260.00	84.33 %
015840.663	Regional Transit Charge		27.00		27.00	27.00		100.00 %
Total	Intergovernmental Expenses		2,201.00		2,201.00	1,941.00	260.00	
015911.170	Contributory Retirement		214,171.00		214,171.00	213,949.67	221.33	99.89 %
015913.170	Unemployment Benefits		1,000.00		1,000.00	1,000.00		100.00 %
015914.170	Health Insurance		474,941.00	9,769.59	484,710.59	484,710.59		100.00 %
015914.171	Medicare		40,136.00		40,136.00	39,393.98	742.02	98.15 %
015914.172	Sick Bank Benefit	3,809.88	500.00		4,309.88		4,309.88	0.00 %
015915.170	Health Trust Co Pay Acct		4,582.00		4,582.00	100.00	4,482.00	2.18 %
015945.740	Insurance & Bonds		67,000.00		67,000.00	56,811.83	10,188.17	84.79 %
015950.710	Council of Governments		13,628.00		13,628.00	13,628.00		100.00 %
015991.961	PY Unpaid Bill	13,366.76			13,366.76	13,366.76		100.00 %
015993.963	Trans to Cap Proj Fund		53,781.00	38,376.68	92,157.68	92,157.68		100.00 %
015994.964	Trans to Trust Fund		50,000.00		50,000.00	50,000.00		100.00 %
Total	Misc Expenses	17,176.64	919,739.00	48,146.27	985,061.91	965,118.51	19,943.40	
Total Fund 01		228,738.67	6,747,392.00		6,976,130.67	6,601,018.15	375,112.52	

Board of Assessors Annual Report, Fiscal Year 2020

Fiscal Year 2020 (FY20) began on July 1, 2019 and ended on June 30, 2020. The Select Board approved a single tax rate for FY20 at its annual property tax classification hearing held on November 12, 2019, and the Massachusetts Department of Revenue (DOR) then certified the FY20 tax rate at \$24.04 per thousand dollars of valuation.

The FY20 tax rate was calculated by dividing the total amount of money the town needed to collect in taxes (\$5,289,039.68) [called the tax levy] by the total assessed value of all real and personal property (\$220,009,970) and multiplying the result by 1,000. Please note that, while Assessors determine the assessed values, the tax levy amount results from voter approval of the town’s annual budget at Town Meeting.

Below is the FY20 tax levy broken down by property class:

CLASS	LEVY %	VALUATION BY CLASS	LEVY BY CLASS
Residential	95.7452	\$210,649,030.00	\$5,064,002.68
Open Space	0	0	0
Commercial	0.8057	\$1,772,640.00	\$42,614.27
Industrial	0.2596	\$571,100.00	\$13,729.24
Personal	3.1895	\$7,017,200.00	\$168,693.49
TOTALS	100%	\$220,009,970	\$5,289,039.68

Throughout FY20, Assessors carried out the requirements and mandates from the DOR, including inspecting each property in town at least once every 10 years. Despite the restrictions imposed by the COVID-19 public health emergency, Assessors continued these “cyclical” inspections. Inspections were conducted on many newly sold homes and almost all new construction throughout the town.

At no cost to the town, Assessors used an artificial intelligence-based software service to discover and begin valuing a handful of structures constructed without permits over the past five years. These structures were located by using software to compare MASS GIS’s 2019 fly-over that mapped the state with the previous fly-over mapping conducted in 2013-2014.

The Assessors’ Office successfully completed a major migration of our computer-assisted mass appraisal (CAMA) software, from Vision 6.5 to Vision 8.0, during FY20. Assessors began working with Real Estate Research Consultants (RRC) of North Andover, MA to start implementing a personal property audit that the DOR is requiring us to completed by FY 2023.

During each fiscal year, the DOR requires Assessors to review the previous years' real estate sales to determine whether the town's assessments are at full market value. For FY20, that meant analyzing property sales during calendar years 2017 and 2018. Although there were some single-family home sales above assessed values in FY20, the Board of Assessors maintained almost all assessed values almost the same in FY20 as in FY 2019.

New construction in town was valued at \$3,132,729. This includes the first year's valuation of \$1,651,500 for the Lodestar Energy/NextEra Energy photovoltaic power plant on Pratt Corner Road (the "Wheelock property").

During the 2020 fiscal year, the Board of Assessors approved:

- \$11,433.47 in motor vehicle excise tax abatements,
- \$5,749.99 in real estate property tax abatements,
- \$20,002.09 in statutory exemptions, and
- \$405.14 in Community Preservation Act exemptions and abatements.

The Assessors' Office researched the local tax option for short-term rentals, such as Airbnb; drafted two articles for the 2020 Annual Town Meeting (one to accept the relevant state law and another to establish a 6% local tax); and, presented them at the Town Meeting. Voters approved both articles, and Shutesbury became eligible to receive revenues as of October, 2020.

The Assessors' Office was open from 10:00 a.m. to 3:00 p.m. on Mondays through Thursdays. Property inspections, available by appointment (<https://shutesbury-assessor.appointlet.com/>) were available on other days and times. Although Town Hall was closed to the public during the COVID-19 pandemic, the Assessors' Office remained fully staffed and carried out all of its responsibilities.

Board of Assessors member Diane Jacoby resigned in November, 2019, and veteran member and Chair Stephen Schmidt completed his 20 years as a Shutesbury Assessor in December, 2019. The Select Board appointed Jeffrey Quackenbush and Howard Shpetner to succeed them. Mr. Quackenbush was elected as the board's new chair.

The Board of Assessors met at least once a month on Tuesday evenings in Town Hall. During the COVID-19 pandemic, the board met via publicly accessible ZOOM-based webconferences.

Respectfully submitted,

Board of Assessors:
Jeffrey Quackenbush, Chair
Susan Reyes
Howard Shpetner

Office Staff:
Kevin Rudden, Administrative Assessor
Leslie Bracebridge, Assessors' Clerk

Board of Health

July 1, 2019 – June 30, 2020

At the beginning of FY 20, the Board of Health had a full agenda. We participated in the rewriting of the bylaws of our health district, installed numerous signs warning about tick-borne diseases at trailheads throughout town, and attended an information session on the Pioneer Valley Mosquito Control District, which the town ultimately voted to join at Annual Town Meeting. We revalidated our Medicare billing status, updated our registration with the Massachusetts Vaccination Program, and recruited a new cooperating physician, all in the hope of reinstating our annual flu vaccination clinic. We organized a water-sampling event for the testing of residential drinking-water wells (a second event planned for the spring was cancelled). Some of us participated in the town-wide resilience-building workshop for municipal vulnerability planning.

Preparing for a public health emergency – such as a global pandemic – was also on the agenda. Our board, together with the Mohawk Area Public Health Coalition (MAPHCO), was already working to develop some of the CDC’s Public Health Emergency Preparedness capabilities in our town when a real public health emergency loomed on the horizon. In February we met with the Emergency Response Team to discuss an educational effort regarding the novel coronavirus and emergency planning generally, and worked closely with MAPHCO to develop coordinated messaging. Early in March the Board of Health and other town officials participated in a tabletop exercise – presciently conceived before the coronavirus outbreak – premised on an outbreak of a virulent flu-like illness.

As cases surged in the spring, we instituted weekly meetings by zoom and created a page devoted to pandemic information on the town website. Informational bulletins were disseminated to the town-announcement email list. With funds from the Massachusetts Department of Public Health we bought tents and other equipment for an outdoor Emergency Dispensing Site.

The Board of Health worked with many other entities – town administration, the library, the recycling committee, and the elementary school; the state park, the church, the Athletic Club, and Temenos – to advise on safe procedures and permissible activities during the pandemic. Our final activity of the fiscal year was the planning, implementation, and oversight of appropriate procedures for a safe outdoor Annual Town Meeting – after which no new cases were reported.

Respectfully submitted,
Catherine Hilton



ShutesburyNet 2020 Annual Report
JULY 2019 – JUNE 2020

ShutesburyNet completed the last of the home installations in late December of 2019 – all 764 of them – just as the first announcements of Covid-19 came to the United States. ShutesburyNet members had no idea of how propitious this completion would turn out to be for our subscribers in the months to come, many of whom would come to rely heavily on their new Broadband connection once schools, businesses, social connections, healthcare and many other aspects of life were forced to a fully online environment. Broadband usage in Shutesbury climbed steadily throughout the year as subscribers turned to Zoom teleconferencing for work and social contact along with a greatly increased use of the internet for entertainment and education. Shutesbury was fortunate to have broadband in place before the pandemic took hold in the spring of 2020. Below is a summary of the major events for the fiscal year.

JULY

- The electronics hut continues to be set up with the final equipment and security. TriWire is delayed on fiber testing which is delaying installations. Sign-ups continue to trickle in and are around 758 which is about 86% of all Shutesbury residents. Everyone is anxious to be connected and a big part of our work this summer and fall will be managing expectations.

AUGUST

- TriWire continues to work to close out testing and verification of fiber lines which continues to go slower than we expected. FSA04 is finally complete and Sertex is focusing on this area of Town first since it is the least served by Verizon and cell service. Starting in September Sertex can do 50 installs a week so that we can make up for lost time. Roughly half of the underground installations are complete for phase one.

SEPTEMBER

- Our new target date is to have everyone connected before the end of the year. Sertex will pre-hand aerial drops to get more installations done as soon as homes pass the testing. Our hut got a new “ShutesburyNET” sign for the door. About 358 (about half) of the installations are complete. The State has announced additional funds to help offset drop costs to install homes which will mean about \$300K more for Shutesbury. Great news!

OCTOBER

- Installations are going full speed in an effort to connect everyone before the end of the year. Almost all of the underground installations are complete so no digging needs to happen after the ground has frozen. Crocker held one seminar for streaming TV and about 80 people attended. Sertex is adding another installer to help meet the end of year installation goal. The MLP voted to join CAF II funding to get additional federal funds to subsidize monthly fees for lower income residents.

NOVEMBER

- We held a joint meeting with neighboring towns to discuss the Inter-Municipal mutual indefeasible right of use agreement to connect our towns for better network resiliency. The second TV seminar by Crocker was hosted at the elementary school. The second seminar was attended by many repeats who needed more information and general consensus that this second seminar was more basic for those that needed it. We started discussing how ongoing network management would be structured. A late penalty for delayed construction was negotiated with TriWire. We sent a survey to all households about phone service to try and find any lingering phone issues for customers so they can get remedied before the end of the year.

DECEMBER

- 745 homes are now connected which means we will be able to meet our end of year goal! A few underground installs may need to wait until spring until the ground thaws but we will do temporary installs in the meantime for these households.

JANUARY

- With construction complete our Broadband team turned our attention to management and operations issues. Our mission to run an affordable, sustainable, high-quality network to serve all Shutesbury residents meant we needed to refine our leadership and ongoing management structure. Steve Schmidt took on the task of managing finances and communicates with the Town's treasurer and accountant on a regular basis. Graeme Sephton was appointed as the lead to deal with technical issues that come from managing the hut and its technology, and Jim Hemingway will continue to take minutes and do service calls. Gayle Huntress will manage Shutesbury's MLP.

FEBRUARY

- The website was revamped to reflect ongoing service and technical support and installation information was removed. Most of the start-up funding town voters approved last year was spent getting ShutesburyNet up and running – expenses like insurance, pole rental fees, backhaul expenses and maintenance. These expenses will soon be covered completely by subscription income from our subscribers. Roughly 100 service trouble tickets are currently being kept by Crocker, our ISP(Internet Service Provider). This count should subside once all of the expected initial installation issues are corrected.

MARCH

- Friday, March 6: A major service outage in the Lake Wyola area took place caused by a loose ground lug inadvertently left inside one of our critical pieces of equipment inside the hut during installation by Calix engineer. The issue was remedied within 24 hours thanks to mutual aid from a neighboring town for a needed part. Revenue checks from Crocker are currently holding at around \$38,000 and are expected to rise slowly in the months to come. Internet usage is peaking at 2.25gb/sec and is expected to rise significantly in the near future.

APRIL

- Spearheaded by Graeme, the MLP hopes to get the State's Office of Telecommunication and Cable to terminate the surety bond fees we pay to the utilities which will save us \$6750 a year.

MAY

- The Broadband Committee voted to subsidize any new installations with a \$300 contribution to help get more residents connected that missed the initial installation period during 2019. The Broadband Committee hopes to apply the incoming State Drop Grant funds along with other revenue against the one remaining \$793,000 BAN due August 16th to reduce this debt significantly. The Committee also wishes to make the management of the MLP a paid position given the significant amount of time it takes every month to manage a broadband network. The MLP provides local wireless coverage to voters attending the annual Town Meeting staged outside behind the Town Hall.
- The MLP also directs the Finance Committee and the Town Treasurer to renew the upcoming \$793,000 BAN with another 1 year note rather than anything longer term. Steve submits calculations that reveal that with the incoming \$312,000 drop grant from the State and other sources of MLP revenue that this loan could be reduced to approximately \$250,000.

JUNE

- After a lengthy discussion, the Select Board votes to appropriate \$156,000 of the \$312,000 drop grant money from the State and put it into the Town's Free Cash Reserve. Plans to interconnect our neighboring towns with a backup broadband connection are being implemented.

JULY

- The Shutesbury MLP votes to approve the new paid position of MLP manager, which the Select Board and town voters confirm shortly thereafter. This new position will be filled by Gayle Huntress. Voted to maintain the \$250 reconnection fee and revisit next year. After lengthy discussion we voted to recommend that the BAN be renewed for another year and recommendation sent to Finance Committee and Treasurer.

Shutesbury Cemetery Commission Annual Report 7/1/19-6/30/20

The Cemetery Commission consists of three members and is responsible for management of the four town cemeteries in Shutesbury. FY20 was a busy year! We started with updating the prices of burial plots, which had not been changed in 20 years. After researching the average price of plots in neighboring towns, we raised the price of a resident plot from \$100 to \$350 and a non-resident from \$250 to \$550 (still less than surrounding towns). We also updated a number of policies, especially regarding the Green Burial section in West Cemetery. The Commission began work on their website, which still needs more work. The Commission hired a third groundskeeper, who is responsible for the Pratt Corner and Lock's Village cemeteries, and helping with Memorial Day preparations at West Cemetery & the Luther Henry Tomb Lot.

There was a special focus on West Cemetery this year, beginning with the Gravestone Restoration Project. Funding came primarily from the Community Preservation Committee, with donations from the Historical Commission and Friends of the Historical Commission as well. The Historical Commission also got a small grant from the State Historical Records Board to preserve objects significant to the history and experiences of military veterans in the Commonwealth, which will be used on the monuments of 8 Civil War veterans. After a lot of effort trying to get paperwork done during the pandemic, a contract was awarded in June to Historic Gravestone Services (HGS) of New Salem. They will be restoring and cleaning 18 gravestone monuments which have been assessed as highest priority for public safety because of their possibility of falling over. The

Veterans graves belong to Charles Griffin, James W. Hayden, Marcus M. Morrison, Edward P. Pierce, Joseph F. Spear, Edward P. Twitchell, Benjamin D. Waterman and George B. Wood.

We also contracted with a surveyor to create an accurate plan of the roads and lots in the back portion of West Cemetery. Phase 1 of the survey mapping was completed, and a second phase will start Spring 2021. Much of this work had to be coordinated and done during the lockdown associated with the pandemic, which began in March and continued through the year. We are hoping for better conditions in FY21, so that we can work with volunteers on gravestone cleaning and repair.

Walter Tibbetts, Chair
Janice Stone, Secretary
Ray Cusson, Commissioner through April 2020.



E.P. Pierce monument needing repair and cleaning. Green Burial section of West Cemetery

Community Preservation Committee Fiscal Year 2020 Report

Shutesbury’s Community Preservation by-law created a Community Preservation Committee (CPC) comprised of up to nine representatives of town boards, commissions and committees with functions that are related to community preservation. The members of Shutesbury Community Preservation Committee during Fiscal Year 2020 were Rita Farrell (co-chair/Housing Authority) Allen Hanson (co-chair/Finance Committee), Chris Donta (Historical Commission), Linda Avis Scott (Conservation Commission), Sue Essig (Open Space Committee), Michael DeChiara (Planning Board), Elaine Puleo (Select Board), and Margie Tighe-Saporito (Community member-at-large).

The Community Preservation Committee (CPC) began fiscal year 2020 with its annual review of what it learned during the prior fiscal year and made minor revisions to the Community Preservation Plan as a result. This plan, and other information, can be found on the Community Preservation website at http://www.shutesbury.org/community_preservation. During FY2020 there was one application for CPA funding from the Amherst Regional Schools for design work for the playing fields at the high school. This application was withdrawn by the applicant prior to annual town meeting due to other priorities for the school district.

The committee worked on redrafting the CPC's by-laws this year and the amended by-laws were approved at the FY 20 annual town meeting in June. The changes include a reduction in the number of members from nine to seven and also clarifies what constitutes a quorum of CPC members.

Since its inception in 2009, the Community Preservation Committee has funded 10 projects in Shutesbury including the two mentioned above. The West Schoolhouse (FY2011, 2012), Hearse House (FY2013), Elementary School Playground (FY2016), Elementary School Running Track (FY2016) and Old Town Beach Improvement projects are complete. Pictures of these completed projects can be found on the CPC web page. The West Cemetery Gravestone Preservation (FY2015) project is partially complete; the large aged white pine trees have been removed, restoration of selected gravestones is underway and the cemetery is being replanted with appropriate trees and shrubs. The Top of the Lake/Canoe Launch (FY2015) project is complete. The engineering study to develop a comprehensive plan for the removal of accumulated silt in the North Cove of Lake Wyola and the ultimate restoration of the cove to its historical depths is currently stalled while the participants determine how broad the engineering study should be. Habitat for Humanity was awarded \$28,000 for a net zero-energy home for a first time homebuyer and the construction of this house is underway. The Shutesbury building committee was awarded \$34,000 for the evaluation and building repairs for the old town hall and work on this project is not yet underway. More information on these and other projects can be found on the CPC website http://www.shutesbury.org/community_preservation. All projects were conceived and executed by citizens of the town wishing to preserve part of the town's history and to improve and create recreational facilities for everyone to enjoy.

As the CPC discussed ideas for worthwhile community preservation projects, it became more apparent that each successful project depends on a group of committed volunteers to organize the project, to complete a thorough application and see it through the review process, and to oversee implementation through project completion.

The committee actively encourages groups of volunteers to exercise their creativity and devote their energies to organizing and proposing projects that benefit all of our citizens. We welcome projects, both large and small, that add to our cultural heritage while providing resources for open space, recreation, community housing and historic preservation.

The Community Preservation Committee thanks the citizens of Shutesbury for its continuing interest, contributions, and support for our community's preservation projects.

Respectfully submitted by,



Rita Farrell, co-Chair, CPC



Allen Hanson, co-Chair, CPC

Shutesbury Conservation Commission Annual Report July 1, 2019 - June 30, 2020

COVID 19

When a State of Emergency was declared in March 2020, Town Hall was closed to the public and the Commission held its first virtual meeting on March 26th. Legislation provided means for regulatory activities to be tolled or slowed. The Massachusetts Society for Municipal Conservation Professionals provided invaluable assistance on protocols and procedures for continuing the work of the Commission. Jaques agreed to chair the Commission during the State of Emergency. To facilitate Commission and public access to documents, the Commission’s webpage was regularly updated to include current applications and additional education information.

REGULATORY ACTIVITIES

The Shutesbury Conservation Commission (SCC) is responsible for protecting the town’s natural resources. Much of our time is spent administering the Massachusetts Wetland Protection Act (G.L. Ch. 131 § 40) and the Town’s Wetlands Bylaw. As part of these responsibilities, the Commission carried out the following activities this year:

Site visits, conducted by two or more commissioners, are part of most activities. The 39 site visits were associated with 35 projects, of which 2 were town-affiliated and 20 were on or near Lake Wyola, and 4 visits to ANRAD project sites with the Peer-review consultant Emily Stockman and a representative from TRC. With COVID-19 precautions, the Commission continued to conduct necessary site visits.

ANRADS on Cows’ Properties: **In early January 2020**, TRC (representing the applicant) submitted to the Shutesbury Conservation Commission four Abbreviated Notices of Resource Area Delineation (ANRAD) on Cows-owned parcels. The parcels are located on **Baker Road (Lot ZQ-6, 47 acres within a 213-acre parcel)**, **Montague/Carver Road (Lot ZD-37, 67 acres within a 263-acre parcel)** and **Pratt Corner Road East** (Lot ZG-2, 47 acres within an 829-acre parcel,) and **Pratt Corner Road West** (Lot ZW-6, 40 acres within a 389-acre parcel).

At the initial public hearings on January 9, 2020, the Commission continued the hearings to allow for peer-review. Wetland scientist Emily Stockman, of Stockman Associates, was hired to complete a document review of the applications and to confirm the wetland boundaries on the four sites once winter conditions abated. The site visits, at which Stockman, a

Requests for Determination	4	Enforcement Orders	0
Determinations of Applicability	3	Certificates of Compliance	3
Notices of Intent	2	Emergency Certificates	1
Orders of Conditions	1	Building Permit Applications	10
Abbreviated Notice of Resource Area Delineation	4	Site visits	39
Orders of Resource Area Delineation	0	Forest Cutting Plan Reviews	6

TRC representative and a Conservation Commissioner were present, each lasted between five and seven hours. At all four sites, the wetland boundaries were expanded. TRC has reflagged and remapped the wetlands and Stockman has visited each site again to confirm the

new boundaries. When June 2020 ended, the Commission was still awaiting updated maps from TRC.

Annual Winter Lake Lowering of Lake Wyola: As recommended in the 2018 Wildlife Assessment of Lake Wyola, a Memo of Understanding (MOU) is being drafted by Mark Rivers (Lake Wyola Advisory Committee) to codify the parameters for the annual winter lake lowering of Lake Wyola. Two key changes are the lowering rate and the start date. To allow invertebrates more time to relocate as the lake is lowered, the drawdown rate was changed from 3"/day to 2"/day. To compensate for the slower rate at which the lake will be lowered, the start date for the lowering was moved from November 1 to October 25. The MOU will be signed by the Dam Keeper, the Lake Wyola Advisory Committee chair and a member of the Conservation Commission.

MANAGEMENT OF CONSERVATION RESTRICTIONS AND CONSERVATION AREAS

In addition to its regulatory work, the Commission manages town Conservation Areas and holds several Conservation Restrictions.

Baker Fields Conservation Restriction: Kestrel Land Trust, CR co-holder, conducted a monitoring visit on 9.11.19. A copy of the report was received on 2.13.20. No issues were noted.

Old Peach Orchard Conservation Restriction: The Commission conducted a monitoring visit in November 2019. No issues were noted.

Sumner Mountain Conservation Restriction: A monitoring visit was conducted in July 2019 by consultant Charley Eiseman. A small number of invasive plants continue near the borrow pit. In the future, invasives will be removed and the owner will install permanent boundary markers.

Rostas and Gang Conservation Area: The Amherst Conservation Department continues to manage mowing for this property which is contiguous Haskins Meadow in Amherst. Commissioner Field served as the Commission's liaison with Amherst.

South Brook Conservation Area & Town Beach: Efforts to create a trail map and usage plan continue.

Top of the Lake Conservation Area: In January 2020, a public hearing was opened for a Notice of Intent to create a boat launch on this site. An Order of Conditions was issued on 2.14.20. The project, funded through a CPA grant, includes a kayak/canoe launch, installation of a fence along the east property line, planting of native shrubs and perennials and creation of two parking spaces along Merrill Road. A big thank you to Janice Stone who volunteered her time to prepare the NOI.

Other Activities

- Scott continues to serve as the Commission's liaison on the Community Preservation Committee
- With the resignation of Field, Mizula agrees to serve as SCC liaison with the Highway Department.
- Jaques provided feedback on the Planning Board's updated Open Space Design and Solar Bylaws.
- Due to its proximity to the buffer zone, the Commission maintains its interest in the Wheelock Solar Farm project. In September, the commission visited the site. Approximately 50% of the area under the solar panels still has no established vegetation. The Commission requested that the Planning Board contact Lodestar for removal of erosion control and the site be reseeded again in the fall.

Budget: The May 4, 2019 Town Meeting approved an expense line of \$1,164. The Commission also oversees the Conservation Expendable Trust Fund (current total

is \$83,344.35), the Wetlands Protections Act Fund (\$4,312.50 was collected in FY20, current balance \$5,532.03) and the Local Wetlands Fund, from fees collected under the Town's Wetlands Bylaw (\$100.00 was collected in FY20, current balance (\$1,089.78).

Commission Membership: The Commission gained two new members and lost two this year. In September 2019 Robin Harrington joined the Commission and Liam Cregan joined in January 2020. In August, Jennifer Wallace stepped down and in February 2020, long time Commissioner Barry Field resigned. Jaques agreed to extend her term to assist with the ANRAD public hearings and train new commissioners. At the end of the FY2020, the commissioners were Liam Cregan, Robin Harrington, Penny Jaques and Russ Mizula.

The Commission was greatly saddened to learn that Land Use Clerk, Linda Avis Scott, was stepping down from her position after 14 years at the end of FY 2020. Her calm, competent and steady tenure as clerk was key in moving the Commission toward the well-organized board that it is today.

COUNCIL ON AGING ANNUAL REPORT FISCAL YEAR 2020

The Shutesbury Council on Aging (COA) is dedicated to serving residents 55 years of age and older, their families, and caregivers. We began FY20 in July 2019 expecting not only to continue our programs, but to explore new ways of enhancing our seniors' lives.

Little did we know that in March, the arrival of COVID-19 in Massachusetts would put much of our work on hold. But like others on committees and in departments throughout the Town of Shutesbury, we continued to serve in as many ways as we still could.

In FY20, the Council on Aging's mission was funded primarily through a \$6,000 grant from the Massachusetts Executive Office of Elder Affairs and a \$200 expense line from the Town Budget.

Foot Clinic The COA has sponsored a popular Foot Clinic on the third Wednesday of each month, 8:00 a.m. – noon, in the Senior Lounge at Town Hall. Half-hour appointments at the clinic with a registered Foot Care Specialist from Foot Care by Nurses include a massage and nail trim. A donation of up to \$35 by participants is appreciated to help cover the cost of the Foot Care Specialist. Costs not covered by donations are paid from state grant funds.

As FY20 began, the Shutesbury Foot Clinic often had a waiting list. To reduce the wait time and make it easier for new people to participate, we encouraged clients to sign up for every other month (rather than monthly, as some had been doing), unless the nurse judged that a given client's condition warranted more frequent attention. Given emerging developments in the spread of COVID-19, we agreed at our March 2020 meeting to instruct people not to come to the Foot Clinic if they felt ill, and to ask Foot Care by Nurses if it had a relevant protocol for its clinics. Even before the date for March clinic, however, Town Hall was closed to the public, and we announced we were suspending the clinic "for the time being."

In May, we were pleased to learn from Foot Care by Nurses that its Greenfield office would soon reopen for appointments there, and that it would offer a discount for home visits for its current Shutesbury clients who would like one. Home visits, normally \$60, would be \$45. The COA voted to subsidize the cost of one home visit for a current client up to \$30 through June

30, 2020. Susan Gomberg, who had been coordinating the clinics, agreed to contact clients by phone to inform them of this opportunity.

In FY20, the COA sponsored a total of 70 appointments for 17 different seniors at Foot Clinics in Town Hall and later in their homes. We spent \$691 from our state grant on the program.

Shutesbury Med-Ride Program Med-Ride has brought Shutesbury residents over age 55 in need of transportation to medical and dental appointments. We are grateful to the volunteers who provided a total of 10 rides to three different passengers in FY20 before the program was suspended in March 2020 due to COVID-19: JoAnn Bernard, Andy Fairfield, Leslie Luchonok, Elaine Puleo, and Susan Rice. Reimbursements at 58 cents per mile totaled \$121.65 and were paid from state grant funds. Elaine Puleo coordinated this program with Linda Avis Scott.

Other Programs Over the course of the year, the COA partnered with the Friends of the M. N. Spear Memorial Library and the Recreation Committee to co-sponsor a number of programs open to all, but of special value to seniors. Some of these programs were held online after COVID-19 caused the closure of in-person classes. The COA contributed a total of \$1,855 from state grant funds toward the cost of these programs:

- Strength Foundations
- Advanced Strength Training
- Therapeutic Yoga
- Gentle Yoga
- Technology Training

In May, Library Director Mary Anne Antonellis approached the COA about co-sponsoring (through our endorsement and publicity) monthly food deliveries to Shutesbury by the Amherst Survival Center Senior Mobile Nutrition Program. Volunteers from the library would then deliver food to the homes of participating seniors who might not be able to get to the Survival Center to pick up the food themselves. We agreed. (The program began its first deliveries to Shutesbury in July 2020, after the close of FY20.) There was no cost to the COA for this program.

COA Community Potlucks These informal gatherings in the Senior Lounge on the first Tuesday of each month have been open to all (not just seniors!). The December lunch was cancelled due to heavy snow; the last lunch of FY20 took place in March just weeks before Town Hall was closed due to COVID-19. On the remaining eight Tuesdays from July through March, 14 participants ate 77 lunches while enjoying lively conversation, an increase in attendance from FY19 even with the cancellation of gatherings in April, May, and June.

New Initiatives At the start of FY20, the COA began exploring the possibilities and processes that might someday culminate in the creation of senior housing in Shutesbury. We collected materials to review, invited Brian McHugh of the Franklin Regional Housing Authority to join us at our November meeting to provide perspectives on affordable senior housing, and sent Janis Gray to Greenfield in December to attend a Municipal Officials Workshop Series by LifePath on “Age-Friendly Community Planning: A Tool for Building Stronger Communities.” At LifePath meetings for COA directors, COA Co-Chair JoAnn Bernhard discussed the possibilities of joint programming with representatives from Leverett and Wendell.

In February, representatives from Village Neighbors attended our monthly meeting to express its desire for financial and programmatic collaboration (for socialization and socializing) with

the COAs of the four towns it serves (Leverett, New Salem, Shutesbury, and Wendell). A four-town forum was planned in Wendell for April. Because of COVID-19, this forum was held virtually instead via Zoom. Susan Millinger and Janis Gray attended as our representatives.

Newsletters We published two issues of our print newsletter, *The Geezette*, in November and February, thanks to our able editor Sally Fairfield. The newsletter was mailed to about 500 households in town.

Transitions In December 2019, we mourned the loss of David Wheeler, a longtime and enthusiastic member of the COA, who passed away after a lengthy illness. In February 2020, we grieved again with the sudden loss of Andy Fairfield, a dedicated Med-Ride driver, newsletter folder and welcome face and chef of fine fare at our monthly potluck lunches. Shutesbury is not the same without them.

Respectfully submitted by JoAnn Bernhard and Linda Avis Scott, Co-Chairs, and Susan Gomborg, Janis Gray, Melissa Makepeace-O'Neil, and Susan Millinger

Shutesbury Geezette

The Newsletter of the Shutesbury Council on Aging
Winter 2020

Home Care Services from LifePath

LifePath, the local Area Agency on Aging and the Aging Services Access Point, is a non-profit organization serving Franklin County residents with headquarters in Greenfield. Its goals are to help elders (from age 60) and persons with disabilities, maintain independence and quality of life in their own homes and communities. Home care services range from brief home visits, to daily care, to care provided a few times a week. Each person or family member requesting assistance from **LifePath** is evaluated for individual needs and assigned a case manager. There are many service options, including personal care homemakers, nutritional consultants, physical, occupational and speech therapists, and respite care. LifePath also offers coaching to provide strategies in understanding and coping with Alzheimer's and other dementias. **LifePath** listens first, then helps each person find the best options for their unique needs.

The Silverline: A LifePath Directory of Resources for Elders, Caregivers and Persons with Disabilities is now available online at lifepathma.org/silverline or call 800-732-4636 to receive a copy by mail.

How to get in touch with LifePath

Mailing Address: LifePath, Inc., 110 Munson St., Suite 201, Greenfield, MA 01301
 Phone: Toll Free: 800-732-4636 In Western MA: 413-773-5555
 Website: lifepathma.org (email access there)

To receive updates from your COA, please send your email to cas@shutesbury.org. Also, let us know if you would like to receive your *Geezette* by email instead of a paper copy. Thanks!

This newsletter is produced with funding from the Mass. Executive Office of Elder Affairs.

Two pages from the newsletter mailed by the Council on Aging in February 2020

Foot Care By Nurses

The Foot Clinic is held on the **third Wednesday of each month** from 8:30am to 12noon. Next three months: Feb. 19, Mar. 18 and Apr. 15. Half-hour appointments include nail trim and massage. A donation of up to \$35.00 is appreciated. Call 413-259-3796 for more information and to schedule an appointment. Transportation is available through the Med-Ride program and home visits can be arranged if needed.

Monthly Community Potluck Lunch

Usually held the first Tuesday of the month from 12-1pm in the Senior Lounge at Town Hall. The 5th of March 2020 is Super Tuesday, the Mass. Primary Election. So, the March potluck will be Mar. 10. Lunches for the following months will be Apr. 7 and May 5.

Med-Ride Program

The Shutesbury COA offers rides for many medical and dental appointments for those over 55 who are ambulatory and do not need either a walker or a wheelchair. This program is funded by a grant from the Mass. Executive Office of Elder Affairs. The area covered is Franklin, Hampshire and Hampden counties, as well as Orange and Arhol. Call the COA at 413-259-3796 and leave a message. Two weeks' notice is appreciated.

Library Programs of Interest

Fitness Classes

All classes are held at Town Hall, they are free and most are drop-in. Classes are ongoing and offered on a weekly basis.

Tuesdays, 9am
Strength Foundations

Wednesdays, 9am
Gentle Yoga

Wednesdays, 10:15am
Chair Yoga

Thursdays, 9am
Advanced Strength Training (by permission of instructor)

Thursdays, 10:15am
Therapeutic Yoga

Fridays, 9am
Zumba Gold

Saturdays, 10am
Strength Foundations

2020 Census

**You Count.
Get Counted.
Don't Miss It!!**

Shutesbury Finance Committee Fiscal Year 21 Budget Report

Shutesbury FY 21 Budget Expenses and Revenue Sources

Expenses

Total budget expenses: \$6,601,165

Revenue Sources

Residential taxes *	\$4,792,497
Commercial, Industrial and Personal	
Property taxes	\$225,000
Local Receipts (Excise tax, court fees, etc.)	\$253,153
PILOT (Payment In Lieu of Taxes DCR, ToA)	\$351,000
Estimated State aid **	\$482,732
Free Cash (cash reserves) ***	\$476,357
WPAT Septic Betterment Loan	<u>\$ 20,425</u>
Total Revenues	\$6,601,164

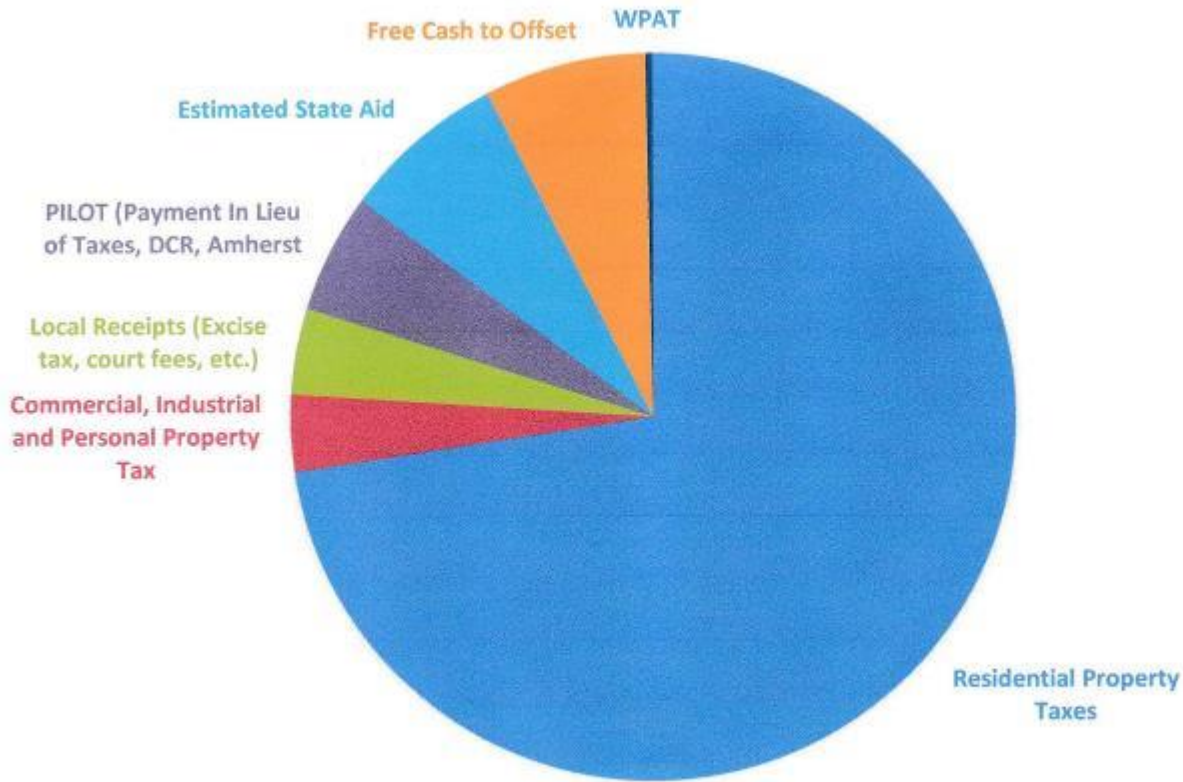
* Estimated Tax rate:

Total levy / assessed valuation * 1000
 $\$5,057,497 / \$223,454,454 = \$22.63$
 (current rate \$24.04)

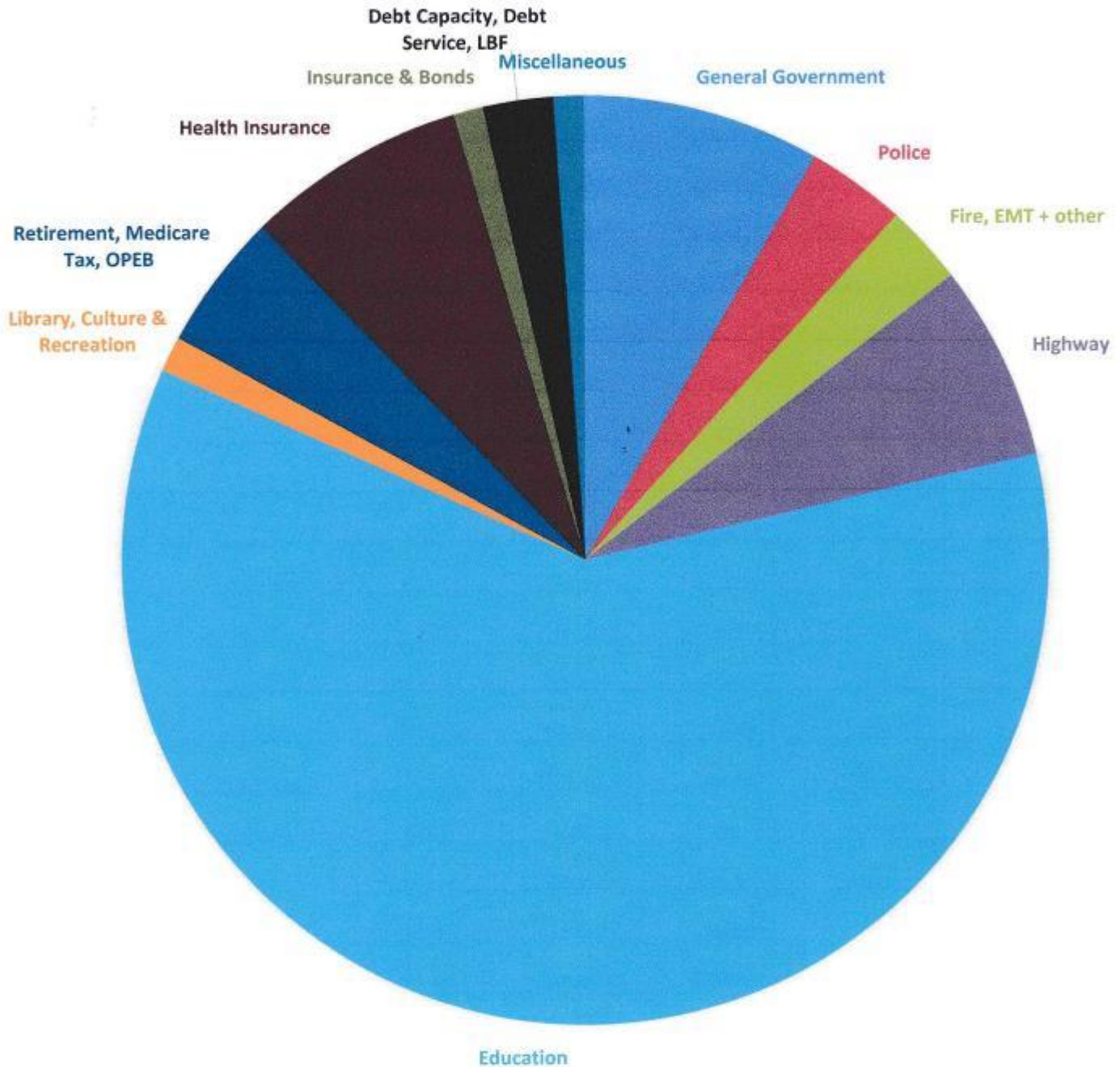
** State aid: Estimated reduction of 30%

*** FY 20 free cash applied to Reduce Taxes and Cover Loss in State Aid
 One time use of free cash to give tax relief

Revenue Sources FY21



Budget Expenses FY21



We have prepared a balanced budget for FY21

1. Significant Operating Increases and Decreases Compared to the FY20 Budget:

- A. Total Budget Increase: \$11,781
- B. Elementary School: \$21,362 budget Increase
- C. Elementary Transportation (regional bus contract): \$21,583 budget Increase
- D. Health Insurance: \$30,059 Budget Increase
- E. Town Employees Salary (excluding schools): \$17,294 Increase

- F. Retirement County: \$10,829 increase
- G. Regional School: Level funded regional budget from FY20, the change in assessment method moving closer to Statutory at 45%, created a \$99,771 Decrease for Shutesbury
- H. Transfer to the Unemployment fund of \$15,000 from Free Cash

2. Larger Projected Revenue Increases/Decreases:

- A. Net Tax Levy Used in FY21 Budget:
 - 1) Tax Levy 2.5% increase: \$135,797
 - 2) Portion of Tax Levy increase not used for FY21 budget: \$119,661
 - 3) Increase to Added to Excess Levy Capacity: \$367,338
- B. New Growth including Solar PILOT: \$119,661
- C. State Aid: Anticipated 30% Decrease, minus \$ 256,357 to be covered by free cash
- D. Total Projected Annual Tax Decrease of **\$350** on average home of \$242,448.

3. Cash Reserves Summary, beginning balances

- A. Free Cash (as of 7/1/2019) \$1,389,680
- B. Capital Stabilization: \$239,002
- C. Stabilization: \$269,431

4. Finance Committee FY21 warrant article capital expenses recommended:

- A. Funded from Free Cash: \$ 37,100**
 - 1) Elementary - floors \$ 25,000
 - 2) Elementary - conf room doors \$ 7,200
 - 3) Police - radar gun, breathalyzer \$ 2,200
 - 4) Fire Dept - door openers \$ 2,700

B. Addition to Reserves from Project and Revolving Fund Returns:

- 1) Fund 30 transfers \$ 95,644
- 2) SREC account closure \$ 54,423

5. Cash Reserves if all warrant articles pass (Section 4 above):

- A. Free Cash \$ 1,083,863
- B. Capital Stabilization: \$ 351,697
- C. Stabilization: \$ 282,299

6. Upcoming Capital Projects –

- A. Culvert on Locks Pond Road (by dam), \$500,000 grant received
Additional funds needed to complete the project \$500,000
- B. Elementary school roof – grant funding denied \$1,000,000
- C. Paving – School \$50,000
- D. Capital Plan Upcoming Needs, dump truck, police cruiser,
backhoe, and fire vehicle

7. OPEB (Other Post Employment Benefits) Trust Fund

- A. Actuarial liability: \$2,300,000
- B. Saved so far: \$595,505 before FY21 funding
- C. Annual funding from operating budget: \$50,000
- D. State gives towns 30 years to fund their liability

8. Thoughts on the future

- A. Continued maintenance to 40+ year old school building
- B. Storage of Public Records/Need for Additional Space
- C. Grant funding to add to the Library Building Fund
- D. Invest in projects that reduce operating costs (i.e. solar photovoltaic systems)
- E. School costs:
 - 1) Elementary and Regional school Covid-19 requirements are unknown, but they definitely will increase expenses. The town has been designated to receive up to \$156,410 of Cares Act money, on a reimbursement basis. We have requested reimbursement of \$9,001 to date. The town will work with the elementary and regional to help support their expenditures for Covid-19 related items and services.
 - 2) Ongoing loss of grant funds for early childhood education.
 - 3) Towns in region unable to agree on a long-term school budget assessment allocation method
 - 4) The region's health insurance costs

Sandra A. Hanks
Board Chair

Paul J. Mokrzecki
Vice Chair

Angelina J. Bragdon
Council Member

FRANKLIN REGIONAL RETIREMENT SYSTEM

Mary A. Stokarski
Elected Member

Gabriele H. Voelker
Elected Member

278 MAIN STREET, SUITE 311
GREENFIELD, MASSACHUSETTS 01301-3230

Dale C. Kowacki
Executive Director

Annual Report for the Calendar Year Ending December 31, 2019

To the reader:

The Franklin Regional Retirement System is a government agency that serves the 578 retirees, 55 beneficiaries, 1,044 active employees, and 611 inactive members of the towns and agencies in Franklin County. We are organized under Chapter 34b, and subject to the provisions of Chapter 32 of the Massachusetts General Laws. We receive oversight on the state level from the Public Employee Retirement Administration Commission (PERAC). We contract with an independent auditor to do a full audit of our system each year. We also contract with an actuary to perform a complete actuarial valuation every two years. PERAC audits our operations and financial records every three years.

The retirement benefit we provide replaces participation in the Social Security system and is described as a "defined benefit", which means that we pay monthly retirement benefits based on the age, salary, and number of years worked at the time a member of our system retires. To be a member, an employee in one of our government units must be working in a permanent position scheduled at 20 hours or more per week and earning \$5,000 or greater annually. Funding of these benefits begins with deductions from the member, and, combined with matching funds from the employing unit, are invested in a mix of stocks, bonds, and indexed funds. Investment earnings are a large part of the funding of retirement benefits, and the allocation of those funds are spread to a variety of sectors to take advantage of positive activity as it occurs in each sector. Please make note of our investment performance percentages in the chart on the next page.

Up until 1988, we were a "pay-as-you-go" system. In 1988 it was legislated that we begin saving to become "fully funded" over the ensuing 40 years. Fully funded means we have enough in reserves to pay for all the current and future potential benefits of our present membership. At the end of 2019, we are 74.4% funded at 31 years (77.5%) into the 40-year mandate.

Our fiscal year is the calendar year, therefore our annual report is not filed until May of the subsequent year, and as a consequence the information provided herein will be a year old by the time you read this. Current reports and information can be found on our website: www.FRRSMA.com.

What follows is a synopsis of our annual report, as filed with our State oversight commission, PERAC. The full PERAC report can be read on the “Finances” page of our website.

	CY 2019	CY 2018	CY 2017
Balances			
Cash	1,579,892	1,548,623	1,208,508
Investments	155,459,951	137,212,980	144,523,227
Receivables	73,637	99,508	207,894
Payables	2,988,090	2,460,693	2,019,479
Annuity Savings (members)	31,675,249	30,591,939	30,005,767
Retirement Reserves	125,438,231	105,808,479	113,914,384
Revenues			
Member's contributions	4,368,605	3,754,462	3,682,424
Towns, Schools, Agencies	6,871,971	6,506,893	6,162,964
Retirement Cost Sharing	516,330	531,674	474,821
Miscellaneous Revenue	10,781	17,971	13,725
Investment Income (net)	24,332,594	(4,375,884)	19,547,767
Expenses			
Retirement Benefits	11,329,395	10,451,458	9,802,088
Operating Expenses	567,347	542,267	495,399
Investment Expenses	837,388	802,542	763,190
Retirement Cost Sharing	2,262,262	1,714,774	1,636,665
Refunds to Members	390,827	443,808	314,654
Investment Performance			
Target	7.75%	7.75%	7.75%
Since 1984	8.47%	8.21%	8.57%
10 years	9.57%	9.60%	6.57%
5 years	7.79%	5.99%	10.59%
Current Year	17.92%	-3.13%	15.41%
Demographics			
	1/1/2020	1/1/2018	1/1/2016
Members' Average Age	47.50	48.30	48.30
Members' Average Service	9.20	10.10	10.50
Members' Average Salary	37,982.00	37,651.00	35,966.00
Retirees' Average Age	72.80	72.60	72.30
Retirees' Average Pension	17,171.00	16,433.00	15,274.00
Disabled Members' Average Age	60.30	58.30	58.00
Disabled Members' Average Pension	29,998.00	28,790.00	26,353.00

Dale Kowacki
Executive Director
Franklin Regional Retirement System

Franklin Regional Council of Governments Services to Shutesbury in 2020

The FRCOG provides planning services, programming, and advocacy to all County municipalities. Our municipal service programs – Collective Purchasing, Cooperative Public Health, Cooperative Inspection, and Town Accounting – are available to any municipality. Partnership For Youth provides substance use and chronic disease prevention; The Planning Department assists with local planning and larger regional projects; and the Emergency Preparedness and Homeland Security Programs prepare and train first responders and health officials.

The COVID-19 pandemic modified the ways we did business in 2020, and while the attention of some staff shifted towards pandemic response, our typical work did not stop, nor did our mission to serve the interests of citizens, municipalities, and the region as a whole. *FRCOG's 2020 Annual Report*, published this spring, will further summarize our regional efforts. The following pages list services specific to Shutesbury.

COVID Response and Recovery

The FRCOG was active in regional and municipal COVID response and recovery in numerous ways, including:

- Advocated for changes to laws and regulation needed to run municipalities remotely
- Conducted a business impact survey to understand how to allocate emergency funding to protect the regional economy
- Monitored active cases and conducted contact tracing for 19 towns
- Opened the Multi-Agency Coordination Center to disseminate situation reports to municipalities, responders and other stakeholders
- Launched a weekly newsletter of resources and support for parents & guardians of school-aged children
- Facilitated the distribution of PPE to area hospitals and responders, and facilitated a collective purchase of PPE for municipalities, non-profits and businesses
- Managed and distributed emergency funding to local Boards of Health
- Assisted the Board of Health in identifying contract tracing support for COVID case management
- Provided the Board of Health with \$3,000 in COVID emergency management funds to cover the cost of isolation and quarantine work
- Provided mask order and social distancing signage for use at town facilities and businesses
- Collaborated with the City of Greenfield to host drive-through COVID testing days

Climate Resilience

- Began updating the town's Multi-Hazard Mitigation Plan, work to be continued in 2021.

Finance and Municipal Services

- Shutesbury contracted with the FRCOG to receive collective bid pricing for highway products and services, including rental equipment and drone services and for heating and vehicle fuel.
- The Cooperative Inspections program issued 112 building permits. Two (2) Certificates of Inspection were issued.

Land Use and Natural Resources

- Worked with the town's Open Space Committee to begin updating the Open Space & Recreation Plan.

Training and Education

The following list represents the FRCOG workshops and training sessions that Shutesbury public officials, staff, and residents attended, and the number in attendance.

Emergency Prep & Homeland Security

Active Threat Integrative Response - 2
American Sign Language First Responders – 2
Radio System Migration Vendor Exposition – 1

Pandemic Support

COVID-19 Coordination Roundtables for Public Health & Government Stakeholders (bi-weekly) – 1
Emergency Dispensing Site Exercise – 11Fall 2020
COVID-19 Testing Capacity – 2

Municipal Reimbursement for COVID-19 – 2

Planning, Conservation, and Development

Roles of Planning and Zoning Boards – 1

Public Health & Community Awareness:

Communities That Care Coalition – 1
I'm Not a Racist, Am I? Screening & Discussion [est. 1500 region-wide]

Transportation

- Conducted traffic counts on Prescott Road, Route 202, and West Pelham Road for the Regional Traffic Counting Program.



TOWN OF SHUTESBURY

Timothy Hunting, Highway Superintendent
59 Leverett Road
Shutesbury MA 01072
413.259.1215

FY – 2020 ANNUAL REPORT

The Highway Department maintained all public roads using the town funded accounts as well as the state funded Chapter 90 apportionments.

National Grid has been clearing a wide swath around their power lines on Pratt Corner Road and Leverett Road this year. We were not involved with the cutting of trees but we did take six dump truck loads of logs to a sawmill creating revenue for the town.

We used our new highway mower on several roads around town and find it to be a versatile piece of equipment that is easy on the operator and does a great job.

In August, we constructed a catch basin at the intersection of Locks Pond Road and Wendell Road to catch runoff water that was ponding on the road edge. While digging the outflow line of the basin, we found ledge that had to be removed for the line to work properly. We hired R. H. Roberts Excavating to break it up with a hydraulic hammer on an excavator and we were able to finish the project.

The Chapter 90 funds were used to mill the asphalt on Leverett/Cooleyville/Prescott Roads from the Fire Station to Route 202 and then on September 16th, the section was paved by Warner Bros. LLC thus completing a three year effort to restore that roadway.

The usual fall preparations for winter include grading of gravel roads, clearing of waterways, blowing leaves, and preparing the trucks and plows for the coming season. This fall we had an added job of constructing a water line from the field behind the Fire Station to a residence behind the Highway Department. Stoney's Excavating was hired to do the digging with an excavator. The Highway crew assisted by cutting trees and removing stumps/brush, removing loam, hauling sand for backfill and backfilling the trench. This job was quite an undertaking given the time of year and the length of the 3/8 mile trench! We started November 11th and finished November 29th just before it snowed. This water line also provides drinking water to the Highway Department where the water has been undrinkable for years. My thanks to Ed Stone for his good work and to the Cushing crew.

The winter started with a big snowstorm on December 2nd and an ice storm on January 2nd that took down many trees. February had its share of storms as well and March kept us busy chipping brush from the ice storm.

Sweeping of all paved roads was done in April and catch basin cleaning was done in June.

Chapter 90 funds were used to pave a section of Locks Pond Road on May 27th. Warner Bros. LLC did the paving and the Highway Department crew placed stone along the edges for drainage and to protect the new pavement.

I would like to thank the Fire and Police Departments, the Town Hall staff and residents for their continued support.

Respectfully submitted,
Timothy Hunting
Superintendent of Streets

Shutesbury Historical Commission Annual Report
Fiscal Year 2020
July 1, 2019 to June 30, 2020

The FY 2020 Historical Commission started with Commissioners Karen Czerwonka, Chris Donta, Henry Geddes, Janice Stone, and Kristin Van Patten. Mary Lou Conca was an Associate Historical Commission member. Kristin resigned in August 2019. With two openings, new members Craig Pepin and Mary Lou Conca were added in July & August. Janice, Secretary for the Commission again this year, also assumed the "floating Chair" duties when no one else was ready to take them on. There is no official Chair. Chris has been serving as the Historical Commission representative on the Community Preservation Committee. The Commission spent some time throughout the year seeking an additional member to bring us back to a full seven members. Meetings were scheduled monthly in 2019, but lost momentum with the difficulties of social distancing caused by the Covid-19 Pandemic. The last Historical Commission meeting in FY20 was held in person on March 9th, just before the shutdown. Because of technical difficulties dealing with Zoom meetings, no further meetings were held until July 2020.

The Historical Commission discussed and worked on a number of areas of interest this year. These included digitization of the Historical Commission’s records for public access; gravestone restoration; and public education, identification and protection of Ceremonial Stone Landscapes (CSLs). The Commission applied for & received a small SHRAB (State Historical Records Advisory Board) grant for preservation of Veterans History. Janice worked with the Cemetery Commission and local Veterans Agent Al Springer to come up with two projects and the necessary paperwork. These were restoration of 7 Veterans’ gravestones at West Cemetery (piggybacking on CPA funding for restoration of 18 gravestones) and painting the WWII memorial on the town common. Because of delays caused by Covid-19 shutdowns, the work had not yet been completed by June 2020. The Commission is considering different ways to improve public awareness and protection of Native American stone structures, of which there are many in town. Discussions include donating some good books on these structures to the library; adding reference materials and expanding the Town History to include pre-colonial peoples on the Historical Commission webpage; Town Meeting warrant articles for a Scenic Roads bylaw to protect roadside trees and historic/cultural stone structures including stone walls and foundations; and making connections with Tribal representatives and local experts for identification & protection of Native American stone structures on public lands and with willing private landowners.

The Historical Commission was invited to comment on a proposed Wireless Facility off Locks Pond Rd, under the Section 106 federal process, concerning “potential effects on historic properties.” The site was of interest to the Commission because it is close to the highest elevation in town, and to a large glacial erratic sometimes called “Meetinghouse Rock” or “Summit Rock”. The Commission did not find any historic records for this property. The THPO (Tribal Historic Preservation Officer) for the Mashpee Wampanoag Indian Tribe did request a Phase 1B intensive investigation, which involved many test pits with all material sieved for archaeological evidence. This investigation was done, but results were again negative.

Because of the Pandemic, no in-person Memorial Day Observation was held at the Quabbin Park Cemetery this year. A video was produced with new speeches by dignitaries and images of past years’ celebrations. Chris served as guide for a group of Shutesbury Elementary School students to the West Schoolhouse in September. Janice participated in Celebrate Shutesbury on September 21st by hosting a small information table on the Common, with 3 posters of enlarged historical postcards of Shutesbury. We thank Leslie Bracebridge for her continued volunteer services on behalf of the Historical Commission, sharing her broad knowledge of the town’s history with people who contact the Historical Commission with research questions about family and places. We also thank the Friends of the Historical Commission for their continued



Historical Commission member Craig Pepin in the underground stone chamber 2019.



“Meetinghouse Rock” or “Summit Rock” 2019

Lake Wyola Advisory Committee

One of this year's priorities was a review of the Wildlife Habitat Evaluation and the implementation of at least some of its recommendations, including adjustment to the schedule on which the lake level is seasonally lowered and raised, the installation of a staff gauge near the Fiske Brook inlet to prevent accidentally lowering the level too quickly in the fall, and expanded monitoring of parameters specific to wildlife and wildlife habitat.

Dam repairs remain a concern. We expect these repairs to be undertaken in 2021 at the time the Locks Pond Road culvert is replaced.

During the past few years, the committee has voted to promote several projects. Little progress on them has so far been made, but they remain priorities for future years. These include:

- **Parking, traffic, and pedestrian safety concerns at the state park:** the committee continues to encourage the Select Board to develop a mitigation plan for busy weekends during beach season and to review it with LWAC and local residents.
- **Rebuilding the Randall Road boat ramp:** this proposal has yet to be addressed at a meeting of the Select Board. The committee recommends that this proposal, which would be implemented by the Massachusetts Department of Fish and Game, would be free to the town. Some parking spaces would be reserved for fisherman.
- **Addressing problems of road runoff into the lake.**
- **Restoration of Lake Wyola's North Cove:** though the committee is in favor of restoring the cove to its historical level, the fact is that there is not enough available funding to develop engineering plans both for cove restoration itself and for the upstream remediation which is its necessary precondition. The committee will work with interested parties to try to separate the two aspects of the project and focus on shorter-term upstream remediation efforts.

Respectfully submitted,
Catherine Hilton

Shutesbury Planning Board Annual Report FY2020

For fiscal year 2020, the Shutesbury Select Board was comprised of Deacon Bonnar, Chairman, James Aaron, Steve Bressler, Michael DeChiara, Jeff Lacy, Robert Raymond, and Linda Roton-di. The first meeting of the Planning Board in FY2020 was July 5, 2019.

- The Planning Board is responsible for the following functions:
- Master Planning
- Zoning Amendments
- Subdivision Regulations
- Approval Not Required (ANR) Plans
- Subdivision Plans
- Site Plan Review

- Special Permits
- Special Projects

For FY2020, the Planning Board considered or made decisions on the following land use items:

- Considered and approved a special permit to Lodestar for installation of storage battery units at the Wheelock solar installation on Pratt Corner Road.
- Considered and approved a Subdivision Not Required Plan for property on Locks Pond Road submitted by Ayres Hall and Margaret J. Gurman.
- Responded to an Open Space inquiry by Leah Caldieri for Leonard Road property. Project was not submitted for consideration.
- Responded to Open Space inquiry by Mark Wightman for property on Leverett Road. Project was not submitted for consideration.

For FY2020, the Planning Board considered zoning bylaw amendments and following a June 22, 2020 hearing, proposed the following amendments to Town Meeting:

- Amendment of Article V. Open Space Design
- Amendment of Section 8.10 Large Scale Ground-Mounted Solar Electric Installations
- Amendment of Section 8.4 Sign Regulations

During FY2020, the Planning Board undertook the following additional activities:

- Finalized review of study of Lot O32 by the Conway School of Landscape Design. Jeff Lacy served as liaison to the project for the Planning Board.
- Upgraded the Planning Board webpage; Michael DeChiara coordinated this project.
- Supported Shutesbury's applications (via the Select Board) for a Complete Streets grant from MassDOT and a Municipal Vulnerability Preparedness grant from Mass DOER. Both grants were received in FY20.
- Considered for comment to the Town, Shutesbury's purchase of 32 Leverett Road/Baptist Church Parsonage.
- In response to the limitation imposed by the COVID-19 pandemic, authorized the chair to sign Board approved plans on behalf of the Board.
- Began discussion of Planning Board fee schedule with focus on special permit fees.

The final meeting of the Planning Board for fiscal year 2020 was on June 26, 2020.

At Town Meeting on June 27, 2020, Deacon Bonnar, Steve Bressler, and Michael DeChiara were re-elected to three year terms, through 2023.

FY2020 Recreation Committee Report

During FY20, the Shutesbury Recreation Committee was active in trail research and supporting exercise classes. We held walks for the public to explore existing trails in Shutesbury and had community meetings to further research trail development. We were involved in keeping yoga and strength training classes going forward through the winter in cooperation with the Library. We participated in Celebrate Shutesbury where we gave out a lot of trail information during the event. We talked about what other activities our committee could offer the town. A lot of wonderful ideas were proposed, such as a town chorus, a mural, a winter carnival, a recycle day to repair broken household items, a tree planting day, and a community garden. Our focus settled on establishing community garden plots behind Town Hall.

Recycling and Solid Waste Committee 2020 Annual Report

This has been an interesting year for the RSWC, to put it mildly. We began the year hunting for a new shed so that we would be able to have our own location for storing our supplies (trash bags, recycling bins, compost bins, signs, etc.). The shed we ended up getting wasn't suitable for our needs, but we have been able to work out a solution that will make it possible for the Committee to acquire an excellent shed in the spring of 2021.

Distributing trash bags in May and June required some extensive planning to keep committee members and Shutesbury residents safe. Fortunately, we still had use of the elementary school shed and were able to check residents in and sell Leverett Transfer Station stickers at one shed (the new, unsuitable one) and distribute bags at the old shed. Two sheds made it possible for us to keep distance between ourselves and residents and between residents waiting in line for bags. We also added several distribution days and made sure that there were two committee members on duty for each day. Everything went very smoothly.

The RSWC was fortunate to receive \$2,800 in grants from the Department of Environmental Protection through the Sustainable Materials Recovery Program this year. These grants can be used to purchase recycling related materials (e.g., trash bags, compost bins, recycling bins, educational materials, etc.).

Shutesbury's agreement with the Town of Leverett to use the Leverett Transfer Station (LTS) for disposal of bulky waste and swap areas continues to be a very successful arrangement. Each year more Shutesbury residents utilize the LTS, and this year it proved to be especially important because the RSWC was unable to hold our annual Bulky Waste Day because of the pandemic.

Here are the recycling and solid waste disposal figures for FY 20:

- Shutesbury residents collected 185.98 tons of materials for recycling in FY2020 — 82.56 tons of bottles & containers and 103.43 tons of paper.
- Shutesbury residents discarded 331.30 tons of trash in FY2020.
- Total waste stream = trash + recycled materials = 517.28 tons.
- Recycled materials as percent of total waste stream = 35.95% (a decrease of 0.09% from FY 2019). The committee would love to get to 50%.

The Town was charged \$78.13/ton to dispose of trash in FY2020. By recycling those 185.98 tons of materials, Shutesbury residents saved the Town \$14,529.69 in hauler fees — money we didn't have to spend to dispose of trash!

After many years of active participation, Liz Lacy moved away and consequently resigned from the RSWC. She served the Committee well, and we thank her for her many years of dedicated service.

All in all, a pretty crazy but a pretty good year.

The Recycling and Solid Waste Committee: Meryl Mandell, Chair; Gary Bernhard, Recycling Coordinator; Ron Essig, Gail Fleischaker, Ezzell Floranina, Marla Killough, Sue Quigley, Steve Rice, and Peg Ross

FISCAL YEAR 2020 REGIONAL SCHOOL COMMITTEE ANNUAL REPORT

BUDGET OVERVIEW

The recommended budget for fiscal year (FY) 2020 is \$32,167,342 an increase of \$351,991. This represents a 1.10% increase over the FY 2019 budget. Under this proposal, the total percentage increase to town assessments is 1.85%. Elected officials from the member towns agreed on the assessment figures under the five- year phase-in of the statutory method. Officials are still in discussions on what assessment method should be used beyond FY20 as the four towns continue to debate “ability to pay”. The proposed method for FY20 will move the assessment formula to 45% Statutory with a 5 year rolling average. This method allocates assessments for FY20 as shown below.

<u>Assessments</u>				
<u>Town</u>	<u>Approved FY 2019</u>	<u>Approved FY2020</u>	<u>Change</u>	
Amherst	16,045,304	16,444,279	398,975	2.49%
Pelham	947,186	911,736	(35,450)	-3.74%
Leverett	1,455,928	1,467,637	11,079	0.80%
Shutesbury	1,775,964	1,775,203	(761)	-0.08%

Thanks in large part to structural changes made to the health care plans in FY2019, the Regional School District is in a better place fiscally for the FY20 budget. We are deeply appreciative of the four towns’ commitment to supporting a level-services budget in the coming fiscal year. While we do not anticipate the need for extensive budget cuts, our Regional buildings do have infrastructure needs that must be addressed through capital funding.

I join the faculty, staff and administration of the Amherst-Pelham Regional Schools in reaffirming our strong, continued commitment to the children of Amherst, Leverett, Pelham and Shutesbury. Thank you for entrusting us with our communities’ most valuable asset.

Last but not least is a Pandemic. The Regional Schools shuttered at the end of the school day on Friday March 13th expecting a 2-3 week closure. As of June 30, 2020, not a single student had returned to any building. Teaching and learning were a struggle as schools tried to learn how to teach remotely on the fly. However, for Shutesbury students there was a bright spot. Broadband in Shutesbury was a reality for most but not all students in town.

Sincerely,

Stephen Sullivan

Shutesbury School Committee

Amherst Pelham Regional School Committee

Shutesbury School Committee Annual Report

Elected members of the School Committee: Lauren Thomas-Paquin, Stephen Sullivan, Jen Malcolm-Brown, Kathryn Fiander and Dan Hayes.

Representatives to Union #28: Lauren Thomas-Paquin, Jen Malcolm-Brown and Dan Hayes.

Representative to Amherst Regional: Stephen Sullivan.

Representative to the Collaborative for Educational Services: Dan Hayes.

Policy sub-committee: Lauren Thomas-Paquin, Jen Malcolm-Brown and Kathryn Fiander.

Contract Negotiation members: Jen Malcolm-Brown and Kathryn Fiander.

Superintendent for Union #28: Jennifer Culkeen.

Principal for SES: Jackie Mendonsa.

Students attending SES: 112 with 10 Home school.

Students attending ARPS: 97

This has been a year like no other. Covid-19 closed our school in early March. Teachers and staff, working with administration, developed and implemented a remote learning model and provided students with laptops to work with; whereby providing educational services to all students remotely. Food was distributed to students in need, orchestrated by the food service director and with support from the main office, who coordinated pick up times. The school underwent a deep clean, upgrades to the ventilation system, and a plan implemented to mitigate transmission of the virus, allowing students to return in person. Students with special needs were brought back first, with additional students re-entering, staggered by age/grade. This year we also saw an increase in home school applications, reasons behind the increase appear to be related to concerns regarding Covid-19.

This year the central office was eliminated, as Erving had different plans for use of the site housing the central office. In response, central office staff were relocated into each of the schools, dispersing staff by duties. The relocation of the central office staff into the schools reduced costs (such as rent and janitorial services) and also positioned the staff closer to the schools and their students.

The school budget was endorsed by the Finance Committee and Select Board and passed at Town Meeting. The budget for 2020 was \$2,273,111.

Respectfully submitted by Dan Hayes, Chair

The following constitutes the financial activity of the Town Collector for the period
 July 1, 2019 through June 29, 2020

2016 Motor Vehicle:

Balance 7/1/19	\$	371.99
Collections		164.90
Abatements		207.09
Balance 6/29/20	\$	<u>0.00</u>

2017 Motor Vehicle:

Balance 7/1/19	\$	653.48
Collections		318.12
Abatements		363.54
Refund		28.12
Balance 6/29/20	\$	<u>0.00</u>

2018 Motor Vehicle:

Balance 7/1/19	\$	1,875.31
Collections		1,037.82
Abatements		616.87
Refund		51.25
Balance 6/29/20	\$	<u>271.87</u>

2019 Real Estate:

Balance 6/28/19	\$	64,605.22
Collections		60,926.30
Tax Titles Conveyed to Treasurer		934.22
Balance 6/29/20	\$	<u>2,744.70</u>

2019 Community Preservation Act:

Balance 7/1/19	\$	462.44
Collections		439.65
Balance 6/29/20	\$	<u>22.79</u>

2019 Personal Property:

Balance 7/1/19	\$	290.97
Collections		165.37
Balance 6/29/20		<u>125.60</u>

2019 Motor Vehicle:

Balance 7/1/19	\$	11,498.58
Commitments		19,389.67
Collections		28,707.47
Abatements		2,144.40
Refunds		1,373.03
Balance 6/29/20	\$	<u>1,409.41</u>

2020 Real Estate:

Commitments	\$	5,120,532.22
Collections		5,028,924.91
Abatements		25,752.08
Refunds		19,975.13
Tax Titles Conveyed to Treasurer		4,072.97
Balance 6/29/20	\$	<u>81,757.39</u>

2020 Community Preservation Act:

Commitments	\$	45,745.94
Collections		44,987.32
Abatements		405.14
Refunds		263.70
Tax Titles Conveyed to Treasurer		17.78
Balance 6/29/20	\$	599.40

2020 Septic Loan Program:

Betterments Committed	\$	11,277.89
Interest Committed		3,385.70
Betterments Collected		11,277.89
Interest Collected		3,385.70
Balance 6/29/20	\$	0.00

2020 Personal Property:

Commitments	\$	168,707.90
Collections		168,576.82
Refunds		243.02
Balance 6/29/20	\$	374.10

2020 Motor Vehicle:

Commitments	\$	190,623.48
Collections		172,040.08
Abatements		8,308.66
Refunds		2,255.30
Balance 6/29/20	\$	12,530.04

Other receipts transferred to Treasurer:

Prepayment of Real Estate Taxes	\$	118,348.62
Prepayment of CPA		1,035.74
Prepayment of Personal Property Taxes		221.20
Interest on overdue accounts		9,318.36
Fees:		
Municipal Lien Certificates		1,500.00
Delinquent fees to Town		3,831.00
Delinquent fees to Deputy		3,987.00
RMV Marking fees		1,290.00
NSF Fees		225.00
Tax Title Payment Received by Collector		1,801.86
Collections prior yr accounts		
written off under Chapter 58 S8		232.70
Tax Title Fees Collected		441.87
Interest on bank accts		
transferred to Treasurer		386.42

TOTAL

\$ 142,619.77

Respectfully submitted,

F. Ellen McKay, Town Collector

TOWN OF SHUTESBURY PAYROLL 2020

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Adams, Elizabeth	185.75	ballot	Golann, Evan	7961.00	police
Alves, Tyler	12578.67	police	Gomborg, Susan	130.69	ballot
Antonellis, Mary Anne	44786.39	Librarian	Gregoire, Maurice	8469.00	electrical
Bannasch, Grace	18580.36	town clerk	Grieco, grace	9971.63	highway
Beauregard, Gail	34851.59	cafeteria	Hall, Johanna	70930.56	teacher
Belanger, Judith	25614.48	para	Hanson, Allen	20.00	ballot
Bender, Brian	5000.00	music	Hanson, Joan	76.50	ballot
Bergmann, Anna	160.00	para	Harrington, Katherine	517.71	clerical
Bernhard, J. Gary	2388.36	transfer station	Hawkins, Carrie	50625.06	school
Bernhard, JoAnn	95.04	library aide	Hayman, John	1445.00	school
Bienvenue, Dominique	17338.07	para	Hennessy, Sharon	31.88	ballot
Bowen, Casey	276.00	school	Hertel, Katie	73.32	ballot
Bracebridge, Leslie	11803.24	assessor	Hilton, Catherine	618.08	school
Browsky, Michael	930.84	cemetary	Houston, Diane	22.31	ballot
Brush, Jody	26419.25	para	Hudock, Thomas	6945.00	ballot
Burgess, Kristin	29918.71	police	Hunting Timothy	76689.85	police
Buter, Viva	23733.42	teacher	Huntress, Gayellen	highway	
Cadran, Sara	21139.30	sub	Ingram, Kimberly	8102.37	broadband
Canon April	71306.90	teacher	Jaques, Alice	26380.64	para
Carlson Belanger, Jessica	42727.19	secretary	Jean, Sandra	51.00	ballot
Carlson Belanger, Mary	408.00	sub	Johansson, Marcus	22.31	ballot
Carra, Steven	44447.10	phys ed	Johansson, Noah	53760.30	police
Coffin, Cynthia	10517.08	library aide	Katz, Jacqueline	207.46	fire
Cortina, Michael	7811.71	sub	Kim, Penelope	31.88	ballot
Culbreth, Jennifer	60862.33	teacher	Kinder, Howard	19.13	moderator
Czerwonka, Leonard	2739.48	firefighter	Kinder, John	2858.00	dam keeper
Darby Andrea	74543.46	teacher	Klimczyk, Makayla	131.00	asst dam keeper
DeMarco, Paul	1197.01	firefighter	Larriere, Donald	309.19	ballot
Dihlman Nancy	102.88	ballot	Lee, Debbie	153.00	ballot
Dooley-Carvalho, Martina	10055.64	secretary	Lewis, Debera	77323.23	teacher
Doubleday, Janica	2320.00	sub	Lobenstine, Heather	390.00	shool
Douglas, Tessa	172.12	ballot	Logan, Nancy	71094.70	teacher
Dowling, Tessa	3281.51	school	Long, Nancy	95.62	ballot
Elder, Lee	2046.24	firefighter	Luchonok, Leslie	3656.00	dog officer
Fairey, nancy	31.88	ballot	Lyman, Keith	115.63	ballot
Fairfield, Sally	20.00	ballot	Lyons, Paul	1184.04	highway
Farrill, Rita	1289.08	town	Mahoney Maryanne	64.50	moderator
Fernandes, Daniel	63247.85	police	Malloux, Ryan	452.42	school
Fleischaker, Gail	12.75	ballot	Makepeace-Oneal, Melissa	24988.57	treasurer
Foley, Annmarie	9558.06	teacher	Mandel, Meryl	2537.23	selectiman
Foster, Mark	2547.18	firefighter	Mannino, Jennifer	223.13	ballot
Foster, Matthew	48894.62	custodian	Masterton, Harry	25850.47	para
Foster, Tammie	54.19	ballot	McDonald, Amy	112.44	ballot
Foster, Zachary	2219.36	school	McKay, F. Ellen	71017.25	teacher
Fritz, James	80	sub	Mearian, Linus	20505.82	tax coll
Fukushima, Barbara	70415.20	teacher	Mendonca, Jacqueline	346.08	fire
Ginsberg-Petz, Laura	69402.70	teacher	Merrill, Jessica	92300.97	principal
				1160.50	school

Meyer, Amadee	31638.08	psychologist	Scott, Linda	33302.84	clerk
Meyer, India	615.55	firefighter	Scott, Siri	36008.65	teacher
Meyer, Jonah	1508.14	firefighter	Seidman, Linda	12.75	ballot
Milling, Susan	289.48	poll worker	Shanley, Damon	168.81	police
Moore, Charles	10653.61	highway	Shpetner, Howard	1059.00	assessors
Mosher, David	352.51	ballot	Simmons, Margaret	27363.02	sub
Mosher, Susan	21219.45	town clerk	Skipton, Andrew	36630.73	custodian
Newcomb, Linda	6183.00	police	Stein, J. April	2537.23	selectboard
Olken, Sandra	90.13	ballot	Stepanek, Julia	529.68	poll worker
O'Neal, Christopher	6204.45	custodian	Stockton, Glenn	157.07	ballot
Osborne, Samantha	14018.76	school	Stone, Carrie	283.69	ballot
Parsons, James	29526.07	school	Stone, Janice	146.62	ballot
Patton, Susan	211.26	ballot	Stratford, William	5533.92	highway
Peelle, Tyson	5160.00	music teacher	Sullivan, Stephen	50818.78	highway
Puleo, Elaine	1359.71	selectboard	Thomas-Paquin, Aidan	86.06	ballot
Quackenbush, Jeffrey	1059.00	assessors	Tibbetts, Marilyn	245.25	constable
Read, Clifton	77.37	ballot	Tibbetts, Walter	67677.06	fire chief
Reyes, Susan	2087.17	assessor	Torres, Rebecca	62861.34	town admin.
Rice, Robert	10748.28	cafeteria	Trimble, Richard	4432.99	firefighter
Rice, Susan	20.00	ballot	Tyner, Janice	71075.77	teacher
Rich, Adriana	23285.14	para	Valentine, Rory	22017.18	sub
Richard, Renee	75470.98	teacher	Veziina, Justin	227.70	firefighter
Richter, Stuart	3493.04	firefighter	Wagner, Polly	28876.38	teacher
Riener, Beth	27686.22	school	Warwick, Melissa	632.50	sub
Rivera, Miguel	2045.40	firefighter	Weiss, Gail	19279.54	accountant
Robinson, Christine	686.18	ballot	Wheeler, Rebecca	102.00	ballot
Rodgers, Sandy	169.33	school	Willis, Sarah	60973.17	teacher
Ross, Margaret	70.13	ballot	Wilson, Pat	93.31	poll worker
Ross, Michael	70.13	ballot	Wisniewski, Valerie	25882.88	para
Rudden, Kevin	22689.33	assessor	Witham, Elizabeth	1900.80	library
Schatlin, Lauren	50377.11	teacher	Young, Suzan	2185.32	firefighter

Total: \$ 2,577,052.96

Please Note:
Some salaries are partially reimbursed by grants and/or shared by entities outside of Shutesbury.

Respectfully submitted:



Ryan W. Mailoux
Treasurer

The information below summarizes the activity in the bank accounts in the custody of the Treasurer for the period July 1, 2019 through June 30, 2020.

	Balance				Ending Balance
	1-Jul-19	Receipts	Interest	Disbursements	30-Jun-20
Town Balances	\$5,685,335.55	\$10,811,312.07	\$35,216.96	\$10,869,646.06	\$5,662,218.52

BANK BALANCES

General Fund: ESB Payables	-234,536.01	
Cultural Account Unibank	6,973.01	
ESB MMA	1,183,840.82	
Hometown Depository	823,504.15	
ESB CPA	342,517.18	
Payroll Unibank	56,282.79	
Unibank for Savings	1,341,465.35	
Unibank School Online	52,404.52	
Library Grant	8,134.30	
Septic	18,902.48	
Broadband	476,217.00	
Home Construction Fund	275,471.45	
General Fund Subtotal	4,351,177.04	
Stabilization: Hometown Stabilization	75,401.74	
ESB Stabalization	257,030.58	
Bartholomew Cap. Stab	180,509.29	
Stabilization Subtotal	512,941.61	
Trust Funds: <i>Conservation</i>	93,753.91	<i>Bart Trust Total</i>
<i>perpetual care cemetery</i>	27,766.70	229,783.34
<i>Library</i>	37,597.79	
<i>Spear</i>	70,664.94	
ASHCRAFT	13,800.35	
Bankhometown Savings	5,316.85	
OPEB Trust	549,199.33	
Trust Funds Subtotal	798,099.87	

Ending Cash Balance	\$5,662,218.52
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Ryan W Mailloux

Ryan W Mailloux
Treasurer

One Hundred and Thirty-second Annual Report

Trustees of the M.N. Spear Memorial Library

Fiscal Year 2020

Covid-19 Pandemic

In late January of 2020, the first case of Covid-19, an illness caused by a novel coronavirus, was identified in the United States. Through February, as news about the spread of the virus intensified, the library evaluated the situation. Built in 1902, the library lacks water and, as a result, cleaning and handwashing facilities. Staff rely on sanitizing wipes and hand sanitizer to disinfect surfaces and clean hands. To address growing concern, Library Director Mary Anne Antonellis placed large orders for these materials on February 26th and 27th.

News of an unprecedented public health crisis growing in Europe as well as an outbreak at the Biogen biotechnology conference in Cambridge, MA caused Governor Baker to issue a State of Emergency on March 11th. In response, the library Director decided to cancel programs temporarily—story time, seven weekly fitness programs, and programs related to a Community Read.

Over the next few days, cases continued to be identified in the Commonwealth, and on March 15, Governor Baker ordered all public and private schools in Massachusetts to close for three weeks. At their meeting on March 15th, the Trustees of the M.N. Spear Memorial Library approved a temporary closure of the M.N. Spear Memorial Library.

On March 23, Governor Baker announced a stay-at-home advisory. Nonessential businesses were ordered to close physical workplaces. Libraries across the Commonwealth closed. Staff, other than directors, worked from home. The two part-time staff of the M.N. Spear were instructed to stay home. Library Director, Mary Anne Antonellis, continued to work full-time.

During the early days of being closed to the public, Mary Anne updated library cards, promoted online resources, and coached library users in using online resources via email and telephone. The Library also expanded digital resources by adding Acorn Media, a television streaming platform, and Overdrive Advantage, expanding Overdrive access for Shutesbury residents.

By early April, the Library was able to offer “curbside pickup” of library materials but because Inter-Library Delivery was suspended, deliveries were limited primarily to the local collection. Mary Anne and a team of volunteers, however, arranged a reciprocal program to borrow items from libraries in neighboring communities.

In early April, the Library began offering programs online via Zoom. Thanks to the generosity of Shutesbury resident and library substitute, Julie Stepanek, the library introduced a weekly ukulele strum-along from April through July. Strength Training classes taught by Jay McWilliams began meeting twice weekly on April 7th. Additional classes, book clubs, and other programs were added through the spring.

Curbside pickup of materials continued.

The Governor’s Coronavirus Task force developed a phased reopening plan. Public facilities were required to create plans for increased sanitation, social distancing, and ventilation. Inter-Library Delivery resumed during the last week of June.

Hours

During Fiscal Year 2019, the M.N. Spear Memorial Library was open 28 hours per week. Monday and Wednesday, 11 am – 1 pm and 3- 6 pm, Tuesday and Thursday, 3 – 7:30 pm Friday, 3- 6 pm, Saturday, 10 am – 1 pm, Sunday, 3- 6 pm

Staff

Mary Anne Antonellis, Director, 40 hours per week
Cynthia Coffin, Library Assistant, 11-12 hours per week
Elizabeth Witham, Weekend Circulation Clerk
Substitutes Susan Millinger, Julie Stepanek, and Joann Bernhard, substituted occasionally.

Volunteers

Fifteen volunteers contributed over 640 hours of service. Volunteers help in the library with circulation, shelving and processing inter-library loans. They also help with programs, technology and general maintenance.

The Collection

In Fiscal Year 2019, the total holdings were 12,661 items. The collection included 8,140 books, 1,010 audiobooks, 2,956 DVDs, 31 magazine subscriptions and 98 miscellaneous items. Shutesbury residents also had access to 106,034 e-books, 27,204 downloadable audiobooks, and 128 downloadable videos through the C/W MARS Overdrive Collection. At the end of June, 2019, the Library was the first Town Building to be connected to the Town's new Broadband network. In anticipation of increased ability of townspeople to access digital content, the Library added Kanopy, a video streaming service, in late spring 2019, Hoopla, a streaming service with video and audiobooks on July 1, 2019. On April 1, 2020, the Library added Acorn Media, a streaming service that offers British television. Finally, in May, the Library subscribed to Overdrive Advantage which improves access to the Overdrive collection available through C/WMARS.

Circulation

Use of the Library's collection has increased. 1,303 registered patrons borrowed 40,700 items, a 9.8 percent increase over the previous year. Total circulation included 15,785 books, 1,392 magazines, 2,523 audio books, 9,451 videos, 11,206 digital items, and 319 miscellaneous items. Digital circulation increased by 196 percent. These figures include 3,842 items received through Inter-Library Loan facilitated through our C/W MARS membership. 3,414 items were loaned to patrons at other libraries through Inter-Library Loan.

Programs

The Library offered 307 programs with more than 3,335 attendees. Fitness classes continue to be very popular among adults. The Library offered up to seven weekly fitness programs for adults, including Strength Training, Yoga and Zumba Gold. Arts and crafts classes included Origami, Needle Felting and Dried Flower Arrangements. Shutesbury resident Jessica Evans gave a popular presentation called "Is This Mushroom Edible" and also led a large group on a Mushroom Walk. Programs for children included weekly Tales and Tunes Storytime and monthly family programs. The highlight was a visit from the Records and Burpee Traveling Zoo in February with 80 attendees! In the early months of the pandemic, Children and families expressed a desire for activities that were not online. In April, the Library began setting up "Storywalks" on the Town Common and in the field behind Town Hall. The stories were changed every two weeks and were offered continuously. Funding for programs was provided by the Friends of the M.N. Spear Memorial Library, grants from the Shutesbury Cultural Council, the Massachusetts Board of Library Commissioners and

the New Salem Academy and collaboration with the Shutesbury Council on Aging and the Shutesbury Recreation Committee.

Budget

The total operating budget for fiscal year 2019 was \$108,614 Annual Town Meeting appropriated \$77,829. Other town appropriated funds included \$1,245 from the dog tax. Additional funding was provided by the Spear Expendable Trust, The Friends of the M.N. Spear Memorial Library, grants from the Local Cultural Council and the New Salem Academy, State Aide to Public Libraries, the Community Network for Children, and the Council on Aging.

Respectfully Submitted,

Mary Anne Antonellis, Director

Kate Cell and Michele Regan-Ladd, Co-Chairs Board of Library Trustees

Board of Library Trustees - Michele Cunningham, Jaime Donta, Brad Foster and Savanna Ouellette

Web Communications Committee — Annual Report for 2020

Last year the Web Communications Committee implemented “MyTownGovernment” calendar system for posting meetings and meeting agendas, and it is working well. The calendar is informative and easy to use, committees appear to be comfortable working with the scheduling system, and the option to receive email meeting alerts has proven popular.

We are hoping to expand the number of subscribers to the Town Announcements list so we can get information on Town events to a wider audience.

The Web Communications Committee’s charge is to provide accurate and up-to-date information on Shutesbury for the general public, and we have continued in our efforts to make the Town website more user-friendly. Alerts and ongoing status reports are available on the Home page; volunteer activity and minutes are available on pages posted by boards, commissions, committees, and departments; Town-wide information, of particular interest for new-comers, is available under other headings (e.g., Meetings, Services, Town governance, About Shutesbury, How to..., and People). Our intent is to provide clear navigation of the Town website with immediate access to items of interest. We welcome anyone familiar with Drupal 8 configuration to join the Committee to help us achieve that end.

We encourage folks to email the committee if there’s information they’d like to see added or if they’re having trouble finding the information they’re looking for. The Town website is a work in progress!

Respectfully,
Gail Fleischaker, Chair

Members: Grace Bannasch, Secretary, Jamie Malcom-Brown, Gail Fleischaker, Fred Steinberg

Office of the Wiring Inspector – Fiscal Year 2020

There were 82 electrical permits granted including 3 new houses. The nature of the permits are as follows:

New Houses	3
Security Systems	1
Additions and/or Remodels	11
Garages	4
Solar Photovoltaic Systems	10
Service Updates	4
Service Repairs	4
Rewires	5
Hot Tubs	2
New Boilers	6
Wells and Repairs	4
Generators	8
Appliances – New or Repairs	13
Install Paddle Fans, Outlets, Lights	2
Heat and Air Minisplit	10

Applications for wiring are available at the Shutesbury Town Hall.

Filing permits is the responsibility of the Electrical Contractor, not the homeowner. All fees are payable to the Town of Shutesbury.

Respectfully,
Maurice Gregoire
Inspector

Shutesbury Zoning Board of Appeals Fiscal Year 2020 Annual Report

The Zoning Board of Appeals (ZBA) has jurisdiction over approval and/or the appeal process as listed below. These include many of the local land use approvals that may be needed by homeowners, landowners, and/or any businesses to obtain, to locate, construct, expand, or modify their site and physical infrastructure.

These approvals include:

- **Site Plan Review:** Often required prior to application for a building permit in order to review aspects of site design, access/egress, parking, drainage, landscaping, buffering, etc. Uses available with only SPR are considered “as of right”.
- **Special Permits:** May only be granted after a public hearing, and are discretionary, allowing the approving board great latitude to deny or strictly condition an approved permit.
- **Zoning Variances:** The purpose of a zoning variance is to grant relief from the hardship of an otherwise restrictive dimensional requirement (shape of the lot, soils, or topography) for good cause and without adverse impacts on the neighborhood.
- **Appeals from Building Inspector Decision:** In cases where an aggrieved party believes that a zoning decision has been wrongly issued or wrongfully denied by the Building Inspector, the party may appeal the decision to the ZBA.

Activities during fiscal year 2020:

- Two meetings, one in August and one in September of 2019.
- One Special Permit application for a garage at 186 West Pelham Rd (Case # 19-004).
- Site visits related to the special permit application.
- No Site Plan Reviews or Variances were issued.
- The ZBA Chairman DiMare raised the concern that the Special Permit fee of \$300 did not fully cover the cost of the legal newspaper notice. The Board decided to look into decreasing the number of words used in the notices to try and stay within the fee amount.

There were no resignations or appointments during this fiscal year.

ZBA membership at the end of June 2020: Chuck DiMare/Chair, Jeff Lacy, and Andy Berg. Alternative member: Herb Gilmore
Linda Avis Scott serves as Land Use Clerk to the ZBA.

OWNER	MAP	LOT	LOCATION	ASSESSED VALUE
A & N CARR ASSOCIATES LLC	ZS	9	SCHOOLHOUSE RD	\$58,900
AARON JAMES S	N	24	60 MACEDONIA RD	\$220,400
ABDOW, GEORGE T	ZA	2	56 NORTH LAUREL DR	\$351,200
ADAMS ELIZABETH	W	4	623 PRATT CORNER RD	\$148,200
ADAMS GREGORY N	E	9	151 LOCKS POND RD	\$207,000
ADAMS LISA L	C	41	56 LAKEVIEW RD	\$280,800
ADAMS, BRITTANY	E	23	484 WENDELL RD	\$285,900
ADDELSON RICHARD	ZF	50	MONTAGUE RD	\$13,500
ADDELSON, RICHARD U	F	78	MONTAGUE RD	\$700
ADDISON, AARON	ZB	323	32 SHORE DR	\$180,800
AFFERICA, JOAN M	J	8	NEW BOSTON RD	\$100
AIERSTUCK JOHN	D	96	37 OLD ORCHARD RD	\$446,100
ALBERTSON FREEMAN	B	709	LAKEVIEW RD	\$2,200
ALDRICH SARAH M	D	51	383 MONTAGUE RD	\$252,000
ALDRICH TIMOTHY	M	73	315 WENDELL RD	\$196,500
ALEJANDRO, ROBERTO	ZH	34	MONTAGUE RD	\$71,700
ALIX AMANDA M	C	21	16 LAKEVIEW RD	\$288,700
ALKEMA LEONTINE	T	120	271 WEST PELHAM RD	\$285,200
ALLAN, HENRY J	ZB	615	14 BEECHWOOD LN	\$189,800
ALLARD MICHAEL A	P	45	84 WEST PELHAM RD	\$279,600
ALLEN LINCOLN B	ZM	46	235 WENDELL RD	\$169,200
ALMADAN, INC	X	10	9 JANUARY HILLS RD	\$257,400
ALPERT JAY	ZT	60	125 WEST PELHAM RD	\$303,900
AMHERST TOWN OF	R	16	WEST PELHAM RD	\$600
ANEMA A ELIZABETH	W	64	24 KETTLE HILL RD	\$341,000
ANGELES, JOAN E.	R	29	SCHOOLHOUSE RD	\$7,000
ANOLIK SHANA	V	29	19 WEATHERWOOD RD	\$234,800
ANTONINO JOAN A	W	115	34 SUMNER MOUNTAIN RD	\$875,400
ANTONINO, JOAN & DIMARE, CHARLES	W	15	SUMNER MOUNTAIN RD	\$11,000
ANTONINO, JOAN & DIMARE, CHARLES	W	119	SUMNER MOUNTAIN RD	\$2,700
ANTONINO, JOAN & DIMARE, CHARLES	W	120	SUMNER MOUNTAIN RD	\$5,100
ANTONINO-DIMARE, JENNA NOELLE	W	114	SUMNER MOUNTAIN RD	\$1,800
ANTONINO-DIMARE, JENNA NOELLE	W	116	SUMNER MOUNTAIN RD	\$1,800
ANTSSEL MARK	O	110	354 PELHAM HILL RD	\$241,200
ANTSSEL, MARK	O	122	PELHAM HILL RD	\$50,000
ARDIZZONE, SCOTT P & JACQUELINE M	X	36	10 HAWKS VIEW RD	\$504,200
ARMITAGE GLEN C SOBEL	P	76	36 SOJOURNER WY	\$378,100
ARMSTRONG JR RALPH J	H	4	135 LEVERETT RD	\$345,900
ARVANITIS GEORGE W	P	83	15 PELHAM HILL RD	\$280,900
ASSELIN, JOHN K	P	26	56 WEST PELHAM RD	\$343,500
ATWOOD WILLIAM W	L	19	WENDELL RD	\$41,000
ATWOOD WILLIAM W	L	30	WENDELL RD	\$53,700
AUERBACH KAREN JULIE	T	79	33 WEST PELHAM RD	\$184,100
AVERILL JAMES R	U	29	662 PRATT CORNER RD	\$210,500
AVONTI CAROL J AVONTI STEVEN W	B	303	15 COVE RD	\$129,000
AVONTI CAROL J AVONTI STEVEN W	ZB	304	17 COVE RD	\$183,100
AVONTI, CAROL J., AVONTI, STEVEN W.	B	314	SHORE DR	\$4,500
AVONTI, KRISTEN A	R	31	38 BAKER RD	\$231,900
BANFIELD-WEIR, CYNTHIA	U	55	760 PRATT CORNER RD	\$403,500
BANNASCH STEPHEN E	U	14	106 SAND HILL RD	\$444,600
BAPTIST SOCIETY	M	3	6 TOWN COMMON RD	\$160,600
BARBERO JAY BARBERO ROY L MARINO LAURA M	ZB	308	10 COVE RD	\$141,900
BARTOS ROBERT B	T	76	17 WEST PELHAM RD	\$210,400
BATTISTONI JAMES	ZB	649	32 MERRILL DR	\$160,700
BAYARD EMILY	T	100	233 WEST PELHAM RD	\$230,300
BEAMAN CHARLES H & MARVEL, ORMAN	K	11	WENDELL RD	\$44,200
BEAUDOIN ALLISON MARSHALL	B	410	61 SHORE DR	\$133,500
BECHTA MICHAEL R.	A	7	48 NORTH LAUREL DR	\$252,800

BECOFSKY KATIE M	ZB	109	89 LAKE DR	\$173,600
BEELER ALEXANDRA A	B	404	75 SHORE DR	\$217,500
BEE MYN, BRETT-GENNY	T	42	113 WEST PELHAM RD	\$241,700
BENANDER, THOMAS	D	106	64 LOCKS POND RD	\$343,900
BENNETT-LAPLANTE, MARCIA F.	ZP	21	PELHAM HILL RD	\$3,200
BERECZ FRANK	D	30	LOCKS POND RD	\$90,600
BERG, ANDREW	S	27	71 SCHOOLHOUSE RD	\$214,400
BERGER RONALD	V	34	787 PRATT CORNER RD	\$295,200
BERNARD DAVID R	ZB	138	375 LOCKS POND RD	\$179,400
BERNHARD JOHN GARY TRUSTEE	ZH	74	315 MONTAGUE RD	\$204,900
BEST SHAVAHN M	A	33	4 NORTH LAUREL DRIVE EX	\$260,100
BIGELOW KENNETH D	B	542	WATSON'S STRAIGHTS	\$4,500
BIGELOW KENNETH D	ZB	539	802 WENDELL RD	\$127,100
BIGELOW, BARBARA J.	U	1	834 PRATT CORNER RD	\$337,800
BILLUPS PAULA C	P	92	43 LEONARD RD	\$119,500
BLACK ADAM G	G	24	109 PRATT CORNER RD	\$227,700
BLAKELEY LUCY U	O	53	53 COOLEYVILLE RD	\$512,800
BLAKEMAN DEBRA L	L	32	473 WENDELL RD	\$223,000
BLANCHETTE LIVING TRUST	A	23	25 SOUTH LAUREL DR	\$232,500
BOBECK, MERINDA B	ZB	183	12 KING RD	\$155,300
BODURTHA JAMES K	ZB	653	20 MERRILL DR	\$197,300
BOMPASTORE GELIO	ZB	671	28 GASS LITE LN	\$217,400
BONAK CHRISTOPHER J	Q	54	339 PELHAM HILL RD	\$260,800
BONNAR D. & PATTON SARAH & PATTON SUSAN	F	23	LEVERETT RD	\$7,400
BONNAR D. & PATTON, SARAH & SUSAN	F	134	280 MONTAGUE RD	\$201,500
BONNAR D. & PATTON SARAH & SUSAN	F	28	MONTAGUE RD	\$4,400
BONNAR DEACON	F	34	MONTAGUE RD	\$1,500
BONNAR, DEACON	F	35	276 MONTAGUE RD	\$265,100
BOOTH JANICE AND DOWNEY JACQUELYN	M	40	43 BRIGGS RD	\$221,300
BORON, DAVID S.	M	76	281 WENDELL RD	\$174,700
BOROWIEC MATTHEW	B	613	16 WYOLA DR	\$161,300
BOULANGER MATTHEW M.	O	97	274 PELHAM HILL RD	\$249,200
BOWEN ROBERT L	O	56	50 LEVERETT RD	\$246,100
BRACEBRIDGE LESLIE M	E	19	530 WENDELL RD	\$218,500
BRACEBRIDGE, LESLIE	E	27	WENDELL RD	\$3,400
BRADY JAMES F JR	ZM	22	103 WENDELL RD	\$296,500
BRIGHAM ANN E	F	107	286 MONTAGUE RD	\$318,600
BROAD MICHAEL J	L	3	36 BRIGGS RD	\$268,200
BROCK ROLAND S	M	24	71 WENDELL RD	\$160,500
BROOKS ROBERT A	T	155	PRATT CORNER RD	\$1,300
BROSTROM CARA E	F	79	398 MONTAGUE RD	\$368,300
BROUCEK, JOHN C	H	107	297 MONTAGUE RD	\$345,100
BROUGHTON-WILLET CAROLYN	T	75	13 WEST PELHAM RD	\$211,100
BROWN DAVID	O	23	PELHAM HILL RD	\$16,800
BROWN DAVID B.	ZO	24	102 PELHAM HILL RD	\$104,300
BROWN KERRY L	O	121	386 PELHAM HILL RD	\$352,300
BROWN VIRGINIA	V	31	110 CUSHMAN RD	\$285,200
BROWN, DAVID B	D	20	MONTAGUE RD	\$6,700
BROWN, DAVID B & BROWN, LOIS C.	D	21	MONTAGUE RD	\$5,400
BROWN, DAVID B.	D	24	MONTAGUE RD	\$1,400
BROWN, DAVID B.	D	107	577 MONTAGUE RD	\$183,700
BROWN, JEANNE B.	R	18	36 SCHOOLHOUSE RD	\$273,200
BROWN, LOIS	D	108	575 MONTAGUE RD	\$274,700
BROWN, LOIS AND BROWN DAVID	D	15	MONTAGUE RD	\$5,900
BRUHN JO ANN	M	14	60 COOLEYVILLE RD	\$213,900
BRZEZINSKI EDWARD J	S	15	546 WEST PELHAM RD	\$197,600
BUCHANAN JILL MARGARET	U	20	541 WEST PELHAM RD	\$331,600
BUCK CHRISTOPHER K	H	144	5 MONTAGUE RD	\$266,800
BUONACCORSI JOHN P	Q	55	129 BAKER RD	\$241,100

BURLESON WAYNE	Q	61	84 LEONARD RD	\$385,800
BURNETT, CHRISTOPHER G.	D	45	29 LADYSLIPPER LN	\$147,400
BURNS, KAREN E., TRUSTEE	ZB	43	58 LAKE DR	\$280,000
BUTLER LLOYD B	ZB	229	46 KING RD	\$122,000
CALLAHAN PATRICK J	M	45	219 WENDELL RD	\$201,600
CALLICOATTE, KIM	P	23	85 LEONARD RD	\$419,600
CAMP ANDERSON	C	1	884 WENDELL RD	\$1,000
CAMP ANDERSON	C	2	210 LAKEVIEW RD	\$93,700
CAMP ANDERSON	C	3	LAKEVIEW RD	\$51,400
CAMP ANDERSON	C	4	LAKEVIEW RD	\$11,100
CAMP ANDERSON	ZB	717	LAKEVIEW RD	\$35,400
CAMP ROAD REALTY TRUST	D	26	MONTAGUE RD	\$19,500
CAMPBELL MELISSA	D	52	375 MONTAGUE RD	\$265,400
CAPPELLI CONSTANCE	X	9	29 JANUARY HILLS RD	\$705,400
CAREY DEAN W	ZB	413	51 SHORE DR	\$286,500
CAREY GERALD R	O	115	23 TOWN FARM RD	\$200,600
CAREY KEVIN L	H	45	WENDELL RD	\$10,300
CAREY KEVIN L	H	52	PLAZA RD	\$3,900
CAREY KEVIN L	H	118	39 PLAZA RD	\$257,600
CAREY ROBERT W	ZB	700	145 LAKEVIEW RD	\$209,700
CAREY SYLVIA	B	716	2 MERRILL DR	\$172,800
CARLSON PETER A	L	31	483 WENDELL RD	\$260,200
CARROLL, GAIL M. REVOCABLE TRUST	V	10	64 CUSHMAN RD	\$412,800
CARSON PATRICIA A	K	30	585 WENDELL RD	\$88,600
CARVALHO DOUGLAS S	ZB	535	814 WENDELL RD	\$112,300
CASTELLANO ROBERT M	C	38	32 FARRAR RD	\$253,500
CERIER, LESLIE	R	28	58 SCHOOLHOUSE RD	\$321,900
CHALAPATAS JOHN	O	85	PELHAM HILL RD	\$4,900
CHALAPATAS JOHN & BARHAM MARIE S	O	19	202 PELHAM HILL RD	\$182,500
CHAMBERS TYLER D	W	53	82 JANUARY HILLS RD	\$372,900
CHARTIER MELODY S	ZB	36	11 GREAT PINES DRIVE EX	\$218,200
CHERNAK ANGELA	F	87	412 MONTAGUE RD	\$376,100
CHOUINARD, PHYLLIS	N	2	383 COOLEYVILLE RD	\$26,300
CHOUINARD, PHYLLIS	N	4	387 COOLEYVILLE RD	\$275,000
CHOUINARD, PHYLLIS D	N	5	COOLEYVILLE RD	\$5,300
CHUDZIK STEVEN P	T	165	422 PRATT CORNER RD	\$231,800
CIEPIELA JOSEPHINE	O	69	404 PELHAM HILL RD	\$185,700
CIMINI CAROL	K	58	539 WENDELL RD	\$230,100
CIMINI CAROL A	K	60	WENDELL RD	\$45,000
CIMMA LINDA C	T	128	247 WEST PELHAM RD	\$212,900
CITINO FRANK AND TRAUB KAREN LYNN	D	16	248 LOCKS POND RD	\$341,200
CITKOVITZ CLAUDIA	Q	60	147 BAKER RD	\$230,800
CLARK THOMAS	G	20	PRATT CORNER RD	\$1,000
CLARK THOMAS	G	21	PRATT CORNER RD	\$800
CLARK THOMAS	G	22	PRATT CORNER RD	\$900
CLARK THOMAS	ZG	18	141 PRATT CORNER RD	\$305,500
CLARK WILLIAM W	T	46	22 PRATT CORNER RD	\$167,700
CLARK WILLIAM W	T	71	PRATT CORNER RD	\$3,800
CLARK WILLIAM W	T	72	PRATT CORNER RD	\$3,800
CLARK WILLIAM W JR	G	15	35 PRATT CORNER RD	\$182,500
CLARK WILLIAM W TRUST	G	7	23 PRATT CORNER RD	\$121,700
CLARK WILLIAM W TRUST	G	9	PRATT CORNER RD	\$1,300
CLARK WILLIAM W TRUST	T	64	PRATT CORNER RD	\$84,200
CLARK WILLIAM W TRUST	T	139	PRATT CORNER RD	\$20,000
CLARK WILLIAM W TRUST	T	140	PRATT CORNER RD	\$9,600
CLARK, CHARLES T., TRUST	G	1	161 PRATT CORNER RD	\$238,900
CLARK, THOMAS G.	P	10	134 WEST PELHAM RD	\$81,400
CLARK, VIRGINIA NOMINEE TRUST	T	67	282 LEVERETT DR	\$242,600
CLOUTIER ANDREW III	ZB	505	80 SHORE DR	\$160,800

CLYDESDALE JOHN J	T	159	361 WEST PELHAM RD	\$259,200
COLEMAN ROGER W	B	69	HASKINS WAY	\$4,500
COLEMAN ROGER W	ZB	66	10 HASKINS WAY	\$77,500
COLLARI DIANE	K	37	545 WENDELL RD	\$114,600
COMBS GEORGE	ZB	170	323 LOCKS POND RD	\$166,100
COMM OF MA DEPT FISH & GAME	F	3	LEVERETT RD	\$3,700
COMM. OF MA DEPT. OF FISH & WILDLIFE	ZF	45	MONTAGUE RD	\$0
Commonwealth of MA DCR	L	36	STOWELL RD	\$0
COMMONWEALTH OF MASSACHUSETTS	F	1	LEVERETT RD	\$0
COMMONWEALTH OF MASSACHUSETTS	F	105	LEVERETT RD	\$24,400
CONCA, MICHAEL P	M	27	105 WENDELL RD	\$236,800
CONRAD, MARK DAVID	S	39	552 WEST PELHAM RD	\$357,900
CONVERY PATRICIA	H	73	309 MONTAGUE RD	\$210,900
CONWAY DOLORES M	ZW	16	18 JANUARY HILLS RD	\$296,100
COOK ANDREW L & COOK LISA M	U	32	527 WEST PELHAM RD	\$225,000
COOK, THOMAS J	H	50	MONTAGUE RD	\$20,100
COOK, TIMOTHY L.	X	11	113 JANUARY HILLS RD	\$237,800
CORBETT PETER M.	T	81	43 WEST PELHAM RD	\$262,600
COSTELLO, JANE S.	T	114	160 PRATT CORNER RD	\$220,000
COTE NORMAN R	T	47	PRATT CORNER RD	\$26,200
COTE NORMAN R	T	48	PRATT CORNER RD	\$3,900
COTE NORMAN R	ZG	10	338 LEVERETT RD	\$182,700
COUPERUS JANE W & RHEINGOLD ALISON	W	73	19 KETTLE HILL RD	\$277,100
COUSLAND MARK	X	17	75 JANUARY HILLS RD	\$265,700
COVINO DONNA M.	O	28	84 PELHAM HILL RD	\$151,600
CRAWFORD MOORE LLC	D	109	380 LOCKS POND RD	\$242,900
CREED ROBERT P	ZC	23	5 KINDER LN	\$173,200
CROSSMAN JEAN M	B	223	KING RD	\$4,000
CROSSMAN WILLIAM P	ZB	232	SHORT ST	\$4,600
CROSSMAN, CHARLES W	ZB	119	LAKE DR	\$5,900
CROWE MICHAEL	D	47	401 MONTAGUE RD	\$222,200
CUMMINGS CHRISTOPHER W	A	10	NORTH LAUREL DR	\$11,600
CUMMINGS CHRISTOPHER W	A	11	38 NORTH LAUREL DR	\$234,800
CUNNINGHAM MICHELE D	H	120	108 WENDELL RD	\$148,500
CUPAK THERESA	B	809	65 LAKEVIEW RD	\$162,000
CUPAK THERESA	ZB	810	69 LAKEVIEW RD	\$226,200
CUPAK THERESA J	C	35	LAKEVIEW RD	\$5,300
CUTLER, CHRISTAL L	ZB	209	343 LOCKS POND RD	\$125,800
CZERWONKA KAREN (CUSTODIAN)	D	61	CARVER ROAD WEST	\$1,500
CZERWONKA KAREN L TRUST	ZD	59	40 CARVER ROAD WEST	\$251,700
CZERWONKA, LEONARD T.	M	49	187-189 WENDELL RD	\$308,700
D C R - DIVISION OF WATER SUPPLY PROTECT	N	89	NEW BOSTON RD	\$1,600
D C R -DIV OF WATERSHED PROTECTION	ONL	1	DANIEL SHAYS HIGHWAY	\$6,573,000
D C R -DIV OF WATERSHED PROTECTION	ONL	2	PRESCOTT RD	\$380,800
D'ALESSANDRO NICHOLAS G.	Q	36	79 BAKER RD	\$147,300
D'AMATO NANCY P	W	66	40 KETTLE HILL RD	\$266,200
DALE BRIAN J	ZK	9	MT MINERAL RD	\$31,600
DALLAS ANDREA C & DIAZ JUAN	Q	10	118 LEONARD RD	\$221,800
DALLMUS, STEPHEN R.	ZB	41	48 LAKE DR	\$414,600
DANIELOVICH PAUL M	K	98	27 AMES HAVEN RD	\$374,200
DARMS GREGORY M	P	75	204 WEST PELHAM RD	\$373,200
DAVID, MARY E.	ZB	512	66 SHORE DR	\$262,500
DAVIES JENNIFER A	O	40	24 LEVERETT RD	\$265,300
DAVIS CHRISTOPHER	T	37	201 WEST PELHAM RD	\$229,800
DCR - DIV. WSP	J	2	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	J	4	MOUNTT MINERAL RD	\$0
DCR - DIV. WSP	J	5	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	J	6	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	J	7	MOUNT MINERAL RD	\$0

DCR - DIV. WSP	K	1	NEW BOSTON RD	\$0
DCR - DIV. WSP	K	2	NEW BOSTON RD	\$0
DCR - DIV. WSP	K	3	NEW BOSTON RD	\$0
DCR - DIV. WSP	K	4	NEW BOSTON RD	\$0
DCR - DIV. WSP	K	5	NEW BOSTON RD	\$0
DCR - DIV. WSP	K	6	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	K	7	NEW BOSTON RD	\$0
DCR - DIV. WSP	K	10	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	K	12	COOLEYVILLE RD	\$0
DCR - DIV. WSP	K	13	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	K	14	COOLEYVILLE RD	\$0
DCR - DIV. WSP	K	15	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	K	16	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	K	21	MOUNT MINERAL RD	\$0
DCR - DIV. WSP	L	1	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	4	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	5	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	6	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	7	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	8	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	10	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	11	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	12	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	13	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	14	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	23	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	24	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	25	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	26	COOLEYVILLE RD	\$0
DCR - DIV. WSP	L	27	COOLEYVILLE RD	\$0
DCR - DIV. WSP	M	17	COOLEYVILLE RD	\$0
DCR - DIV. WSP	M	19	COOLEYVILLE RD	\$0
DCR - DIV. WSP	M	21	COOLEYVILLE RD	\$0
DCR - DIV. WSP	M	31	COOLEYVILLE RD	\$0
DCR - DIV. WSP	M	32	COOLEYVILLE RD	\$0
DCR - DIV. WSP	M	38	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	6	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	7	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	8	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	9	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	10	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	11	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	12	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	13	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	14	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	15	MACEDONIA RD	\$0
DCR - DIV. WSP	N	18	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	19	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	20	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	21	MACEDONIA RD	\$0
DCR - DIV. WSP	N	22	MACEDONIA RD	\$0
DCR - DIV. WSP	N	25	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	26	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	27	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	28	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	29	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	30	MACEDONIA RD	\$0
DCR - DIV. WSP	N	31	MACEDONIA RD	\$0
DCR - DIV. WSP	N	32	MACEDONIA RD	\$0

DCR - DIV. WSP	N	33	MACEDONIA RD	\$0
DCR - DIV. WSP	N	35	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	36	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	37	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	38	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	39	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	40	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	41	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	42	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	43	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	44	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	45	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	46	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	47	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	48	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	49	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	50	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	52	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	53	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	54	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	56	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	57	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	58	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	63	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	64	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	74	NEW BOSTON RD	\$0
DCR - DIV. WSP	N	75	COOLEYVILLE RD	\$0
DCR - DIV. WSP	N	88	PRESCOTT RD	\$548,700
DCR - DIV. WSP	P	6	PELHAM HILL RD	\$0
DCR - DWSP	P	3	PELHAM HILL RD	\$80,400
DE LOS SANTOS KATHLEEN M	P	46	82 WEST PELHAM RD	\$207,000
DECHIARA, MICHAEL J.	T	137	56 PRATT CORNER RD	\$311,800
DEFANT, MIRIAM A.	T	62	74 PRATT CORNER RD	\$225,100
DEM	C	5	94 LAKEVIEW RD	\$1,031,800
DEM (SF)	N	51	NORTH MACEDONIA RD	\$0
DEMARCO REGINA & PAUL	ZP	47	78 WEST PELHAM RD	\$239,600
DEMETRE CAROLE A	D	44	14 LADYSLIPPER LN	\$290,500
DEPARTMENT OF CONSERVATION & RECREATION	LMN	1	NEW BOSTON RD	\$918,200
DEPARTMENT OF CONSERVATION & RECREATION	B	648	LAKEVIEW RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	B	803	LAKE WYOLA	\$57,500
DEPARTMENT OF CONSERVATION & RECREATION	C	9	FARRAR RD	\$24,600
DEPARTMENT OF CONSERVATION & RECREATION	C	11	FARRAR RD	\$9,100
DEPARTMENT OF CONSERVATION & RECREATION	L	2	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	M	33	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	M	34	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	M	35	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	M	36	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	M	37	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	M	41	WENDELL RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	N	23	MACEDONIA RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	N	55	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	N	61	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	N	62	MACEDONIA RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	N	66	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	N	67	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	N	68	COOLEYVILLE RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	N	69	MACEDONIA RD	\$0
DEPARTMENT OF CONSERVATION & RECREATION	P	89	PELHAM HILL RD	\$80,000
DEPARTMENT OF CONSERVATION & RECREATION	P	90	LEONARD RD	\$65,500

DEPARTMENT OF CONSERVATION & RECREATION	P	91	LEONARD RD	\$56,700
DERIN Z SEREN & DERIN CAINES S. YESIM	Q	67	353 PELHAM HILL RD	\$300,500
DESILVA MELANIE RACHEL	M	75	291 WENDELL RD	\$210,100
DESTROMP SHELDON	ZD	7	55 LAKEVIEW RD	\$219,500
DESTROMP, SHELDON F.	D	6	LAKEVIEW RD	\$1,900
DETMERS, RANDALL	D	91	451 MONTAGUE RD	\$159,600
DEVINCENTIS ROBBIN A	ZB	689	16 MERRILL DR	\$210,400
DEVINE DAVID R II	D	50	387 MONTAGUE RD	\$214,300
DEVITO GUY J	H	104	73 MONTAGUE RD	\$392,200
DICHTER ELIZABETH	T	66	288 LEVERETT RD	\$182,700
DIDONNA, GIOVAN B.	T	133	86 PRATT CORNER RD	\$264,800
DIHLMANN, NANCY	O	34	62 LEVERETT RD	\$169,400
DILL NANCY M	ZV	14	120 CUSHMAN RD	\$438,000
DISE SANDRA K	S	8	1 SCHOOLHOUSE RD	\$188,600
DONNELLY GARY J	T	21	343 WEST PELHAM RD	\$465,400
DONTA, CHRISTOPHER & JAMIE	F	97	204 MONTAGUE RD	\$245,400
DORMAN & JACOBY 2010 REV. TR	T	96	230 LEVERETT RD	\$233,200
DORMAN & JACOBY 2010 REVOCABLE TRUST	T	43	226 LEVERETT RD	\$160,400
DOUGLAS ROBERT J TRUSTEE	B	49	66 LAKE DR	\$330,200
DOUGLAS, DAMON G. III	S	12	530 WEST PELHAM RD	\$224,100
DOVI, LLC	M	51	161-163 WENDELL RD	\$321,600
DOWNEY, JACQUELYN V	D	36	15 CARVER ROAD EAST	\$247,400
DRABECK BERNARD A HEIRS & DEVISEES	ZQ	3	338 WEST PELHAM RD	\$322,800
DRAGON DIANNE M	ZB	218	30 KING RD	\$121,900
DRAGON ROLAND R	ZB	660	8 MERRILL DR	\$199,100
DUBNANSKY DOROTHY ANN	B	647	LAKEVIEW RD	\$11,600
DUNCAN, JASON E AND SUSAN F	F	84	44 MONTAGUE RD	\$242,700
DURANTI GEORGE R	W	62	16 SUMNER MOUNTAIN RD	\$333,600
DURHAM DAVID A.	C	59	44 OLD EGYPT RD	\$257,200
EAGAN KATIE J	B	294	3 SHORE DR	\$140,900
EDWARDS PHILLIP A & PHILLIPS REBECCA J	O	63	20 LEVERETT RD	\$170,600
EHIKHAMHEN, ANTHONY	B	321	SHORE DR	\$4,500
EISOLD ELIZABETH	P	82	128 LEVERETT RD	\$433,900
ELLIS GLENN W	ZH	68	155 LEVERETT RD	\$138,100
EMERY NINA R & WILLIAMS ROBERT L TRUSTE	ZV	61	17 SUMNER MOUNTAIN RD	\$433,700
EMILY, BELINDA S.	T	111	193 WEST PELHAM RD	\$239,600
ENGRAM MARC AND OSOSKY PAMELA TRUSTEES	O	96	292 PELHAM HILL RD	\$373,400
ERVIN STEPHEN M.	T	41	115 WEST PELHAM RD	\$90,500
ESSIG RONALD J	K	24	681 WENDELL RD	\$344,100
EVMV NOMINEE TRUST	Q	62	45 BAKER RD	\$227,600
EZZELL CELINDA ANNE	M	71	327 WENDELL RD	\$163,200
FAIREY N KENYON	D	1	7 LAKEVIEW RD	\$191,400
FAIREY N KENYON	D	2	LAKEVIEW RD	\$43,300
FARRINGTON FRANCIS E	H	41	184_186 WENDELL RD	\$318,000
FAULSTICK, DONALD R.	U	34	513 WEST PELHAM RD	\$348,400
FERNANDES RUI	P	65	121 LEONARD RD	\$448,900
FERNANDEZ BERT R	C	51	6 OLD EGYPT RD	\$286,000
FERRO RICHARD W.	O	93	21-23 WILSON RD	\$291,900
FEYRE MAUREEN	ZB	40	13 GREAT PINES DRIVE EX	\$181,400
FIANDER, THOMAS S. IV	ZP	51	48 WEST PELHAM RD	\$225,400
FINN HAROLD W.	ZB	74	42 LAKE DR	\$416,800
FITZGERALD JOHN	B	295	SHORE DR	\$12,200
FITZGIBBON PAUL D	W	104	PRATT CORNER RD	\$44,500
FLEISCHAKER, GAIL	P	25	62 WEST PELHAM RD	\$376,400
FLETCHER DONALD J	N	72	16 CORNWALL RD	\$314,700
FLETCHER MELISSA J	T	38	185 WEST PELHAM RD	\$171,600
FONTAINE JEREMY R	E	24	71 LOCKS POND RD	\$427,800
FONTAINE, JEAN M.	B	63	90 LAKE DR	\$351,900
FONTES CARLOS I	D	55	359 MONTAGUE RD	\$219,800

FOOTIT JEAN	E	25	WENDELL RD	\$900
FOOTIT JEAN	K	61	WENDELL RD	\$45,200
FOOTIT, CHRISTOPHER S.	E	28	480 WENDELL RD	\$286,700
FOOTIT, JEAN	E	2	WENDELL RD	\$23,400
FOOTIT, JEAN D.	D	31	110 LOCKS POND RD	\$167,500
FORMAN ROBERT D	X	18	67 JANUARY HILLS RD	\$324,800
FORSMAN, DENNISE F	P	59	191 PELHAM HILL RD	\$319,600
FORSYTH-CLARKE ARLENE	B	302	13 COVE RD	\$192,400
FORTIER ANNETTE	K	110	665 WENDELL RD	\$222,000
FORTIER ANNETTE	K	111	WENDELL RD	\$4,500
FOSTER BRADLEY R	U	30	579 WEST PELHAM RD	\$152,900
FOSTER, TAMMIE A.	H	128	296 WENDELL RD	\$200,300
FOURNIER DAVID J	M	70	WENDELL RD	\$6,500
FOWNES JAMES H	P	66	45 PELHAM HILL RD	\$356,100
FOX BROOK REALTY TRUST	ZB	291	9 PINE DR	\$328,500
FOX, MARY-ELIZABETH S.	ZB	35	18 HASKINS WAY	\$127,300
FRANCISCO MICHAEL & LINGHAM ARVARD	Q	39	278 WEST PELHAM RD	\$156,700
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS	H	160	WENDELL RD	\$0
FRANZ MATTHEW D.	O	75	490 PELHAM HILL RD	\$296,000
FREDERICK ROBERTA J	K	33	871 WENDELL RD	\$213,600
FREECHILD SAGE	K	56	749 WENDELL RD	\$195,600
FRETWELL GORDON	H	100	97 LEVERETT RD	\$174,100
FROST, CHARLES F	N	3	COOLEYVILLE RD	\$300
FULLER DOUGLAS J	ZB	139	379 LOCKS POND RD	\$119,500
FUNK CHARLES W	T	89	266 LEVERETT RD	\$156,300
GAGE, MARGARET R. ESTATE OF	T	8	SAND HILL RD	\$18,900
GALENSKI EDWARD A JR	B	622	WYOLA DR	\$25,900
GALENSKI EDWARD A JR	ZB	605	4 WYOLA DR	\$282,400
GALLAGHER DAVID F	U	24	571 WEST PELHAM RD	\$239,600
GALMAN MATTHEW S	Q	28	167 BAKER RD	\$291,700
GARFIELD JAY L	X	12	105 JANUARY HILLS RD	\$206,600
GASS EDWARD & LAURETTA	B	684	GASS LITE LN	\$2,900
GASS EDWARD P	B	600	GASS LITE LN	\$4,900
GASS EDWARD P	ZB	676	22 GASS LITE LN	\$213,700
GEDDES HENRY	Q	27	111 BAKER RD	\$195,400
GEES PETER A	M	39	29 & 31 HIGHLAND DR	\$244,100
GENDRON DEAN	Q	69	294 WEST PELHAM RD	\$499,500
GENEREUX SEAN DAVID	B	638	MERRILL DR	\$28,200
GENEREUX SEAN DAVID	ZB	639	MERRILL DR	\$4,600
GENEREUX SEAN DAVID	ZB	657	27 MERRILL DR	\$192,900
GERBER DANIEL S	ZB	17	83 LAKE DR	\$206,000
GERE DAVID	P	14	113 LEONARD RD	\$416,800
GERWIN DOUGLAS J.W.	W	111	KETTLE HILL RD	\$300
GERWIN, DOUGLAS J.W.	ZW	71	21 KETTLE HILL RD	\$385,800
GETTIER LUCIA M	V	22	77 WEATHERWOOD RD	\$346,000
GIBSON, SCOTT A.	T	99	305 WEST PELHAM RD	\$235,600
GIGGEY BRIAN	ZP	42	102 WEST PELHAM RD	\$202,600
GILLIAM CHARLES L JR	P	85	31 PELHAM HILL RD	\$389,100
GILMORE HERBERT	S	21	39 SCHOOLHOUSE RD	\$342,700
GJELTEMA REALTY TRUST	P	13	PELHAM HILL RD	\$7,900
GLAVIN GEORGE G	W	50	92 JANUARY HILLS RD	\$255,600
GNATEK, RONALD A.	O	82	1 PRESCOTT RD	\$240,000
GOLDENLIGHT FILMS LLC	B	407	67 SHORE DR	\$266,600
GOMBERG JENNIFER KATE	P	41	114 WEST PELHAM RD	\$171,500
GONNEVILLE CLIFFORD D	B	518	SHORE DR	\$4,500
GONNEVILLE CLIFFORD D	ZB	516	56 SHORE DR	\$139,600
GONZALEZ PATRICIA	S	13	536 WEST PELHAM RD	\$168,000
GOODHIND JOHN E	T	45	2 PRATT CORNER RD	\$187,700
GOODHIND, PAUL L.	E	26	554 WENDELL RD	\$321,000

GOODWIN, BRIEN J.	M	50	173-175 WENDELL RD	\$263,400
GOREY JOHN C	B	107	8 LAKE DR	\$251,300
GOREY JOSEPH W	ZB	131	LAKE DR	\$5,700
GOREY, JOSEPH W.	ZB	103	16 LAKE DR	\$353,400
GOULD THE LUCY A REALTY TRUST	B	685	WYOLA DR	\$2,100
GOULD, THE LUCY A. REALTY TRUST	ZB	603	2 WYOLA DR	\$255,500
GRAHAM LOUIS W JR	S	25	65 SCHOOLHOUSE RD	\$323,500
GRANT, KASEY J	O	72	450 PELHAM HILL RD	\$264,600
GRAY KATHERINE E	ZB	201	15 KING RD	\$99,900
GRECO RUSSELL J	E	18	640 WENDELL RD	\$251,200
GREEN DAVID L	B	509	74 SHORE DR	\$135,600
GREENBERG CORWIN E.	X	31	45 ROUND HILLS RD	\$651,700
GREENBERG DANIEL B	Q	35	85 BAKER RD	\$202,300
GRIFFIN, JENNY LOUISE & MICCOLI, T.	Q	77	BAKER RD	\$51,200
GRIFFITH KENT E	ZB	70	16 HASKINS WAY	\$114,100
GRINDROD DOLORES R	ZB	151	301 LOCKS POND RD	\$85,600
GROSS MURIEL	D	43	30 LADYSLIPPER LN	\$216,200
GROVES ROBERT L	ZO	70	424 PELHAM HILL RD	\$298,200
GRYBKO MICHAEL V	A	50	SOUTH LAUREL DR	\$2,200
GRYBKO MICHAEL V	ZA	26	35 SOUTH LAUREL DR	\$332,100
GURMAN MARGARET, TRUS M J GURMAN REV TRU	D	19	138 LOCKS POND RD	\$280,148
GURMAN MARGARET, TRUS M J GURMAN REV TRU	D	111	LOCKS POND RD	\$55,970
GURMAN MARGARET, TRUS M J GURMAN REV TRU	ZD	110	LOCKS POND RD	\$38,100
GURMAN-WANGH JOHN J	Q	44	140 LEONARD RD	\$127,000
HAFFEY MARK D	V	11	58-60 CUSHMAN RD	\$239,600
HAGERTY, PRISCILLA	A	150	LAUREL DR	\$3,300
HAGGERTY, STEPHEN E.	X	8	JANUARY HILLS RD	\$7,800
HAHN, HARRY S	S	20	33 SCHOOLHOUSE RD	\$452,600
HALL JOHANNA E	F	95	244 MONTAGUE RD	\$186,000
HAMEL, FRANK G & PATRICIA A	B	100	20 LAKE DR	\$311,900
HANKIN, SYLVIA NOMINEE TRUST	V	28	27 WEATHERWOOD RD	\$274,700
HANNON THOMAS P IV	ZB	206	347 LOCKS POND RD	\$140,100
HANSCOM LINDA L	O	67	246 PELHAM HILL RD	\$141,700
HANSCOM LINDA L	Q	56	123 BAKER RD	\$155,800
HANSON DAVID A	Q	18	373 PELHAM HILL RD	\$259,000
HANSON, ALLEN R.	O	2	PELHAM HILL RD	\$11,100
HANSON, ALLEN R.	O	76	PELHAM HILL RD	\$70,900
HANSON, JOAN M	Q	47	37 BAKER RD	\$340,900
HARDAKER RALPH	B	177	KING RD	\$4,500
HARDAKER RALPH	ZB	124	37 LAKE DR	\$111,400
HARDAKER RALPH W	B	91	LAKE DR	\$11,700
HARLOW JEANNE L	W	76	461 PRATT CORNER RD	\$232,500
HARRIS CHRISTOPHER	E	7	85 LOCKS POND RD	\$210,600
HARRIS, L. JOSEPHINE	Q	45	328 WEST PELHAM RD	\$234,600
HART SANDRA A	ZS	38	468 WEST PELHAM RD	\$165,400
HARTLEY BRUCE F	B	30	25 GREAT PINES DR	\$106,000
HASBROUCK CHRISTOPHER J	H	8	73-75 LEVERETT RD	\$167,000
HASKINS DONALD R	B	85	HASKINS WAY	\$4,500
HASKINS DONALD R	ZB	86	HASKINS WAY	\$4,700
HASKINS MARJORIE L	B	83	HASKINS WAY	\$4,500
HASKINS MARJORIE L	B	84	HASKINS WAY	\$4,500
HASTIE, ROBERT K. II	R	2	60 SCHOOLHOUSE RD	\$391,900
HATT RUTH ANN	O	66	98 PELHAM HILL RD	\$121,200
HAUGHEY JAMES F	B	526	WATSON'S STRAIGHTS	\$4,500
HAWKINS MARK L	ZH	19	17 LEVERETT RD	\$317,100
HAYDEN CHERYL L	ZD	3	25 LAKEVIEW RD	\$112,800
HAYES DANIEL	H	42	184 WENDELL RD	\$482,400
HAYES DANIEL	H	141	PLAZA RD	\$3,300

HAYES JOANNA LIFE ESTATE HAYES JOHN HAYES KEVIN CAREY KATHRYN ZAK MAUREEN HAYES DANIEL	H	54	45 PLAZA RD	\$197,800
HAYES KEVIN	H	44	WENDELL RD	\$600
HAYES KEVIN	H	140	32 PLAZA RD	\$393,100
HAYES KEVIN	K	19	WENDELL RD	\$10,400
HAYES ROBERT	G	30	69 PRATT CORNER RD	\$291,500
HAYMAN JOHN D	H	5	121 LEVERETT RD	\$241,800
HEATH JAY A	M	72	319 WENDELL RD	\$165,400
HEATH RICHARD A	ZB	623	36 MERRILL DR	\$141,400
HEIRS OF SETH LEONARD	P	54	PELHAM HILL RD	\$3,500
HEMINGWAY JAMES C	D	12	318 LOCKS POND RD	\$209,500
HENNESSY SHARON T	Q	2	376 WEST PELHAM RD	\$177,500
HENRY JAMES W.	H	67	91 LEVERETT RD	\$211,200
HERRING DEDE WILSON	W	51	128 JANUARY HILLS RD	\$281,700
HICKEY STEVEN C	ZO	41	16 LEVERETT RD	\$170,100
HICKS LYNDA M	T	70	280 LEVERETT RD	\$196,000
HILLMAN RUSSELL M	ZB	514	62 SHORE DR	\$148,100
HINCHMAN NICOLE M	T	108	WEST PELHAM RD	\$4,900
HINCHMAN NICOLE M	T	109	177 WEST PELHAM RD	\$302,400
HINCHMAN NICOLE M	T	110	WEST PELHAM RD	\$4,300
HIRO TARA A	D	81	5 CARVER ROAD EAST	\$172,400
HIRSHFIELD FAMILY TRUST	P	58	188 WEST PELHAM RD	\$411,300
HISTORICAL ENTERPRISES, LLC.	D	35	LOCKS POND RD	\$28,500
HODGEN EDMUND T JR	A	41	36 SOUTH LAUREL DR	\$104,500
HOFFMAN JAMES T	E	5	87 LOCKS POND RD	\$265,900
HOHOLIK AARON P & GARCIA MONICA	D	53	367 MONTAGUE RD	\$285,500
HOLMES DAVID R	B	125	33 LAKE DR	\$117,400
HOLT KENNETH G	H	33	75 MONTAGUE RD	\$325,200
HOLZBERG CAROL	H	121	37 LEVERETT RD	\$213,000
HOLZBERG, CAROL S. TRUST	H	14	35 LEVERETT RD	\$188,600
HOOTSTEIN, MICHAEL B.	ZL	18	423 WENDELL RD	\$218,300
HOPKINS, KENNETH H	O	26	54 PELHAM HILL RD	\$411,000
HOULE DALE L	P	52	40 WEST PELHAM RD	\$309,900
HOULE DENISE M	ZA	20	11 NORTH LAUREL DRIVE EX	\$287,000
HOUSTON DIANE M TRUSTEE	U	17	449 WEST PELHAM RD	\$226,100
HOUSTON DIANE M TRUSTEE	U	18	WEST PELHAM RD	\$15,700
HOUSTON DIANE M TRUSTEE	U	39	WEST PELHAM RD	\$6,500
HOUSTON DIANE M TRUSTEE	U	40	WEST PELHAM RD	\$6,500
HOUSTON DIANE M TRUSTEE	U	45	WEST PELHAM RD	\$1,700
HOYACK JR HERBERT L	M	42	33 WENDELL RD	\$295,500
HOYLE SUZANNE M	ZB	214	333 LOCKS POND RD	\$95,400
HUMPHRISS GLENN TYGARD TONI A	B	94	30 LAKE DR	\$203,500
HUNSBERGER FRANKLIN D & STEPHEN	C	26	6 KINDER LN	\$340,300
HUNTER LARRY R	O	94	25 WILSON RD	\$255,400
HUNTING TIMOTHY J	H	31	LEVERETT RD	\$4,800
IRWIN WHITNEY PARK	F	52	MONTAGUE RD	\$93,900
JACOBS, PAUL D.	W	75	26 SUMNER MOUNTAIN RD	\$378,800
JACOBSEN ROGER G	ZQ	33	WEST PELHAM RD	\$39,300
JACOBSON LINDA S	U	27	678 PRATT CORNER RD	\$214,900
JANOWITZ JULIAN F, HONOR JUDD PERSONAL REPRESENTATIVE	ZK	118	711 WENDELL RD	\$35,200
JANOWITZ JULIAN, HONOR JUDD PERSONAL REPRESENTATIVE	K	122	WENDELL RD	\$1,700
JANSEN TODD E & EDWARDS HEATHER	M	8	27 WENDELL RD	\$284,200
JAQUES ALICE PENELOPE	D	97	43 OLD ORCHARD RD	\$383,200
JARNAGIN WILLA WENTWORTH	T	91	105 WEST PELHAM RD	\$154,100
JELLERETTE, TERU	D	54	361 MONTAGUE RD	\$211,600
JEROME, MICHAEL	O	101	294 PELHAM HILL RD	\$245,800
JEWISH COMMUNITY OF AMHERST	T	115	LEVERETT RD	\$6,900
JOHANSSON ANDERS	D	23	503 MONTAGUE RD	\$362,300

JONES EVAN	B	10	LAKE DR	\$4,500
JONES STEPHEN F	W	83	12 KETTLE HILL RD	\$367,000
JONES, EVAN	B	117	LAKE DR	\$11,500
JONES, EVAN D.	ZB	7	LAKE DR	\$86,300
JONES, EVAN D.	ZB	47	64 LAKE DR	\$231,600
JUNKER RAYMOND A.	N	16	COOLEYVILLE RD	\$9,100
KAHAN, SCOTT B.	K	114	17 AMES HAVEN RD	\$418,800
KALT THOMAS F	U	41	86 SAND HILL RD	\$248,600
KAPLAN LISA	ZB	181	18 KING RD	\$146,600
KAPLAN LISA A E	B	195	LOCKS POND RD	\$11,700
KAPUT ALFRED & KAPUT, EMILY	B	400	87 SHORE DR	\$314,200
KATZ JACQUELINE IRIS	P	55	170 WEST PELHAM RD	\$228,800
KEEFFE CAROLYN P	ZB	203	25 KING RD	\$139,900
KEEFFE, CAROLYN P.	M	52	149-151 WENDELL RD	\$345,000
KEEFFE, CAROLYN P.	T	119	81 SAND HILL RD	\$249,100
KEEGAN, KAREN H.	B	92	34 LAKE DR	\$207,500
KEENE ARTHUR S	ZB	158	96 LAKE DR	\$422,600
KELLER CAROL W.	M	48	247 WENDELL RD	\$322,500
KELLOGG JEREMY	F	73	MONTAGUE RD	\$1,800
KELLOGG JEREMY G.	F	26	194 MONTAGUE RD	\$434,300
KENERSON LAUREY C	P	37	134 LEVERETT RD	\$450,600
KENERSON LAUREY C	P	38	LEVERETT RD	\$1,300
KEYES EDMUND	O	22	142 PELHAM HILL RD	\$291,500
KHASHU AJAY	X	33	35 HIDDEN MEADOW RD	\$746,900
KILLOUGH RICHARD H JR	P	63	53 PELHAM HILL RD	\$159,700
KIM, DAVID L & KIM, MELISSA L	F	13	187 LEVERETT RD	\$293,800
KINDER HOWARD L	C	16	10 OLD EGYPT RD	\$375,200
KINDER HOWARD L	C	64	OLD EGYPT RD	\$100
KINDER HOWARD L	C	67	FARRAR RD	\$100
KINDER JOHN	C	66	FARRAR RD.	\$2,000
KINDER JOHN R	B	823	2 FARRAR	\$10,600
KINDER JOHN R	C	15	2 FARAR RD	\$96,800
KING-FRANKLIN ROBIN MARIE	O	31	94 LEVERETT RD	\$194,000
KINGSBURY JOSHUA A	ZB	500	88 SHORE DR	\$141,900
KISSEL JOHN D	T	89	91 WEST PELHAM RD	\$244,600
KITCHEN DENIS	T	98	SAND HILL RD	\$43,100
KITCHEN DENIS	U	15	62 SAND HILL RD	\$646,800
KLECIAK CLINT D	ZB	507	SHORE DR	\$4,600
KLECIAK, CLINTON	B	429	73 SHORE DR	\$190,900
KLIMCZYK DUANE A.	H	72	134 WENDELL RD	\$558,400
KNIGHTLY, BRIAN M.	ZO	62	48 PELHAM HILL RD	\$203,100
KNIPES BRADFORD J	ZF	8	221 LEVERETT RD	\$225,500
KOCOT EDITH REVOCABLE TRUST	ZA	3	21 SOUTH LAUREL DR	\$285,200
KOHLER RALF R	W	105	PRATT CORNER RD	\$44,500
KOHLER RALF R	W	107	PRATT CORNER RD	\$44,500
KOHLER RALF R.	W	30	PRATT CORNER RD	\$2,700
KOHLER, RALF R.	W	106	305 PRATT CORNER RD	\$323,900
KOLCHIN MARGIE	R	1	68 SCHOOLHOUSE RD	\$420,600
KORZA EDWARD P JR	H	79	MONTAGUE RD	\$4,400
KOZYRA FREDERICK	B	534	WATSON'S STRAIGHTS	\$4,500
KRAFCHUK ELIZABETH	D	14	LOCKS POND RD	\$6,400
KRAFCHUK ELIZABETH	D	46	MONTAGUE RD	\$1,000
KRAWCZYK SUSAN M	ZA	18	9 NORTH LAUREL DRIVE EX	\$278,100
KRUPP DONNA M	W	70	33 KETTLE HILL RD	\$417,800
KUCINSKI ROMAN R	T	157	373 WEST PELHAM RD	\$364,800
KURTZ ALAN	F	14	34 MONTAGUE RD	\$221,500
LABONTE, SCOTT T.	G	23	115 PRATT CORNER RD	\$186,000
LACLAIRE OLIVER E, CHILDREN OF	B	193	371 LOCKS POND RD	\$122,100
LACY JEFFREY R	Q	20	7 BAKER RD	\$379,600

LACY JEFFREY R	Q	74	BAKER RD	\$29,400
LACY JEFFREY R	Q	75	BAKER RD	\$1,700
LADD CHARLES W JR	B	496	WENDELL RD	\$3,300
LADD CHARLES W JR	ZB	543	WENDELL RD	\$3,400
LAGREZE JOSHUA P	T	160	351 WEST PELHAM RD	\$233,400
LAKE WYOLA ASSOCIATION	B	57	LAKE DR (WEST BEACH)	\$11,900
LAKE WYOLA ASSOCIATION	B	58	LAKE DR (WEST BEACH)	\$11,900
LAKE WYOLA ASSOCIATION	B	406	SHORE DR (EAST BEACH)	\$11,700
LAKE WYOLA ASSOCIATION	B	609	WYOLA DR	\$11,700
LAKE WYOLA ASSOCIATION	B	818	LAKE WYOLA ROADS	\$9,400
LAKE WYOLA ASSOCIATION	ZB	331	6 SHORE DR	\$171,300
LAKE WYOLA COTTAGE TRUST	B	419	18 PINE DR	\$199,300
LAPOINTE, CARL P.	B	189	6 KING RD	\$90,100
LARIVIERE DONALD R	B	406	63 SHORE DR	\$301,300
LARUE, DAVID J.	Q	38	284 WEST PELHAM RD	\$417,300
LARUE, DAVID J.	Q	68	WEST PELHAM RD	\$5,800
LASS DANIEL A	H	40	142 WENDELL RD	\$412,700
LATEEF AYESHA	Q	50	67 BAKER RD	\$193,100
LAUDER DAVID M	O	118	COOLEYVILLE RD	\$20,400
LAUDER SHIRLEY	B	90	36 LAKE DR	\$178,600
LAUDER VICKIE	O	88	59 COOLEYVILLE RD	\$263,800
LAWLOR RICHARD P	B	161	100 LAKE DR	\$331,500
LEAS PHILLIP W & JAIME A	C	32	14 OLD EGYPT RD	\$224,500
LECLERC LAURIE A	B	301	11 COVE RD	\$152,200
LEDUC ROBERT C	ZB	417	16 PINE DR	\$157,100
LEE CATHERINE A.	ZB	149	305 LOCKS POND RD	\$145,900
LEE, HOWELL P.	T	85	67 WEST PELHAM RD	\$204,800
LEHANE AUDREY	B	108	4 LAKE DR	\$340,300
LELACHEUR MARK A	D	34	12 LOCKS POND RD	\$144,100
LESSER, ALAN J.	D	77	338 LOCKS POND RD	\$608,400
LESTER BENJAMIN E	H	39	114 WENDELL RD	\$190,300
LEVINE WM O	K	115	633 WENDELL RD	\$356,400
LEVINE, ROBERT P.	T	33	263-265 WEST PELHAM RD	\$573,500
LEVIT DAVID B	X	32	43 ROUND HILLS RD	\$525,500
LIEBERMAN STEPHEN A	W	79	124 JANUARY HILLS RD	\$535,500
LINDSAY R KENNETH	V	3	789 PRATT CORNER RD	\$309,900
LOGAN NANCY E & TIMOTHY R TRUST	O	80	15 TOWN FARM RD	\$301,300
LOMBARD, ROBERT J.	B	493	45 SHORE DR	\$204,500
LUCAS TYLER B	ZD	80	37 CARVER ROAD EAST	\$367,700
LUCHONOK LESLIE L	T	84	61 WEST PELHAM RD	\$283,600
LUGOSCH, KATHLEEN	W	118	30 SUMNER MOUNTAIN RD	\$290,400
LYNCH KAREN M	ZB	31	29 GREAT PINES DR	\$168,800
LYONS PAUL	D	78	7 OLD ORCHARD RD	\$345,000
MACCHIA SALVATORE	V	21	60 WEATHERWOOD RD	\$311,400
MACE, STEPHEN	H	2	163 LEVERETT RD	\$202,500
MACKENZIE, JOSEPH L. & TRAVIS J.	H	78	341 MONTAGUE RD	\$207,400
MAGDALENO, RUBEN	ZB	23	9 BIRCH DR	\$102,900
MAHONEY, MARIANNE	ZX	23	21 JANUARY HILLS RD	\$323,000
MAHONEY, WALTER J	V	20	WEATHERWOOD RD	\$74,700
MAHONEY, WALTER J.	V	19	42 WEATHERWOOD RD	\$238,500
MAJOR D, GRZELAK D & THIBAUT THERESA	ZB	674	26 GASS LITE LN	\$196,200
MAKEPEACE JUDITH A	D	42	35 LADYSLIPPER LN	\$240,400
MALCOLM-BROWN, JAMIE	H	27	72 WENDELL RD	\$177,100
MANCEBO ANNA	ZB	96	26 LAKE DR	\$174,700
MANDELL MERYL A TRUSTEE	L	34	453 WENDELL RD	\$381,900
MANGAN, FRANCIS X.	ZU	37	493 WEST PELHAM RD	\$332,700
MARA, JOHN J & ROSE M (LIFE ESTATE)	ZB	667	18 MERRILL DR	\$208,400
MARGLIN STEPHEN	Q	11	102 LEONARD RD	\$370,100
MARGLIN STEPHEN	Q	51	LEONARD RD	\$1,400

MARGLIN STEPHEN	Q	73	LEONARD RD	\$800
MARTIN CRAIG	X	30	17 HIDDEN MEADOW RD	\$507,900
MARTINEAU, GARY L & CLAIRE M	ZC	17	25 FARRAR RD	\$95,700
MATTHEWS, NANCY A.	O	61	134 PELHAM HILL RD	\$186,300
MATTISON, ELIZABETH L.	S	4	508 WEST PELHAM RD	\$164,600
MAURI MICHAEL J	I	2	JENNISON RD	\$400
MAURI, MICHAEL J.	K	123	WENDELL RD	\$500
MAURI, MICHAEL J.	ZK	28	WENDELL RD	\$21,100
MAY, HUCKLE A	A	121	674 WENDELL RD	\$256,100
MCBRIDE R. TIMOTHY	ZB	423	11 PINE DR	\$235,000
MCCAHOON DAVID	B	824	SHORE DR	\$76,300
MCCAHOON DAVID	O	51	21 COOLEYVILLE RD	\$81,700
MCCAHOON DAVID J	B	322	SHORE DR	\$4,500
MCCAHOON DAVID J	B	561	WATSON'S STRAIGHTS	\$4,500
MCCAHOON DAVID J	I	1	JENNISON RD	\$42,600
MCCAHOON DAVID J	O	33	LEVERETT RD	\$65,300
MCCAHOON DAVID J	ZB	316	SHORE DR	\$72,000
MCCALLUM, ANDREW K.	ZB	104	14 LAKE DR	\$221,300
MCCALLUM, DONNA	B	135	LAKE DR	\$4,500
MCCOLLUM JENNIFER LEA	ZB	164	14 GREAT PINES DR	\$170,500
MCCONNELL KATHERINE A	M	23	WENDELL RD	\$6,000
MCCONNELL KATHERINE TRUST	M	26	91 WENDELL RD	\$340,700
MCCORMICK SHEILA P.	W	60	116 JANUARY HILLS RD	\$351,000
MCGRATH, CHRISTINE	D	94	421-423 MONTAGUE RD	\$266,200
MCGRATH, MICHAEL J.	ZB	19	85 LAKE DR	\$267,400
MCKAY ROBERT B	Q	5	WEST PELHAM RD	\$200
MCKAY ROBERT B	Q	48	314 WEST PELHAM RD	\$218,500
MCKINNEY TIMOTHY J & HOLMES CHERYL A	ZB	297	5 COVE RD	\$222,500
MCLEAN DANIEL G	ZR	3	40 SCHOOLHOUSE RD	\$209,400
MCMAHILL LYNN M	B	612	75 LAKEVIEW RD	\$226,000
MCNAUGHTON, JAMES & HUNTRESS GAYELLEN	F	42	408 MONTAGUE RD	\$352,200
MCNAUGHTON, JAMES M.	F	44	MONTAGUE RD	\$14,800
MCNEIL MELANIE	D	95	16 LOCKS POND RD	\$138,900
MCNERNEY FAMILY TRUST	O	54	67 COOLEYVILLE RD	\$490,400
MDC (DCR - DIV. WSP)	J	1	MOUNT MINERAL RD	\$0
MECK RONALD S	B	240	12 BIRCH DR	\$166,200
MERRIGAN FRANCIS	B	611	12 WYOLA DR	\$236,600
MERRIGAN FRANCIS	ZB	633	BEECHWOOD LN	\$4,700
MERRIGAN KAREN	ZB	631	BEECHWOOD LN	\$4,600
MEYER SEAN B	D	93	29 OLD ORCHARD RD	\$417,600
MIKALUNAS JR EDWARD P	T	97	21 SAND HILL RD	\$219,700
MIKOLAJCZUK MEAGHEN	B	93	32 LAKE DR	\$175,600
MIKOLAJCZUK STEVEN	B	123	LAKE DR	\$3,400
MIKOLAJCZUK, STEVEN & MEAGHEN	ZC	27	9 KINDER LN	\$142,000
MILBURY JUDITH A	W	92	54 JANUARY HILLS RD	\$200,900
MILL RIVER FIELDS, LLC	F	33	MONTAGUE RD	\$13,600
MILLER HEATHER	P	30	176 LEVERETT RD	\$189,100
MILLER HEATHER C	ZD	25	MONTAGUE RD	\$10,000
MILLER KENDALL G	F	90	MONTAGUE RD	\$4,200
MILLER THOMAS	A	14	30 NORTH LAUREL DR	\$242,600
MILLER, THOMAS	A	15	28 NORTH LAUREL DR	\$442,200
MILLER-MUHAMMAD SUSAN	C	12	11 OLD EGYPT RD	\$184,100
MILLINGER, SUSAN P.	M	28	135-137 WENDELL RD	\$376,200
MISKOVSKY GLENN E	P	78	10 SOJOURNER WY	\$320,000
MITCHELL, THOMAS	P	24	93 LEONARD RD	\$305,600
MIZULA RUSSELL P	F	76	399 LEVERETT RD	\$234,900
MOLLNER TERRANCE J	Q	46	61 BAKER RD	\$209,700
MONTAGUE ROAD REALTY TRUST (437-439)	D	92	453-55 MONTAGUE RD	\$270,900
MONTANARI JOHN A	T	74	202 LEVERETT RD	\$256,500

MONTTI ROGER F	F	93	226 MONTAGUE RD	\$249,400
MOORE JAMES A	ZB	15	6 GREAT PINES DRIVE EX	\$301,000
MOORE JOHN R	K	51	785 WENDELL RD	\$260,600
MORAN RACHAEL LEIGH	R	22	20 SCHOOLHOUSE RD	\$245,200
MORSBACH, JAMIE H	M	63	59 BRIGGS RD	\$223,300
MOSHER DAVID	N	83	COOLEYVILLE RD	\$4,600
MOSHER DAVID E	N	76	360 COOLEYVILLE RD	\$231,700
MOSKAL TIMOTHY L & MOSKAL KEVIN J	B	42	56 LAKE DR	\$174,600
MOSS ROBERT	T	135	PRATT CORNER RD	\$4,400
MOSS ROBERT	T	136	64 PRATT CORNER RD	\$259,700
MOSS, MOLLY M	P	74	202 WEST PELHAM RD	\$310,800
MROZINSKI WALTER F & JOAN	ZA	16	5 NORTH LAUREL DRIVE EX	\$338,000
MURPHY RAYMOND A JR	Q	15	279 PELHAM HILL RD	\$150,000
MURPHY, ROBERT & JUNE REV. TRUST	B	112	LAKE DR	\$11,700
MURPHY, ROBERT & JUNE REV. TRUST	B	113	LAKE DR	\$11,600
MURPHY, ROBERT & JUNE REV. TRUST	B	160	98 LAKE DR	\$376,100
MUTEN BJORN	ZW	67	45-47 KETTLE HILL RD	\$365,400
MUTEN BURLEIGH N	W	112	KETTLE HILL RD	\$2,800
MYERS DAVID P	Q	37	75-77 BAKER RD	\$372,200
NEDEAU KIMBERLY A	T	168	PRATT CORNER RD	\$1,000
NEDEAU KIMBERLY A.	T	167	PRATT CORNER RD	\$1,700
NEIJENS TITUS & ARRUBLA INES	U	28	672 PRATT CORNER RD	\$140,000
NEVIN, KELLY	X	6	9 ROUND HILLS RD	\$504,800
NEVIN, KELLY	X	25	ROUND HILLS RD	\$2,500
NEW ENGLAND POWER COMPANY	W	54	PRATT CORNER RD	\$205,400
NEWCOMB LINDA	P	84	23 PELHAM HILL RD	\$239,700
NICHOLS, LORI A	M	11	45 WENDELL RD	\$217,900
NORBIS MARIO	W	55	64 JANUARY HILLS RD	\$204,300
NORTHEAST MARKET TRADE REALTY EIGHT LLC	M	78	28-30 HIGHLAND DR	\$226,700
NORTHEAST MARKET TRADE REALTY ELEVEN-LLC	M	29	197-199 WENDELL RD	\$257,600
NORTHEAST MARKET TRADE REALTY NINE, LLC	M	79	16-18 HIGHLAND DR	\$399,900
O'BRIEN AMBER	E	6	652 WENDELL RD	\$211,900
O'BRIEN STEPHEN M & O'BRIEN KARIN	S	1	WEST PELHAM RD	\$1,500
O'BRIEN STEPHEN M & O'BRIEN KARIN	S	3	WEST PELHAM RD	\$3,700
O'BRIEN STEPHEN M. & O'BRIEN KARIN L.	S	35	576 WEST PELHAM RD	\$546,300
O'BRIEN TIMOTHY	O	1	TOWN FARM RD	\$4,400
O'BRIEN TIMOTHY	O	65	7 TOWN FARM RD	\$162,700
O'NEIL CHRISTOPHER M	T	40	315 WEST PELHAM RD	\$196,400
OHLSON ALFRED O	N	59	COOLEYVILLE RD	\$200
OLANYK, KELLY P	H	71	81 LEVERETT RD	\$206,400
OLD PEACH ORCHARD HOMEOWNERS	D	32	LOCKS POND RD	\$4,200
OLD PEACH ORCHARD HOMEOWNERS	D	33	LOCKS POND RD	\$12,000
OLD PEACH ORCHARD HOMEOWNERS	D	99	LOCKS POND RD	\$1,300
OLD PEACH ORCHARD HOMEOWNERS	D	100	LOCKS POND RD	\$1,100
OLKEN SANDRA M	O	57	60 LEVERETT RD	\$161,600
OLSZEWSKI MARK T	D	18	180 LOCKS POND RD	\$17,800
ONDRICK THEODORE J	B	428	SHORE DR	\$11,800
ONDRICK THEODORE J & JEAN	B	401	85 SHORE DR	\$685,400
ONEILL EVAN A & BAIRD ANDREW J	D	86	481-483 MONTAGUE RD	\$204,200
ORMSBY, GREGORY	O	21	158 PELHAM HILL RD	\$225,500
ORRELL DONALD W	S	17	564 WEST PELHAM RD	\$124,500
OSTROWSKI MARTIN	ZB	178	KING RD	\$4,700
OSTROWSKI MARTIN B	B	126	31 LAKE DR	\$163,700
OUELLETTE PATRICIA A	T	73	205 WEST PELHAM RD	\$290,300
PACE, RICHARD M III	T	93	137 WEST PELHAM RD	\$248,800
PACZKOWSKI WILLIAM	L	15	BRIGGS ROAD	\$3,500
PADDOCK STEPHEN C & PADDOCK MICKI L	F	84	60 MONTAGUE RD	\$465,300
PAGE, MEG C.	B	122	39 LAKE DR	\$128,800
PAGE, NORMAN L	B	405	71 SHORE DR	\$183,000

PALMER JOHN D	W	58	98 JANUARY HILLS RD	\$286,000
PALMER, SUZANNE C.	U	33	517 WEST PELHAM RD	\$320,700
PANLILIO, SUSAN M	B	95	28 LAKE DR	\$294,000
PAQUIN LAUREN J THOMAS	M	74	307-309 WENDELL RD	\$273,600
PARADISE, RUTH E	ZA	45	8 NORTH LAUREL DR	\$129,400
PARKER PHILIP	ZB	157	5 BIRCH DR	\$235,500
PARKIN BRUCE E	F	65	52 MONTAGUE RD	\$182,700
PATERSON DONNA	ZC	6	67 OLD EGYPT RD	\$276,800
PATTON SARAH	F	133	MONTAGUE RD	\$2,100
PEARSON, WENDY	Q	76	BAKER RD	\$12,200
PEARSON, WENDY	R	15	PELHAM HILL RD	\$3,300
PEASE NORENE F	ZA	21	19 SOUTH LAUREL DR	\$335,200
PERKINS JEAN D TRUSTEE	B	816	83 LAKEVIEW RD	\$271,000
PERLMUTTER DAVID	E	21	462 WENDELL RD	\$311,100
PERRY ANITA M	B	89	38 LAKE DR	\$206,000
PERRY CHRISTOPHER J.	L	16	351 WENDELL RD	\$206,400
PERRY FREDERICK L	P	77	26 SOJOURNER WY	\$533,400
PETRUSKI-IVLEVA NATALIA	ZH	131	150 WENDELL RD	\$321,200
PHANEUF RICHARD A	ZC	20	29 FARRAR RD	\$110,000
PHIL POTTS ROARING BLUFF IDAHO LLC	ZB	24	7 OAK KNOLL	\$148,400
PICHANIK, DEBRA BURRESS	C	31	80 LAKEVIEW RD	\$192,700
PICKERING DIANNE M	B	59	82 LAKE DR	\$351,200
PICKERING, TIMOTHY A	D	38	CARVER ROAD WEST	\$12,500
PICKERING, TIMOTHY A	F	31	LEVERETT RD	\$5,600
PIETZ ERIK P	B	630	LAKEVIEW RD	\$4,500
PIETZ ERIK P.	ZB	625	6 BEECHWOOD LN	\$118,900
PIETZ, ERIK P.	ZB	636	133 LAKEVIEW RD	\$148,100
PILL MICHAEL	H	15	29 LEVERETT RD	\$208,400
PIONEER VALLEY HABITAT FOR HUMANITY INC	Q	41	262 WEST PELHAM RD	\$16,800
PLATT CAROLYN B	T	80	39 WEST PELHAM RD	\$133,900
PLAZA JAMES M	H	56	314 WENDELL RD	\$177,600
PLAZA RITA T	Q	19	209 BAKER RD	\$258,100
POCSIK, MARK S.	O	60	124 PELHAM HILL RD	\$210,400
POINT GUARD MANAGEMENT INC TRUSTEE OF 49 MAIN STREET REALTY TRUST	D	89	437-39 MONTAGUE RD	\$274,300
POINT GUARD MANAGEMENT, INC.	D	90	441-43 MONTAGUE RD	\$263,900
POIRIER LISA A	D	11	322 LOCKS POND RD	\$262,900
POIRIER, DENIS & MARY ANN	B	101	LAKE DR	\$11,600
POLIZZI, DIEGA DINA	ZB	77	11 GREAT PINES DR	\$113,600
POSEVER, MICHAEL M.	T	170	528 PRATT CORNER RD	\$475,600
POULIN SCOTT	Q	78	WEST PELHAM RD	\$49,800
POULIN SCOTT	Q	79	WEST PELHAM RD	\$49,900
POULIN SCOTT	Q	80	WEST PELHAM RD	\$48,000
POVERTY MOUNTAIN FARM, LLC	ZV	1	PRATT CORNER RD	\$19,200
PRATT CORNER REALTY TRUST	T	126	480 PRATT CORNER RD	\$201,900
PRICE ROBERT	O	7	386 PELHAM HILL RD	\$310,600
PROTTI MARK	D	79	21 OLD ORCHARD RD	\$460,700
PUFFER DAVID E	F	67	443 LEVERETT RD	\$222,300
PUFFER JOHN SR	F	132	LEVERETT RD	\$60,300
PUFFER STEPHEN J	F	77	389 LEVERETT RD	\$275,400
PUFFER, STEPHEN J	F	130	LEVERETT RD	\$55,500
PUFFER, STEPHEN J.	F	131	LEVERETT RD	\$600
PYECROFT, JOSHUA B.	Q	26	109 BAKER RD	\$144,500
QUACKENBUSH JEFFREY G	U	31	533 WEST PELHAM RD	\$364,500
RABOIN LOUIS E & MARY E	H	130	160 WENDELL RD	\$290,000
RATHBUN JOHN	W	113	453 PRATT CORNER RD	\$96,300
RATHBUN, JOHN	T	113	170 PRATT CORNER RD	\$274,900
RATHBUN, JUSTIN W.	O	73	468 PELHAM HILL RD	\$195,000
RATIGAN KERRY E	Q	72	134 LEONARD RD	\$285,400

RAYMOND ROBERT S	Q	57	135-145 BAKER RD	\$355,900
READ CLIFTON	D	98	18 OLD ORCHARD RD	\$425,900
REAGAN, ANDREW J.	Q	34	91 BAKER RD	\$368,500
RECKLITIS, ALIKI	ZT	17	433 WEST PELHAM RD	\$161,400
REDMOND, JOHN	ZB	79	5 HASKINS WAY	\$104,300
REEBEL RUTH E TRUST	W	80	525 PRATT CORNER RD	\$355,100
REGAN-LADD RYAN	E	12	464 WENDELL RD	\$398,600
REHORKA FRANK G	ZM	15	70 COOLEYVILLE RD	\$98,700
REHORKA GARY A	M	82	86 COOLEYVILLE RD	\$255,000
REIKEN, FREDERICK J.	K	113	22 AMES HAVEN RD	\$365,700
REIL, CARA M.	ZA	28	37 SOUTH LAUREL DR	\$298,400
REITZEL NICHOLAS M.	T	90	97 WEST PELHAM RD	\$193,700
REMMEL JUDITH L	B	421	22 PINE DR	\$306,800
REMMEL JUDITH L	B	420	20 PINE DR	\$217,200
REYES EDUARDO SAMILPA	L	29	441-443 WENDELL RD	\$166,900
RHODES KEREN A	O	74	484 PELHAM HILL RD	\$165,100
RHODES LESTER A	F	63	38 MONTAGUE RD	\$165,500
RICE STEPHEN L.	T	34	243 WEST PELHAM RD	\$305,600
RICE, MARY L	ZB	652	28 MERRILL DR	\$76,300
RICHARD, RENEE A	H	167	175 MONTAGUE RD	\$248,900
RICHTER SCOTT S	ZH	36	153 MONTAGUE RD	\$273,600
RICHTER STUART D & ALICIA L	H	156	MONTAGUE RD	\$46,600
RIENDEAU LEO A LIVING TRUST	ZA	12	36 NORTH LAUREL DR	\$297,300
RIVERA, ALECC	C	37	26 FARRAR RD	\$184,200
RIVERS MARK	ZB	11	LAKE DR	\$12,000
RIVERS MARK	ZB	50	70 LAKE DR	\$422,700
RIVERS MARK & RIVERS THERESA NOLIN	ZB	13	30 GREAT PINES DR	\$327,900
ROBERTS, LAURA M	V	15	42 CUSHMAN RD	\$335,800
ROBERTS, RANDALL	D	83	WENDELL RD	\$47,600
ROBINSON WILLIAM N	ZT	65	302 LEVERETT RD	\$128,000
ROGALSKI STEPHEN J	D	27	429 MONTAGUE RD	\$335,600
ROGERS GEOFFREY A	M	13	34 COOLEYVILLE RD	\$418,300
ROONEY THOMAS L	V	18	38 WEATHERWOOD RD	\$317,500
ROSEN JEANNE (JEWELL)	H	103	49 MONTAGUE RD	\$163,000
ROSENBERG PAUL N	X	13	99 JANUARY HILLS RD	\$265,100
ROSS MICHAEL R	F	58	362 MONTAGUE RD	\$301,600
ROTONDI, KENNETH S.	Q	91	4 LEVERETT RD	\$233,800
ROUND HILLS HOMEOWNERS ASSOCIATION	X	26	JANUARY HILLS RD	\$900
ROWAN JANICE N	B	1	BIRCH DR	\$4,500
ROWAN JANICE N	ZB	2	55 LAKE DR	\$159,600
ROY INDUSTRIES INC	V	35	WEATHERWOOD RD	\$5,700
ROY JAMES M.	B	402	61 SHORE DR	\$234,700
ROY STEPHEN F	C	39	52 LAKEVIEW RD	\$186,900
ROY, JOHN P.	B	403	77 SHORE DR	\$271,900
RUBENSTEIN, JAYNE D	F	59	118 MONTAGUE RD	\$193,100
RUFE ALOYSIUS N JR	V	25	158 HIGH POINT DR	\$268,600
RUGGERI SEBASTIAN J - HEIRS AND DEWISEES	T	59	WEST PELHAM RD	\$3,900
RULE ROBERT E	O	27	88 PELHAM HILL RD	\$119,000
RYAN MARY - LOCKS POND MINORITY TRUST	ZB	136	369 LOCKS POND RD	\$104,500
SADIQ TALIB	B	710	LAKEVIEW RD	\$2,200
SADIQ TALIB	ZB	703	15 MERRILL DR	\$215,700
SAGAN TONIO J	S	14	542 WEST PELHAM RD	\$194,100
SALACUP JEFFREY M	D	84	499 MONTAGUE RD	\$262,900
SALVADOR JOSEPH	ZB	645	LAKEVIEW RD	\$11,900
SALVADOR JOSEPH & KATHLEEN	ZB	196	11 KING RD	\$123,400
SALVADOR, KATHLEEN & JOSEPH	ZB	669	51 MERRILL DR	\$375,600
SANDERS, LISA DIANE	P	8	176 WEST PELHAM RD	\$190,500
SANTIAGO JASON M.	B	200	353 LOCKS POND RD	\$139,900
SAPORITO JOHN A	ZF	82	394 MONTAGUE RD	\$201,800

SARAFIN RICHARD	H	66	105 LEVERETT RD	\$216,000
SARAFIN RICHARD	H	168	LEVERETT RD	\$2,200
SAUNDERS LISA TRUSTEE	O	120	71 TOWN FARM RD	\$306,500
SAWICKI SCOTT A	ZO	81	32 PELHAM HILL RD	\$320,000
SCHIEDING THOMAS R	M	12	55 WENDELL RD	\$175,300
SCHMID ETHAN H	B	662	43 MERRILL DR	\$167,700
SCHMIDT, STEPHEN H.	S	10	518 WEST PELHAM RD	\$214,400
SCHNARR NATHAN A	T	61	508 PRATT CORNER RD	\$278,500
SCHWARZ ANNIE	C	52	30 LAKEVIEW RD	\$149,300
SCHWARZ ANNIE	C	53	LAKEVIEW RD	\$2,000
SCIARUTO DOMENICK P	W	56	74 JANUARY HILLS RD	\$420,100
SCOTT LINDA AVIS	R	23	146 BAKER RD	\$172,300
SCOTT, ERIC C.	H	105	37 PLAZA RD	\$233,800
SECCHIA STEPHANO	ZP	72	161 PELHAM HILL RD	\$295,700
SEIDMAN EARL	W	52	511 PRATT CORNER RD	\$265,500
SELETSKY ROBERT	ZQ	30	231 BAKER RD	\$312,400
SEMLER, MICHAEL G.	D	58	6 CARVER ROAD WEST	\$283,000
SEPHTON HELEN ANN	K	116	623 WENDELL RD	\$253,500
SHAPIRO JODY A TRUSTEE	V	16	50 CUSHMAN RD	\$442,500
SHAPSON DENNIS B	ZC	55	2 LAKEVIEW RD	\$203,800
SHAULIS AMANDA D	ZB	141	309 LOCKS POND RD	\$121,100
SHIELDS KEITH Q	M	43	42 COOLEYVILLE RD	\$451,200
SHIELDS-ZUMBRUSKI MARJORIE	Q	24	BAKER RD	\$8,600
SHPETNER, HOWARD S.	T	36	217 WEST PELHAM RD	\$248,000
SHUTESBURY ATHLETIC CLUB	H	55	282 WENDELL RD	\$204,100
SHUTESBURY ATHLETIC CLUB, INC	H	111	WENDELL RD	\$4,700
SHUTESBURY DAD'S PLACE, LLC	ZB	804	387 LOCKS POND RD	\$285,000
SHUTESBURY HEALTH CLUB	B	492	37 SHORE DR	\$255,900
SHUTESBURY HEALTH CLUB TRUST ~	ZB	416	SHORE DR	\$9,500
SIBLEY JOCELYNE M.	B	162	102 LAKE DR	\$200,200
SIEFERT THOMAS R	ZA	24	27 SOUTH LAUREL DR	\$288,900
SILVERMAN MARTIN B	K	22	WENDELL RD	\$8,700
SIMMONS MARGARET E	H	119	143 LEVERETT RD	\$206,600
SIMPSON NANCY M	B	612	14 WYOLA DR	\$189,700
SIRIUS COMMUNITY INC	R	6	6 SCHOOLHOUSE RD	\$52,900
SIRIUS COMMUNITY INC	R	11	BAKER RD	\$39,200
SIRIUS COMMUNITY INC	ZR	12	54-72 BAKER RD	\$1,274,500
SKRIBISKI ROBERT W	T	39	WEST PELHAM RD	\$74,600
SLATER JANE	V	23	73 WEATHERWOOD RD	\$268,400
SLAVAS JAMES P	ZC	10	FARRAR RD	\$15,100
SMETZER JENNIFER	B	495	828 WENDELL RD	\$225,000
SMITH ALEXANDER N	X	14	91 JANUARY HILLS RD	\$264,600
SMITH CHARLES KAY	M	18	COOLEYVILLE RD	\$3,000
SMITH MIRANDA K	M	80	COOLEYVILLE RD	\$1,300
SMITH RANDALL P.	ZB	5	57 LAKE DR	\$191,500
SMITH ROBERT D	ZB	129	25 LAKE DR	\$242,000
SMITH, C; MILLER, K; SMITH, N.	F	46	MONTAGUE RD	\$54,900
SMITH, C; MILLER, K; SMITH, N.	F	88	MONTAGUE RD	\$4,600
SMITH, C; MILLER, K; SMITH, N.	F	89	MONTAGUE RD	\$4,400
SMITH, RANDALL P	B	45	60 LAKE DR	\$122,300
SMITH, TERRANCE W.	B	56	76 LAKE DR	\$143,300
SMITH, C; MILLER, G; MILLER, H; SMITH, N.	F	85	MONTAGUE RD	\$44,500
SNOW MARK H	ZB	618	11 WYOLA DR	\$118,300
SOBEL, ANNA R.	D	101	256 LOCKS POND RD	\$340,600
SORLI STEVEN W	W	93	425 PRATT CORNER RD	\$197,000
SOUTHWICK LORRAINE J	B	546	WATSON'S STRAIGHTS	\$4,500
SPEARS TAMARA M	ZB	64	6 HASKINS WAY	\$137,400
SPENCE MARVIN	X	45	EAST LEVERETT RD	\$200
SPENCE MARVIN J	X	16	EAST LEVERETT RD	\$700

SPENCER BRUCE	N	17	COOLEYVILLE RD	\$700
SPOKAS ERIC R	F	92	301 LEVERETT RD	\$198,000
SPRAGUE JOHN L JR	S	18	188 BAKER RD	\$189,100
SPRING ASSOCIATES INC	F	68	207 LEVERETT RD	\$173,700
SPRINGER ALBERT E	O	84	PELHAM HILL RD	\$100
SPRINGER ALBERT E	P	40	233 PELHAM HILL RD	\$196,200
SPRINGER ALBERT E	ZO	18	PELHAM HILL RD	\$10,600
SPRY BRADFORD B.	T	25	297 WEST PELHAM RD	\$380,600
SPURLOCK, J. PAUL	T	166	PRATT CORNER RD	\$2,300
STAFFORD JUDITH	B	121	41 LAKE DR	\$107,300
STEBBINS WILFRED JR	B	646	LAKEVIEW RD	\$11,600
STEENSTRUP SUSAN J	K	57	745 WENDELL RD	\$181,100
STEIN JUDITH B	B	307	COVE RD	\$4,500
STEIN JUDITH B & LISA J	B	296	5 SHORE DR	\$164,800
STEIN RICHARD & JUDITH	A	19	NORTH LAUREL DR	\$159,900
STEIN RICHARD S & JUDITH B	A	8	46 NORTH LAUREL DR	\$281,100
STEIN RICHARD S & JUDITH B	A	31	NORTH LAUREL DR	\$160,800
STEIN RICHARD S & JUDITH B	ZA	9	44 NORTH LAUREL DR	\$234,800
STEINBERG FREDERICK L	F	60	370 MONTAGUE RD	\$336,200
STEINWAY FREDERICK E	T	162	99 SAND HILL RD	\$390,300
STEPANEK, JULIE A	G	31	65 PRATT CORNER RD	\$198,700
STEVE GREGORY C	H	127	56 WENDELL RD	\$52,400
STEVE KATHRYN A	ZH	62	20-24 WENDELL RD	\$280,700
STEVE, KATHRYN A.	H	26	WENDELL RD	\$31,300
STEVE, KATHRYN A.	ZH	21	8 & 10 WENDELL RD	\$342,500
STINSON, JACOB	G	12	358 LEVERETT RD	\$196,300
STOCKER AND REILY FUNDING TRUST	N	73	21 NEW BOSTON RD	\$299,300
STOCKTON, GLENN E	B	808	63 LAKEVIEW RD	\$79,900
STOCKTON, GLENN E & JEANNETTE M	ZB	806	61 LAKEVIEW RD	\$224,500
STOKES ELISABETH FAIRFIELD	F	6	LEVERETT RD	\$52,900
STONE ALAN TRUSTEE	O	17	258 PELHAM HILL RD	\$173,900
STONE JANICE G TRUSTEE	F	83	390 MONTAGUE RD	\$256,000
STONE RANDALL	H	61	MONTAGUE RD	\$1,900
STONE RANDALL	H	75	321 MONTAGUE RD	\$161,800
STONEHAM PETER G	T	82	53 WEST PELHAM RD	\$181,100
STRANGMAN RICHARD J JR	H	70	87 LEVERETT RD	\$297,300
STRAUSS JACQUELINE A	C	60	50 OLD EGYPT RD	\$209,100
STROUD STEVEN H	T	156	PRATT CORNER RD	\$1,800
STUTSMAN, GREGORY W.	ZG	11	350 LEVERETT RD	\$184,100
SULLIVAN DAVID	F	4	321 LEVERETT RD	\$238,800
SULLIVAN STEPHEN T	E	1	444 WENDELL RD	\$261,900
SUMMERS ADAM J	E	8	159 LOCKS POND RD	\$225,700
SUTER FAMILY TRUST	T	134	94 PRATT CORNER RD	\$252,000
SVOBODA STEVEN	ZB	127	29 LAKE DR	\$137,700
SWADOS ROBIN	V	24	155 HIGH POINT DR	\$329,400
SWEENEY ALISANDE C	S	22	45 SCHOOLHOUSE RD	\$324,600
SYLVESTER CLARK L	U	42	102 SAND HILL RD	\$357,600
TAYLOR JULIA	M	5	15 TOWN COMMON RD	\$405,600
TAYLOR JULIA	M	10	11 TOWN COMMON RD	\$438,800
TAYLOR JULIA J	M	6	23 WENDELL RD	\$322,700
TAYLOR RALPH E	U	21	553 WEST PELHAM RD	\$219,500
TEBO DEBRA, DEXTER SUSAN	B	299	7 COVE RD	\$157,100
TEBO LAWRENCE	P	87	30 WEST PELHAM RD	\$328,100
TEMENOS INC	K	17	65 MOUNT MINERAL RD	\$182,800
TEMENOS INC	K	18	MOUNT MINERAL RD	\$47,900
TERAULT JR., JOHN D	ZU	35	505 WEST PELHAM RD	\$260,200
THE AMERICAN BAPTIST CHURCHES OF MASSACHUSETTS	O	39	32 LEVERETT RD	\$64,500
THOMPSON GREGORY W	ZF	61	380 MONTAGUE RD	\$263,300

THOMPSON JON C	O	98	286 PELHAM HILL RD	\$280,800
THOMPSON ROBERT & CAROLE IRREVOCABLE TRU	ZB	163	104 LAKE DR	\$511,100
THORNTON CARSON	P	11	162 WEST PELHAM RD	\$221,000
TIBBETTS WALTER R	Q	13	PELHAM HILL RD	\$122,700
TIBBETTS WALTER R	Q	14	273 PELHAM HILL RD	\$282,100
TIBBETTS WALTER R	Q	16	285 PELHAM HILL RD	\$127,200
TIETCHEN TODD	ZB	155	20 GREAT PINES DR	\$190,700
TIMPSON LEWIS G M III	C	22	14 FARRAR RD	\$115,400
TINCKNELL ROGER L	T	132	78 PRATT CORNER RD	\$282,500
TOBIN SAMUEL	O	42	10 LEVERETT RD	\$165,900
TODRAS-WHITEHILL ETHAN	S	7	218 BAKER RD	\$396,900
TODRAS-WHITEHILL ETHAN & WHITEHILL JENNI	S	6	244 BAKER RD	\$133,400
TOMASETTI JOHN M	ZB	81	84 LAKE DR	\$397,500
TOMLINSON BARBARA JEANNE	R	19	38 SCHOOLHOUSE RD	\$454,700
TOPOLSKI, LEONARD A.	ZO	77	42 PELHAM HILL RD	\$215,400
TOPOR KEVIN M	B	610	10 WYOLA DR	\$207,200
TORRES ARTHUR I	O	30	3 & 5 WILSON RD	\$173,700
TORRES ARTHUR I	O	92	11 WILSON RD	\$220,400
TOWN OF AMHERST	S	36	BAKER RD	\$17,400
TOWN OF AMHERST	T	6	ATKINS RESERVOIR	\$136,900
TOWN OF AMHERST	U	3	PRATT CORNER RD	\$55,200
TOWN OF AMHERST	U	6	PRATT CORNER RD	\$24,600
TOWN OF AMHERST	U	8	PRATT CORNER RD	\$13,100
TOWN OF AMHERST	U	26	SAND HILL RD	\$4,400
TOWN OF AMHERST	V	7	CROSS RD	\$87,900
TOWN OF AMHERST	V	8	CROSS RD	\$77,400
TOWN OF AMHERST	V	32	CUSHMAN RD	\$80,900
TOWN OF AMHERST	W	1	CUSHMAN RD	\$76,400
TOWN OF AMHERST	W	2	CUSHMAN RD	\$1,900
TOWN OF AMHERST	W	9	CUSHMAN RD	\$14,100
TOWN OF AMHERST	W	10	CUSHMAN RD	\$27,500
TOWN OF AMHERST	ZT	3	JANUARY HILLS RD	\$444,600
TOWN OF AMHERST	ZU	9	SAND HILL RD	\$314,300
TOWN OF AMHERST	ZU	13	WEST PELHAM RD	\$14,600
TOWN OF AMHERST	ZW	108	SUMNER MOUNTAIN RD	\$33,500
TOWN OF SHUTESBURY	A	49	SOUTH LAUREL DR (UNDRWTR)	\$8,100
TOWN OF SHUTESBURY	A	51	LAUREL DR (UNDERWATER)	\$200
TOWN OF SHUTESBURY	A	52	LAUREL DR (UNDERWATER)	\$300
TOWN OF SHUTESBURY	A	53	LAUREL DR (UNDERWATER)	\$4,500
TOWN OF SHUTESBURY	A	54	SOUTH LAUREL DR (UNDRWTR)	\$6,900
TOWN OF SHUTESBURY	B	22	OAK KNOLL	\$2,200
TOWN OF SHUTESBURY	B	27	GREAT PINES DR	\$2,600
TOWN OF SHUTESBURY	B	28	GREAT PINES DR	\$2,600
TOWN OF SHUTESBURY	B	153	LOCKS POND RD	\$2,200
TOWN OF SHUTESBURY	B	167	GREAT PINES DR	\$2,200
TOWN OF SHUTESBURY	B	169	GREAT PINES DR	\$2,200
TOWN OF SHUTESBURY	B	190	KING RD	\$4,500
TOWN OF SHUTESBURY	B	191	KING RD	\$4,500
TOWN OF SHUTESBURY	B	199	KING RD	\$4,500
TOWN OF SHUTESBURY	B	524	WATSON'S STRAIGHTS	\$2,200
TOWN OF SHUTESBURY	B	547	WATSON'S STRAIGHTS	\$4,400
TOWN OF SHUTESBURY	B	641	LAKEVIEW RD	\$11,600
TOWN OF SHUTESBURY	B	661	MERRILL DR	\$17,500
TOWN OF SHUTESBURY	B	800	RANDALL RD	\$206,200
TOWN OF SHUTESBURY	B	801	RANDALL RD	\$15,800
TOWN OF SHUTESBURY	B	805	LOCKS POND RD	\$1,582,800
TOWN OF SHUTESBURY	B	817	UNDERWATER LAND	\$22,000
TOWN OF SHUTESBURY	D	10	LOCKS POND RD	\$400
TOWN OF SHUTESBURY	E	3	LOCKS POND RD	\$121,400

TOWN OF SHUTESBURY	F	21	LEVERETT RD	\$14,400
TOWN OF SHUTESBURY	F	22	LEVERETT RD	\$17,000
TOWN OF SHUTESBURY	F	48	MONTAGUE RD	\$16,500
TOWN OF SHUTESBURY	F	49	MONTAGUE RD	\$38,900
TOWN OF SHUTESBURY	H	3	LEVERETT RD	\$900
TOWN OF SHUTESBURY	H	11	59 LEVERETT RD	\$77,000
TOWN OF SHUTESBURY	H	23	12 WENDELL RD	\$116,600
TOWN OF SHUTESBURY	H	24	WENDELL RD	\$19,900
TOWN OF SHUTESBURY	H	64	WENDELL RD	\$9,900
TOWN OF SHUTESBURY	J	3	MOUNT MINERAL RD	\$800
TOWN OF SHUTESBURY	K	53	WENDELL RD	\$34,000
TOWN OF SHUTESBURY	K	54	WENDELL RD	\$6,400
TOWN OF SHUTESBURY	K	55	WENDELL RD	\$3,900
TOWN OF SHUTESBURY	L	9	COOLEYVILLE RD	\$1,800
TOWN OF SHUTESBURY	M	1	WENDELL RD	\$9,900
TOWN OF SHUTESBURY	M	2	WENDELL RD	\$9,900
TOWN OF SHUTESBURY	M	4	WENDELL RD	\$26,700
TOWN OF SHUTESBURY	M	9	10 COOLEYVILLE RD	\$101,400
TOWN OF SHUTESBURY	M	30	WENDELL RD	\$7,700
TOWN OF SHUTESBURY	N	65	OFF NEW BOSTON RD	\$5,200
TOWN OF SHUTESBURY	N	70	OFF NEW BOSTON RD	\$1,300
TOWN OF SHUTESBURY	O	32	66 LEVERETT RD	\$113,000
TOWN OF SHUTESBURY	O	35	42 LEVERETT RD	\$163,000
TOWN OF SHUTESBURY	O	36	LEVERETT RD	\$4,900
TOWN OF SHUTESBURY	O	37	LEVERETT RD	\$1,100
TOWN OF SHUTESBURY	O	38	LEVERETT RD	\$3,100
TOWN OF SHUTESBURY	O	44	COOLEYVILLE RD	\$300
TOWN OF SHUTESBURY	O	45	COOLEYVILLE RD	\$0
TOWN OF SHUTESBURY	O	46	1 COOLEYVILLE RD	\$310,000
TOWN OF SHUTESBURY	O	47	COOLEYVILLE RD	\$1,100
TOWN OF SHUTESBURY	O	55	COOLEYVILLE RD	\$4,800
TOWN OF SHUTESBURY	O	68	PELHAM HILL RD	\$7,100
TOWN OF SHUTESBURY	P	29	LEVERETT RD	\$6,300
TOWN OF SHUTESBURY	P	31	LEVERETT RD	\$10,400
TOWN OF SHUTESBURY	P	32	158 LEVERETT RD	\$500
TOWN OF SHUTESBURY	P	33	LEVERETT RD	\$500
TOWN OF SHUTESBURY	P	34	LEVERETT RD	\$1,000
TOWN OF SHUTESBURY	P	35	LEVERETT RD	\$700
TOWN OF SHUTESBURY	P	36	LEVERETT RD	\$4,900
TOWN OF SHUTESBURY	S	2	OFF WEST PELHAM RD	\$5,000
TOWN OF SHUTESBURY	T	44	3 WEST PELHAM RD	\$49,300
TOWN OF SHUTESBURY	U	7	PRATT CORNER RD	\$100
TOWN OF SHUTESBURY	U	23	WEST PELHAM RD	\$4,800
TOWN OF SHUTESBURY	X	7	JANUARY HILLS RD	\$21,300
TOWN OF SHUTESBURY	X	34	JANUARY HILLS RD	\$31,500
TOWN OF SHUTESBURY	ZB	293	COVE RD	\$7,700
TOWN OF SHUTESBURY	ZB	679	MERRILL DR	\$19,200
TOWN OF SHUTESBURY	ZO	43	LEVERETT RD	\$4,800
TOWN OF SHUTESBURY	ZT	77	23 WEST PELHAM RD	\$4,175,200
TOWSE, DONALD M.	W	57	84 JANUARY HILLS RD	\$225,200
TRAMAZZO FAMILY REALTY TRUST	T	112	PRATT CORNER RD	\$1,400
TRAPANI JOSEF G	U	43	692 PRATT CORNER RD	\$363,000
TRAPANI JOSEF G	U	57	PRATT CORNER RD	\$1,000
TREMPE, TRACY A.	ZB	503	82 SHORE DR	\$138,200
TRIAS, ROLANDO P.	S	28	69 SCHOOLHOUSE RD	\$224,600
TRIMBLE GABRIEL IRREVOCABLE TR	P	20	106 WEST PELHAM RD	\$209,200
TRUESDALE CALEB G	C	61	58 OLD EGYPT RD	\$216,200
TRYBULSKI, WALTER J. JR	B	53	LAKE DR	\$11,800
TRYBULSKI, WALTER J. JR	B	54	74 LAKE DR	\$254,500

TRYBULSKI, WALTER J. JR	B	55	LAKE DR	\$19,200
TULER SETH P	C	8	38 OLD EGYPT RD	\$186,500
TUOMINEN MARK T	F	66	54 MONTAGUE RD	\$181,700
TURATI BENJAMIN A & PRICE SARAH E	B	510	70 SHORE DR	\$192,400
TURECKI MICHAEL K	ZB	114	99 LAKE DR	\$176,500
TUTTLE JONATHAN A	ZB	642	119 LAKEVIEW RD	\$126,700
TWO PEACH RETREAT LLC	ZB	683	16 GASS LITE LN	\$433,000
TYMKOWICHE SCOTT	M	7	25 WENDELL RD	\$150,300
U S BANK NATIONAL ASSOCIATION TRUSTEE C/O SELECT PORTFOLIO SERVICING, INC	V	27	35 WEATHERWOOD RD	\$196,500
ULEN DAVID R	O	52	41 COOLEYVILLE RD	\$172,300
UNIVERSITY OF MASSACHUSETTS	O	83	PELHAM HILL RD	\$60,100
VALENTINE JOHN AND PEGEEN	Q	40	268 WEST PELHAM RD	\$332,800
VARGO HERMANN C	D	85	487 MONTAGUE RD	\$169,100
VASSALLO ROBERT W	ZO	89	33 TOWN FARM RD	\$241,400
VAZQUEZ JOSE A.	ZB	713	157 LAKEVIEW RD	\$161,500
VENDETTE EDWARD III	Q	58	43 BAKER RD	\$191,800
VENDETTE JR EDWARD J	Q	21	47 BAKER RD	\$255,200
VERMEER PIET	R	17	136 BAKER RD	\$78,600
VEZINA JUSTIN F	ZB	212	KING RD	\$4,600
VEZINA JUSTIN F	ZB	221	34 KING RD	\$135,900
VIERA, ROMY	W	78	21 SUMNER MOUNTAIN RD	\$422,300
VINSKEY MICHAEL A REVOCABLE TRUST	T	20	391 WEST PELHAM RD	\$599,200
VIVIER, MICHAEL	ZB	655	31 MERRILL DR	\$78,900
VLACH MARI L (CUSTODIAN)	H	77	MONTAGUE RD	\$42,400
VLACH PAUL A	H	76	325 MONTAGUE RD	\$185,200
VOGES FORREST	M	20	206 COOLEYVILLE RD	\$223,900
VOUROS GREGORY C	P	44	94 WEST PELHAM RD	\$233,000
W D COWLS INC	F	27	MONTAGUE RD	\$800
W D COWLS INC	F	30	MONTAGUE RD	\$400
W D COWLS INC	N	34	NEW BOSTON RD	\$1,100
W D COWLS INC	O	58	PELHAM HILL RD	\$100
W D COWLS INC	O	59	PELHAM HILL RD	\$200
W D COWLS INC	O	108	PELHAM HILL RD	\$100
W D COWLS INC	P	2	LEONARD RD	\$1,700
W D COWLS INC	P	70	WEST PELHAM RD	\$100
W D COWLS INC	R	27	SCHOOLHOUSE RD	\$100
W D COWLS INC	U	10	SAND HILL RD	\$700
W D COWLS INC	U	11	SAND HILL RD	\$500
W D COWLS INC	U	22	WEST PELHAM RD	\$49,500
W D COWLS INC	W	94	PRATT CORNER RD	\$100
W D COWLS INC	ZD	37	CARVER ROAD WEST	\$25,800
W D COWLS INC	ZF	15	LEVERETT RD	\$29,100
W D COWLS INC	ZF	18	LEVERETT RD	\$22,800
W D COWLS INC	ZF	32	MONTAGUE RD	\$11,900
W D COWLS INC	ZG	2	PRATT CORNER RD	\$165,010
W D COWLS INC	ZH	12	LEVERETT RD	\$4,100
W D COWLS INC	ZL	20	WENDELL RD	\$5,000
W D COWLS INC	ZO	3	PELHAM HILL RD	\$14,700
W D COWLS INC	ZO	6	PELHAM HILL RD	\$25,600
W D COWLS INC	ZP	7	WEST PELHAM RD	\$6,800
W D COWLS INC	ZQ	6	WEST PELHAM RD	\$20,800
W D COWLS INC	ZU	2	PRATT CORNER RD	\$13,700
W D COWLS INC	ZW	6	PRATT CORNER RD	\$38,100
W D COWLS INC	ZX	4	JANUARY HILLS RD	\$1,300
W. D. COWLS INC	Q	70	WEST PELHAM RD	\$2,100
WADSWORTH WINSLOW B ESTATE OF	B	532	24 WATSON'S STRAIGHTS	\$9,400
WAGNER JAIME A	Q	8	246 WEST PELHAM RD	\$264,200
WAHL LARA	H	116	305 MONTAGUE RD	\$156,400

WAKOLUK DONALD	F	69	215 LEVERETT RD	\$126,500
WALDINGER ELLEN S	X	39	27 JANUARY HILLS RD	\$691,200
WALLANDER HANNAH FAIRFIELD	F	5	281 LEVERETT RD	\$225,700
WALSH, PETER R.	E	22	63 LOCKS POND RD	\$350,900
WALSH-SULLIVAN ANN MARIE	ZB	216	26 KING RD	\$147,400
WALTER JOHN S	F	74	218 MONTAGUE RD	\$309,800
WALTON JAMES P	O	114	75 TOWN FARM RD	\$489,800
WARWICK, JOHN L.	T	88	83 WEST PELHAM RD	\$455,400
WARWICK, JOHN. L. JR	T	161	WEST PELHAM RD	\$5,200
WATKINS JARED	R	9	118 BAKER RD	\$40,300
WATKINS JARED	ZR	8	BAKER RD	\$58,100
WATKINS LEE MARK	H	10	63 LEVERETT RD	\$425,300
WEAVER THOMAS S	Q	63	299 PELHAM HILL RD	\$183,800
WEBER RICHARD A	ZT	130	277 WEST PELHAM RD	\$265,700
WEIGEL, KIMBERLY A.	T	63	34 PRATT CORNER RD	\$155,900
WEIGEL, KIMBERLY A.	T	138	PRATT CORNER RD	\$6,400
WEILERSTEIN PHILIP J	ZR	7	SCHOOLHOUSE RD	\$300
WEIZENBAUM SHARON	U	58	712 PRATT CORNER RD	\$366,600
WEIZENBAUM SHARON	V	6	PRATT CORNER RD	\$47,000
WELLS JUDITH & WILLIAM	T	22	WEST PELHAM RD	\$1,800
WELLS SUSAN LORING	K	25	12 AMES HAVEN RD	\$304,500
WELLS WILLIAM D	T	158	371 WEST PELHAM RD	\$442,100
WERNER, ALAN	H	38	WENDELL RD	\$13,100
WERNER, ALAN	ZH	28	106 WENDELL RD	\$253,600
WESP EDWARD M & KLINGENSMITH KELLY E	V	17	20 WEATHERWOOD RD	\$398,800
WEST DONNA	B	411	59 SHORE DR	\$155,800
WEST MATTHEW M.	E	20	548 WENDELL RD	\$181,900
WESTERLING, STEPHEN C.	F	96	430 MONTAGUE RD	\$161,400
WESTERN MASS ELECTRIC CO. (NSTAR)	U	25	PRATT CORNER RD	\$102,400
WESTERN MASS ELECTRIC CO (NSTAR)	W	49	PRATT CORNER RD	\$43,400
WESTERN MASS ELECTRIC CO. (NSTAR)	T	1	SAND HILL RD	\$102,200
WESTON JEFF	W	74	13 KETTLE HILL RD	\$254,700
WETHERBY ELEANOR M	ZB	607	6 WYOLA DR	\$208,700
WHEELER DAVID A	F	96	248 MONTAGUE RD	\$197,400
WHITE EMANUEL J	F	54	94 MONTAGUE RD	\$203,900
WHITNEY SCOTT B	K	20	WENDELL RD	\$5,400
WHITNEY, KENT A.	ZB	98	24 LAKE DR	\$383,900
WIDER DEBORA L LONGGORIA NICOLE M	ZB	186	10 KING RD	\$298,300
WIGHTMAN MARK	H	6	117 LEVERETT RD	\$226,600
WIGHTMAN MARK	H	7	113 LEVERETT RD	\$237,600
WIGHTMAN MARK A	H	151	LEVERETT RD	\$16,500
WILBURN ADAM G.	O	20	218 PELHAM HILL RD	\$234,800
WILDMAN KENNETH G	O	86	89 COOLEYVILLE RD	\$185,000
WILSON FREDERICK R JR	O	49	COOLEYVILLE RD	\$8,400
WILSON FREDERICK R JR	O	50	COOLEYVILLE RD	\$43,100
WILSON FREDERICK R JR	O	111	11 COOLEYVILLE RD	\$224,600
WINDCALLER ALEXANDRIA A.	ZA	127	708 WENDELL RD	\$197,500
WOJCIAK SUTHERLAND KENNEDY & BONNEY	B	815	81 LAKEVIEW RD	\$162,500
WOLF, STEVEN C.	W	81	505 PRATT CORNER RD	\$159,100
WOO ROBERT G F	P	4	122 WEST PELHAM RD	\$205,900
WOODARD APRIL D	H	129	168 WENDELL RD	\$363,100
WOODS PEGGY M.	C	40	54 LAKEVIEW RD	\$202,100
WOODS, CAITLIN R	B	814	79 LAKEVIEW RD	\$180,600
WOODS-EWING BRENDA	ZB	519	52 SHORE DR	\$121,200
WOOTTON PHYLLIS G & WOOTTON TOM JR TRUST	C	44	12 OLD EGYPT RD	\$299,100
WORTHINGTON VIRGINIA A	P	64	51 PELHAM HILL RD	\$245,300
WURSZT BARBARA M	ZB	691	14 MERRILL DR	\$185,700
YANG YECHENG	M	77	273-275 WENDELL RD	\$288,000
YARMAC NICHOLAS MATTHEW & MITTLER JEAN	ZB	614	18 WYOLA DR	\$401,400

YOUNG AARON	H	1	11 MONTAGUE RD	\$261,600
YOUNG JODY L	ZC	33	68 LAKEVIEW RD	\$182,400
YOUNG SUZAN L	H	69	89 MONTAGUE RD	\$163,900
ZABKO JASON P	T	86	73 WEST PELHAM RD	\$251,700
ZABKO, PETER	F	29	MONTAGUE RD	\$88,100
ZADORA TATIANA	T	118	85 SAND HILL RD	\$179,100
ZAJICEK PETER T	D	17	200 LOCKS POND RD	\$380,900

Count: 1298